



## Notice Inviting Quotation (NIQ)

Ref No.AAI/HUB/Engg-E/AMC-NIQ/2017-18/664

Date:15.02.2018

**Name of work :- Data processing job contract for Engineering Electrical at Hubballi Airport.**

**Name of Office :- O/o Joint Gen. Manager. (Engg-E), Hubballi Airport**

1. Quotation are here by invited from the agencies having valid Contractor Registration and interested in executing following items of Work. (Documents like PAN Registration, GST registration, and Contractor registration shall be enclosed)
2. The scope of work involves execution of following items.
2. Agencies are requested to quote their rates in following format.

Sr. No.	Description of Item	Unit	Qty.	Rate in Figure & Words (excluding GST)	Amount in Figure & Words	Applicable GST in %
1	Data processing by providing 02 Nos. data processing personnel with the knowledge of working on computer with available applications and maintaining office of Electrical Engineering on all working days.	Month	12			

### Total Amount excluding GST

In Works (Rupees -----)

4. The Quotations shall be submitted in the office of Jt. Gen. Manager (Engg-E), Airports Authority of India, Hubballi Airport, Karnataka PIN 580-030 On or before 15.00 Hrs on 23.02.2018
5. The quotations shall be opened at 15.30 Hrs on same day in presence of agencies present at the above time.
6. The completion time for the work shall be 1 month after award of work.

Jt. General Manager (Engg-E)  
AAI, Hubballi Airport.



## Terms and Conditions

1. No workmen below the age of eighteen years shall be employed on the work.
2. In respect of all labour employed directly or indirectly on the works by the contractors, he shall comply with Labour Regulations as applicable from time to time in regards to payment of wages, wage period, deduction from wages, reason of recovery for wages not paid and unauthorized deductions made, maintenance of wage register, wage cards publication of scale of wages and other terms of employment, inspection and submission of periodical returns and all other matters of a like nature
  - The SM or AGM concerned shall have the right to deduct, from the dues to the contractor any sum required to make good losses suffered by worker by reasons of non-fulfilment of the conditions of the contract.
  - The regulation aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be breach if this contract.
3. In respect of all labour directly or indirectly employed in the works for the performance of the contractor's part of this agreement, the contractor shall comply with or cause to be complied with all the rules and framed by Airports Authority of India from time to time for the protection of health and sanitary arrangements of workers employed by contractors.
4. In every case in which by virtue of the provisions of section 12 sub-section (1) of the Workmen's Compensation Act 1923 Airports Authority of India is obliged to pay compensation to a workman's employed by the contractor, in execution of the works, Airports Authority of India will recover from the contractor the amount of the compensation so paid.
5. **Rates :-** The prices quoted shall be inclusive of all taxes i/c GST but **exclusive of PF/ ESI & Bonus. PF & ESI amount paid to the statutory authorities by the contractor shall be reimbursed on actual basis throughout the contract period on submission of the documentary evidence in next bill or after the final bill.**

**Bonus amount as per latest Govt. rules or 8.33% of annual salary whichever is higher will be paid to the deployed manpower by the contractor and the same shall be reimbursed on actual basis throughout the contract period on submission of the documentary evidence in next bill or after the final bill. In case**



**of non-payment of bonus necessary recovery/withheld against bonus from their RA Bill / Final bill shall be made as decided by EIC and appropriate action will be initiated by AAI against the contractor. The decision of EIC is the regard will be final and binding on the Agency.**

**6. PF & ESIC Contribution:-**

- i. The contractor shall register himself with Labour Licensing Authority and obtain Labour License Number in this regard,
- ii. The contractor shall have to register with PF & ESIC (where ever applicable) for workmen Engaged for the work & challans / deposit receipts of PF & ESI contribution shall be submitted in MI office for verification/ reimbursement, at the time of submission of bill.
- iii. The PF dues (including EDLI and administrative charges) in respect of workers engaged by the contractor for AAI works to be deposited by the contractor every month by a challan and the documentary evidence in support of such payments along-with employee wise details of the PF contribution (both Employee's share and the employer's contribution) needs to be submitted to the Engineer in charge for the work/ contract.
- iv. ESI (where ever applicable) & EPF amount (contractor's contribution & Administrative charges) paid to the statutory authorities by the contractor shall be Reimbursed on actual basis on submission of documentary evidence.
- v. If ESI not applicable , the agency shall provide Rs. 2.0 lacs Mediclame policy to each person engaged at the site.
- vi. The contractor has to deposit PF & ESI as applicable, failing which recovery/ withheld @ 26 % and 6 % against PF and ESI respectively from their R.A bills/ Final Bill shall be made.

**7. Labour Wages:-**

- i. The contractor has to pay the prevailing minimum wages issued by the office of Regional Labour Commissioner/ Chief Labour Commissioner (whichever is higher), from time to time. However, the difference in minimum wages based on actual payment made to the labour and wages applicable at the time of submission of tender will be reimbursed including difference in EPF and ESI payment lo the contractor on revision of minimum wages and no additional amount such as contractor's overhead & profit will be paid on this account.



In this regard the successful bidder shall submit an affidavit on non-judicial stamp paper of Rs.100 as per Annexure before award of the work.

- ii. For the purpose of admitting the claim for reimbursement of statutory increase in wages paid by him, the contractor has to produce the required documentary evidence to the satisfaction of Engineer-In-Charge.
  - iii. The payment to the workmen's engaged by the contractor is to be paid through NEFT/RTGS/ Cheque on or before 7h of every month irrespective of Saturday, Sunday and bank holidays. If any violation with respect to payment of wages for any two months in a contract period , necessary action for cancellation of contract, debarring of the agency for participating in future contracts in AAI shall be initiated. The agency will not be allowed to participate in any of the tendering process in AAI till finalization of the decision.
- 8. Qualification & Wages of Staff:-** The contractor should depute the persons as per the Qualification given below for maintenance works. Each shift should be covered with highly skilled, skilled, Semi-skilled, Un- skilled persons as required as per BOQ.
- i. **Data Processing Personnel** - shall have Graduation with min. 2 years of work experienced with sound computer skills and shall be paid extra allowance of Rs, 2000 per month in addition to the minimum wages.

Jt. General Manager (Engg-E)  
Airports Authority of India  
Hubballi Airport.