



भारतीय विमानपत्तन प्राधिकरण  
**AIRPORTS AUTHORITY OF INDIA**  
KADAPA AIRPORT- 516003.

Ref. No. AAI/KDP/ENGG-E/ARMO - 15/ 2017-18

Dated: 03.01.2018

**NOTICE INVITING e-TENDER (3 BOT - 3 Envelope Open Tender)**

**Tender ID 2018\_AAI\_5700\_1**

Item rate tenders are invited through the e-tendering portal by Asst. General Manager (Engg. - Electrical), AAI, ATC Complex, Kadapa Airport, Kadapa - 516003 Ph. No.08562 - 220502 on behalf of Chairman, AAI, from the eligible contractors for the work of **“ARMO of E & M Installation at Kadapa Airport for the year 2017-18 SH: Job contract for O & M of E & M Installation”** at an estimated cost of **Rs. 30.14 Lakhs** (Including of GST@ 18%)with period of completion 12 **(Twelve) months**.

The tendering process is online at e-Portal URL address <http://etenders.gov.in/e procure/app>. Aspiring bidders may go through the tender document by Login CPP Portal.

1. Prospective Tenderers are advised to get themselves register CPP portal, obtain 'User ID' & 'Password' and go through the instructions available in the Home Page after log into the portal ["http://etenders.gov.in/e procure/app](http://etenders.gov.in/e procure/app). or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03-day time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero / tender / e-tender / help desk support](http://www.aai.aero).

- (i) For any technical related queries please call the helpdesk. The 24X7 Help Desk details are as below:

Tel: 0120-4200426, 0120-4001002, Mobile: 91 8826246593,

E-Mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with the contact details. For any further technical assistance with regard to functioning of CPP Portal the bidder may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)  
Phone No: 011-24632950, Ext-3512 (six lines), E-Mail: [eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- (iii) 09.30 hrs to 18.00 hrs (Mon - fri) -  
Phone No: 011-24632950 Ext -3523, e-Mail: [etenderssupport@aai.aero](mailto:etenderssupport@aai.aero), [sanjeevjumar@aai.aero](mailto:sanjeevjumar@aai.aero), and [snita@aai.aero](mailto:snita@aai.aero).
- (iv) 09.30 hrs to 18.00 hrs (Mon- Fri)  
Phone No: 011-24632950 e-Mail; [gmitqh@aai.aero](mailto:gmitqh@aai.aero).

Tender Fee of Rs.1180.00 (Including GST @ 18%) Non-Refundable will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative or Gramin Bank). The Original Demand Draft against Tender fee should



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reach by speed post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Tender Document. The details of Demand Draft/any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelops shall be submitted through online at CPP-portal by the bidder as per the following schedule.

<b>CRITICAL DATE SHEET</b>	
Published Date	04.01.2018
Bid Document Download/Sale Start Date (Next Day of Publishing Date)	05.01.2018 11:00 hrs
Clarification Start Date	05.01.2018 11:00 hrs
Clarification End Date	12.01.2018 17:00 hrs
Bid submission Start Date	05.01.2018 11:00 hrs
Bid submission End Date	15.01.2018 17:00 hrs
Last date and time of submission of original Demand Draft against EMD and Tender Fee, Signed hard copy of AAI Unconditional Acceptance Letter and signed Integrity pact	18.01.2018 Upto 15:00 hrs
Bid Opening Date (Envelope-I)	19.01.2018 16:00hrs
Bid Opening Date (Envelope-II)	To be intimated later in CPP portal
Bid Opening Date (Envelope-III)	To be intimated later in CPP portal
Tender Fee	Rs.1180.00 (i/c GST)
EMD	Rs. 60300/-

**Envelop -I:** Containing scanned copy of Unconditional Acceptance of AAI's Tender conditions and EMD and Tender fee.

Scanned copy of Earnest Money Deposit (EMD) of Value Rs.60300.00 in the form of Demand Draft drawn in favour of Airports Authority of India payable at Chennai as stipulated in the notice inviting tender and Tender fee or Scanned copy of valid Registration certificate of MSE's which are registered under MSME act, if applicable (For EMD exemption, refer para 11) & the Performa attached in Annexure "MSME-A" duly attested by Notary Public may be submitted in CPP portal along with Unconditional Acceptance of AAI's Tender Conditions (Performa given in page no.144 of Tender Document), Authorization Letter/Power of Attorney/ Undertaking if



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the Agency is a Proprietary concern.

**Envelope - II:** Containing qualifying requirements of Contractor/ Firm: -

The tenderer shall submit their application only at CPP portal <https://etender.gov.in.eprocure/app>.

Tenderer /Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender Fee. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

**Qualifying requirements of contractors/firms. (Relevant Scanned document for the following to be required uploaded in Envelop - CPP Portal).**

- i) Agency should have Permanent Account Number (PAN).
- ii) Agency Should have valid Registration on the Date of issue of Tender in appropriate class of CPWD / MES/P&T/ Railways/State PWD / PSU/Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata

OR

Should have satisfactorily completed (#Phase/Part completion of the scope of work in a contract shall not be considered however pre-determined phasing of the work will be accepted) three works, each of **Rs. 12,05,650/-** or two works, each of **Rs. 15,07,050/-** or one work of **Rs. 24,11,300/-** in single contract of similar nature of work "**Operation and maintenance of electrical & Mechanical Installations**" during last Seven years ending on 30.11.2017 in India. "The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission bid".

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of Tax Deduction at Sources (TDS) certificate in support of their claim for having experience of stipulated value of work.**

- (iii) Should have annualized average financial turnover of **Rs.9,04,250/-** against works executed **during last three financial years ending 31<sup>st</sup> of March -2017 of the previous financial year.** As a proof, copy of abridged balance sheet along with profit & loss account statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.



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- (iv) GST registration
- (v) Digitally signed Tender documents.
- (vi) EPF & ESI Registration copy
- (vii) Should have valid electrical license issued by State

**Envelope -III:** The Financial e-Bid through CPP Portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Original Tender fee, EMD or copy of valid Registration certificate of MSE's and the perform attached in Annexure "MSME-A" duly attested by Notary Public in original, and hard copy of signed Unconditional Acceptance of AAI's Tender conditions to be sent to the Office of **Asst. General Manager (Engg. - E), AAI, Kadapa Airport, Kadapa - 516003, (Bid Manager)** and should reach to Bid Manager before the date and time mentioned in CRITICAL DATA SHEET. Tender of the tenderer whose Tender fee, EMD or copy of valid Registration certificate of MSE's along with the original Annexure "MSME-A" duly attested by Notary Public and hard copy of signed Unconditional Acceptance of AAI's Tender conditions are not received before the time of the opening of Pre-qualification of Tender then their Tenders will be summarily rejected. Any postal delay will not be entertained.

4. **Bids Opening Process is as below: -**

**Envelope-I:** - Containing documents for pre-qualification bid (uploaded by the contractors/firms) shall be opened as per CRITICAL DATA SHEET. The intimation regarding acceptance/ rejection of their bids will be intimated to the contractors/firms through CPP portal.

**Envelope-II:** - Technical Bid Opening date shall be as mentioned in **CRITICAL DATA SHEET. (Depending on pre-qualification, any changes in the date shall be intimated through CPP portal).**

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I and Envelope-II, he will be asked to provide it through CPP Portal. The bidder shall upload the requisite clarification/ documents within time specified by AAI, failing which tender will be liable for rejection.

**Envelope-III:** - The Financial bids of the contractors/ firms found to be meeting the qualifying requirements and Technical Criteria shall be as per **CRITICAL DATA SHEET. (Depending on Technical Bid evaluation the date shall be intimated through CPP Portal).**

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons.



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AAI also reserves the right to call of tender process at any stage without assigning any reason.

6. AAI reserves the right to disallow issue of tender documents to working agencies whose Performances at ongoing project(s) is below par and usually poor and has been issued letter or restrain/ temporary/ permanent debar by any department of AAI. **AAI reserves the right to verify the credentials submitted by the agency at any stage (before or after the award of work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**

- a) **Forfeit the entire amount of EMD submitted by the firm,**
- b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/ legal action.**

7. Consortium / JV Companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public-Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
9. Concessions to Indian Micro & Small Enterprises IMSES units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs [Micro & Small Enterprises] registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc. The MSEs who intent to claim benefits under MSME act, shall fulfill the following, otherwise the run they risk of their bid being passed over as “INELIGIBLE” for the benefits applicable to MSEs and their bid will not be considered for evaluation.
  - a. MSEs which are specified by Ministry of Micro, small and Medium Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
  - b. NSIC certificate with monetary limit indicated should be valid on the scheduled date /extended date of submission of tender. Certificate without monetary limit will not considered.
  - c. The items of Product / Services mentioned under NSIC certificate should be the same of similar to the tendered items (Schedule of items of Tendered).
  - d. The monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work (s) Supply is / are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender availing EMD exemption.
  - e. If monetary limit is less than the value of work (s) / Supply is / are ‘In hand (Progress)’ awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded in the cover 1.



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MSEs shall submit the Performa attached in Annexure “MSME-A” duly attested by Notary Public.

10. If the entity participating in any of the tenders is a private or public limited company. Partnership firm or proprietary firm and any of the Directors / Partners / Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.

**Asst. Gen. Manager Engg (Engg-E),**  
AAI, KADAPA Airport.  
08562-220502 .



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**CHECK LIST**  
**(To be uploaded in Envelope ' I', II & III)**

**Name of work: ARMO of E & M Installation at Kadapa Airport for the year 2017-18**  
**SH: Job Contract for O & M of E & M Installation**

1	2	3	4
Ref. No.	Qualifying Criteria	Particulars	Enclosure check list
1	Name and address of the firm/contractor		
<b>PQ/Tech Bid (Envelope-I) - Shall contain scanned copy of following</b>			
a	Tender fee		
b	EMD		
c	Details of Registration with CPWD/MES/P&T/State PWD/PSU's: - Category as Limit: - Valid up to		Registration copy enclosed: YES/NO
d	Certificate from clients of having satisfactorily completed Three works of <b>Rs. 12,05,650/-</b> OR Two works of <b>Rs. 15,07,050/-</b> OR One work of <b>Rs. 24,11,300/-</b>	Details of the Three/Two/One work(s) as applicable to Client: Name of Work: Work Order/ Agreement No. & Date: Cost: Stipulated date of Completion as per contract agreement: Actual Date of Completion: Completion Cost: EOT granted (if any) up to ____ with/without levy of compensation.	Copy of certificates enclosed: YES/NO



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e	In single contract of any engineering works during last seven years ending 31.08.2017 in India.	Govt. Organization/ Private Clients. (Tick whichever is applicable. In case experience of private client, TDS certificate from clients to be enclosed)	TDS certificate enclosed: YES/NO
f	TURNOVER: Annualized average financial turnover equivalent to Indian Rupees <b>Rs.9,04,250/-</b> during last three financial years ending on 31.10.2017	Year INR (in Lakhs) 2014-15 2015-16 2016-17	Proof of turnover enclosed (Abridged balance sheet & Profit & Loss A/c) YES/NO
g	Permanent Account No.(PAN)		Copy enclosed: YES/NO
h	Unconditional acceptance letter		
i	Any other information/documents		
j	MSME/NSIC Declaration		Copy enclosed: YES/NO
h	Copy of Electrical license		Copy enclosed: YES/NO
i	GST Registration details		Copy enclosed: YES/NO
4	<b>Envelop-II shall contain</b>		
a	Financial bid through CPP portal		

Place:

Date:

Signature  
Authorized Signatory of the Contractor/Firm



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**DECLARATION**

I, (\_\_\_\_\_) hereby declare that the documents submitted/enclosed are true and correct. In case any document at any stage found fake/incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature

Authorized Signatory of the contractor/Firm