



भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA

NO: AAI/CA/MMD/08(09)/

Date: 17.04.2026

**NOTICE INVITING QUOTATION**

Quotations are hereby invited from the Agencies for executing the work of **"Hiring of Various Items for the Haj Operations-2026"**, at an estimated cost of Rs.2,69,325/- (excluding GST) as per the following terms and conditions and as per the Schedule of Quantities in the Financial Bid. The time allowed for completion of the work is 16 days for Haj Departure(Phase-I) & 23 days for Haj Arrival (Phase-II).

Last Date & time of Receipt of Sealed Quotation	24.04.2026, @ 10.00 A.M
Date & Time of opening of Bids	24.04.2026, @ 10.30 A.M

2. Quotations shall contain following documents:

- i. Duly signed and rubber stamped NIQ from Page 1 to 3 in original (downloaded from AAI website).  
(The bidder shall sign and stamp in all pages as a token of accepting the terms & conditions of the NIQ)
- ii. Unconditional Acceptance letter as per page-4, with signature & rubber stamp (in Letter Head)
- iii. Copy of PAN & GSTIN (if available and in the name of bidder)
- iv. Un-conditional Financial bid in the prescribed format (Page-5)

For Any Clarification, Shri.Jayakrishnan. K, Manager (MM) may be contacted at Telephone No. 044-22564051, e-mail: mmchnapt@aai.aero (Enquiries can be made during working days and working hours i.e. Monday to Friday between 9:30 to 18:00 Hrs.).

Any bids with conditional bids, bids without the enclosure of sufficient/valid documents as enumerated above or unsigned offers shall be rejected summarily.

Bidders can participate/witness in the bid opening process, in case they wish to do so.

Signature of the Bidder  
With company rubber stamp/seal

  
जयकृष्णन. के / JAYAKRISHNAN. K  
प्रबन्धक (सामग्री प्रबंधन) / MANAGER (M.M)  
भारतीय विमानपत्तन प्राधिकरण, चेन्नई अंतरराष्ट्रीय हवाई अड्डा  
Airports Authority of India, Chennai International Airport

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चेन्नई अंतरराष्ट्रीय हवाई अड्डा / Chennai International Airport, Pin - 600 016,

ईपीएबीएक्स / EPABX: 2256 0551, E-mail : mmchnapt@aai.aero



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**TERMS & CONDITIONS:**

**01) SCOPE OF WORK:-**

a) Scope of work covers the work of supply of Furniture/items on Hiring basis to AAI as follows:-

Sl. No.	Description of Job	Unit
1	Hiring of 200Nos. of good quality Plastic chairs (armless) (charges inclusive of Labour, transportation, loading & unloading etc.) for 16 days. (04.05.2026 to 19.05.2026)	Job
2	Hiring of 30Nos. of good quality Dhari/Floor Mat made of cotton cloth (12'X8' Size) (charges inclusive of Labour, transportation, loading & unloading etc.) for 16 days. (04.05.2026 to 19.05.2026)	Job
3	Supply of 100Nos. of purified drinking water cans, each 20Liter capacity (charges inclusive of Labour, transportation, loading & unloading etc.) (To be supplied on 04.05.2026 in one lot)	Job
4	Hiring of 100Nos. of good quality Plastic chairs (armless) (charges inclusive of material, Labour, transportation, loading & unloading etc.) for 23 days. (07.06.2026 to 29.06.2026)	Job
5	Hiring of 15Nos. of good quality Dhari/Floor Mat made of cotton cloth (12'X8' Size) (charges inclusive of Labour, transportation, loading & unloading etc.) for 23 days. (07.06.2026 to 29.06.2026)	Job
6	Supply of 50Nos. of purified drinking water cans, each 20Liter capacity (charges inclusive of Labour, transportation, loading & unloading etc.) (To be supplied on 07.06.2026 in one lot)	Job

b) Payment shall be done by AAI, Chennai Airport upon satisfactory completion of work and submission of GST invoice/Bill by the Agency.

c) Quoted rate shall be firm and inclusive of all such charges, transportation, conveyance, hiring charges etc. No extra charges whatsoever in this regard shall be payable to the Agency.

d) While quoting the applicable GST, applicable percentage shall be indicated in the relevant column of Financial bid, if applicable and registered under GST Act. In case GST is not applicable, Agency shall furnish "Not Applicable" or "Nil" or "Included" in the relevant row/column. In the event of Agency leaving it blank, GST shall be deemed to have been included in the basic cost and accordingly, quoted cost will be evaluated for ascertaining L-1 bidder.

e) Quotation shall be valid for 90 days from the date of opening of technical bid.

f) No price escalation shall be accepted under any circumstances on the quoted price, after submission of quotation, except in the case of variation in statutory Taxes/duties which are imposed by Govt. from time to time and actually paid by the bidder.

Signature of the Bidder

With company rubber stamp/seal

  
जयकृष्णन. के / JAYAKRISHNAN. K  
प्रबन्धक (सामग्री प्रबंधन) / MANAGER (M.M)  
भारतीय विमानपत्तन प्राधिकरण, चेन्नई अंतरराष्ट्रीय हवाई अड्डा  
Airports Authority of India, Chennai International Airport  
Contd..3..

चेन्नई अंतरराष्ट्रीय हवाई अड्डा / Chennai International Airport, Pin - 600 016,

ईपीएबीएक्स / EPABX: 2256 0551, E-mail : mmchnapt@aai.aero



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**A. GENERAL TERMS & CONDITIONS:**

1. It is advised that the vendor/bidder shall inspect and examine the site and surroundings and satisfy himself about the quantum & scope of work before submitting the Quotation.
2. The watch and ward of hired materials/items shall be the responsibility of the agency/contractor till completion of the work.
3. Submission of duly filled and signed NIQ documents by the bidder implies that he has read the entire NIQ and made himself aware of the scope and specification of the supply/work and have full knowledge of the items/supply/work for which the quotation is submitted. No claim shall be entertained by AAI in this regard.
4. AAI is not bound to accept the lowest quotation and reserves the right to accept or reject any or all quotation without assigning any reason there-of, and to call for any other details or information from any of the bidder.
5. AAI shall not be responsible for any postal delay and offers/quotations received beyond the stipulated date and time shall not be considered.
6. All time extensions, corrigenda, agenda, amendments, clarification etc. if any to the NIQ. document will be posted on AAI website [www.aai.aero](http://www.aai.aero) only.
7. **COMPENSATION FOR DELAY:** A sum of equivalent to 0.5(half) percent per week on the price of uncompleted portion/activity/delivery of contract cost executed/completed beyond delivery schedule shall be recovered as liquidated damages. The total damages shall not exceed 10(Ten) per cent of the value of delayed service. The liquidated damages shall be calculated on the base cost without the Govt. taxes and duties. In case the supply/work could not be completed within the stipulated time, Agency shall intimate AAI in writing seeking extension of time stating the reason for the delay. L.D shall not be waived off, except under exceptional conditions with valid reasons supported by documentary evidences and only after obtaining approval of competent authority.
8. In case of any dispute, the decision of the Airport Director, A.A.I., Chennai International Airport is final and shall be binding on both the parties.
9. Use of eraser, over writing and or corrections in the Financial bid shall be avoided. However, in case it becomes unavoidable to use any of these for correction, the same must be authenticated by the person signing the bid with his signature near the corrected area.
10. Transparent cellophane tape shall be fixed on the quoted rates.

Signature of the Bidder  
With company rubber stamp/seal

M(MM)

Contd..4.



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TO BE SUBMITTED IN COMPANY'S/CONTRACTOR'S LETTER HEAD OR BY AFFIXING  
BIDDERS RUBBER STAMP  
UN-CONDITIONAL ACCEPTANCE LETTER  
(To be submitted along with Tech. Bid in "Envelope- A")

NO:

Date:

To,

Airports Authority of India,  
Chennai International Airport,  
Chennai, Tamil Nadu.- 600 016,

Sub: ACCEPTANCE OF AAI'S TERMS & CONDITIONS BY THE BIDDER

Sir,

1. I/We have carefully read and fully understood the terms & conditions incorporated in the NIQ.
2. I/We do agree to abide by the terms & conditions to be fulfilled as per NIQ.
3. I/We hereby certify that I / We have inspected and read the entire terms and conditions of the NIQ. document and I / We shall abide by the conditions / clauses contained therein.
4. **I / We hereby unconditionally accept the conditions** of AAI's NIQ. documents in its entirety for the above work/supply.
5. I/We hereby declare that, the documents submitted/enclosed are true and correct. In case any document at any stage found fake/incorrect action as deemed fit by AAI can be taken against me.
6. I / We declare that I / We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe / gratification, I will immediately report it to the Appropriate Authority of AAI'.

Yours faithfully,

SIGNATURE OF THE BIDDER  
WITH RUBBER STAMP

*[Handwritten signature]*  
17/04/2016  
ra/mmj

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(To be submitted in Envelope-B)  
**AIRPORTS AUTHORITY OF INDIA**  
**CHENNAI INTERNATIONAL AIRPORT: CHENNAI – 600 016**  
**FINANCIAL BID**

**Name of Work: Hiring of Various Items for the Haj Operations-2026**

Sl. No.	Description of Job	Unit	Amount (Excluding GST)
1	Hiring of 200Nos. of good quality Plastic chairs (armless) (charges inclusive of Labour, transportation, loading & unloading etc.) for 16 days. (04.05.2026 to 19.05.2026),	Job	Rs.
2	Hiring of 30Nos. of good quality Dhari/Floor Mat made of cotton cloth (12'X8' Size) (charges inclusive of Labour, transportation, loading & unloading etc.) for 16 days. (04.05.2026 to 19.05.2026),	Job	Rs.
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6	Supply of 50Nos. of purified drinking water cans, each 20Liter capacity (charges inclusive of Labour, transportation, loading & unloading etc.) (To be supplied on 07.06.2026 in one lot)	Job	Rs.
	Total (Excluding GST)		
	GST @ ____% & GST Amount		
	Grand Total (including GST)		

Rupees:

GST No.

Date:

Signature of the Bidder  
With company rubber stamp/seal

  
जयकृष्णन. के / JAYAKRISHNAN. K  
प्रबन्धक (सामग्री प्रबंधन) / MANAGER (M.M)  
भारतीय विमानपत्तन प्राधिकरण, चेन्नई अंतरराष्ट्रीय हवाई अड्डा

चेन्नई अंतरराष्ट्रीय हवाई अड्डा / Chennai International Airport, Pin 600 016, Chennai International Airport

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