

AIRPORTS AUTHORITY OF INDIA
MADURAI AIRPORT

NOTICE INVITING E-TENDER (3BOT – 3 ENVELOPE OPEN TENDER)

Tender ID 2018_AAI_6529_1

Ref. No. No. AAI/MDU/ATM-31A/2018

Date:23.01.2018

1. Item rate(s) tenders are invited through the e-tendering portal by Joint General Manager (ATM), AAI, Madurai Airport, Madurai-625022 on behalf of Chairman, AAI, from eligible contractors for the work of “Job Contract for Providing Bird and Animal Scaring and Allied Services in the Operational area at Madurai Airport” for the year 2018-19”, at an estimated cost of **Rs.34,62,389/- (Rupees Thirty Four Lakh Sixty Two Thousand Three Hundred and Eighty Nine only) including EPF,ESI and applicable GST. The contract shall be for a period of Twelve months from the date of award of contract** and further extendable by one more year on the same rates as well as the same Terms & Conditions, subject to satisfactory performance of the contractor and mutual consent.

The tendering process is online at e-portal URL address <http://etenders.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender document.

Prospective tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after logging in to the CPP-portal <http://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path www.aai.aero/tender/e-tender/helpdesk support.

- a. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -
 - i. Tel: 0120-4200462, 0120-4001002 Mobile: 91 8826246593
 - ii. E-mail address: support-eproc@nic.in
 - iii. Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.
 - iv. For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following **AAI help desk** number on all working days only between

Between 08:00 hrs to 20:00 hrs (Mon-Sat)

- i. 011-24632950 Ext: 3512(six lines), 011-24632950 Ext: 3505

- ii. Email address: eprochelp@aai.aero

09.30 hrs to 18.00 hrs (Mon-Fri)

- iii. 011-24632950Ext-3523, E-Mail: -etendersupport@aai.aero

- iv. sanjeevkumar@aai.aero and snita@aai.aero

09.30 hrs to 18.00 hrs (Mon-Fri)-

- v. 011-24657900, E-Mail: - gmitcq@aai.aero

Tender fee of **Rs.1120/-(Rupees One Thousand One Hundred and Twenty only) (including GST) Non-refundable** will be required to be paid offline in the form of Demand Draft from Nationalised or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against tender fee should reach by post/courier/given in person to the concerned officials, within the last date specified in the Critical Data Sheet. The details of Demand Draft/any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP-Portal by the Bidders as per the following schedule:

CRITICAL DATA SHEET

E-tender publishing Date in e-portal	23.01.2018
Bid document download/sale start date	24.01.2018 from 0930 hrs
Clarification start date	24.01.2018 from 0930 hrs
Clarification end date	31.01.2018 upto 1800 hrs
Bid submission start date	24.01.2018 from 0930 hrs
Bid submission end date	31.01.2018 upto 1800 hrs
Last date and time of submission of: 1.Original Demand Draft against Tender fee and EMD or Annexure “MSME-A” to be filled in Non-Judicial stamp paper value of Rs.100/- for Exemption from providing Tender Fee/EMD, whichever is applicable. 2.Signed hardcopy of AAI Unconditional acceptance letter and Affidavit(Annexure “A”)	06.02.2018 upto 1800 hrs
Bid opening date :(Envelope I)	07.02.2018 at 1100 hrs
Bid opening date:(Envelope II)	To be intimated later through CPP Portal
Bid opening date:(Envelope III)	To be intimated later through CPP Portal
Tender Fee	Rs.1120.00 (including GST) Non-refundable
EMD	Rs. 69,248 in the form of Demand Draft

A. Envelope I: - Containing qualifying requirements of Contractor / Firm: -

The tenderer shall submit their application only at CPP portal <http://etenders.gov.in/eprocure/app>. Tenderer/ Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to **upload the digitally signed file of**

- Tender documents
- Scanned documents given under qualification requirements, with
Scanned copy of Demand Draft for Tender Fee or Annexure “MSME-A” to be filled in Non-Judicial stamp paper value of Rs.100/- along with NSIC certificate for exemption from submitting Tender Fee/EMD. Refer Sl.no.9 of NIT regarding Concession for Firms registered under NSIC.

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Herd copy of application shall not be entertained.

Qualifying requirements of contractors/ firms:

- i. Agency should have Permanent Account Number (PAN), GST, ESI, EPF registration.

ii. Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/PSU/Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.

iii. Should have satisfactorily completed **three works, each of Rs.14 lakhs or two works, each of Rs.17 lakhs or one work of Rs.28 lakhs** of any similar nature of work/AMC/Supply of Manpower during last seven years ending on 31.03.2017 in India. Phase /Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted.**

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as pre- agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

iv. Should have annualized average **financial turnover of 9 Lakhs** against works executed during last three years ending 31st March 2017. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

B. Envelope-II: - Technical Bid containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions, EMD or Annexure MSME-A with NSIC certificate and Affidavit.

Scanned copy of **Earnest Money Deposit (EMD) of value Rs. 69,248 (Rupees Sixty-Nine Thousand Two Hundred and Forty-Eight only)** in the form of Demand Draft or Annexure MSME-A with NSIC certificate may be submitted in “Tech Bid Folder” in Technical Bid/ Attachments section of e-tendering portal as stipulated in the notice inviting tender along with Unconditional Acceptance of AAI's Tender Conditions and Affidavit (Performa given under Annexure “A” in tender document). Refer Sl.no.9 of NIT regarding Concession for Firms registered under NSIC.

C. Envelope III: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other calls should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Originals of DD for Tender Fee, EMD or Annexure “MSME-A” to be filled in Non-Judicial stamp paper value of Rs.100/- for exemption from submitting Tender Fee/EMD (if applicable), Affidavit and hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the **“The Joint General Manager (ATM), Airports Authority of India, Madurai Airport, Madurai-625022, TamilNadu”**, and should reach to Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. If the above mentioned (supportive) documents are not received on time as given, before the opening of Envelope-I, then their tenders will be summarily rejected. Any postal delay will not be entertained.

4. Bids Opening Process is as below:

Envelope-I: containing Documents for pre-qualification bid (uploaded by Contractors/firm) shall be opened as per Critical Data Sheet. The intimation regarding acceptance / rejection of their bids will be intimated to the contractor / firm through e-tendering portal.

Envelope-II: Technical bid opening date shall be as mentioned in critical data sheet (Depending on pre-qualification, any changes in the date shall be intimated through CPP portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I/Envelope-II, he will be asked to provide it through CPP e-tendering portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which his tender will be liable for rejection.

Envelope-III: The financial bids of the contractors / firms found to be meeting the qualifying requirements and technical criteria shall be as per critical data sheet **(Depending on Technical Bid evaluation the date shall be intimated through CPP Portal).**

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow issue of tender document of working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI.

AAI reserve the right to verify the credentials submitted by the agency at any stage (before or after the award of work). If at any stage, any information /documents submitted by the applicant are found to be incorrect/false or have some discrepancy which disqualifies the firm, then AAI shall take the following action:

a) Forfeit the entire amount of EMD submitted by the firm.

b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.

7. Consortium/JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public-Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
9. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc.

The MSEs who intent to claim benefits under MSME act, shall fulfill the following, otherwise the run they risk of their bid being passed over as “INELIGIBLE” for the benefits applicable to MSEs and their bid will not be considered for evaluation.

- a) MSEs which are specified by the Ministry of Micro, Small and Medium, Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).

- b) NSIC certificate with monetary limit indicated should be valid on the scheduled date/ extended date of submission of tender. Certificate without monetary limit will not be considered.
- c) The items of Product / Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tendered).
- d) The Monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
- e) If monetary limit is less than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “ Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded in the Envelope I.

MSEs shall submit the Performa attached in Annexure “MSME-A” duly attested by Notary Public.

**Joint General Manager (ATM),
For Airport Director,
Airports Authority of India,
Madurai Airport,
Madurai -625022,
Tamilnadu.**