

भारतीय विमानपत्तन प्राधिकरण सुरक्षा विभाग

AIRPORTS AUTHORITY OF INDIA
DEPARTMENT OF SECURITY



BID DOCUMENT

NAME OF WORK: Contract for Hair Cutting Service (Barber) for CISF at DABH Airport, Indore for the period of 02 years.

Estimated Cost : Rs. 24,66,755/-(Including GST)

EMD : Rs. 49335.00/-

Contract Period : 02 (Two) Years

NOTICE INVITING e-BID (Through GeM Portal)

Item rate Bid are invited through the GeM portal by **Chief Security Officer, Airports Authority of India, Devi Ahilya Bai Holkar Airport, Indore, 452005(MP) (Bid Manager)** on behalf of Chairman, A.A.I. from eligible contractors/Agencies for the work of “**Contract for Hair Cutting Service (Barber) for CISF at DABH Airport, Indore for the period of 02 years**” at an estimated cost of **Rs. 24,66.755.00** (Twenty Four Lakhs Sixty Six Thousand Seven Hundred Fifty Five Rupees Only/-) **including GST**. Further extendable for 01 years on satisfactory performance.

Technical Qualification Criteria	
S N.	Documents to be uploaded by the bidder
1	PAN
2	GST Registration No.
3	Earnest Money Deposit (EMD) of Rs. 49,335/- (i) Scanned Copy of Earnest Money Deposit of Value Rs. 49,335/- of online payment in AAI account as mentioned in note below this table. OR Scanned copy of Relevant Certificate (MSMEs/Udyam) as per Govt. of India’s Guidelines issued from time to time relating to exemption of Earnest Money.
4	Audited Balance Sheet along with Profit & Loss Statement for F.Y:2022-23, F.Y: 2023-24, & F.Y:2024-25 amounting to 30% of estimated cost i.e. 7.4/- Lakhs.
5	Experience in executing similar works (Hiring of Barber /Support staff/ Manpower) meeting the following: (i) Three similar works amounting to 40% of estimated cost (i.e. 9.86/- Lakhs) or (ii) Two similar works amounting to 50% of estimated cost (i.e. 12.33/- Lakhs) or (iii) One similar work amounting to 80% of estimated cost (i.e. 19.73/- Lakhs) Experience shall mean any executed work order along with completion certificate during the period of last 07 Years. Work order from Private Organization shall be supported with TRACES clearing showing TDS for the specific work claimed as experience
6	Unconditional Acceptance letter on company’s letter head.
7	Undertaking regarding Debarment/Blacklisting
Financial Evaluation Criteria	
Sl. No.	
1	The overall lowest quoted offer shall be considered as successful for award of work.
2	In case of any tie in quoted rates, the firm having larger financial turnover (average of turnover for F.Y:2022-23, 2023-24 & F.Y:2024-25) shall be considered for award of work.

Bank Details for online EMD payment

S. No.	Particulars	Details
01	Beneficiary Name	AIRPORTS AUTHORITY OF INDIA
02	Name of The Bank	STATE BANK OF INDIA
03	Branch Name	INDORE AIRPORT
04	Address of the Beneficiary's Bank Branch	DEVI AHILIYA BAI HOLKAR AIRPORT INDORE MP-452005
05	STD code & Telephone No. of Branch	0731-2620734
06	Branch Code	AIRPORT INDORE (30526)
07	Bank Account No.	33986211619
08	Type of Account (SB/CC/CA)	CA
09	Bank Branch IFSC Code	SBIN0030526
10	Mobile Number of Beneficiary	9892925409
11	Email ID	finic.vaid@AAI.AERO
12	PAN	AAACA6412D
13	GSTIN	23AAACA6412D1ZG

Terms and Conditions

- I. Cutting the hairs of CISF Personnel will take place at CISF Barrack located at Airport Colony, Indore, M.P.-452005.
- II. Approx. 1112 hair cut per month are expected (Approx. 26688 Hair cuts in 02 years). The successful bidder will maintain record of the CISF personnel availing hair cut in prescribed format issued by this office. Payment will be made on the basis of No. of Hair Cuts and at approved rate.
- III. Each CISF personnel will be as per requirement entitled two hair cuts in a month. The hair cut will not include shaving or any other services.
- IV. The barber deployed shall use new chair, tools, scissors, combs and razor blades for the purpose and ensure full hygiene.
- V. The barber should restrain from using used razor blades on different persons after every cut.
- VI. The barber deployed shall also ensure cleaning of hair wastes, safe carriage and disposal of the same at a place away from the CISF Barrack Premises.
- VII. It is the responsibility of the barber to safely dispose the waste products without causing any pollution at the Barrack Complex or nearby area. Any complaints arising on account of the disposal of the waste products, the barber and the contractor shall be held accountable, and shall indemnify AAI and CISF from any legal repercussions on this account.

- VIII. Payment will be made on a monthly basis subject to satisfactory service and No. of hair cutting on quoted rate. Agency shall submit their bill with Photo copy of hair cutting register / record. After verification of hair cutting register pages by CASO/AC/ DC, CISF or their representative bill will be processed for payment. Payment shall be released to the labour contractor & not directly to the Barber.
- IX. The agency has to execute an agreement on non-judicial stamp paper worth Rs.500/-, within 15 days after receipt of the work order issued by AAI. The cost of stamp paper shall be borne by contractor.
- X. The Barber / agency shall open his temporary shop at CISF Barrack for atleast six hours a day 8AM to 12PM & 4PM to 6PM and six days a week and provide his services in this time to CISF personals who were come for hair cut.
- XI. Quoted rate shall be inclusive of all taxes duties, levies and cost of material, nothing will be paid extra.
- XII. If agency does not provide satisfactory work a fine of Rs.500/- for each complaint will be charged and if the repeated complaints received the whole contract will be cancelled.

XIII. NOVATION CLAUSE:

“Notwithstanding anything contained in this agreement, Parties agree that during the Concession Term, in the event the Authority opts to transfer its rights such as operation, maintenance, development etc. of the Airport to a third party under PPP model or in any manner as may be decided by AAI/ Government of India, then the Authority shall have the right to assign/ novate/ alter this Agreement, in favour of such third party, to which concessionaire hereby gives their consent unconditionally and Authority will not be bound to obtain any further consent of concessionaire. Such assignment/ novation/ alteration would release Authority of all liabilities and obligations arising under this agreement from and after the date of assignment/ novation/ alteration and the rights and obligations of Authority under this Agreement and other arrangements entered into in accordance with the provisions of this Agreement shall be vested in such third party. The parties, along with relevant third party shall execute necessary documentation or put in place necessary agreements for the aforesaid assignment/ novation/ alteration as and when need arise.”

(On company letter head)

Annexure -I

UNCONDITIONAL ACCEPTANCE LETTER

Date:

To,
Airport Director,
Airports Authority of India,
DABH Airport, Indore, MP 452005

Subject – Unconditional Acceptance Letter.

1. I/We hereby certify that I/We have inspected the site and read the entire terms and conditions of the ATC (Additional Terms and Condition)/GeM Bid document which shall form part of the contract agreement and I/We shall abide by the conditions/clauses contained therein.
2. I hereby unconditionally accept(s) the ATC (Additional Terms and Condition)/GeM Bid conditions of AAI's ATC (Additional Terms and Condition)/GeM Bid document in its entirety for the above work.
3. I/We hereby agree to abide by the terms and provisions of the said conditions of the contract and provisions contained in the GeM Bid.
4. I/We declare that I/We have not paid and will not pay any bribe to any Officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills. If any officer of AAI asks for bribe / gratification, I will immediately report it to the appropriate authority in AAI.
5. I/We agree that If at any stage, any information / documents submitted by us are found to be false, we shall be liable for debarment from tendering in AAI, apart from any other appropriate / Legal action.

Thanking you,

Yours faithfully,

(Signature of the Contractor/firm)
Stamp

(On company letter head)

UNDERTAKING REGARDING DEBARMENT/BLACKLISTING

(Scanned copy of the filled up & duly signed format below shall be uploaded)

I/We....., (Name and post of authorized signatory) on behalf of(Name of Firm) do here by solemnly affirm and declare as follows:

- (i) Our firm is not restrained /debarred/blacklisted by AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. and the debarment is not in force as on last date of submission of proposal.
- (ii) None of Proprietor/Partners/Board Members/Directors of M/s(Name of firm) has remained Proprietor/Partner/Board Member/Director in any firm which stands debarred/blacklisted by AAI or Central/State Govt. Depts/PSUs/World Bank/ADB etc. and the debarment is not in force as on last date of submission of proposal.
- (iii) Our firm understands that at any stage, if above statements are found to be false, our firm shall be liable for debarment from bidding in AAI, apart from any other appropriate contractual legal action including debarment /blacklisting, termination of the contract etc. as deemed fit.

[Signature and name of the authorized signatory of the firm with company stamp]

Date:

Place:

Draft Agreement with Successful Bidder

**AGREEMENT
(on Rs.500/- Non Judicial Stamp Paper)**

Name of work:

**BETWEEN
Airports Authority of India,
DABH Airport, Indore,
Madhya Pradesh- 452005
AND
(Name of the Contractor along with address)**

THIS AGREEMENT, entered into this (Date) day of (Month & Year) by and between (Name of Contractor), having its office at (Contractor’s Office Address) (hereinafter called the “Contractor”) and the Airports Authority of India having its office at Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi India (hereinafter called the “AAI”), the expressions “Contractor” and “AAI” shall mean their successors, legal representatives or assigns, for the work

..... **vide**

Bid No-

WITNESSETH

WHEREAS, AAI invited offers for the work of

.....

..... **vide Bid No-**

WHEREAS, the Contractor has offered for the work of

.....

..... **vide Bid No-**, in accordance with their Price Bid opened on (Date) and AAI has accepted its offer.

NOW, therefore, in consideration and mutual covenants contained herein, the Contractor and the AAI (hereinafter referred to as the “parties”) agree that the following document shall be part of this agreement: -

1. NIT Documents for the work of vide Bid No-
2. Bid corrigendum no. 1, 2....., if any.
3. Bid Documents submitted by the Contractor dated (Date) in fulfilling the contract requirements that includes the signed compliance.
4. Unconditional acceptance of AAI Tender conditions as given by the Contractor.
5. Queries raised by AAI during technical evaluation and technical clarification submitted by contractor in response thereof.

6. The price bid of the Contractor which was opened on (Date) and accepted by AAI.
7. Reference of LOI/Work order issued/acceptance of bidder.

For and on behalf of Contractor

For and on behalf of Chairman, AAI.

Signature

Signature

Name

Name

Designation

Designation

1. Witness: (Signature, Date, Name, Designation on behalf of AAI)

2. Witness: (Signature, Date, Name, Designation on behalf of Contractor)