



# AIRPORTS AUTHORITY OF INDIA

(DEPARTMENT OF TECHNICAL)  
NSCBI AIRPORT: KOLKATA-700 052

No. Ref. No.: AAI/Tech/730/Garage Eqpt./

Date: 21.02.2020.

## NOTICE INVITING QUOTATION

1. Sealed quotations are invited by the Jt. General Manager (Tech.), on behalf of Airport Director, Airports Authority of India (AAI), NSCBI Airport, Kolkata - 700052, from the reputed Manufacturers or their Authorized Distributors / Dealers, having After Sale Service Facility at Kolkata, for the work of “ **Supply, Installation and Commissioning of 03 Nos. of Air Compressors** at NSCBI Airport, Kolkata” as per the Technical Specification and terms & conditions given in this Notice Inviting Quotation (N.I.Q).

Last Date & Time of Receipt of Sealed Quotations	02.03.2020 up to 15.00 hrs.
Date & Time of opening of Technical Bid (Envelope-A)	02.03.2020 at 15.30 hrs.
Date & Time of opening of Price bid (Envelope-B)	will be intimated to technically qualified Bidder by e-mail/ letter.

## 2. TWO ENVELOPE SYSTEM.

Quotations should be submitted in two separate envelopes.

**A. ENVELOPE-A (TECHNICAL BID)** – shall contain the following documents.

- i) Self-attested copy of GST Registration certificate.
- ii) Self-attested copy of PAN card.
- iii) Self-attested copy of Authorized Dealership/Distributorship Certificate from the manufacturer (Not applicable for manufacturer).  
In case of Manufacturer (OEM), self-attested copy of proof of establishment of firm/company i.e. registration, trade license or any other relevant document issued by Government Regulatory Body/Municipal Corporation etc.
- iv) Proof of availability / valid Authorizing Service Facility at Kolkata for rendering After Sale Service.
- v) Undertaking (**In Company Letter Head**) stating the availability of associated spare parts and Service Support for the Equipment supplied during the service life of the equipment (**Minimum- 10 Years**).
- vi) Product leaflet /brochure (for which rate is quoted) and duly filled-in and signed Technical Specification of Air Compressor as offered as per the **Annexure-I (Page 7)**.
- vii) Duly signed and stamped Annexure-II (Unconditional Acceptance of AAI's Quotation Conditions, Non-payment of Bribe, Non-participation of near relatives and Non-Blacklisting / Debarring of Firm) (**Page 8**).
- viii) Duly signed and stamped copy of NIQ Documents(either downloaded from AAI website [www.aai.aero](http://www.aai.aero) or obtained from AAI MT/Technical Department) accepting the terms & conditions of this NIQ (**Page 1-6**).

**B. ENVELOPE-B (PRICE BID)** – shall contain the following documents.

- i) Un- conditional price bid in prescribed format as per the **Annexure-III (Page-9) failing which the Bids will be rejected outright.**

Signature of Bidder /Authorized Signatory with Rubber Stamp

2.1 Conditional offer if any, received from the Bidder shall be rejected outright.

**2.2 Both the envelopes super-scribing Envelope-A (Technical Bid) & Envelope-B (Price Bid) bearing the name & address of Bidders, shall be separately sealed and placed in a Master Envelope.**

**2.3 The sealed Master Envelope containing the Envelope-A & B, shall also be super-scribed with the name of Quotation with due date of submission and bearing name & address of the Bidders, to enable the bid to be returned unopened in case it is declared as 'late receipt' or 'rejected'.**

2.4 The quotations shall either be sent by registered/speed post/courier or delivered in-person. The responsibility for ensuring that the Quotations are delivered in time, would vest with the Bidder. The Quotations to be delivered in person, shall drop the sealed Quotation into the Tender Box provided in the office of **Jt. General Manager (Tech.), Airports Authority of India, Metro Airport Division, MT Section (near gate No 7, International Cargo Complex), N.S.C.B.I Airport, Kolkata - 700 052** on or before the due date of its submission. The AAI shall not be responsible if the bids are delivered somewhere else instead of above specified location.

**2.5 The Quotations not adhering to 'Two Envelope System' or unsigned offer shall be rejected outright.**

**2.6 The Price Bid (Envelope- B) of technically qualified Bidders shall only be opened after evaluation of basic documents submitted in the Envelope- A for qualifying the Technical Bid, by notifying the same to the Bidder.**

### **3. GENERAL TERMS & CONDITIONS:**

3.1 The quoted rates shall be valid for acceptance for a period of **60 days** from the date of opening of Technical Bid.

3.2 If the lowest rates quoted by two parties are the same, the Order Quantity shall be split equally (50 % each) to the extent possible and the Supply Order shall be awarded to both the parties. However, the decision of AAI is final and binding on all the bidders.

3.3 Special care shall be taken to write the rates in figures as well as in words and the amount in figures only in such a way that interpolation, are not possible. The Correction, insertion etc. if any made, shall be **duly signed and stamped** by the person signing the Quotation. The arithmetical error shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the **unit price** shall prevail and the total price shall be corrected by the purchaser. If there is a discrepancy between words and figures, the **amount in words** shall prevail. If the supplier does not accept the correction of the errors, his bid shall be rejected.

**3.4 The Transparent cellophane tape should be fixed on the quoted rates against any possible tampering with the figures /words.**

- 3.5 The taxes and other charges if any should be clearly specified and in case it is not applicable the relevant row / column should indicate “Not Applicable” or “Nil” or “Included” and in the event it is left blank, it shall be deemed to have been included in the Basic Price.
- 3.6 The Bidders are requested to offer their lowest rates by offering maximum discount. The rates quoted in **Annexure-III (Page 9)** shall be net inclusive of basic price, freight charges, packing and forwarding, loading / unloading charges, transit insurance, installation/commissioning charges etc. but exclusive of GST. No extra payment will be made other than the quoted amount, on any account.
- 3.7 In the event of the date of opening of Technical Bid or Price Bid is postponed due to administrative or technical reasons, the same shall be opened on the next working day at the specified time given earlier. The Bidders or their authorized representative can participate in the opening of the Quotation (technical and price bid) if they wish to do so.
- 3.8 In order to assist in the examination, evaluation and comparison of bids, AAI may, at its discretion, may ask the Bidder for submission of clarification for his /her Bids. **The request for the clarification and the response shall be in writing and the Bidder shall submit his/her clarification within stipulated date and time failing which the Bid will be rejected outright.** However, no post bid clarification at the initiative of the Bidder will be entertained in any case.
- 3.9 AAI shall not be responsible for any postal delay and any bid received by AAI after the stipulated date & time / deadline for submission of bids prescribed by the AAI, shall be rejected and returned unopened to the Bidder.
- 3.10 The Quotation submitted by Bidders who are black-listed / debarred by the AAI / BCAS or any other Undertaking / Dept. of Govt. of India / State Govt., are liable to be rejected at any time without assigning any reasons thereof.
- 3.11 The extension, corrigendum, addendum, amendments, clarifications etc. if any pertaining to the NIQ document will be posted on the AAI official website. Bidders shall regularly visit the website to keep themselves updated.
- 3.12 Only one quotation shall be accepted from a single bidder either a firm or an individual. The propriety of the company or firm will be considered as single party and one legal entity.
- 3.13 The Quotations submitted for part supply of materials, will not be accepted and such quotations shall be summarily rejected.
- 3.14 A.A.I reserves the right to award the Purchase Order in part or in full as per their requirement and the Bidder shall deliver the same without any objection.
- 3.15 AAI also reserves the right to increase/decrease Order Quantity during the currency of contract and the Bidder shall effect delivery at the quoted price without any price escalation.
- 3.16 AAI is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the Quotations without assigning any reasons thereof.

#### **4. Technical Specifications of Air Compressor**

4.1 The details of Technical Specifications of the item to be supplied is given below.

<b>Sl. No.</b>	<b>Item Description</b>	<b>Technical Parameters</b>
1	Type of Air compressor	Two stage, Two Cylinder, Reciprocating, Air cooled, with all standard accessories & fittings such as Suction Air Filter, Safety Valve, Service Valve, Non - return Valve, Drain Valve, Pressure Gauge, Pressure Switch, Cut off relay, Belts and Belt Guard with complete assembly used for Automotive purpose.
2	Minimum Working Pressure	12 kg./cm <sup>2</sup>
3	Free Air Delivery	13 CFM to 15 CFM
4	Motor rating	5 HP – 5.5 HP, 3 Phase Induction Motor with Starter
5	Capacity of Air Reservoir / Tank	Minimum 220 Ltrs.
6	Testing	As per IS 5456
7	Weight of equipment	Not more than 250 Kg
8	Type of Mounting	Base Mounting. (with 04 Anti-Vibration pads)
9	Guarantee/Warranty	Minimum of 01 year or as per O.E.M., whichever is higher

#### **5. SPECIAL TERMS & CONDITIONS**

**5.1 Scope of Works:** The supply, installation and commissioning of Air Compressors (3 Nos.) in compliance with the Technical Specification and terms & Conditions of the NIQ at NSCBI Airport, Kolkata.

**5.2 Rate:** The quoted rates shall be net inclusive of basic price, freight charges, packing and forwarding, loading / unloading charges, transit insurance, installation & commissioning charges etc. but exclusive of GST and no extra payment will be made on any accounts. The rate quoted shall be remain firm during the contract period and no escalation / deviation shall be accepted under any circumstances. However, in case of any increase / decrease of GST percentage announced by the Government during the tenure of the contract (and extensions thereof, if any), the difference of such increase/ decrease of GST percentage shall be reimbursed / recovered from the bills as per the actual difference, on production of documentary proof. TDS and other taxes as applicable shall be deducted from the bills.

**5.3 Evaluation Criterion:** The successful Bidder will be determined to be substantially responsive Bidder who have quoted the **lowest (L1)** rates for supply of items as per the terms & conditions of the NIQ.

**5.4 Variation in Quantity:** The Order Quantity given in the “Schedule of Quantity” is only indicative in nature based on rough estimate and not firm. The AAI reserves the right to increase / decrease the Order Quantity of any item(s) to be ordered during the execution of the contract, but such variations shall be limited up to **30 %** and the Contractor shall

deliver the items ordered without change of the Unit Price or other terms and conditions during the currency of the contract.

- 5.5 Quality / Standards:** The brand name of items, if any, mentioned in Schedule of Quantities is to be followed strictly, if or any other reasons, a known better quality items are offered, the same may be considered if found good on scrutiny. The delivered items shall be in good condition and free from any defect. If any Alteration/Duplication/Adulteration is found during the contract period, AAI may reject/cancel the contract.:
- 5.6 Payment:** No advance payment will be made to the Contractor in any circumstances and the payment will only be made after execution of order successfully. The payment will be made within **20 days** through the NEFT/ RTGS to the Contractor by AAI from the date of commissioning of the equipment along with its bills/Invoice at site, in good condition and correct quantity as per the specifications.
- 5.7 Delivery:** The Contractor shall deliver the materials as per the Order Quantity, specification etc. within a period of **25 days** at NSCBI Airport, Kolkata Airport as a lot on free delivery, from the date of issue of Purchase Order. The Contractor shall make necessary arrangement for installation and commissioning of the equipment within the delivery period.
- 5.8 Performance Security:** The contractor will be required to furnish a Performance Security for the due fulfillment of the contract, which will amount to a sum equal to **@10% of Contract Value** (Excluding GST & Levies), within **30 days** from the date of issue of Purchase Order. The security deposit shall be furnished in the form Demand Draft drawn in favour of 'Airport Director, Airports Authority of India' or by submitting Bank Guarantee in AAI's format from a Nationalized / Scheduled Bank (But not from co-operative or Gramin Bank). No interest on or any other expense whatsoever, on security deposit is payable by AAI. The Bank Guarantee shall be submitted within 30 calendar days from the issue of Purchase Order and it will be valid till **90 days** after the expiry of Warranty Period. In case the Performance Guarantee is not furnished either by Demand Draft or Bank Guarantee, the Security Deposit will be deducted from the Bills and the same will be returned after completion of Warrantee/Guarantee Period of one year.
- 5.9 Liquidated Damages:** The essence of contract shall be to deliver the material as per the schedule, Technical Specifications and quantity as stipulated in the Purchase Order. If at any time during the performance of the contract, the Contractor encounters conditions hindering timely delivery of the materials, the Contractor shall promptly inform the AAI in writing the fact of the delay and likely duration of the same. After receipt of the communication, the AAI shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period or to extend the delivery period suitably by issuing an amendment to the contract. If the Contractor fails to deliver the material within the delivery period for reasons other than circumstances beyond his/her control (which will be determined by the AAI), the purchaser may agree to receive the supply subject to levy of liquidated damage calculated **@ 0.5% (half per cent)** of the delivered price (basic cost excluding GST & duties) for the delayed goods for each week of delay or part thereof until actual delivery. The maximum limit of such deduction will, however, be **10% (Ten percent)** of the contract price of delayed goods. AAI shall have the right to cancel the Purchase Order in case the contractor fails to deliver the material within the specified time limit. The decision of AAI shall be final and binding on the contractor in this case.
- 5.10 Guarantee / Warranty:** The contractor shall warrant that the materials /stores to be supplied shall be new and free from all defects and faults in materials used, workmanship and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered and shall perform in full conformity with the specifications and drawings. The material / equipment delivered, shall carry a guarantee/warranty for a minimum period of **one year** from the date of

commissioning or as per the policy of Original Equipment Manufacturer(OEM), whichever is higher.

**5.11 Rejection of Defective Materials:** The Contractor shall be responsible to replace at his own cost the delivered material if found defective due to manufacturing defect or poor workmanship during the defect- liability /warranty period, which shall be one year and reckoned from the date of commissioning of the material /Equipment.

**5.12 Inspection:** AAI or their representative shall have the right to inspect the goods at their site to verify the conformity to the Technical Specifications. Should any inspected goods fail to conform to the specifications, the purchaser may reject them and the Contractor shall either replace the rejected goods or make all alterations necessary to meet Specification requirements free of cost to the AAI.

**5.13 Termination of Contract:** If the AAI considers that the performance of the contractor is unsatisfactory or not up to the expected standard, the AAI shall have the option to terminate the contract at the risk and cost of Contractor by giving **15 days'** notice in writing to the contractor and the decision of the AAI shall be final and binding on the Contractor.

**5.14 Award of works:** The AAI shall consider placement of orders for commercial supplies only on those eligible Bidder whose offers have been found technically, commercially and financially acceptable.

-Sd./-  
**Jt. Gen. Manager(Tech.),**  
**AAI, NSCBI Airport,**  
**Kolkata Airport**

**I/We have carefully read and fully understood the terms & conditions incorporated in the NIQ. I/We do agree to abide by the terms & conditions to be fulfilled as per the NIQ**  
(To be submitted in **Envelope-A**)

Date.....  
Rubber Stamp

Signature of Bidder /authorized signatory with

Name of Bidder /authorized signatory .....  
Postal Address .....  
.....  
.....  
E-mail ID .....  
Office Telephone No. ....  
Mobile No. ....

**Compliance of Technical Specifications with respect to the product offered by the Bidder  
(To be submitted in Envelope-A)**

**Name of work:** Supply, Installation and Commissioning of 03 Nos. of Air Compressor at NSCBI Airport, Kolkata.

I/We hereby unconditionally accept the Terms & Conditions of the NIQ & submit the offer with Technical Specification given below:

<b>Sl. No.</b>	<b>Item descriptions</b>	<b>Technical parameters</b>	<b>Technical parameters as per the Offer</b>
1	Description of Air compressor	Two stage, Two Cylinder, Reciprocating, Air cooled, with all standard accessories such as Suction Air Filter, Safety Valve, Service Valve, Non -return Valve, Drain Valve, Pressure Gauge, Pressure Switch, Cut off relay, Belts and Belt Guard with complete assembly used for Automotive purpose.	Yes ..... No .....
2	Minimum Working Pressure	12 kg./cm <sup>2</sup>	..... Kg./cm <sup>2</sup>
3	Free Air Delivery	13 CFM to 15 CFM	..... CFM
4	Motor rating	5 HP – 5.5 HP, 3 Phase Induction Motor with Starter	..... HP
5	Capacity of Air Reservoir / Tank	Minimum 220 Ltrs.	..... Ltrs.
6	Testing	As per IS 5456	Yes ..... No .....
7	Weight of Equipment	Not more than 250 Kg	..... Kg
8	Type of Mounting	Base Mounting. (with 04 Anti-Vibration pads)	Yes ..... No .....
9	Guarantee/Warranty	Minimum of 01 year or as per O.E.M., whichever is higher	..... Year(s)

**Note :** The Bidder shall fill-up the complete details of technical parameters as sought above vide Sl. No. 1 to 9 with respect to their product offered through this NIQ, failing which the Bid is liable to be rejected.

**UN-CONDITIONAL ACCEPTANCE LETTER**  
**(To be submitted in Envelope-A)**

To,

**The Airport Director  
Airports Authority of India,  
NSCBI Airport,  
Kolkata - 700052, West Bengal.**

Sir,

1. The Notice Inviting Quotation (NIQ) documents for the work **“Supply, Installation and Commissioning of 03 Nos. of Air Compressor at NSCBI Airport, Kolkata”** have been issued to me/us by Airports Authority of India and I / we hereby certify that I / we have read the entire terms and conditions of the NIQ document which shall form part of the contract agreement and I /we shall abide by all the conditions / clauses contained therein. I / We hereby unconditionally accept all the NIQ conditions of AAI’s NIQ document in its entirety for the above works. It is clarified that after unconditionally accepting all the NIQ conditions in its entirety, it is not permissible to put any remarks / conditions (except unconditional rebates on quoted rates if any) in the NIQ enclosed in Technical & Price Bids and the same has been followed in the present case. In case any provisions of this NIQ, are found violated after opening Technical & Price Bids I / We agree that the NIQ shall be rejected.
2. That, I /We declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe / gratification, I will immediately report it to the appropriate authority of AAI.
3. I / We do hereby declare and state that none of my/our near relatives is posted in AAI as officer responsible for award and execution of this particular NIQ/work and that no employee of AAI is a Director / Proprietor / Partner or holding any other post in my/our Firm/Company. I / We further undertake to intimate the names of persons, if any who are working with me / us in any capacity or are subsequently employed by me / us and who are near relatives to any officer in AAI.
4. I / We do hereby declare and state that our Firm / Company has not been blacklisted / debarred by the AAI / BCAS or any other Undertaking / Dept. of Govt. of India / State Govt. and have no outstanding dues payable to the AAI. I / We do further declare and state that all the above information given by me / us is true to the best of my/our knowledge and in case if it is found to be false / incorrect, AAI shall have the absolute right to take any action as deemed fit / without any prior intimation to me/us.

Date: .....

Yours faithfully,

(AUTHORISED SIGNATORY)

Office Seal / Rubber stamp

**PRICE BID**  
**(To be submitted in Envelope-B)**

**SCHEDULE OF QUANTITIES**

**Name of work:** Supply, Installation and Commissioning of 03 Nos. of Air Compressor at NSCBI Airport, Kolkata.

**Amount in Rupees**

<b>Sl. No.</b>	<b>Item Description</b>	<b>Unit Rate (Excl. of GST)</b>	<b>Qty (Nos.)</b>	<b>Total Amount ( Excl. GST)</b>	<b>Rate of GST (in %)</b>
<b>1</b>	Basic Rate of Air Compressor complete with all standard accessories and fittings as per the Technical Specification given in Annexure-I, for delivery, installation and commissioning at NSCBI Airport, Kolkata.  <b>Inclusive of:</b> Installation, commissioning, freight Charges, transit insurance, packing forwarding and all other associated incidental charges i.e. landed cost at NSCBI Airport, Kolkata.  <b>Exclusive of: GST.</b>		<b>03</b>		

Authorized Signatory with Seal

Name of firm with complete address: .....

.....

.....

Contact No.: .....

E-mail ID: .....

Place: .....

Date : .....