



Quotation of Job Contract for HF Antenna
Installation/maintenance work

AIRPORTS AUTHORITY OF INDIA
C.S.I. AIRPORT, MUMBAI - 400099

NOTICE INVITING QUOTATION

No. AAI/WR/MUM/ACS/STORES/NIQ/19/2017-18

DATE: - 04.04.2018

To,
M/s

.....
.....

Name of Work – Job Contract for HF Antenna Installation/Maintenance work

1. Sealed quotations are hereby invited for the “**Job Contract regarding support work for HF Antenna Installation/maintenance work**” from GM (CNS), AAI, New ATS Complex, Mumbai Airport, on behalf of the Chairman, Airports Authority of India (AAI). The schedule, instructions, guide lines, terms and conditions are specified below and shall be regulated strictly in accordance to the specified terms and conditions. Tenders in the prescribed form in bid system consisting of PQQ, Technical and Financial Bids are hereby invited on behalf of the Chairman, Airports Authority of India for “

Scope of Quotation:

Sr. No.	Description of Job	Total No. of support job Required	Estimated Cost in Rs.
1	<u>Job contract regarding support work for HF Antenna installation/ maintenance for 15 days at Transmitting station, Andheri and remote receiving station Dahisar. Support job will be utilized during HF Antenna installation/maintenance At Transmitting station, Andheri and remote receiving station Dahisar, Mumbai by RCDU team.</u>	06*15=90	45000/-

Critical Dates:

Sr. No.	Activity	Date	Time in IST
01.	Last date and time for receipt of duly completed quotation	13.04.2018	1500 Hrs.
02.	Time and date of opening of quotation	13.04.2018	1530 Hrs.



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MODE OF SUBMISSION OF QUOTATION FORMS: -

Quotation should be submitted in two separate sealed envelopes marking Envelope "A" and Envelope "B".

Envelope "A" - Technical Bid containing following documents -

- 1) Copy of PAN card duly self attested.
- 2) Copy of GST Registration number duly self attested.
- 3) Acceptance of terms & conditions (Annexure – I) duly signed.
- 4) Bank Account Details (Annexure – II) duly signed.

Envelope "A" will be opened first for scrutiny of technical specifications, documents. Additional clarifications regarding technical specifications/documents will be asked to vendors if required. Envelope "B" will be opened only for such vendors who qualify the Technical Bid.

Envelope "B"- containing financial Bid as specified in "Schedule- A"

Both envelopes to be enclosed in a master envelope duly sealed and super-scribed as- "**Job contract for HF Antenna Installation/maintenance work**"

Addressed to :

**Dy. G.M.(Com) ,
ACS Stores,
Airports Authority Of India
New ATS Complex, Sutar Pakhadi Road,
Near Sahar Cargo Complex,
Sahar, Andheri (E),
Mumbai- 400099.
(Ph. 022-2681 9440, Tele Fax 2682 8023)**

For more details, clarifications/Corrigendum in this regard (if any), please visit AAI's website i.e. www.aai.aero

TERMS and CONDITIONS:

1. Quotations for six support job per day (08Hrs) for HF Antenna installation/maintenance for 15 days at Transmitting station, Andheri and remote receiving station Dahisar. Support job will be utilized during HF Antenna installation/maintenance At Transmitting station, Andheri and remote receiving station Dahisar, Mumbai by RCDU team.
2. Bidder should quote the bid amount as per **Schedule 'A'** only.
3. Quotation should be forwarded by speed post / Registered post / Courier mail service or in person.
4. Quotation received by Post/Courier/ in person etc. after the stipulated opening time on the due date shall not be considered for opening and shall be treated as invalid.
5. Rates quoted in 'Schedule – A' should be in numbers and words both.
6. Quoted rates should be inclusive of all taxes including GST etc.



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7. Quotation should be valid for a period of minimum 90 days from the date of opening of technical bid.
8. Support job shall be provided at Andheri Transmitting station or Remote Receiving Station Dahisar to upcoming RCDU team as per their requirement and as and when required. Quoted rate should be valid for **90 days** from the date of Issue of work order.
9. AAI reserves the right to revise the No. of support job required per day/ total no. of support job at any time as per requirement.
10. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off NIQ process at any stage without assigning any reason.
11. Payment shall be made to contractor on actual no. of support job used for which contractor have to submit manpower attendance sheet countersigned by RC&DU team with his certificate that he has made payment to deployed manpower.
12. No workmen below the age of eighteen years shall be employed on the work.
13. The payment to be made by the contractor to his employees shall not be less than the minimum wages as prescribed by the State/Central Govt. Labour regulations. Contractor shall be responsible for fulfilling the requirements of all the statutory provisions of Contract Labour (Regulation and abolition) Act, **Minimum Wages Act**, Bonus Act, Gratuity Act, Employees Provident Fund Act, Industrial Dispute Act, and other industrial enactment's at his own cost and risk, in respect of all staff employed by him.
14. The Authority will not be responsible for any injury sustained by the workers during performance of their duties and also for any damages of compensation due to any dispute between him and his workers. To comply with all liabilities out of any provision of labour acts/-enactment's either in force or enacted from time to time during the execution of this contract shall be the responsibility of contractor.
- 15.
16. **PAYMENT TERMS.**
 - a) Payment will be made through account payee Cheque (s) or electronic clearance as per AAI rules, after completion of work and submitting manpower attendance sheet countersigned by RC&DU team with his certificate that he has made payment to deployed manpower.
 - b) Bidder should provide bank account details as per **Annexure – II** for e-payment.
17. **Contacting Authority :** For any clarification contractor should contact:
Dy. G.M.(Com),
Tx/Rx Station,
Airports Authority Of India
Transmitting Station,
D N Nagar, Andheri (W),
Mumbai- 400053.
(Ph. 022-2670 7475, Tele Fax 022-2670 7475)



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18. Compensation for Delay

If the successful bidder fails to supply the required manpower on the date and place fixed under the contract, the contractor will be blacklisted for taking part in any tender/quotation of AAI.

Yours truly,

**DEPUTY GENERAL MANAGER (COM.)
AIRPORTS AUTHORITY OF INDIA
NEW ATS COMPLEX,
MUMBAI AIRPORT
MUMBAI- 400099.
TELEFAX No. 022 – 26828023**



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Annexure – I

ACCEPTANCE LETTER

To,
The Dy. General Manager (CNS),
Airports Authority of India,
ATS Complex, Sahar,
Mumbai-400 099

Acceptance of the terms and conditions of the NIQ.

Sir,

It is certified that we have studied and understood and accept the terms and conditions of **NIQ job contract for HF Antenna installation/ maintenance for 15 days at Transmitting station, Andheri and remote receiving station Dahisar** vide your office **NIQ No. AAI/WR/MUM/ACS/STORES/NIQ/19/2017-18** dated _____ due date _____.

I/we agree to abide by the same unconditionally.

Authorized Signatory :

Name of the Person :

Stamp/Seal of the company :

Place:

Note : Acceptance letter should be enclosed alongwith other documents mentioned under mode of submission of quotation in the separate **envelop “A”**



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Annexure – II

Bank Account Details

To be filled by the bidder

Name of the supplier / vendor :
PAN No :
Name of the bank :
Name of the branch :
Complete address of bank :
:
A/C of beneficiary :
Type of account :
Core Banking Account No. In full :
IFSC code of the bank :
Service Tax Registration No. :
TIN No. :

AUTHORIZED SIGNATURE _____

NAME OF THE SIGNATORY _____

NAME & ADDRESS OF THE BIDDER _____

OFFICIAL SEAL _____

Date _____

Note : This sheet should be enclosed alongwith other documents mentioned under mode of submission of quotation in the separate **envelop "A"**



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Schedule- A

(Price Bid) (TO BE SUBMITTED IN ENVELOPE "B")

Name of the Work: " Job contract for HF Antenna installation/ maintenance for 15 days at Transmitting station, Andheri and Remote Receiving Station, Dahisar, Mumbai. "

Sr. No.	Description of Item	Rate per Job per day (Excluding GST) Rs.	Qty.	Total Amount in Figure & Words	Applicable GST in %
1	Job contract for support work for HF Antenna installation/ maintenance for 15 days at Transmitting station, Andheri and Remote Receiving Station, Dahisar, Mumbai.		6*15=90		

Total Amount excluding GST

Total Amount including GST

Note1: Use of erasure, over writing and or corrections in the price Bid should be avoided. However, in case it becomes unavoidable to use any of these for correction; the same must be authenticated by the person signing the bid with his signature.

AUTHORIZED SIGNATURE _____

NAME OF THE SIGNATORY _____

NAME & ADDRESS OF THE BIDDER WITH SEAL