



भारतीयविमानपत्तनप्राधिकरण  
Airports Authority of India

कडपा हवाईअड्डा,  
Kadapa Airport  
कडपा – 516003  
Kadapa-516003

F.No. AAI/KDP/ENGG -E/EMAMC/M-01/2019-20/

Date:03.03.2020

**NOTICE INVITING E-TENDER**

Tender ID: 2020\_AAI\_44917\_1

1. Item rate(s) tenders are invited through the e-tendering portal by AGM (Engg-Elect), AAI, Kadapa Airport, Kadapa (Bid Manager) on behalf of Chairman, A.A.I. from the eligible contractors for the work of **“Name of Work: ARMO of E & M Installations at Kadapa Airport for the year 2020-22.SH: Job contract for Operation & Maintenance and Repairs of Electrical & Mechanical Installation. (02 years contract)”** at an estimated cost of **Rs. 90,71,685.00 (Excluding GST)** with period of completion 24 months.

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/appor> www.aai.aero. Aspiring bidders may download and go through the tender documents.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e- tender/ help desk support.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:-  
Tel: 0120-4200462, 0120-4001002, Mobile: 918826246593,  
E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)  
Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.  
For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between
- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-  
011-24632950, Ext-3512 (Six Lines), E-Mail:-[eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-  
011-2463295 Ext-3523, E-Mail:-  
[etendersupport@aai.aero](mailto:etendersupport@aai.aero).  
[sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and  
[snit a@aai.aero](mailto:snit a@aai.aero).
- (iv) 09.30 hrs to 18.00 hrs (on-Fri)-  
011-24657900, E-Mail:- [gmitichq@aai.aero](mailto:gmitichq@aai.aero)  
Email address:-[eprochelp@aai.aero](mailto:eprochelp@aai.aero)

Tender fee of Rs. 1180/- (i/c GST) Non-refundable will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative of Gramin bank). The original Demand Draft against Tender free should reach by post/ courier/ given in person to the concerned officials, ~~within 3 days of the last date bid submission~~ or as specified in the Tender Documents. The details of Demand Draft ~~/any other accepted instruments~~, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP-portal by the bidder as per following schedule –

**Critical Data Sheet:-**

Publishing Date	03.03.2020 at 18:30 hrs.
Bid Document Download/Sale Start Date	04.03.2020 at 09:30 hrs.
Clarification Start Date	04.03.2020 at 09:30 hrs.
Clarification End Date	09.03.2020 at 18:00 hrs.
Bid Submission Start Date	04.03.2020 at 09:30 hrs.
Bid Submission End Date	10.03.2020 at 18:00 hrs.
Last date and time of submission of original Demand Draft against EMD and Tender free, Signed hard copy of AAI Unconditional Acceptance Letter	12.03.2020 at 18:00 hrs.
Bid Opening Date: Cover-I	13.03.2020 at 11:00 hrs.
Bid Opening Date: Cover-II	13.03.2020 at 13:00 hrs.
Bid Opening Date: Cover-III	16.03.2020 at 11:00 hrs.
Tender Fee	Rs. 1180/- (i/c GST) Non-refundable drawn in favor of Airports Authority of India payable at Chennai
EMD	Rs. 181434/- in the form of Demand Draft drawn in favor of Airports Authority of India payable at Chennai

**Being an online tendering process, tender shall be evaluated only on the basis of uploaded documents on the e-tender portal. Hard copy of application shall not be entertained**

**Envelope -I:** Should contain scanned copies of following documents

1. Unconditional Acceptance of AAI's Tender Conditions
2. EMD DD (Rs. **181434.00**)
3. Tender Fee DD (Rs.1180.00)

Scanned copy of earnest money deposit (EMD) of value **Rs. 181434.00** in the form of Demand Draft as stipulated in the notice inviting tender may be submitted in "Tech Bid Folder" in Technical Bid/ Attachments section of e-tendering portal along with Unconditional Acceptance of AAI's Tender Conditions (Performa given in page no Annexure-I, PR-I of Tender Document).

For evaluation both hard copy & uploaded copies on e-tender portal are essential. In case, non-submission of any one, tender shall be summarily rejected.

**Envelope-II:** -Containing pre-qualification and technical documents of Contractor/ Firm:-

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender Fee. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

**Qualifying requirements of Contractors / Firms:**

- i) Agency should have Permanent Account Number (PAN).
- ii) Agency should have valid Registration on the date of issue of tender in appropriate class of CPWD/ MES/ P&T/ Railways/ State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata/OEM/Specialized Agencies in similar nature of work.

**OR**

Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered. However pre-determined phasing of the work will be accepted) three works, each of **Rs. 36,28,674.00** or two works, each of **Rs. 45,35,842.00** or one work of **Rs.72,57,348.00** in single contract of **similar nature i.e. operation and Maintenance of / Electrical & Mechanical installation Works** during last seven years ending on last date (extended date) of submission of bids in India.

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid".

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion (i.e., Work order copy, BOQ and Completion Certificate), and satisfactory completion of work. Firm showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.

- iii) Should have annualized average financial turnover of **Rs. 27,21,505.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged

Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- iv) PQ Performa as per Annexure-A
- v) Undertaking for GST as per proforma.
- vi) Registration documents of ESI, EPF & GST
- vii) Valid Electrical License
- viii) Digitally signed tender document should be uploaded

**Envelope -III:** - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then same is to be downloaded and to be filled by all the bidders. Bidders are required to download BOQ file, open it and complete the white colored (unprotected) cell with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file is found modified by the bidder, the bid will be rejected.

3. Original EMD, hard copy of signed unconditional acceptance of AAI's tender conditions to be sent to the Bid Manager (Asst.Gen.Manager (Engg –Elect), Airports Authority of India, Kadapa Airport, Kadapa) and should reach to bid manager before the date & time mentioned in **CRITICAL DATA SHEET**. Tender of the tenderer whose EMD and unconditional acceptance of AAI's tender conditions are not received by the time **as per CRITICAL DATA SHEET** then their tenders will be summarily rejected. Any postal delay will not be entertained.

#### 4. Bids Opening Process is as below:-

**Envelope –I:** Bid opening date shall be as mentioned in Critical Data Sheet.(Depending on pre-qualification any changes in the date shall be intimated through CPP portal).

**Envelope –II:** Containing Documents for qualification of bid (uploaded by the contractors/ firms) shall be opened as per Critical Data Sheet. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/ firms through e-tendering portal.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I and Envelope II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

**Envelope -III:** The financial bids of the contractors / firms found to be meeting the qualifying requirements shall be as per Critical Data Sheet (Depending on Technical Bid evaluation the date shall be intimated through CPP Portal).

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/ Temporary/ Permanent debar by any department of AAI. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action:

- a) Forfeit the entire amount of EMD submitted by the firm.

- b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.
7. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
  8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
  9. If the entity participating in any of the tenders is a private or public limited company. Partnership firm or proprietary firm and any of the Directors / Partners / Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.

Digitally Signed  
Asst. General Manager (Engg. – Electrical),  
AAI, Kadapa Airport, Kadapa

**PQ PROFORMA**

(To be uploaded along with Envelope 'I')

**Name of Work: ARMO of E & M Installations at Kadapa Airport for the year 2020-22.SH: Job contract for Operation & Maintenance and Repairs of Electrical & Mechanical Installation. (02 years contract)**

1	2	3	4
Ref. No.	Qualifying Criteria	Particulars	Enclosed check list
1	Name, Address, Organization ID, Tel/Fax No. and e-mail address of the Bidder		
2. Envelope-I (Uploaded to E-Tender Portal)			
a	Scanned copy of Signed AAI Unconditional Acceptance Letter.	Original – Hard Copy	Submitted YES/NO
b	Tender Fee & EMD DDs	Original – Hard Copy	Submitted YES/NO
3. Envelope-II (Uploaded to E-Tender Portal)			
a	Details of Registration with CPWD/MES/P&T/Railway/State PWD/PSU/ Municipal Corporations and Development Authorities of Delhi, Mumbai, Chennai and Kolkata		Registration copy enclosed  YES/ NO
b	Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered. However pre-determined phasing of the work will be accepted) three works, each of <b>Rs. 3628674.00</b> /- or two works, each of <b>Rs. 4535842.00</b> /- or one work of <b>Rs. 7257348.00/-</b> in single contract of <b>similar nature</b> during last seven years ending on last date (extended date) of submission of bids in India.	Details of the Three/Two/One work(s) as applicable to Client: Name of Work: Work Order/ Agreement No. & Date: Cost: Stipulated date of Completion as per contract agreement: Actual Date of Completion: Completion Cost:	Copy of certificates enclosed:           YES/NO
c	Whether experience from Govt. organizations or private clients?	Govt. Organization/ Private Clients. (Tick whichever is applicable. In case of experience with private client, TDS certificate from clients to be enclosed)	TDS certificate enclosed:  YES/NO
d	TURNOVER: Annualized average financial turnover equivalent to <b>INR 2721505/-</b> during last three financial years	Year INR (in Lakhs) <b>2018-19</b> <b>2017-18</b> <b>2016-17</b>	Proof of turnover enclosed (Abridged balance sheet & Profit & Loss A/C)  YES/ NO
e	Permanent Account No.(PAN)		Copy enclosed: YES/NO
F	PQ proforma	proforma	Copy enclosed: YES/NO
g	GST Undertaking		Copy enclosed: YES/NO

h	Registration Documents of EPF, ESI & GST, Electrical License		Copy enclosed: YES/NO
<b>4. Envelope-III (Uploaded to E-tender portal)</b>			
a	Duly filled BOQ as per the format given in E-tender portal		Submitted YES/NO

Place:

Date:

Signature

Authorized Signatory of the Contractor/Firm

#### DECLARATION

I, (\_\_\_\_\_) hereby declare that the documents submitted/enclosed are true and correct. In case any document at any stage found fake/incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature

Authorized Signatory of the Contractor/Firm