



AIRPORTS AUTHORITY OF INDIA
NIQ DOCUMENT

JOB WORK FOR CONSULTANCY SERVICE
BY VETERINARY DOCTOR FOR
BDDS DOG SQUAD OF CISF
AT N.S.C.B.I AIRPORT, KOLKATA

(PRAFULLA SINGHA)
AGM (SECURITY) / CSO
(Recommended for Approval and Submitted by)

(S.S. RAJU)
GM (Ops-ASM)
(Approved by)

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Name of Work : JOB WORK FOR CONSULTANCY SERVICE BY VETERINARY DOCTOR FOR BDDS DOG SQUAD OF CISF AT N.S.C.B.I AIRPORT, KOLKATA

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General Manager (Ops)
AAI, NSCBI Airport, Kolkata
For Airport Director

NOTICE INVITING QUOTATION

1. On behalf of chairman, Airports Authority of India, sealed quotation in the prescribed form is invited from Veterinary Doctor having minimum qualification of B.V. Sc. & A.H. along with a trained / qualified compounder by General Manager (Ops-ASM). NSCBI Airport, Kolkata for the following work:

Name of Work	Quoted Rate (Excluding GST) shall include the following for 1 Year.	Period of contract
JOB WORK FOR CONSULTANCY SERVICE BY VETERINARY DOCTOR ALONGWITH TRAINED COMPOUNDER FOR BDDS DOG SQUAD OF CISF AT N.S.C.B.I AIRPORT, KOLKATA	One (01) compulsory visit per week in every month for a year by the Veterinary Doctor along with trained compounder at the Dog Kennel plus Emergency visit and some other charges on gadgets & consumable (if any) as per the terms & condition.	01 Year (Extendable for another one year) at the discretion of AAI.

2. Quotation document will be issued up to 16.06.2020 (14:00 Hrs.) in the office of General Manager (Ops-ASM), NSCBI Airport, Kolkata. Alternatively, bidder can also download the Quotation document from www.aai.aero
3. Quotation document duly completed in all respects should reach the office of General Manager (Ops-ASM), Operational Building, NSCBI Airport, Kolkata latest by 15:00Hrs. On 16.06.2020.
4. The quotation will be opened on 16.06.2020 at 15.30 Hrs. In presence of interested firms or their authorized representative.
5. AAI reserves to itself the right to reject any or all the quotation without assigning any reason thereof and to call for any other detail of information from any of the agency.
6. **Estimated Cost: Rs. 1, 56,000/- (One Lac Fifty Six thousand only) Excluding GST**

General Manager (Ops-ASM)
AAI, NSCBI Airport, Kolkata
For Airport Director

Terms & Conditions of Quotation

1. The Doctor shall have B.V. Sc. & A.H. degree with valid registration from Veterinary Council of India for treatment of Animal viz. Dog.
2. The veterinary doctor shall visit the BDDS Dog Squad compulsorily One (01) day on every week in a month for one year along with a trained compounder for medical health checkup of Nine (09) sniffer dogs. The number of sniffer dog may increase or decrease subject to requirement.
3. The veterinary Doctor should deploy trained / qualified compounder only.
4. In addition to the schedule one day compulsory visit in every week in every month to the Dog Squad, Veterinary Doctor and compounder need to visit Dog Squad on Emergency call as and when required.
5. Veterinary Doctor should make alternate arrangement whenever not able to attend the BDDS Dog Squad on regular visit / Emergency call visit under intimation to CISF, BDDS In-charge.
6. The veterinary Doctor has to attend the emergency call or to make alternate arrangement to attend the emergency call within thirty (30) Minutes on receipt of the call from BDDS as the sniffer dogs are duty bound for national security therefore, veterinary doctor shall be held responsible for any eventuality in respect to health of the BDDS dog and necessary penal action to be taken by the competent authority as deem fit as per the law of the land.
7. Selected bidder should provide a dedicated mobile phone number accessible for 24 x 7 to BDDS in-charge for contacting during emergency requirement.
8. Rate to be quoted together with doctor & compounder fees. Doctor will make the payment to compounder.
9. The charge for additional / Emergency visit will be paid separately at the rate of per visit wise as per the quoted rate.
10. The veterinary doctor has to bring all the basic medical gadgets & consumable (if any) necessary for routine health checkup of the BDDS Dogs and all these gadgets & consumable shall be maintained in well hygiene condition.
11. The successful bidder will maintain record of the visit of Dog kennel for giving treatment in prescribed format to be issued by the CASO, CISF NSCBI Airport Kolkata.
12. Payment will be made on a monthly remuneration basis subject to satisfactory service for one compulsory visit on every week in a month based on quoted rate. Doctor / Clinic shall submit bill for Doctor and compounder visit with photo copy of prescription / register record, verified & recommended by the Sr. Commandant / Dy. Commandant of CISF or his representative for processing the bill and submit to this office for payment action.
13. AAI shall be empowered to discontinue the contract on unsatisfactory performance.
14. The contract may be terminated at any time during the period of contract by serving 30 days notice in writing by either side.
15. The contract shall be for a period of 01 year and AAI can extend the said contract for another year if the work is found satisfactory with same rate, term & condition.
16. The contractor shall not sub lease the contract to any other person/agency.
17. The Doctor / Clinic shall have a valid PAN card in his name or in the name of registered clinic.
18. The Doctor / Clinic shall have a valid Bank Account No. in his name or in the clinic name.
19. The agency shall have valid GST registration certificate.
20. The agency has to abide by all terms and conditions laid down in Contract Labour laws.
21. Tenderer shall give a list of his / her near relatives (means spouse, children, parents, grand children, brothers sisters, uncles, aunts and cousins and their corresponding in laws), if employed in AAI.

Guidelines to Submit Quotation

1. Doctor / Clinic has to quote their rate in enclosed Annexure-A. (Schedule of Quantity)
2. Quoted rate shall be inclusive of all charges, duties, levies and cost of consumable. Nothing will be paid extra but excluding GST amount shall be reimbursed on actual basis on submission of documentary evidences.
3. Doctor / Clinic / Agency have to quote their rate as per the condition of quotation un-conditionally. In case of any condition put by the Doctor / Clinic / Agency in quotation except unconditional discount, quotation will be rejected.
4. Quotation must be submitted in sealed envelope super-scribed Name of work i.e. quotation for “**Job work for Consultancy service by Veterinary Doctor for BDDS Dog Squad of CISF at N.S.C.B.I Airport, Kolkata** “and should be addressed to **The General manager (Ops-ASM), Airports Authority of India, operational Building, N.S.C.B.I Airport, Kolkata.**
5. Address of the firm / Doctor / Clinic submitting the tender should also be indicated on the envelop.
6. **Envelop should be support by:**
 - a. Duly filled in Annexure-A (Schedule of Quantity)
 - b. Copy of valid PAN Card.
 - c. Copy of B.V. Sc. & A.H. Certificate of the Doctor.
 - d. Copy of valid registration certificate from Veterinary Council of India.
 - e. Un-conditional acceptance letter duly signed by the tenderer.
 - f. Signed copy of all pages of NIQ.
7. In case the agency fails to submit the above documents the quotation shall be treated as cancelled and it stand rejected.
8. The amount of offer should be clearly written both in figures and words. No over writing should preferably be done. In any case, such over-writing / correction or insertions should be signed by the tenderes (s) or his authorized signatories. In case of discrepancy the amount written in words shall prevail.
9. AAI reserves the right to reject any or all tenders in part or in full without assigning any reason or to negotiate with any of the tenders(s).
10. All the above guidelines will form the part of the NIQ.

General Manager (Ops)
AAI, NSCBI Airport, Kolkata
For Airport Director

**UNDERTAKING FOR UNCONDITIONALLY ACCEPTANCE OF THE QUATATION
TERMS & CONDITION.**

Airport Director
Airport Authority of India
Operational Building
N.S.C.B.I. Airport, Kolkata

**Sub: UNDERTAKING FOR UNCONDITIONALLY ACCEPTANCE OF THE QUOTATION TERMS &
CONDITION**

Sir,

1. The quotation documents for the Providing Consultancy service by Veterinary Doctor for BDDS Dog Squad of CISF at N.S.C.B.I Airport, Kolkata has been provided to me / us by Airports Authority of India and I / We hereby certify that I / We have inspected the sites and read the entire terms and conditions of the quotation documents made available to me /us. Which shall form part of the contract agreement and I / we shall abide by the conditions / Clauses contained therein.
2. I / we hereby unconditionally accept quotation conditions of AAI as mentioned in quotation documents in it's entirely for the above work.
3. The contents of quotation have been noted wherein it is clarified that AAI reserves the right to reject the conditional quotation without assigning any reason thereto.
4. I / we declare that I / We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills and further if any officer of AAI ask for bribe / gratification, I / We will immediately report it to the appropriate authority in AAI.
5. If, on award of the contract, I / we fail to comply with any of the conditions stipulated with NIQ documents within the prescribed period will be disqualified for this contract and also I / we should not be considered to participate in any AAI tenders / NIQs at any of its Airports for a period of 01 year.

Date:

Sincerely

(Signature of the agency with rubber stamp)

Annexure-A (Schedule of Qty.)

Name of Work: Job work for consultancy service by Veterinary Doctor for BDDS Dog Squad of CISF at N.S.C.B.I Airport, Kolkata.

Item No.	Description of items	Monthly remuneration for one (01) visit per week in every month.
01.	Job work for Consultancy service by Veterinary Doctor along with Trained Compounder for BDDS Dog Squad of CISF at N.S.C.B.I Airport, Kolkata inclusive of all charges, duties, levies and cost of consumable (if any) but excluding GST and as per the terms & conditions of quotation attached herewith.	Rs:
02	Less Discount, if any	Rs:
03	Total	In figure.
		In word.

Name & address of the tenderer (in block letters): _____

Contact No. _____

Signature of the tenderer with Seal and Date

LETTER HEAD

The Airport Director
Airports Authority of India
NSCBI Airport
Kolkata - 52

Subject: - Offer Price for Veterinary consultancy service along with trend compounder.

Sir,

Please see below our best offer on the subject service.

Particulars	Offer price for monthly remuneration for one (01) compulsory visit per week in every month for one year including emergency visit.
Job work for Consultancy service by Veterinary Doctor along with Trained Compounder for BDDS Dog Squad of CISF at N.S.C.B.I Airport, Kolkata inclusive of all charges, duties, levies and cost of consumable (if any) but excluding GST and emergency visit as and when required.	Rs.

Thanking you

Yours sincerely

Sig

(Name.....)

Rubber stamp

ABBREVIATION

A.	B.V Sc & A.H – Bachelor of veterinary science & Animal Husbandry.
B.	CASO – Chief Airport Security Officer.
C.	CISF – Central Industrial Security Force.
D.	BDDS – Bomb Detection & Disposal Squad.