



S. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Number	Timings
1.	Technical Help Desk Team	Instant Support	<a href="mailto:eprochelp@aai.aero">eprochelp@aai.aero</a>	011-24632950 Ext. 3512	0800-2000 Hrs. (MON-SAT)
2.	JE(IT)	After 4 Hrs. of Issue	<a href="mailto:etendersupport@aai.aero">etendersupport@aai.aero</a> or <a href="mailto:vaibhav_g@aai.aero">vaibhav_g@aai.aero</a>	011-24632950 Ext. 3523	0930-1800 Hrs. (Mon-FRI)
3.	Sr. Manager. (IT)	After 12 Hrs.	<a href="mailto:shripatim@aai.aero">shripatim@aai.aero</a>	011-24632950 Ext. 3509	0930-1800 Hrs. (Mon-FRI)
4.	Jt. GM (IT)	After 24 Hrs.	<a href="mailto:sunil.km@aai.aero">sunil.km@aai.aero</a>	011-24632950 Ext. 3506	0930-1800 Hrs. (Mon-FRI)
5.	General Manager(IT)	After 03 Days	<a href="mailto:gmit@aai.aero">gmit@aai.aero</a>	011-24657900	0930-1800 Hrs. (Mon-FRI)

\*The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.

Tender processing fee of Rs 11,800.00 /- (i/c GST), non-refundable will be required to be paid online on CPP Portal only.

Earnest Money Deposit (EMD) of **Rs. 3.23 Crores** will be required to be paid online on CPP portal

or

EMD may be submitted in the form of Insurance Surety Bonds or Bank Guarantee (including e- Bank Guarantee) from any of the Scheduled Commercial Bank (i.e. Indian or Foreign Banks included in the Second Schedule of Reserve Bank of India Act,1934 excluding Co-Operative/Regional Rural Banks).

State Bank of India (SBI) has been authorized as Nodal Bank and its payment gateway has been integrated/ mapped with CPP Portal for the collection of Tender Processing Fee through e-procurement portal from various bidders participating in e-Tendering/ e-Procurement process is enclosed as **"Annexure- Z"**.

The Bank Guarantee (PBG/BG-SD/FBG) in accordance with the bank details as:

**CORPORATE NAME : AIRPORTS AUTHORITY OF INDIA**  
**BANK NAME : ICICI BANK**  
**IFSC CODE : ICIC0000007**  
**BG ADVISING MESSAGE : IFN 760COV (BG ISSUE)**  
**IFN 767COV (BG AMENDMENT).**  
**UNIQUE IDENTIFIER CODE : AAICORHQ**  
**(7037)**

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule: -

### CRITICAL DATE SHEET

Publishing Date	12.12.2024
Bid Document Download / Sale Start Date	13.12.2024 from 0930 Hours
Clarification Start Date	13.12.2024 from 0930 Hours
Clarification End Date	06.01.2025 upto 1800 hours
Bid Submission Start Date	13.12.2024 from 0930 hours
Bid Submission End Date	28.01.2025 upto 1800 hours
Last date and time of submission of Original Insurance Surety Bond or BG against EMD, if not paid online on CPP Portal	31.01.2025 upto 1800 hours
Bid Opening Date (Envelope- I)	03.02.2025 at 1100 hours
Bid Opening Date (Envelope- II)	27.02.2025 at 1100 hours

**Note:**

- i) If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.
- ii) Under no circumstances bid procedure related queries shall be referred to the Independent External Monitors (IEMs).

**Envelope-I (EMD, if not paid online on CPP portal, Technical Bid and Pre-qualification):- Bid containing following:**

**A. EMD, if not paid online on CPP Portal:**

- i. Scanned copy of Insurance Surety Bond/ BG against EMD with copy of the SFMS (Structured Financial Messaging System) BG confirmation message sent by the BG issuing Bank to ICICI Bank, if EMD not paid online on CPP portal (as per Annexure-1A) along with letter of undertaking (as per Annexure – 1B and 1C).

**B. Technical Bid containing the following: -**

- i. Scanned copy of Tender Acceptance Letter on Bidder's Letter Head. **(As per Annexure - 2)**
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iii. Scanned copy of 'Undertaking' regarding Blacklisting/ Debarment on Bidder's Letter Head **(As per Annexure - 3).**

- iv. Scanned copy of **Form A-** Details of similar works completed during last seven years supported with completion certificate issued by client.
- v. Scanned copy of **Form-B-**Financial information (Turnover).
- vi. Scanned copy of **Form-C-** Net Worth.
- vii. Scanned copy of **Form-D-**Financial Data (Work done during last 5 years).
- viii. Scanned copy of **Form- E** – work in Hand.
- ix. Scanned copy of Signed Integrity Pact (**As per Annexure - 4**).
- x. Scanned copy of **Form - F** – Bid Capacity.

**Bid Capacity :**

Financial bids of the tenderer will only be opened if their available bid capacity is more than **Rs 161.49 crores**. Available bid capacity will be calculated based on the following formula.

Available Bid Capacity: -  $B = 1.5 NT - A$

Where,

B = is the bidding capacity

N = Maximum value of Engineering (Civil/Electrical/Mechanical as relevant to work) Works executed in any one year during the last 5 (five) years (updated at current price level of enhancing at a simple rate of interest @ 7% per annum.), taking into account completed as well as work in progress.

T = is the numbers of years prescribed for completion of the work in question (**i.e. 18 Months i.e. 1. 50 Years**).

A = is the value of the existing commitments and ongoing works to be completed in the next 'T' years.

Note: Bid capacity of the tenderer and value of existing commitments for ongoing works during period of **18 Months i.e. 1.50 Years** w.e.f. bid submission end date has to be submitted by the tenderer as per the prescribed performa. These data shall be certified by the Chartered Accountant/ Company Auditor with his stamp and signature in original with membership number.

- xi. Bidder shall submit scanned copy of 'Undertaking' on Company's Letter Head that I/ we will deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (E-I-C) to achieve the milestones/targets and overall completion within the time period. (**As per Annexure – 5**)
- xii. Bidders other than proprietary firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company and copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization letter/ power of attorney only if tender is processed by a person other than proprietor.
- xiii.* PQ (Pre-qualification) Performa duly filled
- xiv.* Performa for declaration by bidder for compliance of order on restriction under rule 144 (xi) of the General Financial Rules (GFRs) – 2017 (**As per Annexure – 7**)

**C. Qualifying requirements of contractors / tenderers containing the following:**

- i. Should have successfully completed or substantially completed three works, each of **Rs 64.60 crores** or two works, each of **Rs. 80.75 crores** or one work of **Rs 129.20 crores** in single contract of similar nature. The similar nature of work means "**Experience in completion of Rigid / Flexible Pavement works in Airfield, National Highways/ Expressways, Harbour pavements, State Highways with MORTH specifications**" on **EPC Mode/Turn Key (Design & Build) Basis** during last 07 (seven) years ending on last day of month previous to the one in which tenders are invited i.e **30.11.2024**.

The details of similar works completed during last seven years shall be submitted in the given format **Form-A** with supporting documents issued by client.

Tenderers not having the work experience on **EPC Mode/Turn Key (Design & Build) Basis** as above but having requisite work experience as stated above in other modes of tenders, shall also be allowed to participate if they meet the following conditions:

Tenderers should have either in-house facility of design/drawing or should associate architect/designer firm. The in-house facility of design/drawing or associate architect/designer firm should have successfully completed or substantially completed three consultancy works for the project, each of Rs 64.60 crores or two consultancy works for the project, each of Rs. 80.75 crores or one consultancy work for the project of Rs 129.20 crores in single contract of similar nature. The similar nature of work means "Experience in completion of Rigid / Flexible Pavement works in Airfield, National Highways/ Expressways, Harbour pavements, State Highways with MORTH specifications" during last 07 (seven) years ending on last day of month previous to the one in which tenders are invited i.e 30.11.2024.

**Note:**

1. *The Experience Certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre GST taxes) to make it at par with experience certificates of post GST era but excluding GST.*
2. *Experience gained by executing work on back-to-back contract/ Sub-contract basis is acceptable in the following conditions:*
  - (a) *Work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/ written approval. It should be backed by valid agreement and experience certificate.*
  - (b) *Payments received by second agency should be reflected in TDS certificates.*
3. *Experience gained in composite works for the specialized nature of works (List of Specialized Items / Jobs/ Works as per **Annexure-8**) were executed by main contractor either by in-house expertise & experience or by engaging the*

*specialized agencies with the approval of main client as per contract conditions. In such cases, main contractor as well as specialized agency both get the experience certificate for the same work from their respective client(s) i.e. main contractor for composite work along with specialized works from owner and specialized agency for specialized work(s) from the main contractor.*

In this situation, the experience certificate of either specialized agency or main agency having in-house expertise & experience, who has actually executed the specialized work(s), shall be considered for Technical /Pre-qualifying criteria in similar specialized nature of work(s).

4. *Substantial completion shall be based on 80(eighty) percent of awarded cost or more value wise works completed under the contract.*

~~In case the tender is being invited on **EPC Mode/ Turn Key (Design & Build) Basis** after engagement of PMC by AAI, the tenderer cannot associate the same PMC and their sub-consultants associated with the project as architect/designer firm/consultants.~~

Change of the associated architect/designer firm will normally be allowed only once, that too under exceptional circumstances with the prior approval of AAI. The architect/designer firm can be substituted subject to the condition that the new architect/designer firm meets the qualification and experience criteria. A compensation of **0.1% of the Contract amount or Rs. 10.00 lacs whichever is higher** shall be imposed for any such change to act as deterrent. No extension of time shall be considered for change of architect/designer firm.

**"The value of executed works and consultancy (design/drawing) shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to date of bid opening (Cover-I/ Technical bid)".**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Should have Average Annual Financial Turnover of **Rs 48.45 crores excluding GST** on construction works during last three years ending 31st March of the previous Financial year i.e **31.03.2024**. The Financial information should be submitted in the given format **Form-B**.

Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- iii. The tenderer should have a minimum net worth of **Rs 24.23 crores** (excluding GST), issued by certified Chartered Accountants The certificate should be submitted in the given format **Form-C**.
- iv. Financial turnover and net worth of Associated Architect/Designer Firm is not required.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal. If EMD not paid online on CPP Portal, Original/Hard Copies of BG/ Insurance Surety Bond against EMD and copy of the SFMS BG confirmation message sent to the Mr. J.K. Madan, AGM (Engg.-Civil) (Bid Manager), Airports Authority of India, O/o Executive Director (Engg.)-WR, Corporate Head Quarters, A-Block, 3rd Floor, Rajiv Gandhi Bhawan, Safdarjang Airport, New Delhi-110 003 on or before date & time mentioned in CRITICAL DATA SHEET. The bidder, whose Insurance Surety Bond/ BG against EMD are not received by the date & time mentioned in critical data sheet, then their tenders will be liable to be rejected. Any postal delay will not be entertained.

### **Envelope-II: - The Financial e-Bid through CPP portal.**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

### **3. Refund of EMD**

EMD deposited by all the bidders except the confirmed lowest bidder shall be returned within one week from the date of opening of the financial bid. EMD of the successful bidder shall be returned on receipt of Security Deposit equivalent to EMD amount/ performance bank guarantee.

### **4. Bid Submission: -**

The tenderer shall submit their application only at CPP Portal: **<https://etenders.gov.in/eprocure/app>**. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

6. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

7. **Bids Opening Process is as below: -**

**Envelope-I (EMD, Technical bid and Pre-qualification):**

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal, if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

**Envelope-II (Financial Bid):**

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

8. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
9. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of Airports Authority of India (AAI). **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

**a) Forfeit the entire amount of EMD submitted by the tenderer.**

**b) The Tenderer shall be liable for debarment for a period upto two years from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action**

10. Consortium/JV companies shall not be permitted.

11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
12. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work.
13. Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Financial Information (Turnover with loss/profit), Net worth Certificate, Financial Data (works done during last 5 financial years), works in hand etc. Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.
14. Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, issued Public Procurement (Preference to Make in India), Order 2017 vide OM No. P-45021/2/2017-PP(BE-II) dated 16.09.2020 and amendments upto date, is applicable.
15. Requirement of registration by the Bidder from a country sharing land border with India based on order No. F No. 6/18/2019-PPD dated 23/07/2020 of Government of India, Ministry of Finance, Department of Expenditure (Public procurement Division) with up to date amendments, regarding restriction under Rule 144(xi) of the General Financial Rules (GFR) 2017 shall be applicable. Bidder shall submit scanned copy of 'Undertaking' on Company's letter head in this regard. (Annexure 7).

BID MANAGER

**AGM (Engg.-C)**

Airports Authority of India  
O/o ED Engg. – WR, CHQ,  
Rajiv Gandhi Bhawan,  
Safdarjung Airport,  
New Delhi-110 003