

**COST OF E-TENDER DOCUMENT – (Non-Refundable)**  
**₹ 1180.00/- (Rupee Five Thousand only) inclusive of GST]**

## निविदा सुचना /TENDER NOTICE

सिविल एन्क्लेव चकेरी कानपुर

CIVIL ENCLAVE CHAKERI KANPUR

संचार अनुभाग CNS SECTION



**Name of Work:** Name of work: “Annual job contract for UPKEEP of operational & support service Equipments installed at Civil Enclave, Chakeri, Kanpur”

**Tender Reference No. :** - AAI/KP/CNS/ Upkeep-Annual /2018

**CPP Portal Tender ID No. :** - 2018\_AAI\_10512\_1

EMD Amount	₹ 6,060.00
Last Date And Time Of Sale Of Tender	19.05.2018 at 15:00 Hrs.
Due Date And Time Of Submission Of Tender	29.05.2018 at 15:00 Hrs.
Opening of PQQ/Technical bid	31.05.2018 at 11:00 Hrs.



## E-Tendering guidelines to the bidders

Special Instructions to the Contractors/Bidders for the e-submission of the bids online through e-Procurement Portal

1. E-Tendering Participation Requirements: Interested vendors willing to participate through e-tendering process are required to register themselves on the portal <https://etenders.gov.in> following the process given below:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.

The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <http://etenders.gov.in/eprocure/app>.

### REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://etenders.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

C-

I-

O-



3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### PREPARATION OF BIDS

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents and keep it as a repository.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

### SUBMISSION OF BIDS

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their **financial bids** in the format provided and no other format is acceptable. If the price bid has been given as a standard **BOQ format** with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

C-

I-

O-



6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (ie after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

For any technical related queries, please call the Helpdesk. The 24 x 7 Help Desk Number is 0120- 4200462, 0120-4001002

Note- Bidders are requested to kindly mention the URL of the Portal and Tender id in the subject while emailing any issue along with the Contact details. Tel: 0120-4200462, 0120-4001002. Mobile: 91-8826246593 E-Mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

2. For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance. E-Mail: [cphp-doe@nic.in](mailto:cphp-doe@nic.in).

a. In order to facilitate the Vendors / Bidders as well as internal users Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to t

b. the use of Central Public Procurement Portal(CPPP).

Before submitting queries, bidders are requested to follow the instructions given in "Guidelines to Bidders" and get their computer system configured according to the recommended settings as specified in the portal at "System Settings for CPPP".

**C-**

**I-**

**O-**



The above mentioned help desk numbers are intended only for queries related to the issues on e- procurement portal and help needed on the operation of the portal. For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of Chandigarh International Airport Limited.

### E-Tendering Portal, (Help Desk Services)

1. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-1900 hours for the e-tender portal <https://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday) between 0800-1900 hours and shall assist users on technical issues related to the use of the e-tender portal.

2. Before submitting queries, bidders are requested to follow the instruction given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “FAQ's & System Settings”.

3. For any technical assistance with regard to the functioning of the portal the bidders as well as AAI users may contact according to the escalation matrix as mentioned below:

Sl. No.	Support Persons	Escalation Matrix	E-mail address	Contact Number	Timings *
1.	Help Desk Team	Instant Support	e-sapl@aai.aero	011-24632950 Extn:3512 (Six Lines)	0800-2000 hrs (Mon-Sat)
2.	Mr. Sanjeev Kumar, Jr. Executive(IT)	After 4 hours of issue	etendersupport@aai.aero	011-24632950 Extn:3505	0930-1730 hrs (Mon-Fri)
3.	Mrs. S. Nita, Sr. Mgr.(IT)	After 12 hours	snita@aai.aero	011-24632950 Extn:3523	0930-1730 hrs (Mon-Fri)
4.	Mr.A.K.Sharma , Jt. General Manager (IT)	After 24 hours	<a href="mailto:saniruddha@aai.aero">saniruddha@aai.aero</a>	<b>011-24647596</b>	0930-1730 hrs (Mon-Fri)
5.	General Manager (IT)	After 03 days	gmitchq@aai.aero	011-24657900	0930-1730 hrs (Mon-Fri)

\*The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.

The above mentioned help desk numbers are intended only for queries related to the issues on e-tendering portal and help needed on the operation of the portal. For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager.

**DECLARATION:** The **GENERAL E- TENDERING PROCEDURE GUIDELINES** of this Tender Document is read understood, hereby accepted unconditionally and shall be complied/ followed herewith without any conditions. I/We agree to abide by the **GENERAL E- TENDERING PROCEDURE GUIDELINES**, contained in this Tender Document and shall form part of tender/agreement conditions / provisions. I/We hereby unconditionally accept(s) the **GENERAL E-TENDERING PROCEDURE GUIDELINES** of AAI's tender documents

C-

I-

O-



in its entirety for the name of work “**Annual job contract for UPKEEP of operational & support service equipments installed at Civil Enclave, Chakeri, Kanpur**”.

It is certified that I/we have/will not stipulated any condition(s) in our bid response offer. In case any condition(s) are found in our e-bid response/offer, the same shall be treated as withdrawn unconditionally.

Signature of bidder firm authorized Signatory

Name: .....

On behalf of:

.....

Telephone:.....

Fax:.....

E-mail:.....-

Firms Stamp: .....

C-

I-

O-

Tender Reference No. : - **AAI/KP/CNS/ Upkeep-Annual /2018**



# निविदा सूचना /TENDER NOTICE

## NOTICE INVITING E-TENDERS

NIT No. AAI/KP/CNS/Upkeep-Annual/2018-19/

Date: 08.05.2018

CPP Portal Tender ID No. :- 2018\_AAI\_10512\_1

Item rate tenders are invited through e-tendering portal <https://etender.gov.in/e procure/app> by Bid Manager, Dinesh Kumar Gupta for Airport Director, Kanpur on behalf of Chairman, AAI, from the Eligible Contractors in the *Similar Nature of works(As per para 4 of NIT)* for the mentioned "Name of Work".

**Name of work: "Annual job contract for UPKEEP of operational & support service equipments installed at Civil Enclave, Chakeri, Kanpur".**

1. Schedule of Quantity as per Schedule "B" of the tender, document with detailed Terms & conditions given in **Annexure – V (Scope of Work)**.
2. Estimated cost, Tender fee & the EMD are as given below.

S.N	Name of work	Estimated Amount (INR)	EMD amount (INR)	Tender fee (INR)
1.	"Annual job contract for UPKEEP of operational & support service equipments installed at Civil Enclave, Chakeri, Kanpur"	₹ 302,993.00	₹ 6,060.00	₹ 1,180.00

### **3. E-BIDS SHALL BE SUBMITTED IN 03 (THREE) BID SYSTEM AS FOLLOWS:-**

Following 03 covers / Envelopes shall be submitted through online at CPP e-portal by the bidder.

***Time and Date Schedule as per Para 21 of NIT (critical Date and Time).***

Clarifications needed (if any) shall be sent through "seek clarification" tab of e-tendering CPP portal.

**A. Cover-I(POO):** The tenderer shall upload at CPP Portal following documents under cover I :

**I) Scanned copy of tender fee** of value of ₹ 1180/- (i/c. GST) in the form of Demand Draft of Nationalized or scheduled bank (but not from cooperative or Gramin Bank) drawn in favour of **Revenue Collection (Lucknow Airport) A/C** payable at **Lucknow** in "PQQ" of NIC CPP e-tendering portal. If tender fee is not paid, then valid exemption certificate shall be submitted as per NIT criteria.

**II) Qualifying requirements of contractors / Firms (Should be in Cover-I) :-**

- Work Experience:-** Vendor should have successfully completed works / supply of similar nature of work as mentioned in Para 4 of NIT in last 7 years,

C-

I-

O-

Tender Reference No. : - AAI/KP/CNS/ Upkeep-Annual /2018



for Government Departments or Public Undertakings or Private sectors (with in India).

- a) Three separate work orders each for a value equal to **40%** (₹ 1,21,197.00)

**OR**

- b) Two separate Works Orders each of **50%**(₹ 1,51,497.00)

**OR**

- c) Single work of **80%** (₹ 2,42,394.00) of the estimated cost.

**AND**

- d) Client certificate for experience to be submitted along with Work order. Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of **tax** deduction at sources certificate in support of their claim for having experience of stipulated value of work.

- ii. Annualized average financial turnover of ₹ **90,898.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. *Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.*

**III) Valid PF Registration Number & Valid ESI Registration.**

**IV) Copy of Permanent Account Number (PAN).**

**V) GST Registration undertaking.**

**B. Cover-II (Technical):** The tenderer shall upload the following documents at CPP Portal in Technical Folder (Cover II) :

- I. **EMD:- Earnest Money Deposit (EMD)** of value of ₹**6,060/-** in form of Demand Draft of Nationalized or scheduled bank (but not from cooperative or Gramin Bank) drawn in favour of **Revenue Collection (Lucknow Airport) A/C** payable at **Lucknow**.
- II. **Unconditional Acceptance of AAI's Tender Conditions** (Annexure-I of Tender Document)
- III. The Digitally signed Tender Document.
- IV. Letter indicating the capacity and authority of individual signing the Tender
- V. Declaration by the Contractor/ Tenderer: The following declaration will be submitted by the contractor/ Tenderer along with his Pre-Qualification cum technical bid on his LETTER HEAD:

**“I/We hereby declare that none of the members or my/our relatives is relative**

**C-**

**I-**

**O-**



of any employee of AAI and I/We also further declare that no Director/Employee of Airports Authority of India is/are a Director/Partner of my/Our firm/Company/Partnership/ Proprietor.”

VI. Checklist as per Performa at ‘Annexure-VI’ (duly filled & signed)

The tender shall submit their application by downloading the qualifying requirements of Contractors / Firms from the e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents and firm’s bio-data in support of their meeting each criterion mentioned below in the “PQQ Folder” in the CPP portal. *Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.*

**C. Cover-III(Finance):** The Financial e-Bid shall be submitted in e-tendering CPP portal.

The submission of price schedule will be submitted as per the Schedule “B” and ANNEXURE–VII.

Currency of quote shall be Indian Rupees.

It shall be clearly understood and noted that Financial Bid of the tender document is for pricing alone. No condition, whatsoever, shall be stipulated in this part.

Bidders are required to note that they should necessarily submit their **financial bids in the format provided and no other format is acceptable**. The price bid has been given as a standard BOQ template in e-tendering CPP portal, the same is to be downloaded and filled by all bidders. Bidders are required to download the BOQ file, open it and complete the **unprotected cells** with their respective **financial quotes** and **name of the bidder**. No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. **If the BOQ file is found modified by the bidder, the bid will be rejected.**

*Original document of Financial Bid shall not be submitted as hard copy to AAI in any case.*

4. *Similar work means providing/deploying unskilled and skilled work man through job contract to reputed Educational Institutes/ Hospitals/ Govt./PSU/Pvt. Ltd. Companies, during last seven years ending on 31.03.2018.*

**5. ELIGIBILITY CRITERIA:**

i. **Work Experience:-** Vendor should have successfully completed works / supply of similar nature of work as mentioned in Para 4 of NIT in last 7 years, for Government Departments or Public Undertakings or Private sectors (with in India).

a) Three separate work orders each for a value equal to **40% (₹ 1,21,197.00) OR**

b) two separate Works Orders each of **50%(₹ 1,51,497.00) OR**

c) single work of **80% (₹ 2,42,394.00)** of the estimated cost

ii. **Certificate from user for satisfactory performance**

These certificate(s) endorsed by the bidder, may indicate:

**C-**

**I-**

**O-**



- a) Name & scope of work.
  - b) Date & No. of contract/order.
  - c) Contract Value/quantity.
  - d) Date of completion of Works.
- iii. The bidder firm (in case of foreign registered firms having permanent establishment (PE) and Indian registered bidder firms only) shall have valid GST/PAN Registration Certificates in respect of firm and shall submit same with the bid response.
- iv. **ANNUALIZED AVERAGE FINANCIAL TURNOVER:** Firm (bidder) shall have annualized average financial turnover of at least ₹ **90,898.00** or equivalent during last three financial years, ending 31<sup>st</sup> March or 31<sup>st</sup> December of previous year (i.e. 2017-18), as per practice prevailing in the country of the firm. As a proof of financial turnover, Income Tax Returns along with Profit & Loss account endorsed by an Auditor, of the firm (bidder) for last three years shall be submitted. Credentials (financial turnover & experience) of bidder firm only shall be considered for evaluating eligibility criteria's.

#### 6. Tender Fee:

Cost of e-Tender Fee amounting to ₹ 1,180.00 (Rupees One Thousand one hundred Eighty only), non-refundable will be required to be paid through NEFT/RTGS/DD (*In favour of Revenue Collection (Lucknow Airport) A/C payable at Lucknow*). Bidder firm must maintain a copy of proof of payment of tender fee at all the times (may take SNAPSHOT of screen of successful payment) and enclose the copy with technical bid on AAI e-tender portal.

7. Tender documents shall be downloaded from e-tender Website <https://etender.gov.in/eprocure/app>. Complete down loaded tender documents shall be signed, stamped, scanned, uploaded and submitted along with readable snapshot/copy of payment of tender fee through e-tender portal. ***Any amendment or corrigendum to the tender document shall be posted on <https://etender.gov.in/eprocure/app> only.***

#### 8. EMD

- a) No interest or any other expenses, whatsoever, shall be payable by AAI on the EMD in any manner.
- b) Bidders shall provide to AAI requisite authorization for refund & Bank Account details for return of EMD to it or to its authorized firm/partner/agents/representatives/signatory.
- c) The EMD of the unsuccessful bidder shall be returned, only on request, by AAI as per provisions of tender.
- d) *If any successful short-listed bidder, due any unsatisfactory reasons in view of AAI, does not want to further participate in the tender then EMD in any form of such bidders shall be encashed and forfeited.*
- e) If due some reasons AAI cancels or recalls this tender then EMD of all bidders for this tender without any interest shall be returned back by AAI as per provisions of the tender.

C-

I-

O-



## 9. EMD SUBMISSION

- a) Only Demand draft will be accepted and copy of the same is to be uploaded in the portal.
- b) EMD amount is to be submitted by DD in favour of “Revenue Collection (Lucknow Airport) A/C payable at Lucknow”.
- c) While paying EMD, bidder has to submit refund account details so that amount will be refunded to that account only.
- d) Bank Account (Revenue Collection Account ) particulars for online Deposit of Tender FEE and EMD are as follows;

**Bank Account No. (Current account) 33770139973**

**Bank Name and Branch address – STATE BANK OF INDIA**

**TRANSPORT NAGAR BRANCH, LUCKNOW**

**IFSC CODE-SBIN-0008066**

- e) *The proof/ documents towards making such payment through NEFT/RTGS mode shall be attached as part of technical bids/documents to be submitted by bidder(s) in offline document submission with in due date. **Nonpayment and non-submission of previously mentioned documents in offline document submission by the stipulated date & time shall lead to disqualification in Technical bid stage of tender.***

**10.** Technical /Price Bid responses complete in all respects shall be submitted as per AAI E-tender procurement portal guidelines before last date and time of submission of e-tender response by bidders.

**11.** Bid responses submitted as per e-tender portal instructions & instructions contained in this document of AAI for complete tendered works shall only be considered for opening on [https:// etender.gov.in/eprocure/app](https://etender.gov.in/eprocure/app). Opened bids not for complete tendered works shall not be considered and shall be technically disqualified.

**12.** Bidder firm(s) shall submit an undertaking stating its firm or its partners or its directors have not been black listed or any case is pending against the firm or any complaint regarding irregularities is pending against the firm, in India or abroad, by any global international body like World Bank/International Monetary Fund/ World health Organization etc., or any Indian State/Central Governments Departments or Public Sector Undertaking of India. Bidder firm(s) not meeting this criterion may not apply. At any stage of evaluation if it is found that a bidder firm has given wrong or misleading information then bid of such bidder firm(s) shall be summarily rejected.

**13.** No bidder firm or its subsidiary firm or its parent firm shall be allowed to submit alternate bids, technical bid solution. If such bids are found by AAI then the same and related bids shall be summarily rejected. Bidder firm shall submit an *undertaking* stating the same.

- i. Bidder firm shall submit an *undertaking* stating that no part of the scope of work shall be sublet or outsourced to any third party without written consent from AAI.
- ii. Any firm who wishes to sublet or outsource to any third party then it shall bring to notice of AAI in submittals to this bid response itself. AAI may or may not agree or accept such intentions / proposals of out sourcing or subletting of scope of work in the tender to a non participating bidder in the

**C-**

**I-**

**O-**



tender.

- iii. Bidder firm shall also submit an *undertaking* that if any portion of the work is outsourced or subcontracted then it shall accept all AAI objections within the scope of tendered work or bidder firm shall change/ replace subcontractor if required by AAI and shall undertake work itself without any additional compensation.
14. Bidder Firm(s) shall submit complete contact details of authorized signatory along with authorization certificate on INDIAN NON JUDICIAL STAMP PAPER of ₹100/-, signed by Director of the Firm, so that AAI can refer its queries and receive authorized replies through e-taps portal registered email address only. No replies from other than authorized signatory shall be accepted/ considered for reply by AAI.
15. At any stage of evaluation of bid responses submitted by the bidder firms, if it is found by AAI that the bidding firm(s) have formed a cartel or consortium to mislead AAI, then such bids shall be summarily rejected with/without assigning any reasons to bidder firms and their EMD forfeited.
- i) Bid response once submitted and Opened by AAI shall be final and no amendment thereof shall be considered thereof by AAI in respect of Price Bid response submitted by bidders. Only additional technical details/clarifications sought by AAI shall be considered.
- ii) However AAI reserves the right to call/re-call for revised Price Bids responses from all technically qualified bidders.
- iii) Airports Authority of India (AAI) reserves the right to reject any or all the bid responses or part thereof without assigning any reason there-of, and to call for any other additional details or clarifications or information from any of the bidder. Bidders must submit its additional technical details/ clarifications within **24 Hrs** of seeking such additional technical details/clarifications by AAI on <https://etender.gov.in/eprocure/app> only.
- iv) Request for Additional details/ clarifications/ queries of bidders available on <https://etender.gov.in/eprocure/app> only through **REPLIES & QUERIES** tab and “short fall” folder only shall be considered by AAI.
- v) AAI shall not be responsible for any delay/ loss/ non-receipt of tender document response or for loss in contents or *incorrect submission by bidder or incorrect bid response available to AAI in respect of its e-bid response* on <https://etender.aai.aero/irj/portal> submitted to AAI in “**Technical Bid/Attachments**” folder or for not operations/breakdown/working of AAI e-tender CCP portal.
16. Worksite for the project will be CIVIL ENCLAVE & CIVIL AERODROME, KANPUR.
17. Bidder shall upload tender on E-tender in CPP Portal well in advance to avoid last minute hassles.
18. Clarification needed if any may be sought through the “short fall” option provided in the e-tendering portal. Bidders are advised to visit the e-tendering portal to get the details in this regard.
19. AAI reserves to itself the right to reject the conditional e-tenders without

C-

I-

O-



assigning any reason thereto.

20. AAI reserves to itself the right to call for any other detail or information from any of the tenderer(s).

**21. CRITICAL DATE AND TIME:-**

Publishing Date & Time	09.05.2018	at	18:00 Hrs.
Bid Document Sale Start Date & Time	09.05.2018	at	18:00 Hrs.
Clarification Start Date & Time	09.05.2018	at	18:00 Hrs.
Clarification End Date & Time	19.05.2018	up to	15:00 Hrs.
Document download/ <b>Sale End Date &amp; Time</b>	19.05.2018.	up to	15:00 Hrs.
Bid Submission Start Date & Time	09.05.2018	From	18:00 Hrs.
Bid Submission End Date & Time	29.05.2018	up to	15:00 Hrs.
Last date of offline submission of original documents of tender fee, EMD and other offline supporting documents. i/c unconditional acceptance letter to be submitted to the Office of "O/o Airport Director, Airports Authority of India, Civil Aerodrome, Kanpur-208004 (Uttar Pradesh)"	29.05.2018	up to	15:00 Hrs.
Bid Opening Cover –I/II (PQQ/Technical ) Offline	31.05.2018	at	11:00 Hrs
Bid Opening Cover –I/II (PQQ/Technical) - Online			
Bid opening Date : Envelope – III (Financial Bid) ) Online	Intimation Should sent Through CPP Portal to successful qualified Technical bid.		

*Name of Contact Official for Correspondence and Query*

**Dinesh kumar Gupta,**  
**Manager (CNS)**  
Mobile: 8765860873  
Mail ID: [it\\_vika/dnsgupta@aai.aero](mailto:it_vika/dnsgupta@aai.aero)

**Airport Director**  
**Kanpur Airport**  
**Chakeri, Kanpur**

**Dated: 08.05.2018**

**C-**

**I-**

**O-**

Tender Reference No. : - **AAI/KP/CNS/ Upkeep-Annual /2018**