

AIRPORTS AUTHORITY OF INDIA

KANDLA AIRPORT

AAI/Kandla/OPS//BS/2021

Date: - 20.04.2021

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NOTICE INVITING e-TENDER
(3 BOT 3 ENVELOPE OPEN TENDER)

TENDER ID: 2021_AAI_76110

1. Item rate(s) tenders are invited through the e-tendering portal by MANAGER (E-C), AAI, Kandla Airport, Kandla-370110 on behalf of Chairman, AAI, from eligible contractors for the work of **“Job Contract for providing 02 nos unskilled labour for bird and animal scaring job and allied services in operational area for 02 years including supply of fire crackers at Kandla Airport (2nd call)”** for two years period (For the year 2021-23) at an **estimated cost of Rs. 8,69,280/- (Rupees Eight Lakh Sixty Nine Thousand Two Hundred Eightyonly) (Excluding EPF, ESI , Bonus and applicable GST)** The contract shall be for a period of Twelve months from the date of award of contract .

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender documents.

Prospective Tenderers are advised to get themselves register at CPP – portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after Log in to the CPP – portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI help desk support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk).

For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while e-mailing any issue along with the contact details. For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between.

- I. 08.00 hrs to 20.00 hrs (Mon – Sat)
011-24632950, Ext-3512 (Six Lines), E – mail: eprochelp@aai.aero.
- II. 09.30 hrs to 18.00 hrs (Mon – Fri)-
011-24632950, Ext – 3523, E – mail: etendersupport@aai.aero. s
anjeevkumar@aai.aero and snita@aai.aero.
- III. 09.30 hrs to 18.00 hrs (Mon- Fri)-
011-24657900, E-mail: gmitqh@aai.aero.

Note: Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications related to the tender(s) published kindly contact the respective Tender Inviting Authority

In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.

In case of any issues faced, the escalation matrix is as mentioned below:

- i. **F or Instant Support**, Help Desk-Between 08:00 hrs to 20:00 hrs (Mon-Sat):
Phone: 011-24632950 Ext: 3512(six lines)
Email address: eprochelp@aai.aero
- ii. **After 4 Hrs of Issue**, MGR(IT)-Between 09.30 hrs to 18.00 hrs (Mon-Fri):
Phone: 011-24632950Ext-3523
E-Mail: etendersupport@aai.aero or sanjeevkumar@aai.aero
- iii. **After 12 Hrs of Issue**, JGM(IT)-Between 09.30 hrs to 18.00 hrs (Mon-Fri):
Phone: 011-24629344
E-Mail: prabhakar@aai.aero
- iv. **After 3 days of Issue**, GM(IT)-Between 09.30 hrs to 18.00 hrs (Mon-Fri):
Phone: 011-24657900
E-Mail: - gmitichq@aai.aero

Tender fee of Rs 1120/- (i/c GST) Non – refundable will be required shall be accepted only through the payment gateway integrated for the purpose with CPP portal.

2. Following 3 envelopes shall be submitted through online at CPP – portal by the bidder as per the following schedule:-

CRITICAL DATA SHEET

Publishing Date	:	At 1600 Hrs. on 20/04/2021
Bid Document Download/Sale Start Date	:	From 1700 Hrs. on 20/04/2021
Clarification Start Date	:	From 1100 Hrs. on 21/04/2021
Clarification End Date	:	Up to 1100 Hrs. on 30/04/2021
Bid Submission Start Date	:	From 1100 Hrs. on 21/04/2021
Bid Submission End Date	:	Up to 1800 Hrs. on 05/05/2021
Bid Opening Date : (Envelope-I)	:	AT 1100 Hrs. on 06/05/2021
Bid opening Date : (Envelope-II)	:	At 1100 Hrs. on 10/05/2021
Bid opening Date : (Envelope-III)	:	At 1100 Hrs. on 14/05/2021 (Tentative) (Will be intimated through CPP Portal)
Tender Fee	:	Rs 1120/- (i/c GST) Non-refundable.
EMD Amount	:	Rs 8693/- shall be accepted only through the payment gateway integrated for the purpose with CPP portal

A. Envelope I:-Bid containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions, Tender Fee and EMD.

The tenderer shall submit their application only at CPP portal <http://etenders.gov.in/eprocure/app>. Tenderer/ Contractor are advised to follow the instruction provided in the tender document for online submission of bids.

Tenderers are required to upload the Scanned copy of

- Unconditional Acceptance of AAI's Tender Conditions. (Performa given in Annexure –G on Format page no F-7 of tender document.)
- Tender Fee or Annexure -E (Format Page-F5) with NSIC /MSME certificate.
- **Earnest Money Deposit (EMD) of value Rs. 8693 (R upees**

Eight Thousand Six Hundred Ninety Three only shall be accepted only through the payment gateway integrated for the purpose with CPP portal or Annexure -E (Format Page-F5) with NSIC/MSME certificate may be submitted in “PQQ Folder” in Attachments section of e- tendering portal as stipulated in the Notice Inviting Tender.

Annexure -E (Format Page-F5) to be filled in Non-Judicial stamp paper value of Rs.100/- along with NSIC/MSME certificate for exemption from submitting Tender Fee/EMD. (*Refer Sl.no.9 of NIT regarding Concession for Firms registered under NSIC*).

~~Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.~~

B. Envelope-II: - : (Pre-Qualification and Technical Bid) :

Technical Bid (Envelop- II) containing Digitally Signed file of :-

- Tender documents (Duly signed Digitally)
- Copy of Permanent Account Number (PAN) Card.
- Copy of ESI, EPF and GST Registration. Agency not possessing EPF, ESI and GST registration at the time of submission of application/bid has to submit a scanned copy of undertaking along with application/bid.
- Scanned documents given under qualification /Experience requirements detailed below .
- Should submit affidavit to pay minimum wages for labor on non-judicial stamp paper of Rs. 100.00 and is to be attested by first class magistrate/Notary). (Performa given under Annexure “A”- (Format F1) in tender document •
- Undertaking for Registered under GST and compliance of GST provision- Annexure -C (Format F-3) in tender document.
- Affidavit/ Undertaking for non blacklisting/ Debarring- Annexure - D (Format F-4)in tender document.
- EMS Undertaking by contractor Annexure - F Format Page F-6 in tender document.

Qualifying requirements of contractors/ firms:

- i. Agency should have Permanent Account Number (PAN).
- ii. Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata, specialized agency in similar nature of work.

AND

Should have satisfactory completed (#Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs 1.74 lakh/annum** or two works, each of **Rs 2.17 Lakh/annum** or one work of **Rs 3.48 Lakh/annum** in single contract of similar nature of **“Bird and Animal Hazard Control services /AMC with provision of manpower /Service contract with provision of Man Power”** in India during last seven years ending on last date or extended date of submission of bids.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing works experience certificate from non-government /non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii. Should have annualized average financial turnover of **Rs 1.30 Lakhs** Against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balanced Sheet along with profit and loss account statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

C. Envelope III: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. ~~Tender Fee, EMD or Annexure D (Format) filled in Non-Judicial stamp paper value of Rs.100/- with valid NSIC/MSME Registration Certificate for exemption from submitting Tender Fee/EMD (if applicable) and hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the “Manager (E-C) O/o Airport Director , Airports Authority of India, Kandla Airport, PO Anjar, Kandla-370110, Gujarat”, and should reach the Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. If the above mentioned (supportive) documents are not received on time as given, (before the time mentioned in the critical data sheet) the respective tenders will be summarily rejected. Any postal delay will not be entertained.~~

4. Bids Opening Process is as below:

Envelope-I: containing Documents for pre-qualification bid (uploaded by Contractors/firm) shall be opened as per Critical Data Sheet. any changes in the date shall be intimated through CPP Portal).

Envelope-II: Technical bid opening date shall be as mentioned in critical data sheet (Depending on pre-qualification, any changes in the date shall be intimated through CPP Portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I/Envelope-II, he will be asked to provide it through CPP e-tendering portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which his tender will be liable for rejection.

The intimation regarding acceptance / rejection of their bids will be intimated to the contractor / firm through e-tendering portal.

E nvelope-III: The financial bids of the contractors / firms found to be meeting the qualifying requirements and technical criteria shall be as per critical data sheet (**Depending on Technical Bid evaluation the date shall be intimated through CPP Portal**).

5. AAI reserves the right to accept or reject any or all applications without assigning any reason. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserves the right to disallow issue of tender document of working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI.

AAI reserves the right to verify the credentials submitted by the agency at any stage (before or after the award of work). Undertaking as per Annexure –B required to be submitted by agency before award of work. If at any stage, any information /documents submitted by the applicant are found to be incorrect/false or have some discrepancy which disqualifies the firm, then AAI shall take the following action:

- a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.**
7. Consortium/JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
 8. Purchase preference to Central Public-Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
 9. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc.

The MSEs who intent to claim benefits under MSME act, shall fulfil the following, otherwise they run the risk of their bid being passed over as “INELIGIBLE” for the benefits applicable to MSEs and their bid will not be considered for evaluation.

- a) MSEs which are specified by the Ministry of Micro, Small and Medium, Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- b) NSIC certificate with monetary limit indicated should be valid on the scheduled date/ extended date of submission of tender. Certificate without monetary limit will not be considered.

- c) The items of Product / Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tendered).
- d) The Monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
- e) If monetary limit is less than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded in the Envelope I.
- f) MSEs shall submit the Performa attached in Annexure -E” (Format F5) duly attested by Notary Public.

**MANAGER (E-C),
For Airport Director
Airports Authority of India,
KANDLA Airport,
KANDLA -370110,
Gujarat**