

TENDER FEE: Rs.1120/- (incl. of GST)

**भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
CNS DIVISION, AAI, TIRUPATI AIRPORT.**



E-TENDER DOCUMENT

For

**JOB CONTRACT FOR PROVIDING SERVICES OF
CLEANING & DUSTING OF CNS EQUIPMENTS AT
TIRUPATI AIRPORT**

E-TENDER NO.: AAI/TP/CNS/JOB/1/2022-24

THIS IS TO CERTIFY THAT THIS NIT CONTAINS TOTAL 31 PAGES.

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NOTICE INVITING TENDER
Through Government of India Central Public Procurement Portal
(CPPP)

E-TENDER NO.: AAI/TP/CNS/JOB/1/2022-24

Date: 01.02.2022

E-Tenders are invited through the CPP Portal by Airport Director, Airports Authority of India, Tirupati Airport on behalf of the Chairman, Airports Authority of India from eligible bidders for the works as detailed below:

The tendering process is online at e-portal <http://etenders.gov.in/>

Aspiring bidders may go through the tender document by logging in the CPP Portal. Prospective tenderers are advised to get themselves acquainted for e-tendering participation requirements at "Instruction for Online Bid Submission", register themselves at CPP portal, obtain 'User ID' & 'Password' and go through the 'self-help files' available in the home page after login to the CPP portal "http://etenders.gov.in". They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support on portal.

1. Details of work :

S.No.	Name of Work	Estimated Cost	E.M.D	Tender Fee
1	Job Contract For Providing Services Of Cleaning & Dusting Of CNS Equipment at Tirupati Airport	Rs. 20,38,994/- for 24 months plus statutory charges	Rs. 40780/-	Rs.1120/- (incl. of GST)

2. Critical Dates :

SNO	Schedule of Important Activities	Date & Time(IST)
1	Published date	03.02.2022
2	Bid document download/sale start date	04.02.2022,0930 Hrs
3	Clarification Start date	04.02.2022,0930 Hrs
4	Bid submission start date	04.02.2022, 0930 Hrs
5	Clarification End date	11.02.2022, 1800 Hrs
6	Last Date for Sale downloading of tender document	18.02.2022, 1500 Hrs
7	Bid submission closing date of Technical and Price bids (Online)	18.02.2022,1530 Hrs
8	Date of opening of Envelop-I and Envelop-II	21.02.2022,1200 Hrs
9	Opening of Financial bid (Envelop-III)	Will be Notified

3. Work Period:

24 Months from the date of commencement of Work.

4. Eligibility Criteria

- 4.1 The bidder should be registered contractor of appropriate class of CPWD/MES/P&T/State PWD/PSU/Railways/ specialized agencies who have carried out similar nature of work.
- 4.2 Credentials of bidder's financial turnover, experience etc as mentioned in the tender will be considered for evaluating eligibility.

5. **Annualized average financial turnover:** Bidder should have annualized average financial turnover of at least Rs.6,11,698/- (30 % of estimated cost) during last three financial years, ending 31st March previous year. As a proof of financial turnover, copy of abridged Balance Sheet along with Profit & Loss account of the bidder for last three years should be submitted.

6. Experience:

The bidder should have successfully executed orders for similar works in last 7 years, for Government Departments or Public Sector Undertakings or Private sectors in India meeting any one of the following criteria:

- 6.1.1 One order of value more than or equivalent to Rs. 16,31,195/- (80%).
- 6.1.2 Two orders each of value more than or equivalent to Rs. 10,19,497/- (50%).
- 6.1.3 Three orders each of value more than or equivalent to Rs. 815597/- (40%).

7. Performance/Experience Certificate:

7.1 Bidder must submit performance/experience certificate from user agency for satisfactory completion of performance along with work order for the experience claimed as against Para 6. Such performance/experience certificates should include the following:

- 7.1.1 Order or Contract reference, Award date
- 7.1.2 Scope of order & Value of order
- 7.1.3 Order or Contract Completion date.

Firms showing work experience certificate from Non-Government/Non-PSU organizations should submit 'Tax Deduction at Source Certificate' in support of their claim for having experience of stipulated value of works.

8. General:

- 8.1 The bidder should have Firm / company registration certificate
- 8.2 The bidder should have valid PAN/Service Tax registration.
- 8.3 Consortium / Joint venture companies shall not be permitted.
- 8.4 Date of NIT in will be taken as reference for assessing the eligibility criteria.
- 8.5 Concessions to the bidders registered with NSIC, shall be applicable as per the directives of Govt. of India.

9. Tender Fee/EMD:

The tender fee is Rs.1,120/- (Rupees Eleven hundred and twenty only). The tender fee is non-refundable. Bidders shall pay the tender fee in favour of Airports Authority of

India(AAI),through ONLINE THROUGH PAYMENT GATEWAY AT Central Public Procurement Portal (<https://etenders.gov.in>)and no other modes of payment will be accepted. In case if OFFLINE option is available, its not to be used.

10. Earnest Money Deposit (EMD):

Concessions to the bidders registered with NSIC/MSE shall be applicable as per the directives of Govt. of India. As per new directions from Ministry of Finance, BID SECURITY DECLARATION has to be duly signed and submitted online as per annexure V. The bidder shall declare that he/his firm will ensure complete participation throughout the tendering process and also undertakes to pay an amount of Rs. 40780/-, if the bidder withdraws in between during the tendering process or fails to complete the work in case if the work is awarded, without valid reasons. Such action may lead to debaring of the vendor or his associates from participation in future tenders by AAI, for a period of minimum one year or maximum of three years, as deemed appropriate by the competent authority

11. Procedure for exemption of tender fee and EMD for MSE/NSIC registered firm.

Eligible Bidders shall upload valid MSE/NSIC registration Certificate for the product/service referred in the Tender. EMD exemption shall be opted by the MSE/NSIC registered firm.

In case MSE/NSIC registration certificate is found invalid during evaluation the bid of such bidder shall be rejected.

Bidders claiming under MSEs shall submit the Performa attached in **Annexure “MSME – A”** duly attested by Notary Public given in Annexure-IV.

12. Payment of Tender fee through CPP Portal

After login to the portal, the appropriate tender may be searched under “Search Active Tender” tab and proceed for Bid submission

ONLINE option only be selected for online submission of Tender and EMD and click the Pay Online Button. EMD shall not be paid by PBG option and if PBG option is selected, the tender shall be rejected during the evaluation stages

Bidder may select exemption of Tender fee and EMD during this stage by selecting “Yes” option. Under such case, relevant documents need to be uploaded to support the claim. Once any option is exercised, it becomes final and the same could not be changed under any circumstances.

If no exemption is applicable, the applicable Tender fee and EMD shown in menu, shall be verified with that of Tender document before proceeding further. In case of any discrepancy, AAI may be contact through applicable means of communication for clarifications.

Payment option “SBI MOPS (Multi option Payment System)” only shall be chosen for effecting the payment.

Terms and Conditions shall be accepted and the window with Option for SBI A/c holders, on SBI A/c holders and NEFT/RTGS will be available for effecting the transaction.

In case of any payment failure, with money deducted from Bank, the bidder is required to contact CPP portal help desk before making a second time payment as AAI will not be responsible for any money lost during the payment process.

In case of successful payment, message will be displayed accordingly and the bidder shall proceed to upload their bid documents.

In case of RTGS/NEFT payment, the Challan shall be downloaded and kept for future references and transaction details shall be noted for all other payment options.

Tenders not accompanied by the requisite EMD declaration and Tender Fee shall be summarily rejected, except as otherwise specified.

13. Only one tender document shall be submitted by a single party either a firm or an individual. The proprietor of more than one company or firm will be considered as single party and one legal entity.
14. Any amendment or corrigendum to the tender document shall be posted only on <https://etenders.gov.in>. It is the bidder's responsibility to check for any amendments/corrigendum on the <https://etenders.gov.in> website or check for the same from the tender issuing authority before submitting their duly completed bids.
15. The E-Bid complete in all respect should be uploaded in e-tender portal latest by the scheduled date and time. The E- bids will be opened online in the O/o Airport Director, Airports Authority of India, Tirupati Airport by duly constituted committee.
16. Worksite for the project is **Airports Authority of India, Tirupati Airport**.
17. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI reserves the right to call off process of short-listing of bidders at any stage without assigning any reason.
18. AAI shall not be responsible for delay/loss/non-receipt of application/tender document if bidder fails to upload tender in time

**Airport Director
Airports Authority of India
Tirupati Airport**

GENERAL E- TENDERING GUIDELINES

CPPP under GePNIC, Help Desk Services

1. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002
Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority. **Tel:** 0120-4200462, 0120-4001002. **Mobile:** 91 8826246593 **E-Mail:** support-eproc@nic.in
2. **For any Policy related matter / Clarifications Please contact Dept. of Expenditure, Ministry of Finance. E-Mail: cppp-doe@nic.in**
3. **For any Issues / Clarifications relating to the publishing and submission of AAI tender(s) email cnsicvotp@aai.aero**
4. In order to facilitate the Vendors / Bidders as well as internal users from AAI, help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).
5. Before submitting queries, bidders are requested to follow the instructions given in “**Guidelines to Bidders**” and get their computer system configured according to the recommended settings as specified in the portal at “**System Settings for CPPP**”.
6. **In case of any issues faced, the escalation matrix is as mentioned below:**

SL. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
i.	Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
ii.	Jr.Exe.(IT)	After 4 Hours of Issue	sanjeevkumar@aai.aero	011-24632950, Ext-3505	0930-1800 Hrs. (MON-FRI)
iii.	AGM(IT)	After 12 Hours	snita@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
iv.	Jt. General Manager(IT)	After 24 Hours	ykkaushik@aai.aero	011-24651507	0930-1800 Hrs. (MON-FRI)
v.	General Manager(IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

Section: A

GENERAL INFORMATION AND GUIDELINES

1. DEFINITIONS

- 1.1 "AAI / Authority / The Owner" means the Airports Authority of India.
- 1.2 "The Bidder / Vendor" means the individual or firm who participates in this tender and uploads its bid.
- 1.3 "Project Leader AAI" means the AAI executive responsible for signing all documents from AAI side and shall coordinate all the activities of the project with the bidder / contractor.
- 1.4 "The Contractor / Contractor" means the individual or firm taking up the work as defined under the Notice Inviting Tender.
- 1.5 "The Works Order" means the order placed for the supply, installation, testing & commissioning of systems / works by the Owner with the Contractor signed by the Owner including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.6 "The Purchase Order / Supply Order" means the order placed for the supply of items by the Owner with the Contractor signed by the Owner including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.7 "The Contract" means the agreement signed between the Owner and the Contractor as per the terms and conditions contained in the Works Order / Purchase Order.
- 1.8 "The Contract Price" means the price payable to the Contractor under the Works Order / Purchase Order for the full and proper performance of its contractual obligations.
- 1.9 "Non-responsive Bid" means a bid, which is not uploaded as per the instructions to the bidders or Earnest Money Deposit has not been attached, or the required data has not been provided with the Bid or intentional errors have been committed in the Bid.
- 1.10 "UDIN" means Unique Document Identification Number for all kinds of certification, GST and Tax Audit reports and other audit assurances, attestations functions undertaken by the members of ICAI (Institute of Chartered Accountants of India).

2. Purpose and Scope of Tender Document :

- 2.1 This tender sets out the terms and conditions, general, operational and qualitative requirements to be met for Job Contract for Providing Services of Cleaning & Dusting of CNS Equipment at Tirupati Airport as per terms & conditions given in the tender Document.
- 2.2 This tender document includes requirements in respect of description of works,

quantities, schedules, support services etc.

2.3 AAI reserves the right to vary the quantities to the extent of 50%

2.4 The bidder shall assume complete responsibility for providing services and performance of the job / items to satisfy all requirements as described in the tender.

2.5 The tender must be valid for a minimum of 90 days from the date following the date of opening of Technical Bid.

3. Tender Document:

3.1 The e-tender document consists of various sections. The bidder shall go through all parts of the tender document and shall comply with each clause of all the terms & conditions mentioned therein.

3.2 The instructions given in the tender document are binding on the bidder and submission of the tender will imply unconditional acceptance of all the terms & conditions by the bidder.

3.3 Bidder may be required to demonstrate / practically verify the specific / all credentials, as deemed fit by AAI, for the evaluation of the bid.

3.4 Deviations, if any, from the laid down requirements/ specifications shall be brought out separately in the deviation sheets to be attached with relevant section of the tender. The scanned copy of deviation sheet shall be uploaded along with the technical bid documents in E-tender.

3.5 Each and every page of submitted tender document including technical documentation should be serially numbered & indexed.

4. Technical Literature & Brochures, Language

4.1 The language of all instructions, documentation etc. provided under this contract will be English.

4.2 The scanned copy uploaded on the e-tender portal shall be treated as master copy and will be referred during Technical evaluation process.

5. Address for Correspondence

All completed tender documents and enquiries regarding clarification/interpretation should be uploaded on CPP portal before the date prescribed in Tender. A copy of enquiries regarding clarification/interpretation by fax/email to: **The Joint General Manager (CNS), O/o The Airport Director, Airports Authority of India, Tirupati Airport, Tirupati-517520. Fax: 0877-2275338. E-mail: cnsicvotp@aai.aero**

6. Tendering Procedure

6.1 Tenders once submitted/uploaded shall be final and no amendment thereto shall be permitted. One bidder shall submit only one tender.

6.2 E-Tender shall consist of Three Bid Process, **Fee, PQQ+Technical bid and Financial bid process**. The contents of the envelopes are listed here under.

6.3 Envelope-I:

- Containing details of Tender fee payment transaction (Online),
- Scanned copy of Unconditional Acceptance of AAI's Tender Conditions (Annexure-1),
- Scanned copy of Power of Attorney / Authorization letter for signing tender documents, if applicable, NSIC / MSME registration certificate attested by Notary Public,

Bidder firm shall not change or alter or Modify, in any way the language/contents of Annexure-I. Any bid submitted with changed/altere d/modified Annexure-I or Non submission of this document, shall be liable to be rejected.

6.4 Envelope-II Containing the following documents

- 6.4.1 Copy of Firm / company registration certificate.
- 6.4.2 Copy of Valid Goods and Service Tax Registration certificate, **UDIN Number** and Tax audit reports w.e.f 1st April 2019.
- 6.4.3 Copy of Permanent Account Number (PAN).
- 6.4.4 Proof of experience as mentioned below
 - One order of value more than or equivalent to Rs. 16,31,195/- (80%).
 - Two orders each of value more than or equivalent to Rs. 10,19,497/- (50%).
 - Three orders each of value more than or equivalent to Rs. 815597/- (40%).
- 6.4.5 Client certificate for experience should show the nature of work done, value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.
- 6.4.6 Firms showing work experience certificate from non-government / non-PSU organizations should submit copy of tax deduction at source certificates in support of their claim for having experience of stipulated value of work.
- 6.4.7 Certified copies of abridged balance sheets along with profit & loss account of the firm (tenderer) in support of Annualized average financial turnover during last three financial years ending 31st March of previous year.
- 6.4.8 Non submission of any of the aforesaid documents or, submission of any of the aforesaid documents in a manner which is in non-conformance with the relevant clause of the tender document may result in rejection of tender submitted by the bidder.
- 6.4.9 Filled up details of Performa of Letter For E-Payment (**Annexure-II**)
- 6.4.10 Filled up details of Annexure "MSME-A" duly attested by notary Public (**Annexure-IV**)
- 6.4.11 Filled up details of Performa of EMD (**Annexure-V**)
- 6.4.12 Filled up details of Performa of Undertaking letter (Non Black listing)(**Annexure-VI**)
- 6.4.13 Filled up details of Performa of Undertaking regarding GST Provisions (**Annexure-VII**)
- 6.4.14 **The compliance statement of Section B (Terms & Conditions) & Section C (Scope & Requirements) complete in all respect, duly signed and stamped by the bidder or digitally signed.**
- 6.4.15 Tender document after endorsement (signing) by the bidder on each page. Compliance statement with '**Complied**' or '**Not Complied**' shall be given against each statement of Requirement and should be duly substantiated and supported by appropriate documentation. Terms and conditions if any, related to Financial Bid, Deviations if any from the laid down requirements of this tender shall be prepared indicating the para no. page no of the Tender document.
- 6.4.16 The vendor shall scan and upload the above documents and full NIT document in e-portal . **The documents shall be duly signed with stamp or digitally signed.**
- 6.4.17 Originals of documents submitted online at e-tender portal during PQQ/Technical bid submission shall only be accepted for verification purpose if required by AAI.

6.5 Envelope-III containing "Financial Bid":

- 6.5.1 The bidders shall quote their item rates online through e-tender portal only.
- 6.5.2 All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 6.5.3 The Price bids / financial bids of those bidders who are fulfilling the criteria of Envelope-I and Envelope-II shall be opened on the date and time as specified in NIQ.

6.6 Currency of quotes and other details regarding pricing :

- 6.6.1 The Price Shall be quoted in Indian Rupees only.
- 6.6.2 Only Financial bid in the Format indicated in **CPP portal** shall be considered for the purpose of Evaluation.
- 6.6.3 The price quoted shall be firm inclusive of all applicable taxes & duties, overhead and profit etc. (excluding GST, employer contribution towards PF & ESI) for the contract period. Minimum wages shall be paid to the workmen by the contractor as stipulated by Central / State Govt, whichever is higher based on prevailing minimum wages during the relevant period of contract. On revision of minimum wages by the Office of Regional Labour Commissioner (Central) / State, the difference in minimum wages based on the actual payment (minimum wages, PF, ESI) made to the workmen will be reimbursed to the contractor as per actual. The contractor has to submit the proof for payment of wages to the labour for reimbursement of difference of wages, PF and ESI. However, no additional amount such as contractor's Premium/profit will be paid on this reimbursement. Any increase as mentioned above will not be payable if such increase has become operative after completion of the work.
- 6.6.4 It may be clearly understood and noted that Financial Bid of the tender document is for pricing alone. No condition, whatsoever, should be stipulated in this part. Everything that the bidder has to say, regarding tender, other than pricing should be stated only in Technical Bid of the tender. If any conditions are stipulated in the Financial Bid of the tender, the tender is liable to be rejected.
- 6.6.5 Tenders, in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non responsive and are liable to be rejected.

7. Opening of Tender Documents.

- 7.1** AAI shall open Envelope-I and Envelope-II as per scheduled Tender Opening Date and Time. Authorized representatives of AAI shall download all the uploaded documents against PQQ Bid and evaluate bids for Eligibility.
- 7.2** To short list the technically qualified bidders, PQQ/ Technical bids of bidders shall be scrutinized by AAI to ensure whether the same are in conformity with the eligibility and other requirements. Bidder should provide complete

information to substantiate compliance of the requirements listed in the tender. In case of incomplete compliance statement or inadequate information, tenders shall be finalized on the basis of the information available. It shall, therefore, be in the bidders' interest to give complete and comprehensive particulars, description and details while submitting the bid.

- 7.3 AAI may seek clarifications on details or any other information deemed necessary. The queries raised online should be replied positively within the time specified, failing which the evaluation will be done on the basis of the information available.
- 7.4 Financial Bid, only for the bidders found technically qualified by AAI shall be opened. Date and Time of opening of financial bid shall be notified to successful bidders through e-Procurement Portal.
- 7.5 No correspondence shall be entertained from the bidders after opening of Financial Bid of the Tender. Date of acceptance and opening of tender can be extended on sole discretion of the AAI.

8. Comparison and Evaluation of Tenders :

- 8.1 The tenders received and accepted will be evaluated by AAI to ascertain the complete scope contained in the tender document. The objective of the evaluation is to select a bidder that can provide the desired service with maximum efficiency and quality and meeting the requirements defined in the tender.
- 8.2 In the evaluation of tenders, the overall quality and economy of the service offered will be kept in view. Such offers which necessitate, additional expenditure required to be made by AAI may have to be loaded to make the offer compatible with the tender document requirement.
- 8.3 At no cost to AAI, as a part of Technical Evaluation, bidders participating in this tender may be required to demonstrate operational and technical requirements or specifications, at a location considered fit by bidder in consultation with AAI.
- 8.4 Tenders meeting Technical bid criteria as specified herein shall only be informed and considered for opening and evaluation of financial bid.
- 8.5 The lowest Tender shall be decided on the basis of **lowest quoted Cost among the bidders.**

9. Rejection & Return of Tender:

- 9.1 Airports Authority of India (hereinafter abbreviated as AAI) reserves the right to reject any or part of tender without assigning any reason. AAI also reserves the right at its sole discretion not to award any order under the tender called. AAI shall not pay any cost incurred in the preparation and submission of any tender or any cost incidental to it.
- 9.2 Tenders, in which any of the particulars and prescribed information is vague, missing or is incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non-responsive and are liable to be rejected. If the bidder gives wrong information in his tender, AAI reserves the right to reject such tender at any stage or to cancel the Contract, if awarded and forfeit the Earnest Money Deposit. AAI reserves the right to debar such bidders to participate in future tender.
- 9.3 The information contained in the tender should be comprehensive and to the point. The tenders containing information other than sought, with a motive to confuse or delay the finalization process are likely to be rejected.
- 9.4 Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing are liable for rejection.

Should a bidder have a relation or relations employed in the capacity of an officer of AAI, the authority inviting tender shall be informed of the fact along with the offer, failing which AAI, at its sole discretion may reject the tender or cancel the contract and forfeit the Earnest Mo

10. Award of Contract :

- The acceptance of the tender will be intimated to the successful bidder
- AAI shall issue the work order to successful bidder who shall return one copy of work order within **Seven working days as a confirmation to acceptance of terms and conditions** of work order duly signed by him on each page of the order.
- Successful bidder has to enter into an agreement with AAI on terms and conditions mentioned in the tender, its corrigendum and technical queries and responses against which work order has been issued as per format in **Annexure-III**
- AAI shall be the sole judge in the matter of award of contract and the decision of AAI shall be final and binding.

11. **Execution of Works: The works shall be carried out under the supervision of the CNS In-charge, AAI, Tirupati** Airport or the nominated project officer as the case may be, according to the terms and conditions of the contract.
12. **FORMATS AND SIGNING OF BID:** The e-Bid shall be digitally signed by the bidder at the portal duly authorized to bind the bidder to the contract. Written **power-of-attorney** in proper format accompanying the bid shall indicate the letter of authorization. The person or persons signing the bid shall sign all pages of the bid, except for printed literature. The bids submitted shall be in proper readable format, encrypted as per e-tendering portal requirements. Standard Printed terms and conditions of the company other than the NIT conditions shall not be considered.
13. **Declaration :**The General Information and Guidelines given in the Tender Document are hereby accepted unconditionally and shall be complied with.

Signature of Bidder

Name:

Telephone:

Fax:

E-mail :

Stamp :

SECTION: B

TERMS & CONDITIONS

Note:

1. For stating Compliance: Write "C" in the third column
2. For stating Non-Compliance: Write "NC" in the third column

S.No.	Requirement	Statement of Compliance
1.	General Conditions	
1.1.	It shall be the sole liability of the contractor (including the Contracting firm/Company) to obtain and to abide by all necessary licenses/ permissions from the authorities concerned as provided under the various labour legislations including the labour license obtained as per the provisions of the Contract Labour (R & A) Act 1970.	
1.2.	The Contractor shall discharge obligations as provided under various applicable statutory enactments including EPF and miscellaneous provision act 1952, ESI Act 1948, the Employees state Insurance (ESI) Act 1948, the contract labour (R & A) Act 1970, the Inter State migrant workmen (Regulation of employment and conditions of service) act 1979, the Minimum Wages Act 1948, the payment of wages act 1936, the workmen's compensation act 1923 and other relevant act, rules and regulations, instructions etc. issued / enforced from time to time.	
1.3.	On commencement of the contract, the contractor shall continue to have valid ESI, PF code number till conclusion of the contract. AAI reserves the right to withhold any payment, if ESI and PF contribution are not paid by the contractor and proof to that effect have not been produced regularly by the contractor. Non production of PF and ESI challans of monthly subscription before its due date but not later than 21st of every month by the contractor, shall be liable for action against the contractor and also suitable penalty shall be levied by the Execution Department as deemed fit.	
1.4.	Difference in minimum wages based on actual payment made to workers plus difference of mandatory contribution by the contractor towards PF & ESIC due to increase in minimum wages will be reimbursed to the contractor on revision of minimum wages by office of Regional Labour Commissioner (Central/State) and on submission of proof of payments made	
1.5.	The contractor shall regularly submit all relevant records / documents to AAI representative for verification and upon such satisfaction only, AAI will allow reimbursement of the amounts paid	
1.6.	The contractor shall ensure regular and effective supervision	

S.No.	Requirement	Statement of Compliance
	and controls of the personnel deployed by him and give suitable direction for undertaking the contractual obligations.	
1.7.	The contractor shall be solely responsible for the payment of wages and other dues to the personnel deployed by him latest by 7th of the subsequent month. The monthly wages payment due to the worker should be remitted directly in the workers bank account and not to be paid in any other mode. The contractor shall be directly responsible and indemnify the Authority against all charges, dues, claims etc. arising out of the disputes relating to the dues and employment of personnel deployed by him.	
1.8.	If the continuance of any of the persons deployed by the contractor is found not satisfactory, the contractor shall replace him forthwith, upon receipt of information to that effect from AAI.	
1.9.	AAI shall have the right to terminate the contract if the service provided by the contractor is not found satisfactory after giving 15 days' notice.	
1.10.	Similarly in the case of foreclosing/ abandoning the contract, a written notice of 30 days shall be served by Registered Post or by hand at the respective address. Notwithstanding the above the contractor shall however continue to provide the services as required in the contract for further 90 days or till new tender is awarded whichever is earlier.	
1.11.	The contractor shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of works in full but which he did not derive in consequence of the foreclosure of the work.	
1.12.	The contractor shall be responsible for settling any claim/ compensation against all damages and accidents caused due to negligence on the part of his/her employees and keep AAI indemnified from any compensation/liability.	
1.13.	AAI will not be responsible for any injury sustained by contractor's workers during the performance of their duties and also any damages or compensation due to any dispute between him/her and his/her workers. All the persons employed shall be insured. The contractor shall comply with all provisions of Labour Acts/Enactments hitherto in force or enacted from time to time during execution of this contract and contractor shall be responsible for all liabilities arising out of these provisions. Furthermore, the contractor shall be responsible for payment of compensation, insurance etc. if any, in respect of his/her employees.	
1.14.	The contractor shall furnish all the details of the persons to be employed like Names, address, photo, age, specimen signature;	

S.No.	Requirement	Statement of Compliance
	police clearance etc. and AAI shall have the liberty to reject any person.	
1.15.	In case it is noticed by the AAI that the work carried out by the contractor is not up to the required standards, written notice will be given to him warning him/her of the bad state of work and asking him/her to improve upon the standards within the period specified by the AAI. In the event of the AAI finding that there is no improvement and the work is not being carried as per instructions, the authority will have the right to terminate the contract forthwith.	
1.16.	The contractor shall carry out the job as per specifications of the Authority and to their entire satisfaction. In case of complaints either as regards the nature of service or the personnel doing the same, the Authority will intimate to the contractor who shall attend to and sort out the complaints promptly.	
1.17.	The contractor's representatives and employees of the contractor shall abide by the Rules and Regulations of the Authority while performing their job in the said premises.	
1.18.	The bills submitted by the contractor shall be verified and certified by the In-Charge or his designated officer for the purpose. Proportionate deduction from monthly bills will be made for short supply of manpower.	
1.19.	The wages to the employees shall be disbursed through bank transfer on individual account of the worker and confirmation thereof should be produced to the responsible officer of the Authority to be deputed by the Airport Director /CNS In-charge.	
1.20.	Monthly running payments will be made in the following month after deducting any or all recoveries, penalties, etc. which the contractor might have rendered himself liable. The contractor has to submit his bill every month for the completed period of one month with all supporting documents as required.	
1.21.	Security deposit @ 3 % of gross value of the bill will be deducted from the monthly bills and the same will be refunded to the contractor after three months from the certified date of completion of the contract.	
1.22.	Period of contract shall be 24 months from the date of commencement of work.	
1.23.	The successful tenderer or contractor on acceptance of his tender by AAI, shall sign the contract agreement within 15 days from the date of award of the work.	
1.24.	The contract agreement shall be executed on a non-judicial stamp paper of value of Rs. 100/- and the cost of the same shall be borne by the contractor.	
1.25.	GST or any other tax on materials and also on the turn over, if any, in respect of this contract shall be payable by the	

S.No.	Requirement	Statement of Compliance
	contractor and AAI will not entertain any claim in whatsoever in this respect. The applicable GST shall be mentioned in the Bid while quoting.	
1.26.	The work shall commence from the 15th day after the date on which the AAI issues written orders to commence work or from the date of handing over of site whichever is later. If the contractor commits default in commencing the work as aforesaid, AAI shall without prejudice to any other right or remedy be at liberty to terminate the contract.	
1.27.	The contractor shall deploy the required number of personnel and carry out the work to the satisfaction of the In-Charge.	
1.28.	The contractor and the persons so supplied by the contractor shall abide by all the rules, regulations and instructions of AAI in workplace.	
1.29.	The contractor shall adhere to the garbage disposal norms of the organization and ensure garbage is disposed of accordingly.	

The terms and conditions given under Section B – Terms & Conditions are hereby complied and agreed.

Signature of Bidder

Name :

Telephone :

Fax :

E-mail :

Stamp :

SECTION:C

SCOPE AND REQUIREMENTS

S.No.	Requirement	Statement of Compliance
1.	Scope of work	
1.1.	The scope of work covers providing manpower for cleaning & dusting of all CNS Equipments & security Equipments and to assist in carrying out taking Field Readings for ILS , to maintain UPS batteries, carrying the modules , laying of cables and to assist the CNS executives in attending the breakdowns, filing of documents and any other work assigned by the CNS-in-charge	
1.2.	The scope of work includes: a) Providing services for cleaning & dusting of CNS Equipments by deployment of five no. of Semi-skilled persons. b) Co-ordination with all departments of AAI and any other agency/firm to maintain the operational area at Tirupati Airport as per requirement and also not to damage any AAI property. c) Any other work as specified and instructed by CNS-in-charge	
1.3.	Minimum Manpower Requirement: The firm has to depute sufficient manpower in general/shift for the above stipulated works / services as mentioned below: 1. Semi-Skilled manpower - 5 Nos. Provision of weekly off to the workmen is mandatory.	
1.4.	Qualification of Staff: The contractor shall depute the persons as per the qualification given below. a) Semi-Skilled: - Physically fit for manual work and aware of the Safety Regulations relevant to the works. The decision of CNS-in-charge shall be final and binding to the contractor in this regard.	
1.5.	The timings of operation shall be decided by CNS-in-charge from time to time depending upon operational requirement.	
1.6.	The work on day to day basis will be supervised by officials of AAI.	
1.7.	The contractor & the manpower supplied by him should adhere to the instructions of CISF /AAI staff.	
1.8.	If any worker engaged is found to be not suitable for the position, the contractor has to remove the person from the site immediately and has to depute his substitute.	
1.9.	In case of leave of any staff, a substitute has to be arranged by the contractor who has got the required qualification and adequate experience. The staff shall attend the duty on all working days including holidays.	
1.10.	The contractor shall carryout the work strictly as per the specification and schedule of work (quality and quantity), failing which AAI shall be empowered to carry out such works (after serving notices in this regard) through any other agency at the risk & cost of the contractor. The decision of CNS-in-charge shall be final and binding on the contractor in this regard.	

S.No.	Requirement	Statement of Compliance
2.	General	
2.1.	AAI reserves the right to carry out any part of work covered in the contract and in such cases the decision of work-in-charge will be final and binding on the firm.	
2.2.	The agency / contractor has to arrange / co-ordinate for issuing necessary entry passes and ADP for his staff as per prevailing BCAS / AAI rules. The necessary fee required for issuance of entry pass / ADP as per prevailing BCAS / AAI rules has to be borne by the agency / contractor.	
2.3.	The Contractor shall abide by all statutory rules, Labour laws and safety regulations for their staff / workers. The contractor shall comply with all necessary rules & regulations of central / local state government related to the contract and the contractor shall be responsible for maintaining all such requisite documents for reference to statutory authorities and AAI as & when asked for. Any expenditure incurred for complying such statutory requirements related with the contract shall be borne by the contractor. The firm shall maintain all such records and documents in this regard.	
2.4.	It shall be the responsibility of the contractor that all necessary safety measures and precautions are invariably ensured during the period of contract and AAI shall not be responsible for any injuries / accidents suffered by contract labour.	
2.5.	The contractor is liable to meet the requirement of labour regulations / registration / labour license / Local laws / by-laws etc.	
2.6.	The contractor & his manpower should not cause any hindrance to safe aircraft operations.	
2.7.	The contractor shall be responsible to maintain required documents / records for the deployment of manpower	
3.	Prices	
3.1.	The price quoted shall be firm inclusive of all applicable taxes & duties, overhead and profit etc. (excluding GST, employer contribution towards PF & ESI) for the contract period. Minimum wages shall be paid to the workmen by the contractor as stipulated by Central / State Govt, whichever is higher based on prevailing minimum wages during the relevant period of contract. On revision of minimum wages by the Office of Regional Labour Commissioner (Central) / State, the difference in minimum wages based on the actual payment (minimum wages, PF, ESI) made to the workmen will be reimbursed to the contractor as per actual. The contractor has to submit the proof for payment of wages to the labour for reimbursement of difference of wages, PF and ESI. However, no additional amount such as contractor's Premium/profit will be paid on this reimbursement. Any increase as mentioned above will not be payable if such increase has become operative after completion of the work.	
4.	Completion Period & Defects Liability	

S.No.	Requirement	Statement of Compliance
4.1.	The completion period of contract is 24 Months from the day, which shall be reckoned from the date as specified in award letter. However, at the discretion of AAI, the work shall be extended for further period of three months (maximum) at the same rates, terms and conditions of contract.	
4.2.	The contractor shall be responsible for repairing/replacing the materials or rectify the defective work at his own expenses for any defects which may develop within the defects liability period of 03 Months from the date of completion of work.	
5.	Security Deposit	
5.1	3 % of gross value of work done shall be deducted from each running bill as a security deposit. The security deposit shall be refunded only after the expiry of the defects liability period from the date of completion of work.	
6.	Payment Terms	
6.1.	The payment will be made Monthly to the contractor	
6.2.	<u>Income Tax/Work Contract /Cess Deduction:</u> The taxes will be recovered from each running bill of the contractor as per the prevailing government rules at the time of payment. The Final bill shall be paid to the agency after disbursement of all the payment to the workmen. No dues certificate duly signed by each workmen in this regard shall be submitted by the firm.	
6.3.	An Agreement is required to be submitted by the successful tenderer on Rs.100/- Non-judicial stamp paper after award of work.	
7.	Additional Conditions	
7.1	The payment to the workmen engaged by the contractor has to be made on or before 7th of every month in the presence of representative of AAI. The bonus to the workmen engaged by the contractor has to be made by 11th month in each year of the contract, by the contractor. The minimum bonus of 8.33% per annum should be payable to each workmen as per section 10 of the THE PAYMENT OF BONUS ACT,1965. Bonus to be borne by the vendor and will not be reimbursed from AAI.	
7.2	All the payment is to be made to the workers by directly crediting into their bank account and a copy of the same to be submitted to principal employer (AAI) every month for bill processing	
7.3	The contractor has to maintain the wage register for his employees and has to be produced for verification of the principal employer (AAI) as and when required. The contractor has to produce the Xerox copy of challan of the P.F. & ESI paid to the concerned regulating bodies, statement of minimum wage paid for each month to their manpower in presence of Authorized representative of AAI at the time of submission bills.	

S.No.	Requirement	Statement of Compliance
7.4	<p>The contractor should quote the rates very carefully in online Financial Bid considering current rates of minimum wages & all statutory requirements as per below. Quoted rates by the firm shall include the following cost components:</p> <p>a) Total manpower cost per year based on actual wages to be paid as per labour act by the firm per day per worker (should not be less than minimum wages rates applicable from time to time). Current rate of minimum wages are as given below. Semi-Skilled: Rs. 13,312/- Per Month with 4 weekly off.</p> <p>b) Profit and overhead charges.</p> <p>c) Taxes and duties as applicable.</p> <p>d) Uniform charges (2-T-shirt , 2-Pants, 1-pair shoe and 2-socks) and bonus charges.</p>	
7.5	The contractor is required to submit provident fund registration number and ESI registration number, etc. of their organization within one month after award of work.	
7.6	The employer contribution towards PF & ESI shall be reimbursed on actual basis on submission of documentary evidence of paid challan.	
7.7	The contractor has to deposit PF & ESI as mentioned in above Para's to their staff regularly, failing which recovery / withheld @ 27 % & 9.5 % against PF & ESI respectively from their R/A Bills shall be made.	
7.8	The contractor has to comply with necessary statutory requirement on contract labour regulations and abolition act 1970. Any violation for not following the labour laws/ shall be contractors responsibility. A certificate to that effect shall be furnished by contractor.	
7.9	AAI reserves right to terminate contract in case the maintenance is not found satisfactory or for any unforeseen circumstances arisen.	

The terms and conditions given under Section C – Scope & Requirements are hereby complied and agreed.

Signature of Bidder

Name :

Telephone :

Fax :

E-mail :

Stamp :

SCHEDULE-A

Annexure-I

ACCEPTANCE LETTER

(To be submitted along with Technical Bid in Bidders Letter Head)

To,
The Airport Director
Airports Authority of India,
Tirupati Airport,
Tirupati –517520

Sub: Acceptance of Terms & Conditions of Tender

Name of Work: Job Contract for Providing Services of Cleaning & Dusting Of CNS Equipments
At Tirupati Airport

Ref: TENDER NO.: AAI/TP/CNS/JOB/1/2022-24

Dear Sir,

Having examined the conditions of contract and specifications including addenda, I/We, the undersigned, offer to undertake Job Contract for Providing Services of Cleaning & Dusting Of CNS Equipments at Tirupati Airport in conformity with the specifications, terms & conditions of Tender.

1. The tender document for the works of Job Contract for Providing Services of Cleaning & Dusting of CNS Equipments at Tirupati Airport have been provided to me/us by Airports Authority of India and I/We hereby certify that I/we have read and understood the entire terms and conditions of the tender documents made available to me/us, which shall form part of the contract agreement and I/we shall abide by the conditions/Clauses contained therein.
2. I / We hereby unconditionally accept the conditions of tender for the above works.
3. It is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks / conditions (except unconditional rebates on quoted rates if any) in the tender uploaded and the same has been followed in the present case. In case any provisions of this tender are found violated after opening the tenders. I / we agree that the tender shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.
4. That, I/We declare that I/we have not paid and shall not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I shall immediately report it to the Appropriate Authority in AAI.
5. That, I/We undertake that AAI's tender document shall form part of contract agreement.

We understand that AAI is not bound to accept the lowest or any bid, AAI shall receive

Yours Faithfully,

(Signature of the Tenderer)

Name :

Address of the bidder:

Telephone :

Fax :

E-mail :

Annexure -II

PERFORMA OF LETTER FOR E-PAYMENT

To,

The Airport Director
Airports Authority of India
Tirupati Airport
Tirupati 517520

Subject: Request for E-Payment

Name of Work: Job Contract for Providing Services of Cleaning & Dusting Of CNS Equipment at Tirupati Airport
Ref: TENDER NO.: AAI/TP/CNS/JOB/1/2022-24

Sir,

Following particulars are given for effecting E-payment in respect of our claim / Bill.

S. No.	Particulars Details	Remarks
1	Name of the Party	
2	Office Address	
3	Type of Bidder	
	(a) Sole Proprietor	
	(b) Partnership	
	(c) Private Ltd. Company	
	(d) Public Ltd. Company	
4	Name of Bank in which Party maintains A/c	
5	Bank Branch Code	
6	Bank Account No.	
7	IFSC Code	
8	PAN No.	
9	GST Registration No.	
10	MICR Code	
11	NEFT Code	

We also enclose herewith a duly cancelled cheque of our bank account.

Thanking you,

Yours faithfully

Signature of authorized signatory
With seal

Annexure-III

AGREEMENT FORM
(To be printed on stamp paper)

This agreement made this (date in figures & words) between Airports Authority of India a statutory corporation incorporated under the Airports Authority of India Act 1994 having its Head Office at Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi - 110 003 through its Airport Director, AAI, Tirupati Airport (hereinafter referred to as “owner” or AAI which expression shall include its administrators, successors, executors and assigns of the one part and M/s. -----
------(hereinafter referred to as the “Contractor”, which expression shall include its administrators, successors, executors and permitted assigns) of the other part.

Whereas AAI is desirous of getting the work of " Job Contract for providing services for Cleaning & Dusting of CNS Equipments at Tirupati Airport for a period of 24 months. (Hereinafter called work) done by means of a contract, had invited tenders for this work as per tender documents sold for this purpose. And whereas the contractor had participated in the above referred bidding vide his proposal NO. -----
-----Dt ----- and other subsequent referred letters, AAI accepted his aforesaid proposal and awarded the work to the contractor on the terms and conditions contained in its acceptance letter NO. AAI/ ... DT..... and documents referred to therein which have been accepted by M/sresulting into a contract.

NOW THEREFORE THIS DEED WITNESSTH AS UNDER

The Owner has awarded the contract to the contractor for the work of “Job Contract for providing services for Cleaning & Dusting of CNS Equipments at Tirupati Airport” on the terms and conditions contained in its acceptance letter NO. AAI/.....dated....and documents referred to therein, the award has taken effect from i.e. the date on which site has been taken over. The terms and expression used in this agreement shall have the same meaning as are assigned to them in the contract documents referred to in the succeeding articles.

2.0 Contract Documents:

The contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (hereinafter referred to as contract documents)

<u>NO.</u>	<u>LETTER NO.</u>	<u>PAGE.NO</u>
------------	-------------------	----------------

- | | | |
|------------------------------|--|-----|
| 1. Work Order No. AAI/ | | Dt: |
| 2. Contractor's Offer No. | | |
| 3. Acceptance Letter | | |
| 4. Eligibility Bid Documents | | |
| 5. Order Lr.No.AAI/ | | Dt: |
| 6. Tender Document | | |
| 7. Financial Bid Document | | |

(All correspondences between the Owner & Contractor before award of work shall form part of Agreement)

All the aforesaid contract documents shall form an integral part of this agreement in so far as the same or any part thereof conform to the tender document and what has been specifically agreed to by the owner on its letter of acceptance. Any matter inconsistent therewith, contrary or repugnant thereto or any deviation taken by the contractor in its proposal not agreed to by owner in its letter of acceptance or any other letter which forms a part of contract documents mentioned sake of brevity this agreement along with its aforesaid contract document shall be referred to as the agreement.

Article 3.0 conditions and covenants:

3.1 The scope of contract, consideration, terms of cheque, prices adjustment taxes, wherever applicable, insurance, liquidated damages, period of completion, defects liability period and all other terms and conditions are contained in aforesaid tender documents. The contractor shall duly perform the contract strictly and faithfully in accordance with the terms of agreement.

3.2 This agreement constitutes full and complete understanding between the parties and terms of the presents. It shall supersede all prior correspondence to the extent of inconsistency or repugnancy to the terms and conditions contained in the tender

agreement. Any modification of the agreement shall be effected only by written instrument signed by the authorized representative of both the parties.

Article 4.1 Settlement of Disputes:

It is specifically agreed by and between the parties that all the difference or disputes arising out of the agreement or touching the Subject matter of the agreement shall be decided by the process of settlement and arbitration under the provisions of the Indian Arbitration Act 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall have exclusive jurisdiction over the same.

4.2 Notice of Default:

Notice of default given by either party to the other under the agreement shall be written and shall be deemed to have been duly and properly served upon the parties here to if delivered against acknowledgment due addressed to the signatories at the address mentioned here in above.

THIS CONTRACT AGREEMENT IS ALLOTTED THE NUMBER:

AAI/-----dated -----

In witness whereof: The parties through their duly authorized representative have executed these presents (execution of where of has been approved by the competent authorities) on the day, month and year first above mentioned at.

Contractor's Signature

Owner's Signature

WITNESS:

1.

2

ANNEXURE “MSME-A”

(To be submitted in Non-Judicial Stamp Paper value of Rs.100/- and to be uploaded in Technical folder)

Declaration (For MSE Units Only)

I, _____ on behalf of M/S. _____ in the capacity of _____ (Position) hereby declare that

1. Our MSE Unit(s) is/are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) for the work of _____ invited vide Bid Number _____
2. Our MSE Unit(s) has/have not been awarded any work/ Supply under MSME benefit during the current financial year.

OR

Our MSE Unit(s) has/have been awarded work / supply for a total value of Rs. _____ (Rupees _____ only) under MSME benefits as on date and same work(s) /Supply is/are “In hand(Progress)/Incomplete” during the current financial year. Further We confirm that the value of work/supply is /are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the “Monetary Limit” mentioned in NSIC Certificate.

3. Our firm is participating in this tender under “MSE Unit” or “Open Bidder”.

Note: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this “Declaration” shall be at the discretion of AAI and shall be final and binding.

Signature with Company Seal

Attested by Notary public

Annexure-V

Performa for Earnest Money Declaration
(To be submitted on contractor's letter head)

Whereas, I/We (Name of agency).....have submitted bid for

..... (Name of Work).....

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

- (1) If after the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender(including extended validity of tender) specified in the tender documents,
Or
- (2) If after the award of work, I/We fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents',

I/We shall be suspended for one year and shall not be eligible to bid for AAI tenders from date of issue of suspension order

Signature of the contractor(s)

Undertaking Letter(Non Black listing)

(To be submitted on company letter head in technical bid – cover 1)

Ref:

Date:

To
The Airport Director
Airports Authority of India
Tirupati Airport,
Tirupati – 517520.

Subject: Undertaking Letter

Sir,

I hereby undertake that our firm (Company Name) or its partners or its directors have not been black listed and no case or complaint is pending against its firm or its partners regarding irregularities, in India or abroad, by any global international body like World Bank/International Monetary Fund/ World health Organization etc., or any Indian State/Central Governments Departments or Public-Sector Undertaking of India.

Yours faithfully,

(Name & Signature)

(Name of the Company with rubber stamp)

Note: This letter of authority should be on the letterhead of the company and should be signed by a person competent and having the power of attorney.

Annexure VII

Undertaking Regarding GST Provisions

(To be submitted in Technical bid - Cover 1)

- 1) That we are registered under GST with GSTIN no. _____
and complaint of GST provisions.
- 2) In case of non-compliance of GST provisions and blockage of any input credit, we shall be responsible to indemnify Airports Authority of India
- 3) That all input credit Will be passed on to AAI by us

Yours Faithfully,

(Signature of the Tenderer)

Name:

Address of the bidder:

SCHEDULE- B

[Annexure-VIII](#)

(Sample Financial Bid Form –actual to be filled in e-tender portal)
SCHEDULE OF QUANTITIES

<u>Name of Work:</u> Job Contract for providing services for Cleaning & Dusting of CNS Equipments at Tirupati Airport for Two years.						
Sl. NO	Description	Qty	Unit	Basic Rate p.m	GST	Amount (E+F)*24 Rs.
A	B	C	D	E	F	G
1	Job Contract (5 Nos. Semi-skilled persons) for providing services for Cleaning & Dusting etc of CNS Equipments at Equipment Room, Cabin, DVOR, Localizer Glide path, Security Equipments and PA System at Terminal Building and Shifting of Batteries etc.as directed by the CNS in-Charge, Tirupati Airport	24	Month			
Total						
(Total in words: _____)						

Signature of authorized signatory
 With seal

NOTE: The price quoted shall be firm inclusive of all applicable taxes & duties, overhead and profit etc. for the contract period. GST shall be indicated in the appropriate column.