



भारतीयविमानपत्तनप्राधिकरण
AIRPORTS AUTHORITY OF INDIA
मंगलूरु अंतरराष्ट्रीय हवाई अड्डा
MANGALURU INTERNATIONAL AIRPORT



ISO 9001:2008
 ISO 14001:2004
 OHSAS 18001:2007

ई-निविदा आमंत्रण सूचना/NOTICE INVITING TENDER

(खुली निविदा 2 लिफाफो मे /2 Cover Open Tender)

निविदा संख्या: एएआई/वीओएमएल/ओपीएस-05/प्राचालन सहायक-एटिम
TENDER NO.: AAI/VOML/OPS-05/OPS HELPERS-ATM
E-Tender ID.: 2022_AAI_102240

दिनांक:
Date: 18.01.2022

Item rate tenders in open tender two cover system are invited through the Government of India, Central Public Procurement e-tendering portal by Co-ordination In-Charge, Airports Authority of India, Mangaluru International Airport on behalf of The Chairman, Airports Authority of India from the eligible bidders for the **Engagement of six Operational Helpers for ATM at Mangaluru International Airport at an estimated cost of Rs.27,25,121/- (Excluding GST) with period of completion 2 years , extendable for another one year.** The broad scope of the work given in Section C

Tender documents may be downloaded from CPP portal: <http://etenders.gov.in/eprocure/app> . (Government of India, Central Public Procurement Portal). And Airports Authority of India web site www.aai.aero (for reference only) as per the schedule as given in CRITICAL DATE SHEET as under

1. Work.

| Sl.No. | Name of Work | Estimated Cost (Rs.) | EMD (Rs.) | E-Tender Fee Including GST(Rs.) |
|--------|--|----------------------|-----------|---------------------------------|
| 1 | Engagement of Operational Helpers for ATM at Mangaluru International Airport | 27,25,121/- plus GST | 54,502/- | 590/- |

2. Critical Dates.

| Sl. No. | Activity | Date | Time in IST |
|---------|---|-------------------|--------------|
| 1 | Bid Document Sale Start Date | 18/01/2022 | 16:00 |
| 2 | Bid Document Sale End Date | 02/02/2022 | 18:00 |
| 3 | Clarification Start Date | 18/01/2022 | 16:00 |
| 4 | Clarification End Date | 01/02/2022 | 17:00 |
| 5 | Last date and time for submission of duly completed E_Bids | 02/02/2022 | 18:00 |
| 6 | Last date and time for submission of original Demand Drafts towards Tender fee & EMD, Affidavit, NSIC/MSE Certificates and other offline supporting documents | 07/02/2022 | 11:00 |
| 7 | Date and Time of opening Cover-01- Technical Bid | 07/02/2022 | 11:00 |
| 8 | Date and Time of opening Cover-02-Price Bid (BOQ) | 21/02/2022 | 11:00 |

3. Time Period for completion of work: Two year from the date of commencement of work and it is extendable for another one year. Work shall be commenced within 45 days from the date of issue of work order.



4. Eligibility Criteria

4.1 Bidders should have valid Registration/experience on the Date of Submission of bid through e-portal, in appropriate class of CPWD/ MES/ P&T/ Railways/ State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata / Agency having experience in job contracts.

4.2 Should have Permanent Account Number (PAN).

4.3 Should have EPF Registration

4.4 Should have ESI Registration.

4.5 Should have valid GST Registration and filing GST returns for claiming ITC

5. Annualized average financial turnover: Bidder should have annualized average financial turnover of at least Rs 8,17,536/- during last three financial years, ending 31st March, as a proof of financial turnover, copy of abridged Balance Sheet along with Profit & Loss account of the bidder for last three years should be submitted.

6. Experience:

The bidder should have successfully executed in last seven years, orders for Job works meeting any one of the following criteria.

a. One order of value more than or equivalent to Rs.21,80,097.00

b. Two orders each of value more than or equivalent to Rs.13,62,561.00

c. Three orders each of value more than or equivalent to Rs.10,90,048.00

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms showing work experience certificate from non-government / non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work

7. Tender Processing Fee.

Tender fee (Non –Refundable) of Rs.590/- (Rupees five Hundred and ninety only)(Including 18 % GST) will required to be paid in the form of Demand Draft drawn in favour of Airports Authority of India payable at Mangaluru from Nationalized or any scheduled bank (but not from co- operative or Gramin bank). The Hard copy of original instruments in respect of cost of tender document must be delivered to the ATS In-Charge, O/o ATS In-Charge, Airports Authority of India, Mangaluru International Airport, Bajpe P.O. Mangaluru-574142 and should be posted/ given in person to the concerned officials latest as specified in the Tender Document.

8. Earnest Money Deposit(EMD)

EMD of the Value of Rs.54,502- (Rupees fifty four Thousand five Hundred and two only) shall be accepted offline only in the form of Demand Draft Drawn in favour of Airports Authority of India payable at Mangalore from a nationalized or any scheduled bank (but not from co-operative or Gramin bank).

9. The original Demand Draft against Tender Fee , EMD, duly stamped and signed hard copy of AAI's unconditional acceptance letter and affidavit for payment of minimum wages shall reach the ATS In-Charge, O/o ATS In-Charge, Airports Authority of India, Mangaluru International Airport, Bajpe P.O. Mangaluru-574142 on or before **prescribed date and time given in point no.2 (critical dates)**.

10. The bidder who fails to submit the original DD towards Tender Fee & EMD (of Copy of NSIC/MSE Registration certificate) before the stipulated time then their tender shall be rejected out-rightly. Any postal delay will not be entertained



11. Procedure for exemption of tender fee and EMD for NSIC/MSE registered firm.

The following procedure is adopted for the bidders registered with NSIC/MSE.

- a. Bidders registered with NSIC/MSE are exempted from paying tender fee & EMD.
- b. The registration certificate issued from any one of the above agencies must be valid as on Bid closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.
- c. The benefit as above to MSEs shall be available only for goods / services produced and provided by MSEs for which they are registered
- d. Bidders registered with NSIC/MSE shall upload valid NSIC/MSE registration Certificate online in Cover-1. During bid evaluation EMD exemption shall be granted to the NSIC/MSE registered firm. In case NSIC/MSE registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected.
- e. Duly signed & sealed copy of NSIC/MSE registration Certificate along duly stamped and signed hard copy of AAI's Unconditional Acceptance letter shall reach the ATS In-Charge, O/o ATS In-Charge, Airports Authority of India, Mangaluru International Airport, Bajpe P.O. Mangaluru-574142 on or before **prescribed date and time given in point no.2 (critical dates)**.

12. Benefits to micro & small enterprises (MSEs)

Exemption from paying tender fee & earnest money deposit

Micro and small enterprises (MSEs) – registered with district industries centers or khadi and village industries commission or khadi and village industries board or coir board or national small industries corporation or directorate of handicraft and handloom or any other body specified by the ministry of micro, small and medium enterprises as MSMED Act,2006 for goods produced and services rendered-shall be issued tender documents free of cost and shall be exempted from paying earnest money deposit (EMD).

(ii) Price preference

a) As per Public Procurement policy (PPP) for Micro & Small Enterprises (MSEs) Order,2012 issued vide Gazette Notification dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of Govt. of India, MSEs must be registered with any of the following in order to avail the benefits / preference available vide Public Procurement Policy MSEs Order, 2012.

- 1) District Industries Centers (DIC)
- 2) Khadi and Village Industries Commission (KVIC)
- 3) Khadi and Village Industries Board
- 3) Coir Board
- 4) National Small Industries Corporation (NSIC)
- 5) Directorate of Handicraft and Handloom
- 6) Any other body specified by Ministry of MSME (MoMSME)
- 7) Udyog Aadhaar Acknowledgment/Udyog Aadhaar Memorandum issued by MoMSME.

b) In tender participating MSEs quoting price within the price band of L1 + 15 Percent, shall also be allowed to supply a portion of requirement by bringing down their prices to L1 price, in a situation where L1 price is from someone other than a Micro and small enterprises such micro and small enterprises shall be allowed to supply upto 20 percent of total tendered value. In case of more than one such MSEs, the supply will be shared proportionately (to tendered quantity). Further out of 20%, 4% (20% of 20%) shall be from MSEs owned by SC/ST entrepreneurs. This quota is to be transferred to MSEs in non - availability of MSEs owned by SC/ ST entrepreneurs.



In case of tender item is non-splitable or no-dividable, etc. MSE quoting price within price band L1+15% may be awarded for full/complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE.

- c) The benefit as above to MSEs shall be available only for goods / services produced and provided by MSEs for which they are registered.
 - d) MSEs seeking exemption and benefits shall enclose a Notarized copy of valid registration certificate, giving details of such validity, stores/ services etc. in Cover -I, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.
 - e) Traders/resellers/distributors/authorized agents will not be considered for availing benefits under PP Policy 2012 for MSEs as per MSE guidelines issued by MoMSME
13. The tendering process is online at Airports Authority of India Tenders in the Government of India, Central Public Procurement Portal, URL <https://etenders.gov.in/eprocure/app>.
14. _ Tender documents shall be downloaded from CPP portal <https://etenders.gov.in/eprocure/app> (Government of India, Central Public Procurement Portal). Only one tender document shall be submitted by a single party either a firm or an individual. The proprietor of more than one company or firm will be considered as single party and one legal entity. Downloaded tender documents duly filled and digitally signed shall be submitted through E-tendering process described in above said portal along with the details of the non-refundable tender fee. Any amendment or corrigendum to the tender document shall be posted only on CPP portal and AAI website.
15. Clarification needed if any may be sought through the CPP portal. Bidders are advised to visit the CPP portal to get the details in this regard.
16. Worksite for the work is at Mangaluru International Airport
17. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI reserves the right to call off process of short-listing of bidders at any stage without assigning any reason.
18. AAI shall not be responsible for delay/loss/non-receipt of application/DD/tender document if bidder fails to upload tender in time

Sd/-
Co-ordination In-Charge
Airports Authority of India
Mangaluru International Airport