

Notice of Request for Proposal

1. Airports Authority of India invites sealed RFP from OEM(s) or Authorized Representative(s) (AR) of the OEM(s) or System Integrator(s) (SI) of the OEM(s) for **“Implementation of DigiYatra Facilities at 12 Airports”**, CPP Portal Tender ID: **2023_AAI_169855_1** as per the details given below.

S. No.	Name of the work	EMD Amount (INR) excluding GST	RFP Fee (INR)
1	Implementation of DigiYatra Facilities at 12 Airports	₹ 2,00,00,000.00	₹ 11,800.00

2. This RFP is released without indicating Estimated Cost. The intent is to provide suitable opportunity to the Bidders to arrive at a justifiable cost on their own, as the Project involves evolving Technology and development of Software, and quote accordingly.
3. The RFP Fee (Cost of RFP) of the value of **₹ 11,800.00 (Rupees Eleven Thousand Eight Hundred Only)** shall be deposited online through Payment Gateway in CPP Portal or through Net Banking or through NEFT/RTGS Payment Gateway integrated /mapped with CPP Portal.
 - 3.1. Firms that are eligible for waiver of RFP fee such as MSE’s in valid category with valid document, for relevant items, have to upload scanned copy of documents in support of this exemption.
 - 3.2. No other instrument shall be accepted for RFP fee.
4. The EMD of the Value of **₹ 2,00,00,000.00 (Rupees Two Crores only)** shall be deposited online through Payment Gateway in CPP Portal or through Net Banking or through NEFT/RTGS Payment Gateway integrated /mapped with CPP Portal.
 - 4.1. The bidder may also submit EMD in the form of Bank Guarantee/ Insurance Surety Bond/ Account Payee Demand Draft/ Fixed Deposit Receipt/ Banker’s Cheque from any of the Commercial Banks, in favour of “Airports Authority of India” payable at New Delhi.
 - 4.1.1. Scanned copy of the same shall be uploaded by the bidder at CPP portal and hard copy of the same will have to be submitted directly to AAI within 5 working days of bid opening, failing which the bid may be treated as incomplete & may lead to rejection of the bid by AAI without making any reference to the bidder. AAI shall not be responsible for any postal or other delays.
 - 4.1.2. The Address for sending EMD in sealed envelope through post/courier shall be as below-
O/o Executive Director (IT)
IT Department, Hanger Building
Safdarjung Airport
Airports Authority of India
New Delhi- 110003
[Kind Attention: Sh. Tapabrata Ganguly, Jt. GM (IT)]

- 4.2. Firms that are eligible for waiver of EMD such as MSE's/startups in valid category with valid document, for relevant items, have to upload scanned copy of documents in support of this exemption.
- 4.3. No other instrument shall be accepted for EMD.
5. All bidders are advised to complete the online payment process (RFP fee/ EMD), at least one day prior to the bid submission end date, in order to allow sufficient time for verification and validation of respective amount(s) in the CPP portal, if the RFP fee and/ or the EMD is being paid through CPP portal online process.
6. The following bank details need to be incorporated by the bidder in the PBG document/ EMD documents in form of BG.

CORPORATE NAME: AIRPORTS AUTHORITY OF INDIA

BANK NAME: ICICI BANK

IFSC CODE: ICIC0000007

BG ADVISING MESSAGE: IFN 760COV (BG ISSUE).

IFN 767COV (BG AMENDMENT)

UNIQUE IDENTIFIER CODE: AAICORHQ to be mentioned in field 7037 of the BG

7. The vendor has to issue a letter to its bank which is issuing BG. This letter is for the generation of SFMS (Structural Financial Messaging System) Message from issuing bank to AAI's beneficiary bank (ICICI bank- details given in point 5) for BG confirmation. The format of the letter from a vendor to its issuing bank is given in Annexure – XXII of RFP.
8. **Benefits to micro & small enterprises (MSEs)**
As per MSMED Act 2006 & provision (para 10) of Public Procurement Policy order 2012 & amendment till date

8.1. Exemption from paying RFP Fee & Earnest Money Deposit:

Micro and small enterprises (MSEs) – registered with NSIC or District Industries Centres or khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the ministry of micro, small and medium enterprises as MSMED Act,2006 for goods produced and services rendered – shall be issued RFP Documents free of cost. As per latest DoE OM No F/9/4/2020-PPD dated 12.11.2020, EMD is not applicable for this particular RFP for all bidders.

8.2. Price Preference:

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. **If the bidder wants to avail the Purchase**

preference, the bidder must be the manufacturer of the any one of the offered products/ solutions as defined in Annexure – XX of RFP, in case of bid for supply of goods. Traders are excluded from the purview of this Policy. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.

8.3. **As it's a turnkey project, the order shall be non-divisible in nature** & Purchase Price Preference shall be given to MSE Supplier over Non-MSE Supplier as per following procedure:

- I. If L-1 is not an MSE and technically qualified MSE Supplier (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract shall be awarded to such MSE Supplier subject to matching the L-1 Price.
- II. In case such lowest eligible MSE Supplier fails to match the L1 price, the MSE Supplier with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly.
- III. In case none of the MSE Supplier within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.
- IV. **The margin of Purchase preference shall be 15%.**
- V. The buyers are advised to refer the DoE OM No. F.1/4/2021-PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

8.4. **Documentary Evidences to be provided:**

The benefit as above to MSEs shall be considered only for goods/ services produced and provided by MSEs for which they are registered. MSEs seeking exemption and benefits shall upload a self-attested copy of valid registration certificate for MSE like NSIC, Udyog Aadhar etc as mentioned above on the CPP Portal, failing which their bid shall be passed over as ineligible for the benefits applicable to MSEs.

9. **Public Procurement (Preference to Make in India):**

9.1. The Bid is reserved to be procured from Class-I local supplier' or 'Class-II local supplier' only as defined in the GoI Order No P-45021/2/2017-PP (BE-II) Dated 04.06.2020, Dated 16.09.2020 & subsequent notification issued by GoI.

9.2. **As it's a turnkey project, the order shall be non-divisible in nature** & Purchase Preference shall be given to Class-I local supplier over Class-II local supplier as well as Non-local supplier as per following procedure: -

- 9.2.1. Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contractor will be awarded to L1.
- 9.2.2. If L1 is not 'Class-I local supplier', the lowest bidder among the 'Class-I local supplier', will be invited to match the L1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such 'Class-I local supplier' subject to matching the L1 price.
- 9.2.3. In case such lowest eligible 'Class-I local supplier' fails to match the L1 price, the 'Class-I local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the 'Class-I local supplier' within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.
- 9.2.4. **The margin of Purchase preference shall be 20%.**
- 9.2.5. The buyers are advised to refer the DoE OM No. F.1/4/2021-PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

Note1: - Bidders offering imported products cannot claim services such as transportation, insurance, installation, commissioning, training and after sales service support like AMC/CMC etc as local value addition.

Note2: - If it comes to the notice of AAI that, any suppliers of an item are not allowed to participate and/ or compete in procurement by any foreign government, AAI may, if it deems appropriate, restrict or exclude bidders from that country from eligibility for procurement of that item and / or other items.

9.3. For this purpose, a supplier or bidder shall be considered to be from a country if;

- I. The entity is incorporated in that country; or
- II. A majority or its shareholding or effective control of the entry is exercised from that country; or
- III. More than 50% of the value of the item being supplied has been added in that country.

10. **Procurement from Start-Up(s):**

10.1. Start-Up benefits will be considered in terms of exemption of EMD, Past Experience and Turnover Criteria.

- 10.2. Start-ups shall be considered for relaxation only for those items/ products for which they are recognized as a “Start-up”. Otherwise, they shall need to meet the required technical/ experience and Financial criteria.
- 10.3. **All Start-up must have valid Department of Industrial Policy and Promotion (DIPP) number. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.**

11. **Local Content Certificate:**

- 11.1. Bidder must submit the Certificate of Local Content as per Annexure – VII of RFP from a Statutory Auditor or Cost Auditor of the Company (in case of Companies) or from a practicing Cost Accountant or practicing Chartered Accountant (in respect of Suppliers other than Companies). All the Pages of the Document must be signed by the certifying authority. In case the Local content certificate is obtained from practicing Chartered Accountant, then the Local content certificate must bear the UDIN generated against the document.

Certificate of Local Content must be supported by Local Content % (percentage) declaration by the OEM, on OEM letterhead, having the address of the Factory location where the value addition is being made by the OEM, for the items under Annexure – XX of RFP.

- 11.2. False declaration will be breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred upto two years as per Rule 151 (iii) of the General Financial Rules along with such others actions as may be permissible under law. The Supplier / OEM who has been debarred by any procuring entity for violation for aforesaid clause, shall not be eligible for preference for the duration of the debarment.
- 11.3. Bidders offering imported products cannot claim services such as transportation, insurance, installation, commissioning, training and after sales service support like AMC/ CMC etc as local value addition.
- 11.4. The Local Content Percentage mentioned under the individual BoQ Items are applicable only on the overall Bid level. Percentage of Local Content shall be calculated on the overall Bid level for Supply/ SITC items of the BoQ as per the formula provided below-
 - 11.4.1. Local Content Percentage = ((Sale price of “X1” - Value of imported content in “X1”) + (Sale price of “X2” - Value of imported content in “X2”) + ... + (Sale price of “XN” - Value of imported content in “XN”)) * 100/ (Sale price of “X1” + Sale price of “X2” + ... + Sale price of “XN”).

11.5. As per the GoI Order No P-45021/2/2017-PP (BE-II) Dated 04.06.2020, Dated 16.09.2020 & subsequent notification issued by GoI, "Sale Price" means price excluding net domestic indirect taxes and "Value of imported content" means price of imported content inclusive of all custom duties.

11.6. **Reciprocity Clause:**

If it comes to the notice of AAI that, any suppliers of an item are not allowed to participate and/ or compete in procurement by any foreign government, AAI may, if it deems appropriate, restrict or exclude bidders from that country from eligibility for procurement of that item and / or other items.

For this purpose, a supplier or bidder shall be considered to be from a country if;

11.6.1. The entity is incorporated in that country; or

11.6.2. A majority or its shareholding or effective control of the entry is exercised from that country; or more than 50% of the value of the item being supplied has been added in that country.

12. **Prior Registration of Bidders from Border Sharing Countries:**

Any bidder from a country which shares a land border with India will be eligible to bid in this RFP only if the bidder is registered with the Competent Authority as per GoI Order No. F.No. 6/18/2019-PPD Dated 23.07.2020 & subsequent notification issued by GoI. The bidder must submit a signed & Stamped copy of Compliance Acceptance Letter on their company letterhead as per Annexure – VIII of RFP.

13. The Bill of Material for the Worksites are given in Schedule A: Schedule of Anticipated Quantities of this RFP document.

14. This RFP is invited through electronic bidding process and can be downloaded from the Central Public Procurement Portal (CPP Portal) with URL address "<http://etenders.gov.in>". Please note that the submission of the RFP is only through the CPP Portal "<http://etenders.gov.in>". The RFPs will not be accepted in any other form. Further it may be noted that RFPs which are duly submitted on CPP Portal shall only be final and RFPs just saved without submission / publish will not be available to the evaluation committee. Bidders are requested to go through the CPP Portal for guidelines, procedures & system requirements. In case of any technical difficulty, bidders may contact on the following help desk numbers & email ids.

14.1. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, and 0120-6277787. International Bidders are requested to prefix 91 as country code.

Note-Bidders are requested to kindly mention the URL of the Portal and CPP Portal Tender ID in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating the RFP(s) published kindly contact the respective RFP Inviting Authority.

Tel: 0120-4001002, 0120-4001005, 0120-6277787 **E-Mail:** support-eproc@nic.in

14.2. For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance. **E-Mail:** cppp-doe@nic.in

14.3. For any technical Issues / Clarifications relating to the publishing and submission of AAI RFP(s)

14.3.1. In order to facilitate the Vendors / Bidders as well as internal users from AAI, help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <https://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

14.3.2. Before submitting queries, bidders are requested to follow the instructions given in "Guidelines to Bidders" and get their computer system configured according to the recommended settings as specified in the portal at "System Settings for CPPP".

14.3.3. In case of any technical issues faced, the escalation matrix is as mentioned below:

Sl. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
1.	Technical Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512	0800-2000 Hrs. (MON – SAT)
2.	Sh. Vaibhav, JE (IT)	After 4 Hrs. of Issue	etendersupport@aai.aero or vaibhav_g@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
3.	Sh. Shripati Mishra, Sr. Mgr. (IT)	After 12 Hrs.	shripatim@aai.aero	011-24632950, Ext-3509	0930-1800 Hrs. (MON-FRI)
4.	Sh. Sunil Kumar Jt. GM (IT)	After 24 Hrs.	sunil.km@aai.aero	011-24632950 Ext. 3506	0930-1800 Hrs. (MON-FRI)
5.	General Manager (IT)	After 03 Days	gmit@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

***The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

14.3.4. The above-mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the RFPs published on the portal, bidders are advised to contact concerned Bid Manager of AAI.**

15. E-bids shall be submitted in 2 bids system as follows:

Technical bid	Technical e-Bid (including RFP fee & EMD) documents through CPP Portal
Financial bid	The Financial e-Bid documents through CPP Portal followed by reverse auction.

16. The critical dates for this RFP are as given below:

S. No	Activity	Date	Time
1	Published Date	13-10-2023	1830 Hrs
2	Bid Document Download / Sale Start Date	16-10-2023	0930 Hrs
3	Clarification Start Date	16-10-2023	0930 Hrs
4	Clarification End Date	01-11-2023	1800 Hrs
5	Pre-Bid Meeting of Potential Bidders (Tentative)	02-11-2023	1100 Hrs
6	Reply to Queries by AAI	09-11-2023	1800 Hrs
7	Online Bid Submission Start Date	16-10-2023	0930 Hrs
8	Online Bid Submission End Date	16-11-2023	1500 Hrs
9	Bid Opening Date (Envelop – I)	17-11-2023	1500 Hrs
10	Bid Opening Date (Envelope – II) – Financial Bids (Tentative)	28-11-2023	1100 Hrs
11	Reverse Auction Date (Tentative)	30-11-2023	1100 Hrs

17. **Pre-Bid Meeting:**

To attend the Pre-Bid meeting, please use the following WebEx link and meeting details:

WebEx Link:

<https://aai-aero.webex.com/aai-aero/j.php?MTID=mb6a50a4e21a9b590d381738eb781da76>

Password: <Available in RFP at CPP Portal, CPP Portal Tender ID: **2023_AAI_169855_1**>

The meeting lobby will open at 10 AM and participants can join until 10:45 AM. Please note that latecomers will not be allowed to enter the virtual conference after 11 AM on 02-11-2023. Additionally, only a maximum of 2 executives from each company are allowed to enter the VC from the lobby. Please make sure to display participant's name along with respective firm's name. If more

than 2 executives from the same company join, AAI reserves the right to admit any 2 of them to the meeting from the lobby.

18. Bid Opening Process:

Envelop – I	The Technical bids shall be opened on T+22 (1100 Hrs.). The intimation regarding acceptance/ rejection of their bids will be intimated to the contractors/firms through CPP Portal.
Envelop – II	The Financial bids found to be meeting the qualifying requirements shall be opened depending on Envelope – I evaluation & shall be opened on T+32 (1100 Hrs). Date & Time of Reverse Auction will be intimated after opening of Financial Bid.
Reverse Auction	Status of bidders L1 shall be based on the total price (excluding GST) arrived after financial bid opening. Base price for Reverse Auction shall be the lowest price i.e. L-1 price received in the financial bid opening or as decided by AAI. The auction will be open for the bidders on T+35 (1100 Hrs). During this period the Bidders are allowed to reduce the prices as many times as they desire. For details of Reverse Auction refer Point 3.3 of Section II.

19. A prospective bidder requiring any clarification of the RFP document may request AAI, through CPP Portal well before the due date of query / clarification process and a response to the same shall be published on CPP Portal. Any changes in the RFP conditions in response to the vendor queries shall be published separately as a corrigendum to the RFP document on CPP Portal.
20. All Clarifications issued shall become integral part of the RFP. All Queries from Bidders & their clarifications shall be posted on CPP Portal followed by corrigendum to the RFP document if any of the RFP conditions are altered by the Query response.
21. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off RFP process at any stage without assigning any reason.

Issued by:

Joint General Manager (IT) CHQ
O/o Executive Director (IT),
Airports Authority of India
Safdarjung Airport, New Delhi-110003
E-mail Id: tapabrata83@aai.aero
(For and on Behalf of Chairman, AAI)