



भारतीय विमानपत्तन प्राधिकरण / Airports Authority of India
तूत्तिकोरिन हवाई अड्डा, तूत्तिकोरिन / Tuticorin Airport, Tuticorin -628103

उद्धरण आमंत्रण सूचना

NOTICE INVITING QUOTATION

यह प्रमाणित किया जाता है कि इस उद्धरण दस्तावेज़ में 01 से 13 तक के पृष्ठ हैं /
This is to certify that this quotation document contains pages from 01 to 13

कार्य का नाम / Name of Work

**“तूत्तिकोरिन हवाई अड्डे पर श्रमिक एवं मशीनों के साथ कीट नियंत्रण एवं कोविड-19
कीटाणनाशक सेवाओं का प्रावधान कराने के लिए 12 महीने का अनुबंध
Job contract for carrying out Pest Control & COVID Disinfectant services with labour
and machines as per requirement at Tuticorin Airport for period of 12 months”**

अनुक्रमणिका / INDEX

विषय/Sub: तूत्तिकोरिन हवाई अड्डे पर श्रमिक एवं मशीनों के साथ कीट नियंत्रण एवं कोविड-19 कीटाणुनाशक सेवाओं का प्रावधान कराने के लिए 12 महीने का अनुबंध / Job contract for carrying out Pest Control & COVID Disinfectant services with labour and machines as per requirement at Tuticorin Airport for period of 12 months

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-हस्ताक्षरित-/-Sd-
विमानपत्तन निदेशक/ Airport Director
तूत्तिकोरिन हवाई अड्डा/ Tuticorin Airport

उद्धरण आमंत्रण सूचना

NOTICE INVITING QUOTATION

(2 लिफाफे ओपन टेंडर प्रणाली / 2 Envelope Open Tender System)

विषय/Sub: तूत्तिकोरिन हवाई अड्डे पर श्रमिक एवं मशीनों के साथ कीट नियंत्रण एवं कोविड-19 कीटाणुनाशक सेवाओं का प्रावधान कराने के लिए 12 महीने का अनुबंध / Job contract for carrying out Pest Control & COVID Disinfectant services with labour and machines as per requirement at Tuticorin Airport for period of 12 months

विमानपत्तन निदेशक, भारतीय विमानपत्तन प्राधिकरण, तूत्तिकोरिन हवाईअड्डा, तूत्तिकोरिन -628103 द्वारा तूत्तिकोरिन हवाई अड्डे पर श्रमिक एवं मशीनों के साथ कीट नियंत्रण एवं कोविड-19 कीटाणुनाशक सेवाओं का प्रावधान कराने के लिए 12 महीने का अनुबंध के लिए दो लिफाफे में वस्तु दर सीलबंद उद्धरण/कोटेशन मूल निर्माता या कंपनी अधिकृत थोक व्यापारी / वितरक / विक्रेता से आमंत्रित किए जाते हैं।

Item rate sealed quotations are invited for Job contract for carrying out Pest Control & COVID Disinfectant services with labour and machines as per requirement at Tuticorin Airport for period of 12 months by the Airport Director, Airports Authority of India, Tuticorin Airport, Tuticorin-628103 in two envelope system from the original manufacturer or company authorized Stockiest / Distributors/ Dealers

सीलबंद कोटेशन प्राप्त करने की अंतिम तिथि / Last Date of Receipt of Sealed Quotation	07.01.2021 को 11:00 बजे तक 07.01.2021 up to 1100 hrs.
कोटेशन खोलने की तारीख / Date of opening of Quotation	07.01.2021 को 11:30 बजे तक 07.01.2021 up to 1130 hrs.

सामान्य नियम एवं शर्तें
GENERAL TERMS AND CONDITION

1. Quotations should be submitted in accordance with Two envelopes system as mentioned below. Both the envelopes super scribing Envelope- A & Envelope-B shall be separately sealed and placed in a master envelope. The master envelope shall also be sealed and super scribed with the Name of the Work and submitted to The Airport Director, Airports Authority of India, Tuticorin Airport, and Tuticorin- 628103. Offers not adhering to two envelope system or unsigned offer shall be rejected out rightly. Envelope- B shall be opened after evaluation of documents of Envelope – A.

ENVELOPE – A

Containing the following documents:

- i. Seal & Signature of Bidder on all pages of General Terms & Condition
(Page No 04 to 08)
- ii. Seal & Signature of Bidder on Technical Specification (Annexure-I) (Page No 09)
- iii. Unconditional Acceptance Letter (Annexure – III)
- iv. Bank Account Details (Annexure – IV)
- v. Checklist for Necessary Documents - (Annexure-V)
- vi. Self-attested Copy of PAN card.
- vii. Self-attested Copy of GST Registration Certificate.

If any clarification is needed from the bidder about the deficiency in Bidder's documents in Envelope- A, Bidder shall be asked to provide shortfall documents via Post. The bidder shall submit the requisite clarification / shortfall documents within time specified by AAI, failing of which result in Agency disqualification during Technical Bid Evaluation.

ENVELOPE – B

Containing the following document:

- i. Unconditional Financial Bid (Annexure – II)
2. Tenderer is advised to study the Technical Specification (Annexure-I), Unconditional Acceptance Letter (Annexure – III) and Checklist for Necessary Documents (Annexure-V).

3. Any conditional offer shall be rejected out rightly.
4. The quoted rate shall be firm of F.O.R (Freight on Road) Airport destination basis and inclusive of GST, Octroi, insurance, freight / transportation charges etc.
5. The bidders are requested to offer their best-discounted rates. The rates quoted in Annexure-II should be inclusive of taxes and other charges if any. No extra payment will be made other than the quoted amount. AAI shall not provide Form C or D.
6. Transparent cellophane tape shall be fixed on the quoted rates.
7. The firm should not submit more than one offer/product.
8. The Bidder shall warrant that the equipment/items are new and in accordance with the NIQ documents and be free from any defects.
9. In the event of the date of opening of Quotation is postponed due to administrative or technical reasons the same shall be opened on the next working day. The bidders can be present during the opening of Quotation if they wish to.
10. AAI is not bound to accept the lowest quotation and reserves the right to accept or reject any or all quotation without assigning any reason thereof and to call for any other details or information from any of the bidder.
11. AAI shall not be responsible for any postal delay and offers received beyond stipulated date and time shall not be considered.
12. All-time extensions, corrigenda, addenda, amendments, clarifications etc. if any of the NIQ document will be posted on AAI website.
13. Bidders should regularly visit the AAI website to be updated.
14. Quotation submitted by bidders who are black-listed/debarred by CBI/AAI/ Undertaking/ Dept. like Railways, Defence or any Govt. of India/State Govt. are liable to be rejected at any time without showing any cause during the process.
15. Bill should be addressed to the Airport director, AAI, Tuticorin Airport.
16. The evaluation criteria for comparison of rates for identifying the lowest bidder shall be based on lowest quoted Total amount.
17. Rates quoted shall be valid for a period of 120 days from the date of opening of the Technical Bid
18. The Period of Contract shall be for one year, which may be further extended for a period of 6 Month based on mutual consent & approval from competent authority.
19. Rates offered in the NIQ shall be remain fixed during the entire period of contract. No request for revision of offered rates due to price escalation / De-escalation of Chemical will be entertained by AAI.
20. Bidders are advised to inspect the premises where pest control & COVID Disinfectant services to be done and satisfy themselves of the items to be supplied and specifications of the work.

21. The area and frequency of treatment of pest control & COVID Disinfectant services may increased or decreased as per the requirement of AAI. Accordingly, the Payments shall be made for the services as per actual area at the rates quoted by the contractor in the NIQ. No other rates shall be accepted. In case if the area of treatment increases or decreases, the same shall be paid on pro rata basis.
22. The Tenderer shall use the chemicals which are approved by the W.H.O. / Government of India's guidelines of concerned department for the Pest Control treatment and COVID-19 Disinfectant service & should be ecofriendly and harmless to the human being.
23. As the site of the work is in restricted area, the contractor is required to obtain Entry permits for his staff at his own cost. Police verification certificate and other formalities in this regard shall be done by the contractor at his own cost & sources.
24. Successful bidder has to get approval from accepting authority before applying the Chemical in the building. Pest Control & COVID Disinfectant service schedule will be decided by AAI or may be revised from time to time as per the requirement.
25. Time of Application of Pest Control & COVID Disinfectant service: 6:00PM to 8:00 PM after obtaining permission from Terminal In-charge / Security In charge / Concerned Heads.
26. During the period of tender, in case of any damage caused to any baggage, item, installation, wiring etc. by sprayed chemical, then bidder/contractor may be asked to reimburse the entire cost incurred.
27. Persons handling insecticides / chemicals during its manufacture, formulation, transport, distribution or application, shall be adequately protected with appropriate clothing. For preventing inhalation of toxic dusts, vapor of gases, the workers shall use respirators or gas- masks suitable for the purpose.
28. The contractor shall deploy adequate manpower and equipment for carrying out the Pest Control & COVID Disinfectant services. The contractor shall also deploy appropriate tools, tackles and equipment at all times during the duration of contract.
29. The contractor indemnifies AAI from any injury or damage that occurs to any of contractor's worker or user/ passenger / any other person at airport due to Pest Control & COVID Disinfectant services or during the execution of job. AAI shall not be responsible and liable to pay any compensation. The contractor will be solely responsible in this regard.
30. Persons handling insecticides during its manufacture, formulation, transport, distribution or application, shall be adequately protected with appropriate clothing. For preventing inhalation of toxic dusts, vapors of gases, The workers shall use respirators or gas-masks suitable for the purpose.
31. **SECURITY DEPOSIT** - 10% of the Total amount of the Monthly bill will be withheld as security deposit. The same shall be released on satisfactory completion of work.

32. **PENALTY**: In case if the treatments for any of the defined pest control & COVID Disinfectant service seems to be in-effective or not up to the satisfaction of Officer in-charge or if there is any complaint from the passenger or user of the area, than Repeat treatments will have to be carried out by the bidder/contractor at no extra cost till the satisfaction of Officer-in-charge as a penalty levied on the contractor. Security Deposit shall also be forfeited. The decision of Competent Authority would be final and binding in this regard.
33. Any failure in attending to routine/call basis activities or dishonoring the penalties imposed will be viewed seriously. AAI shall have powers to enforce penalty for non- performance of any activity which shall be upto Rs.500/- per activity. This will be in addition to his powers to review the performance in the event of repetitive failures for actions as per provisions of the contract including termination of services.
34. The Contractor shall not be permitted to do the work at any time causing any nuisance at Site or doing thing which shall cause unnecessary disturbance or inconvenience to owners, tenants or occupiers of other properties near the Site and to the Public generally. Repetitive complaints may leads to termination of services.
35. Prices shall remain firm and free from variations due to rise and fall in the cost of material, equipment, labour or any other reason whatsoever except due to changes in statutory rules and regulations in so far as admissible under the conditions of contract.
36. The contractor/supplier shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which he might have derived in consequence of the full execution of the contract but which he did not obtain owing to its premature termination, or for any loss which he might have sustained on this account.
37. The Bidder wherever applicable shall properly pack all the supplies in such a manner to protect them from deterioration and damage during Air/Rail/Sea and Road Transportation to the site and the Bidder shall be held responsible for any damages due to improper packing. The cost of damages or replacement of store will be on the account of the Bidder.
38. On completion of work, service / supply shall be checked by In-Charge, Terminal Dept., Tuticorin Airport who is the representative of the Airport Director in presence of you/ your authorized representative and after satisfactory checking. If any defects with the items are found during inspection, the defected items will not be accepted & same shall be replaced free of cost.
39. On satisfactory completion of work, monthly bill shall be submitted to the Airport Director and the same shall be processed with the following Documents:
- Production of invoice (Invoice should be having the supplier GST number and AAI GST number - 33AAACA6412D1ZF with AAI Legal Name: Airports Authority of India)
 - Copy of PAN Card

- GST Registration Certificate Copy (if applicable)
- Bank Account Details for e-payment

40. Payment shall be made by RTGS/ECS/NEFT. As per AAI policy, No advance payment is payable. 100% of monthly cost will be released on successful completion of the supply & completion of work only after inspection by In-charge Terminal Department.

-हस्ताक्षरित-/-Sd-
विमानपत्तन निदेशक/ Airport Director
तूत्तिकोरिन हवाई अड्डा/ Tuticorin Airport

तकनीकी विशिष्टता / Technical Specification

विषय/Sub: तुतीकोरिन हवाई अड्डे पर श्रमिक एवं मशीनों के साथ कीट नियंत्रण एवं कोविड-19 कीटाणुनाशक सेवाओं का प्रावधान कराने के लिए 12 महीने का अनुबंध / Job contract for carrying out Pest Control & COVID Disinfectant services with labour and machines as per requirement at Tuticorin Airport for period of 12 months

Item Description	Specifications	Service Frequency
<u>Pest Control Service for</u> <ul style="list-style-type: none"> • Mosquito Control • Flies Control • Cockroach Control • Bedbug Control • Rodent Control 	<ul style="list-style-type: none"> • Fogging / Fumigation Method • Chemicals to be applied / used shall be as per latest W.H.O. / Govt. of India Guidelines • Workers Deployed must wear P.P.E. 	2 times in a Month
<u>COVID-19 Disinfectant Service</u>	<ul style="list-style-type: none"> • Fogging / Fumigation Method • Chemicals to be applied / used shall be as per latest W.H.O. / Govt. of India Guidelines • Workers Deployed must wear P.P.E. 	2 times in a Month

Area for Pest Control & COVID Disinfectant services:

S NO.	Area	QTY.
1.	Total Floor area of Terminal Building including Outskirts of Terminal building and Lawn Area	1642 Sq. Mtrs.
2.	Administration Block	222 Sq. Mtrs.
3.	Technical Block	202 Sq. Mtrs.
4.	E&M Workshop and Stores including Outskirts of Workshop	189 Sq. Mtrs.
5.	Power House	200 Sq. Mtrs.
6.	AAI Residential Quarter (Outskirts Only)	230 Sq. Mtrs.
	Total Area	2685 Sq. Mtrs.

I/We unconditionally accept the General Terms & Conditions & submit our offer with specification aforementioned.

दिनांक / Date:

स्थान / Place:

आपूर्तिकर्ता के हस्ताक्षर तथा मुहर
Signature of the supplier with seal

वित्तीय बोली / Financial Bid

विषय/Sub: तुतीकोरिन हवाई अड्डे पर श्रमिक एवं मशीनों के साथ कीट नियंत्रण एवं कोविड-19 कीटाणुनाशक सेवाओं का प्रावधान कराने के लिए 12 महीने का अनुबंध / Job contract for carrying out Pest Control & COVID Disinfectant services with labour and machines as per requirement at Tuticorin Airport for period of 12 months

1	2	3	4	
Sl. No	Description	Total Nos of Visit in a Year	Amount per Visit in Rs. (with GST)	Total Amount in Rs. (with GST)
01	Pest Control Service for Mosquito Control, Flies Control, Cockroach Control , Bedbug Control, Rodent Control	24 Nos		
02	COVID-19 Disinfectant Service	24 Nos		
Total amount for carrying out Pest Control & COVID Disinfectant services with labour and machines as per requirement at Tuticorin Airport for period of 12 months in Words, Rupees _____ Only.				

Rates quoted shall be valid for a period of 120 days from the date of opening of the Technical Bid.

दिनांक / Date:

स्थान / Place:

आपूर्तिकर्ता के हस्ताक्षर तथा मुहर
Signature of the supplier with seal

To,
The Airport Director,
Airports Authority of India,
Tuticorin Airport,
Tuticorin,
Tamil Nadu-628103

Unconditional Acceptance of Terms & Conditions of Quotation

Dear Sir,

1. The quotation documents for the work “**Job contract for carrying out Pest Control & COVID Disinfectant services with labour and machines as per requirement at Tuticorin Airport for period of 12 months**” have been issued to me/us by Airports Authority of India and I / we hereby certify that I / we have read the entire terms and conditions of the NIQ document which shall form part of the contract agreement and I /we shall abide by all the conditions / clauses contained therein. I / We hereby unconditionally accept all the NIQ conditions of AAI’s NIQ document in its entirety for the above works. It is clarified that after unconditionally accepting all the NIQ conditions in its entirety, it is not permissible to put any remarks / conditions (except unconditional rebates on quoted rates if any) in the NIQ enclosed in Technical & Commercial Bids and the same has been followed in the present case. In case any provisions of this NIQ are found violated after opening Technical & Commercial Bids, I / We agree that the NIQ shall be rejected.
2. I /We declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe / gratification, I will immediately report it to the appropriate authority of AAI.
3. I / We do hereby declare and state that none of my/our near relatives is posted in AAI as officer responsible for award and execution of this NIQ/work and that no employee of AAI is a Director / Proprietor / Partner or holding any other post in my/our Firm/Company. I / We further undertake to intimate the names of persons, if any who are working with me / us in any capacity or are subsequently employed by me / us and who are near relatives to any officer in AAI.
4. I / We do hereby declare and state that our Firm / Company has not been blacklisted / debarred by CBI / CVC / AAI / BCAS or any other Department of Govt. Of India / State Govt. and have no outstanding dues payable to the AAI. I / We do further declare and state that all the above information given by me / us is true to the best of my/our knowledge and in case if it is found to be false / incorrect, AAI shall have the absolute right to take any action as deemed fit / without any prior intimation to me/us.

दिनांक / Date:

स्थान / Place:

आपूर्तिकर्ता के हस्ताक्षर तथा मुहर
Signature of the supplier with seal

अनुलग्नक-IV/Annexure-IV

<u>बैंक खाता विवरण / Bank Account Details</u>	
Vendor Name	
Item Classification	Revenue Item
Address of Vendor	
City	
Country	
Postal Code	
Phone No.	
Mobile No.	
Email	
PAN No	
GST No.	
Name of Bank	
Bank Address	
Bank Branch & City	
Account Holder Name	
Type of Account	
Bank Account No.	
Bank IFSC No.	

दिनांक / Date:

स्थान / Place:

आपूर्तिकर्ता के हस्ताक्षर तथा मुहर
Signature of the supplier with seal

लिफाफों में संलग्न होने वाले आवश्यक दस्तावेजों की चेकलिस्ट /
Checklist for Necessary Documents to Be Enclosed in the Envelopes

क्र. संख्या / S. No.	दस्तावेज का नाम / Name of the Document	लिफाफा / Envelope	निविदा खंड सं. के संदर्भ में / Ref. to tender clause No.	संलग्न / Whether enclosed
1.	Seal & Signature of Bidder on all pages of General Terms & Condition (Page No 04 to 08)	लिफाफा अ Envelope-A	Clause A-(i) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
2.	Seal & Signature of Bidder on Technical Specification (Annexure-I) (Page No 09)	लिफाफा अ Envelope-A	Clause A-(ii) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
3.	Unconditional Acceptance Letter (Annexure – III)	लिफाफा अ Envelope-A	Clause A-(iii) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
4.	Banking details (Annexure-IV)	लिफाफा अ Envelope-A	Clause A-(iv) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
5.	Checklist for Necessary Documents - (Annexure-V)	लिफाफा अ Envelope-A	Clause A-(v) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
6.	Self-attested Copy of PAN card	लिफाफा अ Envelope-A	Clause A-(vi) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
7.	Self-attested Copy of GST Registration Certificate	लिफाफा अ Envelope-A	Clause A-(vii) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
8.	Un- conditional price bid (Duly Signed with Company Seal) in prescribed format as per Annexure – II	लिफाफा ब Envelope-B	Clause B-(i) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>

दिनांक / Date:

स्थान / Place:

आपूर्तिकर्ता के हस्ताक्षर तथा मुहर
Signature of the supplier with seal