



(DEPARTMENT OF TECHNICAL)  
RAJA BHOJ AIRPORT, BHOPAL – 462036

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AAI/BP/Tech/DGCA CAR/20-21

16.6.2021

**SHORT NOTICE INVITING QUOTATION**

1. Item rate Sealed quotations are invited for the “**Job Contract to provide Paramedic Staff for arriving and departing passengers at airport terminal for a period of two month at R.B.Airport Bhopal**” at an Estimate cost of **Rs.1,83,209/- (exclusive of GST)** by Incharge (Tech) on behalf of Airport Director, Airports Authority of India, Raja Bhoj Airport, Bhopal-462030 in **two envelope system** from reputed Hospitals/Nursing home.

Last Date of Receipt of Sealed Quotation	19-6-2021 up to 1000 hrs.
Date of opening of Technical Bid	19-6-2021 at 1200hrs.
Date of opening of Price bid	19-6-2021 at 1230 hrs.

**2. TWO ENVELOPE SYSTEM.**

Quotations should be submitted in two separate envelopes.

**A. ENVELOPE – A - Technical Bid –** Containing the following documents

- i) Copy of GST registration
- ii) Copy of NIQ – Sheet 1 and 2 (either downloaded from aai website or obtained from AAI MT department) duly signed by the bidder accepting terms & conditions.
- iii) Registration certificate of Hospital/agency/contractor
- iv) Copy of PAN Card
- v) The contractor shall comply with the provision of the Central Government rules & Regulations under minimum wage act 1948, Payment of Bonus Act 1965, Contract labour (Regulation & Abolitions) Act 1970, Workmen’s compensation Act 1923, Industrial dispute Act 1947, Employees state insurance Act 1948, all other applicable Labour and Industrial Laws, Service tax or any modification thereof or any other laws relating there to and rules made here under from time to time.
- vi) Unconditional Acceptance letter duly signed by bidder

**B. ENVELOPE – B – Price Bid –** Containing the following document.

- i) **Un- conditional price bid in prescribed format as per Annexure – I**

**Both the envelopes super scribing Envelope- A(Technical Bid) & Envelope-B (Price Bid) shall be separately sealed and placed in a master envelope. The master envelope shall also be sealed and super scribed with the name of the work and submitted to Incharge (Tech) Airports Authority of India, Dept. of Technical, Raja Bhoj Airport, Bhopal -462036.**Offers not adhering to two envelope system or unsigned offer shall be rejected out rightly.

Envelope- B shall be opened after evaluation of basic documents of Envelope – A.

### **3.Scope of Work:**

- **Agency will be required to provide minimum 4 (Reliever) MBBS Degree Holder/Trained Paramedic/Emergency Medical Technician/Personnel holding BSC (Nursing)/Diploma (Nursing) per shift i.e total 05 persons as per aforesaid qualification.**
- The deputed staff will also be responsible for maintaining record entries in accordance with guidelines provide by AAI from time to time.
- Agency shall submit the Xerox copy of degree certificate of deployed staff at the time of engaging them into services, duly attested by the employee and employer.
- Contract shall be for a period of TWO month (Further extendable upto 4 months in two way if desired by AAI on same terms and conditions.)Deployed employees have to perform shift duties for 8 hours a day
- In case employee is not reporting duty on time as instructed by authorized representative from Airport director, Penalty in the form of one day salary (i.e 764 Rs per day as per highly skilled employee rates defined by GOI.) shall be deducted from monthly bill and Hospital/Nursing Home has to ensure immediate replacement within 2 hour.
- The staff should always be decently dressed and be well behaved.
- If the AAI is not satisfied, with the conduct etc, of any of the staff deployed by Hospital/Nursing, the Hospital/Nursing Home replace the person concern as per advice of the AAI
- Agency shall provide a photo badge to all his personnel employed, indicating his name, designation, Age etc.
- In case the employee reports later than by 30 minutes of the time it was requisitioned for, the tenderer shall pay an amount of Rs.250/- for each occurrence to the AAI and the amount will be deducted from the monthly bills/security deposit or any other dues

### **4. Other Terms and Conditions**

The rates shall be valid for acceptance for 45 days from the date of opening of technical bid.

**Transparent cellophane tape should be fixed on the quoted rates.**

The bidders are requested to offer their best-discounted rates. The rates quoted in Annexure – I (sheet 3) should be exclusive of .No extra payment will be made other than the quoted amount.

In the event of the date of opening of technical bid or price bid is postponed due to administrative or technical reasons the same shall be opened on the next working day. The bidders can be present during opening of technical and price bid if they wish to. No separate intimation will be given in this regard.

**AAI is not bound to accept lowest quotation and reserves the right to accept or reject any or all quotation without assigning any reason there-of, and to call for any other details or information from any of the bidder.**

AAI shall not be responsible for any postal delay and offers received beyond stipulated date and time shall not be considered.

All-time extensions, corrigenda, addenda, amendments, clarifications etc. if any to the NIQ

document will be posted on aai website. Bidders should regularly visit website to keep themselves up dated.

The evaluation criteria for comparison of rates for the purpose of identifying the lowest bidder shall be on the basis of lowest quoted amount for each category and in case of identically of quoted amount, the ordered quantity shall be divided equally wherever possible.

Firms having same owner of different agency shall only quote from one firm failing which the bid shall be rejected. Only one quotation shall be accepted from a single bidder either a firm or an individual. The propriety of the company or firm will be considered as single party and one legal entity.

**Payment will be made within 15 days through RTGS on receipt of bill from Hospital/Nursing Home at Dept. of Technical , Raja Bhoj Airport, Bhopal.**

(Gaurav Mishra)  
Incharge.(Stores)  
For Airport Director  
Raja Bhoj Airport,Bhopal

**I/WE have carefully read and fully understood the terms & conditions incorporated in the NIO .**  
**I/We do agree to abide by the terms & conditions to be fulfilled as per NIO**

(To be submitted in Envelope-A)

Date:

Sign of Bidder with company Seal

**UNDERTAKING FOR UNCONDITIONALLY ACCEPTANCE OF  
THE AAI's QUOTATION TERMS & CONDITION**

To,

Airport Director

AAI, Raja Bhoj Airport, Bhopal

**SUB: UNDERTAKING FOR UNCONDITIONALLY ACCEPTANCE OF THE QUOTATION TERMS & CONDITION.**

1. The Quotation document for the work of **“Job Contract to provide Paramedic Staff for arriving and departing passengers at airport terminal for a period of two month at R.B. Airport Bhopal” at an Estimate cost of Rs.183209/- (exclusive of GST)**” has been provided to me / us by Airports Authority of India and I/we have downloaded from the website. I /We hereby certify that I/we have inspected the site and read the entire terms and conditions of the tender documents made available to me / us, which shall form part of the contract agreement and I/we shall abide by the conditions/clauses contained therein.
2. I/we hereby unconditionally accept(s) the quotation condition of the AAI's quotation documents in its entirety for the above work.
3. The contents of Quotation have been noted wherein it is clarified that AAI reserves the rights to reject the conditional quotation without assigning any reason there to.
4. That, I/we declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I will immediately report it to the Appropriate Authority in AAI.

Yours faithfully,

**(Signature of tenderer)**

**With Rubber Stamp**

**ANNEXURE – I (Sheet – 3)**

NIQ Ref – AAI/BP/Tech/DGCA CAR/20-21

16.6.2021

Sl. No	Item Description	Unit	QTY	Unit Rate (Staff) Rs per Month	Total amount	Remarks
1	<b>Job Contract to conduct Breathe analyzer test and medical inspection for a period of two months at R.B.Airport Bhopal</b>	Job/Month	04 Personnel Holding BSC Nursing/Diplo ma Nursing			

1- Amount quoted should be exclusive of GST.

Date:

Sign. of Bidder with Company Seal

- i) GST No:
- ii) PAN No: