



**भारतीय विमानपत्तन प्राधिकरण/AIRPORTS AUTHORITY OF INDIA**  
**विशाखपट्टणम हवाईअड्डा/VISAKHAPATNAM AIRPORT**  
**विशाखपट्टणम/VISAKHAPATNAM**



**निविदा दस्तावेज संख्या/Quotation** document No.: AAI/VZ/Fire/Refilling &HP Testing of  
Extinguishers /2021 dt 03.03.2021

**NAME OF THE WORK: Notice Inviting Quotation for “Refilling and Hydro static pressure testing  
of Extinguishers at Visakhapatnam Airport, Visakhapatnam”.**

कोटेशन प्राप्ति का अंतिम तारीख /Last Date of Receipt of Quotation: 03.03.2021 upto 1200 hrs  
कोटेशन खोलने का तारीख/Date of Opening of Quotation: 03.03.2021 at 1600 hrs

**ESTIMATED COST: Rs. 37,217/- inclusive of GST**



## **NOTICE INVITING QUOTATION**

Sealed Quotations are invited by Airport Director, Airports authority of India, Visakhapatnam airport, Visakhapatnam on behalf of The Chairman, Airports Authority of India for **“Refilling and Hydrostatic pressure Testing of Extinguishers at Visakhapatnam Airport, Visakhapatnam.”**

Details for Submission of Quotations is given below :-

NIQ document can be downloaded from AAI website <https://www.aai.aero>. Duly completed quotation along with requisite documents as mentioned in “General Information” Point no.4 & 5 of NIQ, should reach by post or in person at the following address on or before **03.03.2021 at 1200 hrs.**

O/o. The Airport Director,  
Kind attn: AGM(ATM),  
Airports Authority of India,  
Visakhapatnam Airport, Visakhapatnam-530009

**The sealed quotations shall be opened on 03.03.2021 at 1600 hrs. containing both technical & financial bids** in the O/o The AGM(ATM), Airports Authority of India, Visakhapatnam Airport, Visakhapatnam, in presence of the intending Bidders /or their authorized representatives who wish to be present.



**Scope of Work:**

**1. Schedule of Work(A):**

S.NO	Type of Extinguisher	Qty	Nature of Work	Rate per Unit	GST per unit	Total cost per unit
<b>01</b>	<b>4.5 Kg Co2 Extinguisher</b>	<b>02</b>	<b>Hydrostatic Pressure Test</b>			
<b>02</b>	<b>2Kg Co2 Extinguisher</b>	<b>06</b>	<b>Hydrostatic Pressure Test</b>			
<b>03</b>	<b>ABC 5 Kg Extinguisher</b>	<b>22</b>	<b>Hydrostatic Pressure Test</b>			
<b>04</b>	<b>DCP 9 Kg Extinguisher</b>	<b>02</b>	<b>Hydrostatic Pressure Test</b>			
<b>05</b>	<b>DCP 5 Kg Extinguisher</b>	<b>01</b>	<b>Hydrostatic Pressure Test</b>			
<b>06</b>	<b>DCP 2 Kg Extinguisher</b>	<b>01</b>	<b>Hydrostatic Pressure Test</b>			
	<b>Total Extinguishers</b>	<b>34</b>				

**2. Schedule of work (B):**

S.NO	Type of Extinguisher	Qty	Nature of Work	Rate per Unit	GST per unit	Total cost per unit
<b>01</b>	<b>4.5 Kg Co2 Extinguisher</b>	<b>02</b>	<b>Refilling</b>			
<b>02</b>	<b>2Kg Co2 Extinguisher</b>	<b>06</b>	<b>Refilling</b>			
<b>03</b>	<b>ABC 5 Kg Extinguisher</b>	<b>22</b>	<b>Refilling</b>			
<b>04</b>	<b>DCP 9 Kg Extinguisher</b>	<b>02</b>	<b>Refilling</b>			
<b>05</b>	<b>DCP 5 Kg Extinguisher</b>	<b>01</b>	<b>Refilling</b>			
<b>06</b>	<b>DCP 2 Kg Extinguisher</b>	<b>01</b>	<b>Refilling</b>			
	<b>Total Extinguishers</b>	<b>34</b>				



## GENERAL INFORMATION

1. This document is a non-transferable document.
2. Bidder(s) must use quotation document issued to him/them by Airports Authority of India or downloaded from AAI website.
3. Quotation must be submitted in two bid system, Technical bid & Financial bid. Technical bid shall be kept in one envelop and must be sealed and mention on top of the envelop as "TECHNICAL BID". Financial bid shall be kept in another envelop and must be sealed and mention on top of the envelop as "FINANCIAL BID". Master envelop should contain both these envelopes and must be sealed. Please mention on top of the master envelop as "Quotation for Refilling and Hydrostatic Pressure testing of Fire Extinguishers at Visakhapatnam Airport, Visakhapatnam" and addressed to

O/o. The Airport Director,  
Kind Attn: AGM(ATM),  
4. Airports Authority of India,  
Visakhapatnam Airport,  
Visakhapatnam-530 009

#### 4. **Technical Bid:**

It shall contain the following documents:

- a. Copy of valid PAN card.
- b. Copy of valid GST registration.
- c. Acceptance letter as per Annexure-I
- d. Bank account details of the bidding agencies such as account Number, Name of the Bank and branch with IFSC code etc. as per Annexure-II.
- e. Copy of valid license from chief controller and BIS certificate should be attached with quotation.

- **The bids of the bidders who fail to submit the documents as mentioned above, shall be rejected out rightly.**
- Bidders must fill the required information only on pages of NIQ which were down loaded from AAI web site (<https://www.aai.aero>) or from the pdf document sent by AAI on request through e-mail.



- **Other than NIQ Document, matter typed on bidder's letter head is not valid.**
- If any changes in the date of opening of technical bids, shall be intimated through e-mail.

5. **Financial Bid**

The financial bid should be in the prescribed format as given in Annexure-III of this document.

If the bidder provides any information or documents submitted by the bidder/firm are found to be false:

- **Bid will be rejected or work order will be cancelled even if work awarded.**
- **The agency shall be liable for debarment for tendering in AAI for a period of three years.**

6. AAI reserves the right to accept or reject any or all bids, without assigning any reason.

AGM(ATM)  
For Airport Director  
Visakhapatnam Airport



## TERMS & CONDITIONS

1. **Please read GENERAL INFORMATION given in pages 3-4 carefully before submitting the bid.**
2. **The Items supplied should be of specifications as mentioned:**
3. Time Period for completion of work is 10 days from the date of work order.
4. Bids not accompanied with prescribed information or incomplete in any respect, and/or not meeting prescribed conditions or not fulfilling, shall be considered non-responsive and are liable to be rejected.
5. **Payment terms:-**  
100% payment shall be released by AAI, Visakhapatnam airport to the supplier on submission of documents as below:
  - a. GST Invoice in duplicate
  - b. Delivery Challan
6. **Liquidity Damage:** If the bidder fails to complete the awarded work successfully within the stipulated period and no justifiable reasons are found for the delay, bidder will be liable to pay the compensation for delay at the rate of 0.5% of the total value of work order per week of delay subject to a maximum of 10% of the value. The amount of compensation for delay or waiver of compensation for delay in case of justified reasons shall be decided at the discretion of the Airport Director, Visakhapatnam and same shall be binding on the bidder. If the successful bidder does not produce the valid justification for the delay (if any) in proper time and if the successful bidder does not properly respond to AAI during the period of execution of awarded work or does not execute the work, the work will be cancelled and firm will be debarred by AAI for future participation in AAI tendering for a period of three years.
7. AAI reserves the right to accept or reject any or all bids without assigning any reasons. AAI reserves the right to call off NIQ process at any stage without assigning any reason.
8. AAI shall not be responsible for delay/loss/non-receipt of NIQ document if the bidder fails to submit the bid in time.
9. The rates quoted shall be inclusive of **GST and transportation** and other charges up to site locations of Visakhapatnam airport.



10. The rates quoted in the quotation shall remain valid for a period of 30 days from the date of opening financial bid. If any bidder withdraws during this period of validity, **the agency shall be liable for debarment for further participation in AAI for a period of three years.**

11. The rates once approved shall be final and no escalation, deviation shall be accepted under any circumstances.

**AGM(ATM)**  
For Airport Director  
Visakhapatnam Airport



## **SPECIAL CONDITIONS**

1. **Abandonment or Reduction In Scope Of Work:** If at any time after acceptance of the quotation, AAI shall decide to abandon or reduce the scope of the works for any reasons whatsoever and hence not require the whole or any part of the works to be carried out, the Competent Authority shall give notice in writing to that effect to the agency and the agency shall act accordingly in the matter. The agency shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the works.
2. Payment shall be made to the extent of work performed only.
3. No party will be issued more than one NIQ form under any circumstances.
4. Any bidder giving tenders in different names or in the names of its sister concern or groups Firms will be disqualified and his tender will be rejected.
5. **Dispute Resolution Committee:** If a dispute of any kind, whatsoever, arises between the procuring entity and contractor in connection with or arising out of the contract or the execution of the works, whether during the execution of the work or after their completion and whether before or after the repudiation or termination of the contract, including any disagreement by either party with any action, opinion, instruction, determination, certificate or valuation of the Authority; the matter in dispute shall in the 1st place, be referred to the Dispute Resolution Committee (DRC) appointed by the Regional Executive Director, Southern Region, Chennai Airport, Chennai. DRC thus, constituted may act as “conciliator” and will be guided by principles of “conciliation” as included in part III of Arbitration and Conciliation Act 1996. DRC should take into consideration, rights and obligations of parties, usage to trade concern and circumstances surrounding the dispute(s), including any previous business practices between parties. Efforts of DRC should be to come to an amicable settlement of outstanding disputes. If parties agree, a written settlement will be drawn out and signed by the parties. DRC will authenticate the settlement Agreement and furnish a copy to each party. DRC will give its’ report within 45 days of its constitution.  
**Adjudication through Arbitration:** - Except where the decision has become final, binding and conclusive in terms of Sub Para (i) above, disputes or differences shall be referred for adjudication through arbitration by a sole arbitrator appointed by the Chairman / Member of AAI. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever, another sole arbitrator shall be appointed in the manner aforesaid. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor. It is also a term of contract that If the contractor does not make any demand for appointment of Arbitrator in respect of any claim in writing within 120 (One hundred Twenty) days of receiving the decision / award from Dispute Resolution Committee, the claim of contractor(s) will be deemed to have been waived and absolutely barred and the AAI shall be discharged and released of all liabilities under the contract in respect of these claims. It is term of this



contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each such disputes along with the notice for appointment of arbitrator and giving reference to the rejection of their claims by the Dispute Resolution Committee. It is also a term of this contract that no person, other than a person appointed by above mentioned appointing authority, should act as arbitrator and if for any reason that is not possible, the matter shall not be referred to arbitration at all. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 (26 of 1996) or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause. It is also a term of this contract that the arbitrator shall adjudicate on only such disputes as are referred to him by the appointing authority and give separate award against each dispute and claim referred to him and in all cases where the total amount of the claims by any party exceeds Rs.1, 00,000/-, the arbitrator shall give reasons for the award. It is also a term of the contract that if any fees are payable to the arbitrator, these shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees, if any, of the arbitrator shall, If required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any, of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

6. Airport Director, Visakhapatnam Airport shall be the final Competent Authority in case of any queries or ambiguity.



Annexure-I

**UNCONDITIONAL ACCEPTANCE LETTER**

(To be submitted in Technical bid)

To  
The Airport Director,  
Airports authority of India,  
Visakhapatnam Airport,  
Visakhapatnam-530009.

Subject: Acceptance of Terms and Conditions of quotation

Name of the work: "Refilling & Hydrostatic Pressure testing of Extinguishers"

Sir,

I hereby unconditionally accept the quotation conditions of AAI's quotation document in its entirety for the above work.

It is certified that after unconditionally accepting the quotation document in its entirety, it is not permissible to put any remarks/conditions in the quotation uploaded to e-portal and the same has been followed in the present case. In case any provisions of the quotation are found violated after opening tenders, I agree that the quotation shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.

I have not paid /will not pay any bribe to any official of AAI for awarding this contract at any stage during the execution or at the time of payment of bills and further if any official asks for any bribe/gratification, I will report it to the appropriate authority in AAI.

Date:

Yours faithfully,

(Signature with stamp)



Annexure - II

Bidder's Bank Details

(To be submitted in Technical bid)

<b>S. N o</b>	<b>Particulars</b>	<b>Information Required</b>
1	Name of the Account Holder i.e. bidder	
2	Mobile number / land line number of the bidder	
3	PAN of the Party i.e. bidder	
4	Name of the Bank	
5	Address of the Bank	
6	Bank Account No.	
7	Bank MICR Code	
8	IFSC Code of the Bank	
9	Type of the Bank Account	

(Signature of the bidder with stamp)

**FINANCIAL BID**

Name of Work: Refilling and hydrostatic pressure testing of Extinguishers at Visakhapatnam Airport, Visakhapatnam

Name of the bidder: \_\_\_\_\_

**Schedule of Work(A):**

S.NO	Type of Extinguisher	Qty	Nature of Work	Rate per unit	GST	Total cost
01	4.5 Kg Co2 Extinguisher	02	Hydraulic Pressure Test			
02	2Kg Co2 Extinguisher	06	Hydraulic Pressure Test			
03	ABC 5 Kg Extinguisher	22	Hydraulic Pressure Test			
04	DCP 9 Kg Extinguisher	02	Hydraulic Pressure Test			
05	DCP 5 Kg Extinguisher	01	Hydraulic Pressure Test			
06	DCP 2 Kg Extinguisher	01	Hydraulic Pressure Test			
	<b>Total Extinguishers</b>	<b>34</b>				

**1. Schedule of Work(B):**

S.NO	Type of Extinguisher	Qty	Nature of Work	Rate per unit	GST	Total cost
01	4.5 Kg Co2 Extinguisher	02	Refilling			
02	2Kg Co2 Extinguisher	06	Refilling			
03	ABC 5 Kg Extinguisher	22	Refilling			
04	DCP 9 Kg Extinguisher	02	Refilling			
05	DCP 5 Kg Extinguisher	01	Refilling			
06	DCP 2 Kg Extinguisher	01	Refilling			
	<b>Total Extinguishers</b>	<b>34</b>				



Annexure – III

Total price In Words: \_\_\_\_\_ Only

I / We agree to all terms and conditions specified in the NIQ.

Date:

Signature of the bidder:  
Name of the bidder/Party:  
Email id:  
Contact No:  
Company Seal: