

AIRPORTS AUTHORITY OF INDIA  
O/O THE GENERAL MANAGER (ATM)  
NSCBI AIRPORT, KOLKATA-52

Ref.No:- AAI/ATM/PROCUREMENT/BACalibration/2025

Date: 03-06-2025  
04

**NOTICE INVITING QUOTATION**

Subject:- **Calibration of Breath Alcohol Analyzer JupiterX.**

Sealed Quotation is requested in two envelope system for services as per terms and conditions.

Calibration of Breath Alcohol Analyzer JupiterX machine are requested to quote their lowest offer prices in the enclosed Schedule after satisfying the terms and conditions. The sealed 'Master Envelope' (Containing Envelopes 'A' & 'B') must bear inscription on the top of the cover '**Calibration of Breath Alcohol Analyzer JupiterX.**' and to be addressed to the GM (ATM), Airports Authority of India, NSCBI Airport, Kolkata-700052.

Important:- Each quotation must contain following documents inside the Envelope 'A' duly signed on each page positively. Without any of the following documents, the Quotation will be rejected.

1. Acceptance letter (ANNEXURE-I).
2. Copy of GST Registration Certificate.
3. Copy of PAN card.
4. Signed and sealed Annexure-III
5. Copy of ISO certification to perform calibration.

Envelope 'B' will contain Price-Bid (ANNEXURE-II) duly signed and stamped.

-The quotation must reach office of GM(ATM) before 12:00PM of 23<sup>rd</sup> June, 2025. Quotation will be opened on 24th June, 2025. Initially Envelope 'A' will be opened. After satisfying the above-mentioned conditions, Envelope 'B' for the eligible bidders will be opened.

The GM (ATM), Airports Authority of India, NSCBI Airport, Kolkata reserves the right to reject any or all the Quotations, in part or full, without assigning any reason thereof.

राम प्रकाश  
(Ram Prakash) 04-06-2025  
DGM (ATM)  
AAI, NSCBI Airport,  
Kolkata-700052.

## Terms & Conditions:

Mode of submission of Quotation:

**A) Envelope- A (Eligibility Criteria):** The following documents, duly signed, are to be submitted. Non-submission of any one of these may be treated as non-eligible for further participating in the Financial Bid.

1. Acceptance letter (ANNEXURE-I).
2. Copy of GST Registration Certificate.
3. Copy of PAN card.
4. Signed and sealed Annexure-III
5. Copy of ISO certification to perform calibration.

**B) Envelope- B (Financial Bid):** Suppliers should quote their Rates using Annexure-II attached with this NIQ with their seal and signature. Rates are to be quoted in both figures and words. In case of any discrepancy found in rates in word/figures and amount, the matter shall be dealt as per AAI standard Tendering Guidelines.

**Scope of Work:** The successful bidder shall calibrate Breath Alcohol Analyzer JupiterX machine as recommended by the equipment manufacturer. The date of the calibration shall be appended on the instrument.

**Time allowed to complete the work:** The successful bidder will have to complete the calibration within the period from 11-09-2025 to 17-09-2025 (08 Machines) and 18-09-2025 to 24-09-2025 (07 Machines).

**Lowest Bidder:** The lowest bidder will be decided and will be awarded on the basis of quoted Gross Total Amount.

**Rates:** The rate to be quoted including all cost. The rates once quoted shall be final. No escalation or deviation shall be accepted under any circumstances. Rate has to be quoted excluding GST. Applicable GST shall be mentioned separately in the Financial Bid as per Annexure II.

**Payment:** Upon completion of work, payment will be released against the bills & Invoice in Duplicate. Supplier shall raise the invoice against The **Regional Executive Director, Eastern Region, Airports Authority of India, NSCB Airport, Kolkata 700052. AAI, WEST BENGAL GSTIN-19AAACA6412D1Z5** shall be mentioned in invoice. Supplier shall pay the GST amount mentioned in the invoice and submit copy **GSTIN B2B and GST undertaking** along with the bill.

**Paying Authority:** The Regional Executive Director, Eastern Region, Airports Authority of India, NSCB Airport, Kolkata is the paying authority.

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04-06-2025

**Arbitration:** All disputes arising out of this contract shall be referred to the competent authority, i.e., the **Regional Executive Director, Eastern Region, AAI, NSCBI Airport, Kolkata** who will be sole arbitrator and decision or award by Regional Executive Director will be final and binding on all companies/suppliers/contractors.

राम प्रकाश  
04-06-2025

(Ram Prakash)

DGM (ATM)

AAI, NSCBI Airport,

Kolkata-700052.

**ACCEPTANCE LETTER**

(To be submitted in Envelope A)

The Regional Executive Director, Eastern Region,  
Airports Authority of India,  
N.S.C.B.I. Airport.  
Kolkata-700052.

**Subject:-** Acceptance of AAI's Quotation.

Sir,

I/We hereby unconditionally accept the Terms and conditions of AAI Quotation Ref. No:- **AAI/ATM/PROCUREMENT/BACalibration/2025**, dated: **02-06-2025** in its entirety for the Work of **"Calibration of Breath Alcohol Analyzer JupiterX."** After unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions (except unconditional rebate on price, if any). In case the provision of the tender is found violated after opening the tender submitted, I agree that the tender shall be liable to be rejected.

That, I have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills.

That, if any officer of AAI asks for bribe/gratification, I will immediately report it to the appropriate authority in AAI.

Conditions of contract for the work of **"Calibration of Breath Alcohol Analyzer JupiterX.."** have been read by me and are acceptable unconditionally.

Yours faithfully,

(Signature of Tenderer with seal)

Name of Signatory: \_\_\_\_\_

Name of the Firm: \_\_\_\_\_

Address: \_\_\_\_\_

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04-6-2025

**FINANCIAL BID**

Items	Calibration cost per unit (excluding GST in INR)	Quantity	Amount (excluding GST in Rupee)	Rate of GST	Total Price (including GST in INR)
Calibration of Breath Alcohol Analyzer JupiterX.		15			

Total (excluding GST) in words: .....

Total (including GST) in words: .....

Signature of Tenderer with Seal : \_\_\_\_\_

Name of Signatory : \_\_\_\_\_

Name of the Firm : \_\_\_\_\_

Address : \_\_\_\_\_

Date : \_\_\_\_\_

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04-06-2025

**LIST OF ITEMS**

Items	Quantity
Calibration of Breath Alcohol Analyzer JupiterX.	15

Signature of Tenderer with Seal : \_\_\_\_\_

Name of Signatory : \_\_\_\_\_

Name of the Firm : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Date : \_\_\_\_\_

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04-06-2025

## UNDERTAKING

I/we, hereby undertake the following:

- (i) I/we will carry out the calibration in accordance with the procedure and recommendations laid down by the manufacturer.
- (ii) I/we will issue a Calibration certificate bearing a unique number for each calibration of Breath Analyser Equipment.
- (iii) I/we will also maintain at least the following records:
  - Manual containing the calibration procedure prescribed by the manufacturer.
  - Incoming Record: Daily incoming record of BA equipment received for calibration. Record should clearly indicate Serial no. of the Equipment, Date and Time of receipt, Mode of receipt, Date of Last calibration, Name of the operator or BA test agency.
  - Dispatch Record: Dispatch record of the equipment including Date/time of dispatch, Mode of dispatch, Mode of Payment, Invoice number (Transaction Reference in case of online payment), Calibration Certificate number and validity.
  - Calibration records of the equipment used in calibration process of Breath Analyser Equipment.
  - All the records are preserved for a period of two years.

Place:

Date:

Signature of Tenderer with Seal

\_\_\_\_\_

Name of Signatory

\_\_\_\_\_

Name of the Firm

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

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04-06-2025