

AIRPORTSAUTHORITYOFINDIA
SGRDJ INTERNATIONALAIRPORT, AMRITSAR

No.: AAI/ASR/ENGG(E)/eNIT -22/2017-18

Dated: 01.08.2017

NOTICE INVITING e-TENDER (3 Envelope Open Tender)

1. Item rate tenders are invited through the e-tendering portal by Asstt. General Manager (Engg-Elect), Airports Authority of India, SGRDJ International Airport, Amritsar - 143101, on behalf of Chairman, A.A.I from the eligible contractors for the work of “Annual Comprehensive Maintenance of Window / Split AC Units, Water Coolers, RO systems and Water Purifiers at SGRDJI Airport, Amritsar.” for an Estimated Cost of **Rs.16,83,435.00** with period of completion **365 days**. The broad scope of the work includes the Comprehensive Maintenance of Window/Split AC, Water cooler & RO system at Amritsar Airport.

Tender documents may be downloaded from CPP portal: <http://etenders.gov.in/eprocure/app> and Airports Authority of India website www.aai.aero (for reference only) as per the schedule as given in CRITICAL DATE SHEET as under.

a) **Critical Dates**

Publishing Date	02.08.2017
Bid Document Sale Start Date	02.08.2017
Clarification Start Date	02.08.2017
Clarification End Date	08.08.2017 upto 15:00 hrs
Bid Document Sale End Date	12.08.2017 upto 17:00 hrs
Bid Submission Start Date	03.08.2017 from 10:00 hrs
Bid Submission End Date	12.08.2017 upto 17:00 hrs
Bid Opening Date: Envelop-I (Pre-qualification bid)	16.08.2017 upto 15:30 hrs
Last Date for Offline submission of Original DD for tender fee & EMD and other offline supporting documents.	16.08.2017 upto 12:00 hrs
Bid opening Date: Envelope-II (Technical Bid)	To be decided later
Bid opening Date: Envelope-III (Price Bid)	To be decided later

b) **Tender Fee**

Tender fee (Non-Refundable) of **Rs 560.00** is to be paid in the form of Demand Draft drawn in favour of **Airports Authority of India payable at 'Amritsar'**. The Hard Copy of original instruments **in respect of cost of tender document must be delivered to the** Asstt. General Manager (Engg-Elect), Airports Authority of India, SGRDJ International Airport, Amritsar-143101 **and should reach within the dates mentioned in Critical Dates.**

c) **Earnest Money Deposit (EMD)**

EMD of the value of **Rs. 33,669.00** in form of Demand Draft / Banker's Cheque / ~~Bank Guarantee~~ from a Scheduled Bank but not from any co-operative or Gramin Bank drawn in favour of "**Airports Authority of India**" payable at '**Amritsar**' .

~~For the EMD submitted through Bank Guarantee (BG) of value as mentioned above, a scanned copy of BG along with Letter of Understanding from the Depositor to Bank, shall be uploaded in the Envelope I.~~

Refund of EMD

Refund of EMD of unsuccessful bidders who fail to qualify the eligibility in PQ or technical stage, shall be returned within minimum 7 days of the rejection. For all bidders who qualify and their financial bids are opened, the refund of EMD of all unsuccessful bidders shall be processed within minimum 7 days of opening of the financial bid.

2. Bid Submission:

Bidders are advised to visit this website regularly to keep themselves updated as any change/modification in the tender will be intimated through this website only.

Bids shall be submitted online only at CPP portal:
<http://etenders.gov.in/eprocure/app>.

Tenderer / Contractor are advised to follow the "Instructions to Bidder for Online Bid Submission" provided in the Annexure 'AA' for online submission of bids.

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Following 3 envelopes shall be submitted through online CPP-portal by the bidder.

Envelope-I :- Following documents shall be uploaded in Envelope-I:-

- a) Scanned copy of Tender Fee in Form of Demand Draft.
- b) Scanned copy of Demand Draft / Bankers Cheque / ~~Bank Guarantee~~ towards EMD.
- c) Copy of NSIC / MSME registration documents of firm in suitable category in support of seeking exemption from paying tender fee and EMD.

Envelope-II :- Containing qualifying requirements of Contractor/ Firm:-

The tenderer shall upload the digitally signed file of scanned documents, PQ Proforma / Check List and firm's bio-data in support of the meeting each criteria mentioned below, on the CPP Portal. Hard copy of application shall not be entertained.

Qualifying requirements of contractors/ firms

- i. Should have valid Registration on the Date of Submission of bid through e-portal in appropriate class of CPWD/ MES/ P&T/ Railways/ State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata/ Agency Specialized in the similar nature of work and having Permanent Account Number (PAN) & registered under GST.
- ii. Should have satisfactorily completed (# Phase/ Part completion of the scope of work in a contract shall not be considered, however **pre-determined phasing of the work will be accepted**) three works, each of **Rs. 6,73,374.00** or two works, each of **Rs. 8,41,718.00** or one work of **Rs. 13,46,748.00** in single contract of similar nature of work "**CMC of Window type AC, Split AC, Water Cooler & RO etc.**" during last seven years ending on 31.07.2017 in India.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non- government /non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii. Should have annualized average financial turnover of **Rs 5,05,031.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

Documents to be uploaded in Envelope-II: Following digitally signed documents are to be uploaded in Envelope –II.

- i. Copy of Registration Documents of contractor / Certificate of Incorporation of firm.
- ii. Copy of Work Experience documents along with Completion certificates, Award Letters and Schedule of Quantities (SOQ) of requisite value as given above.
- iii. Copy of Permanent Account Number (PAN).
- iv. Copy of GST registration document.
- v. Scanned Copy of duly filled PQ Performa / Check List.
- vi. Copy of Balance sheets and Profit & Loss accounts as on 31.3.2016, 31.3.2015 and 31.3.2014.
- vii. Power of Attorney / Authorization Letter regarding authority to sign the contract document.
- viii. Digitally signed tender document & GCC (General Conditions of Contract).
- ix. Scanned copy of duly signed Unconditional **Acceptance of AAI's Tender conditions** as per Annexure-I on page no. PR1.
- x. Scanned copy of duly signed undertaking as per Annexure-II on page no. PR2.
- xi. Scanned copy of duly signed Affidavit for payment of Minimum Wages as per Annexure-III on page no. PR3.

Envelope-III:-

- (a) The tenderer shall upload the digitally signed **Schedule of price bid in the form of BOQ.xls****

Bidders are requested to note that they should necessarily submit their financial bids in the BOQ.xls format provided on CPP portal which needs to be downloaded and filled by all the bidders. Bidders are requested to download the BOQ file, open it and complete the Blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder etc). No other cells should be changed by the bidder. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- 3. Original Demand Drafts / Bankers Cheque /~~Bank Guarantee~~ towards Tender fee & EMD and Original of signed Unconditional Acceptance of AAI's Tender Conditions, Undertaking, Affidavit towards Payment of Minimum Wages to be sent to the Asstt. General Manager (Engg-Elect), Airports Authority of India, SGRDJ International Airport, Amritsar- 143101. No postal delay will be entertained and tender will be rejected if original DD / Banker Cheque / **BG** for tender fee & EMD along with other stipulated documents are not received within stipulated time periods.**

4. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
5. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/ temporary/ permanent debar by any department of AAI. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect/ false or have some discrepancy which disqualifies the firm then AAI shall take the following action:
 - a) Forfeit the entire amount of EMD submitted by the firm.
 - b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/ legal action.
6. Consortium/ JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
7. Purchase preference to Central Public Sector undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
 - a) If the entity participating in any of the tenders is a private or public limited company, Partnership firm or proprietary firm and any of the Directors/ Partners/Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.

8. Exemption from paying tender fees & Earnest Money Deposit

- a) Micro and Small Enterprises (MSEs) –registered with District Industries Centers or Khadi and Village Industries commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006, and further amendments, for goods produced and services rendered – shall be issued Tender Documents free of cost and shall be exempted from paying Earnest Money Deposit (EMD).

- b) **Price Preference:** The price preference to MSEs shall be applicable as per prevailing government norms/ public procurement policy.

Note: MSE firms seeking exemption from tender fee & EMD, must check their MSME registration documents and ensure their eligibility for exemption otherwise their tender may not be considered further due to non submission of tender fee or EMD or both. No claim in this regard shall be entertained later on.

**Asstt. General Manager (Engg-Elect),
Airports Authority of India,
SGRDJ International Airport,
Amritsar.
Contact No: 0183-2214365**