

AIRPORTS AUTHORITY OF INDIA
Keshod Airport, Keshod - 362220
Engg- Electrical Wing

Name of the work: Annual Comprehensive Service and Maintenance contract of addressable/conventional Fire Alarm & Detection System (FADS) at C.A. Keshod for 02 years (2026-28).

The estimated bid value for this bid Rs. 10,01,112.00 (Including GST).

GENERAL NOTES

These terms & conditions of contract shall be read in conjunction with GeM General conditions of contract, if there are any provisions in the terms & conditions of contract which are at variance with the provisions of general conditions of contract, the provision in these additional terms & conditions shall take precedence.

The Engineer in charge or an officer nominated by AAI shall be authorized to give instructions to the personnel of the contractor at the premises of AAI on the matters relating to this work. Similarly, the authorized personnel of the contractor shall report on all matters concerning the above to the Engineer-In-charge or to the officer nominated by AAI.

Any condition(s) not included in the contract will be discussed mutually and settled.

The bidding process is online at GeM portal URL address <https://gem.gov.in>. Prospective bids may download and go through the bid document. Aspiring bidders may download and go through the bid document by login the GeM portal. The bidders will not be accepted in any other form.

Any amendment or corrigendum to the bidding document will be posted on GeM Portal only. As the bidding process is online on GeM portal, it is bidders' responsibility to check for any amendment / corrigendum on GeM Portal before submitting the bid online on GeM portal.

1. Qualifying requirements of Bidder/Contractors/Firms:

1. The following documents to be uploaded in GEM portal.

- i. Scanned copy of **Permanent Account Number (PAN)** and **GST Registration Number**.
- ii. Scanned copy of **Tender Acceptance** Letter on Bidder's letter head. (As per pro- forma given at **Annexure-I**)
- iii. Scanned copy of 'Undertaking' regarding **Blacklisting/ Debarment** on bidder's letter head. (As per pro-forma given at **Annexure –III**).
- iv. Scanned copy of **Annexure –IX** duly filled with the details of similar works completed during last seven years supported with completion certificate issued by client. (Pro- forma given in Annex-IX of Tender Document) on bidder's letter head.
- v. Scanned copy of **Annexure –X** duly filled with Financial Information. (Pro-forma given in page No Annex-10 of Tender Document) on bidder's letter head.
- vi. Copy of duly notarized on non-judicial stamp paper of Rs.100 regarding compliance of **minimum wages** (As per pro-forma given at **Annexure-IV**).
- vii. Duly filled PQ Performa. (As per pro-forma given **Annexure-XI**)
- viii. Undertaking for GST. (As per pro-forma given **Annexure-VI**)
- ix. EPF & ESI registration or undertaking that the concern will register with EPF&ESI on award of work. (As per pro-forma given **Annexure-VII**)
- x. The bidder should not be under liquidation, court receivership of similar proceedings, should not be bankrupt. Bidder has to upload undertaking to this effect with the bid.

2. EMD of **Rs. 30,033/- (Thirty thousand Thirty-Three only)** is to be paid through offline only in the form of Demand Draft Drawn in favour of Airports Authority of India payable at Keshod from a nationalized or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against EMD should reach by post/courier/given in person should reach to the Senior Manager (Engg-Electrical), Keshod Airport, Airports Authority of India, Keshod – 362220 within 3 (Three) days from the last date of submission of Bid, failing which the tender will not be considered for opening.

The refund of EMD to tenderers who fail to qualify in the eligibility / technical criteria. For all tenderers who qualify and their financial bids are opened, their EMD of all such tenderers, except L-1, shall be refunded.

EMD exemption for MSME as per Public Procurement Policy is applicable.

B. Qualifying requirements of bidders / tenderers containing the following: -

- i) **Experience Criteria:** The Bidder must have successfully executed / completed similar works at least one single order of 80 % of the Estimated Bid Value i.e ₹.8,00,890/- or 2 orders each of 50 % of the Estimated Bid Value i.e ₹.5,00,566/- or 3 orders each of 40 % of the Estimated Bid Value i.e ₹.4,00,445/- for similar service(s) in last seven years to any Central / State Govt. Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the AAI.
- ii) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to date of bid opening (Cover-I/ Technical bid)".
- iii) Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate along

with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against work and TDS amount for the work.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion, and satisfactory completion of work. Firm showing work experience certificate.

Similar nature works mean – Fire Alarm & Detection system etc.

- iv) **TURN OVER CRITERIA:** The minimum average annual financial turnover should be of. **03 Lakhs**, during the last three years, ending on 31st March of the previous financial year 2023-24. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant/ Cost Accountant having **UDIN** indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be considered for these criteria. The bidder should have a minimum net-worth of ₹. **1.5 Lakhs** issued by a certified chartered accountant with UDIN. The chartered accountant certified financial documents should contain UDIN, financial Document without UDIN will be summarly rejected.
- v) Bidders are advised to check applicable GST on their own before quoting. AAI will not take any responsibility in this regard. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower). All quoted rates are inclusive of all applicable taxes/GST/levies etc.

- vii). Supplier shall ensure that the invoice is raised in the name of the consignee with GSTIN of consignee Data sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. AAI can match and verify the data sheet with the product specifications offered. In case of any mismatch of technical parameters, the bid is liable for rejection.
- viii) AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
- ix). AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary or Permanent debarment / black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / False or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:
 - a) Forfeit the entire amount of EMD submitted by the firm.
 - b) The tenderer shall be liable for debarment for a period upto two years from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.
- i) Concessions to Indian Micro & Small Enterprises (MSEs) units to be given as per the provisions of Public Procurement Policy.
- ii) Bidder's offer is liable to be rejected if they don't upload any of the certificate / documents sought in the Bid document, Additional Terms and Condition and Corrigendum if any.

iii) In-case of any discrepancy between “Buyer Added Bid Specific ATC” and “GeM” conditions; Buyer Added Bid Specific ATC will prevail.

Note: 1. The price breakup details are requested in the protected Excel Sheet. Bidders are advised upload the duly filled excel sheet. In case any bidders failed to upload or modify the Excel sheet, those bids will not be considered for price bid evaluations and necessary action will be taken.

2. This price breakup details are the part of the agreement and shall not be part of L1 evaluation. Total amount quoted in the breakup sheet should match with the price quoted in the GeM price bid. If the quoted amount differs (Price Breakup) from quoted amount in GEM, then bidder shall be disqualified.

Digitally Signed

Senior Manager (Engg.-
Electrical),
Airports Authority of India
Keshod Airport.

SPECIAL CONDITION OF CONTRACT

These special conditions of contract shall be read in conjunction with GeM Guidelines If contract which are at variance with the provisions of GeM contract, the provision in these special conditions shall take precedence.

- 1. General Scope of Work:** - The scope of work covers Comprehensive annual maintenance contract of Fire Alarm and detection system and its associated works at AAI, Keshod Airport to carry out preventive maintenance of **addressable/conventional Fire Alarm & Detection System (FADS)** system including attending to complaints/breakdowns, whenever required for ensuring the trouble-free operation & serviceability of the FADS on all days including Sundays and holidays etc as required. Ensuring serviceability/satisfactory working condition of fire alarm & detection system Making minor additions & alterations as and when required. As per AAI maintenance schedules / OEM's recommendations. As per the instructions of AAI from time to time. To attend all break down call. Undertaking periodical safety checks All the required tools and manpower for PMI, attending breakdown/testing/ checking, servicing of the installed equipment has to be arranged by the agency. All the consumable materials will be provided by the agency as per requirement. Maintenance of Records / documents and submission of Reports. Co – ordination in carrying out the works with other agencies working at the airport. Carriage of materials issued by AAI from their stores to various work sites for carrying out various works. Ensuring all necessary electrical & fire safety procedures, precautions while carrying out the work. The repairing of components if required. Duty officer AAI will be at liberty to check the log book and other records at any time. Any other works assigned by AAI time to time by Engineer – In-Charge.

- 2 Period of Contract:** The contract shall be for a period of **24 months**. The contract period can be extended for further period of **06 months** on the same terms and conditions of the agreement. AAI reserves the right to terminate the contract fully or partially by giving 30 days' notice in writing to the contractor. If the opinion of the AAI In-charge, is observed that the contractor is not doing

the works satisfactorily as per the terms and conditions of contract, then the contract can be terminated with immediate effect without giving any reasons thereof.

- 3 Entry Pass:** The work site lies in restricted area, the contractor shall apply in writing in advance for issue of necessary entry passes of workmen engaged by him, the office/airport premises is an essential service covered under the maintenance of essential service Act and hence disruption of services rendered will be a statutory offence. The necessary police verification etc. as required for entry passes will be the responsibility of the contractor. All expenditure towards arranging security passes shall be borne by the Agency.
- 4 Security:** The contractor and his employees shall abide by security regulation framed by AAI/ BCAS or Police Authorities. Any worker of the contractor, whose presence is found undesirable in AAI premises, shall not be allowed to work. The Contractor shall be fully responsible for the satisfactorily working of his staff.

"If Contractor or his authorized representative or his employed workers are found violating any of security regulations, suitable action shall be taken by AAI as per prevailing rules".

All men and vehicles shall be permitted to enter the restricted / office area only on possession of the security passes. The contractor shall apply in writing in advance before commencement of work for issue of security passes and shall submit a list of personnel concerned with their addresses. The contractor shall ensure that his men are deployed only in those area where the security passes issued is valid for. Passes shall be deposited back with Engineer-In-Charge on demand and in any case immediately after completion of work. The contractor or his staff/workmen shall observe all the rules promulgated from time to time by the concerned authorities. Any person found violating the security rules laid down by the authority will be expelled from the area without assigning any reason whatsoever and contractor shall have no claim on this

account. The expenditure incurred on account of BCAS/Security shall be born by contractor.

- 5 Statutory & Regulator Clauses:** The contractor has to discharge all the obligations as provided under various statutory enactment including the EPF/ ESI/ Contract Labor (Regulation and abolition)/ Minimum Wages / Payment of Wages / Payment of Bonus /Payment of Gratuity / Workmen's compensation / Works Contract and other relevant Acts, Rules and Regulations in force and as amended from time to time in the State, as applicable. The engagement and employment of workers and payment of wages to them as per existing provisions of various labor laws and regulations is the sole responsibility of the contractor and any breach of such laws or regulations shall be deemed to be violation of this contract. AAI may ask the contractor to produce documents to verify that these provisions/laws are compiled by the contractor.

The contractor has to follow the local security/safety rules & regulations and such instructions on restricted hours of work as may be imposed on him by the department / local authorities, while working in security restricted zones and no claim whatsoever on account of this, will be entertained.

- 6** No accommodation shall be arranged by the AAI for the staff / workers of the contractor. It is the responsibility of contractor to make his own arrangements for the facilities.

7 Rates:

The prices quoted shall be inclusive of all taxes including GST

- 8** During the contract period if any new installations are added / replaced or modified the existing ones in these areas, which do not warrant any additional manpower, the maintenance services for these installations are also to be provided by the contractor without any extra cost.

- 9** It is the responsibility of the contractor to maintain and ensure 100% serviceability of the equipment's / installations under this contract, except for

the reasons beyond the control of the contractor. The decision of AAI Engineer in charge is final and binding on the contractor in respect of establishment & "the reason beyond the control of the contractor". If the failure to maintain the serviceability of installations attributed to the contractors / agency, penalty to be imposed on the contractor as deemed fit by the Engineer in Charge.

- 10** In case the agency is not able to attend/ rectify fault in the system within the stipulated time period, AAI reserves the rights to engage outside agency to check / inspect the faulty system. If the system is rectified by the outside agency or third party, the amount of checking, rectification along with suitable penalty towards delay in attending breakdown shall be recovered from the agency. Who otherwise is responsible for the up keeping of this equipment.
- 11** There shall be no liability on the part of the AAI to pay any compensation arising out of the labor dispute, accident etc. at site. The contractor will be fully responsible for safety, security and coordination of the workers deployed at AAI site. Nothing extra will be paid to the Agency on this account.
- 12** Contractor or his authorized representative shall visit the site **quarterly** and as and when called by the AAI Engineer in charge or his representative and will report about satisfactory working of all equipment.
- 13** Any material taken out for the purpose of repair/ rectification/ replacement from the building or work premises shall have necessary permission from the EIC and security personnel/ competent authority in the form of a Gate pass.
- 14** The timings of operation & maintenance/ upkeep work etc. shall be as decided by Engineer- in charge from time to time depending upon operational & technical requirement.
- 15** If agency is doing any maintenance work as per schedule then they have to take prior approval for the same from EIC and also have coordination with other entities/ wings (ATC/CNS/Airlines etc.) as required.

16 Handing/Taking over of the Equipment/ Machines after contract:

i) For CMC Contract

For items under Comprehensive Maintenance Contract (if any), the agency will check the installations thoroughly at the time of taking over and if any defect found will be intimated to AAI and same shall be rectified by the contractor and respective expenditure born by AAI. List of defects, If any, notified during contract period shall be rectified by the agency before the closure of the contract. If the agency failed to rectify the defects, notified to him (during contract period) the EIC shall rectify the defects at the contractor's risk & cost. The decision of EIC in this regard will be final & binding on the agency.

17 Safety & availability of Material: -

- a. All debris due to works shall be removed and site shall be cleared by the contractor as soon as the task is completed. Non-removal of debris from site will attract a penalty of Rs. 100/- per day from the running bill/final bill.
- b. If there is any requirement of material at site which is not covered in scope of work and also not available in AAI store, then contractor has to procure from market as per EIC permission and close the complaint as soon as possible. Contractor will provide the tax invoice/bill for the same and the payment for such material will be given along with 15% OH & CP in running/final bill as an extra item.

18 Guarantee: In case of supply of any material, the tender shall guarantee the equipment/material against all defects as per manufacturer. Any defects arising during the guarantee period shall be rectified by the Tenderer at his own expenses to the satisfaction of the E-I-C.

19 Make of Items: The contractor shall use/supply the material as per schedule of quantities or exact replacement of existing material suitable to site after taking permission from EIC/authorized representative in writing in case makes are not defined for particular material and the department reserves the right to accept or reject any other makes offered by the contractor.

The contractor has to supply the materials as and when required/ordered by the AAI In- charge or his representative during the currency of the contract.

20 Terms of payment: The Running payments for the work done shall be released

Quarterly (once in a three months) by AAI and deducting the applicable taxes. The **Security Deposit @ 10%** shall be deducted from the running bills, which shall be released after successful completion of Defects Liability Period **which shall be reckoned as three months.**

21 DEFECTS LIABILITY PERIOD:

Three (03) months on completion of the contract period (expiry of contract/termination of contract), the FADS and its accessories, shall be handed over to AAI in the same condition as taken over, it shall be duty of the contractor to repair the FADS (& its accessories) for any defects, observed during handing over and make them fully serviceable. The rectification/repairing of the FADS system or its accessories shall be carried out by the contractor within maximum of 90 days of receipt of such notice from AAI. AAI reserves the right to get the repair work executed at the risk and cost of contractor. The Contractor shall not be entitled for any extra payment whatsoever on account of above conditions of contract.

22 Bank Guarantee against Security Deposit:

The contractor is required to furnish Security Deposit (SD), within 15 days after the award of work. The SD shall be submitted in the form of cash/DD /irrevocable bank guarantee to the extent of 10 (Ten percent) of the entire contracts amounts as per Proforma at Annexure "IV" from Nationalized/Scheduled Bank (as per RBI schedule) having office in India. The bank Guarantee shall remain valid for a period of three months after expiry of the contract.

- a. Submission of valid BG for 10% of contract value towards SD. In case BG is not submitted, SD amount will be deducted from the running bills.
- b. Authenticity & Validity of the BG submitted by the successful bidder shall be endorsed by the Bank which has issued the BG and its Zonal office. Payment action shall be initiated only after the BG confirmation received from the Bank and also from Zonal office.
- c. Our BG verification procedure has been changed. AAI has made arrangement for verification of Bank Guarantees received by AAI from

Vendors through Structured Financial Messaging System (SFMS) of ICICI bank. The system will operate on pan India basis.

The BG should be as per the following details:

CORPORATE NAME : AIRPORTS AUTHORITY OF
INDIA BANK NAME : ICICI BANK
IFSC – CODE : ICIC0000007
BG ADVISING MESSAGE : IFN 760COV (BG ISSUE)
: IFN 767COV (BG AMENDMENT)
UNIQUE IDENTIFIER CODE : SPECIFIC CODE AAIRHQWR TO BE MENTIONED
IN FILED 7037 OF BG ADVISING MESSAGE CODE

23 The contractor shall be responsible for any damage caused to any equipment's /building of AAI due to the negligence of the staff. The same shall be made good by the contractor at his cost.

24 Dismantled materials: The dismantled materials shall be duly handed over to Engineer in charge or his authorized representative.

25 Equipment's For Night Working:

In case, it appears, at any stage that the work may not be completed within the stipulated period due to restricted working hours in the day in view of any reasons, the contractor shall execute the work during the night as and when required. Nothing extra shall be payable to contractor for working in night time.

26 Acceptance of abnormally low quoted bid (Capital & Revenue Expenditure Contract)

An Abnormally Low Bid is one in which the Bid price, in combination with other elements of the Bid, appears so low that it raises material concerns as to the capability of the Bidder to perform the contract at the offered price. Processing of such bid shall be as follows:

- i) The Bid Manager shall seek written clarifications from the lowest Bidder with approval of the tender accepting authority, including detailed price analyses of its Bid price in relation to scope, schedule, resource mobilization, allocation of risks and responsibilities, and any other requirements of the bids document.
- ii) An additional performance security in the form of an Irrevocable Insurance surety bond, demand draft, bank guarantee issued from Scheduled Commercial Bank (i.e. Indian or Foreign Banks Included in the second schedule of Reserve Bank of India Act 1934 excluding CO-Operative/Regional Rural Banks) shall be obtained from the Successful bidder, if the bid price offered by the selected bidder is lower than 10% of the estimated cost put to tender.

The additional performance security shall be calculated as below-

- (a) Where the bid price is below 10% but not below 20% of the project cost put to bid, the additional performance security percentage shall be incremented by 0.25% for every percentage of bid price below 10% of the project cost put to bid starting at 11% with the additional bid performance security being 0.25% and this additional performance security percentage shall be applied on the bid price,
- (b) Where the bid price is below 20% but not below 25% of the project cost put to bid, the additional performance security percentage shall be incremented by 0.50% for every percentage of bid price below 20% of the project cost put to bid starting at 21% with the additional bid performance security being 0.50% and this additional performance security percentage shall be applied on the bid price,
- (c) Where the bid price is below 25% but not below 30% of the project cost put to bid, the additional performance security percentage shall be incremented by 0.75% for every percentage of bid price below 25% of the project cost put to

bid starting at 26% with the additional bid performance security being 0.75% and this additional performance security percentage shall be applied on the bid price,

(d) Where the bid price is below 30%, the additional performance security percentage shall be incremented by 1% for every percentage of bid price below 30% of the project cost put to bid starting at 31% with the additional bid performance security being 1% and this additional performance security percentage shall be applied on the bid price,

(e) The additional performance security percentage shall be rounded off to the next lower percentage based on whether the decimal point of the percentage of bid price is below 0.5% or next higher percentage based on whether the decimal point of the percentage of bid price is below 0.5% or more.

PARTICULAR SPECIFICATIONS

1.

1.1(CAMC of fire alarm & detection system)

Following works are included in the scope of work, for which nothing extra shall be paid: Comprehensive maintenance of fire alarm & detection control panels, battery back system, all type of smoke detectors, heat detectors, response indicators, manual call points, hooters etc, including associated wiring work up to main fire control panel installed at various locations of Keshod airport including NDB as detailed in inventory list.

The work includes the periodical checking/testing, servicing, maintaining records, attending break down calls, repairing, supply & replacement of all defective components of fire alarm control panel like power supply card, loop card, batteries, battery charger, wiring, any other software / hardware etc. if required as per AAI & OEM recommendation.

The agency is required to attend/resolve all the software & hardware related defects.

The agency is required to test the serviceability of all the zones of all fire control panels by simulating the fire situation i.e. by means of smoke etc. once in a month in the presence of AAI representative. Few detectors/MCP are to be selected randomly for testing. Joint inspection report as per AAI standard format shall be prepared and submitted.

- 1.1 Contractor shall depute skilled and qualified workmen sufficient enough to maintain FADS system in working condition including periodical observations, repair and maintenance.
- 1.2 All the materials / components / cleaning material etc what so ever required is included in the scope of work and shall be arranged by the contractor.
- 1.3 Transport of men and materials from various installations at Airport to the workshop or replacing these units back in these installations including loading and unloading is included in the scope of work. No vehicle shall be arranged by AAI for this purpose.

- 1.4 Before the unit / any component is taken form the premises of AAI the contractor shall sign the gate pass indicating the descriptions of the component / unit with the serial number.
- 1.5 Service personnel, Tools & Plants, Transportation shall be arranged by contractor.
- 1.6 During the contract period, the firm's technician will carry out preventive maintenance of the system on quarterly basis. He shall also attend to any breakdown complaint as and when required.
- 1.7 In case of major breakdown, additional technical personnel or the service engineer of the firm may be deputed to the site, if necessary, to assist the resident technicians in rectifying the fault in the shortest possible time i.e., the breakdown time shall be kept as minimum as possible.
- 1.8 The CAMC charges are inclusive of the cost of all spares / components used for repair.
- 1.9 Analyzing, identifying and rectifying all faults in the system are covered in the scope of this contract.

2 PENALTY

- 2.1 No total Breakdown is acceptable: - In case of total Breakdown, suitable recovery shall be made based on losses incurred to AAI. The decision of Engineer-In-Charge will be final and binding on contractor.
- 2.2 The contractor shall carry out preventive maintenance, operation & maintenance/ upkeep as per schedule and ensure the serviceability of system as per specifications and as directed by Engineer-In-Charge, failing which he shall be liable for penalty as specified below.
- 2.3 Non Performance of Periodical Preventive operation & maintenance/ upkeep/ breakdown works: -
The contractor is required to carry out the work as per the schedule /specifications issued by AAI and as per the instruction of Engineer-In-charge or his authorized representatives from time to time, failing which he shall be liable for a penalty of Rs. 5000/- per Monthly, 10000/-per quarterly and 15000/- per Half yearly maintenance.
- 2.4 However, Engineer-In-Charge has full powers to reduce/ exempt the penal amount based on contractor response etc.

- 2.5 Contractor shall make the work site clean and tidy after completing the work and no waste material or dust shall be left in the work site.

Contractor shall take over all the units under this contract within 15 days/ as per the work order, on as is where is condition” on award of the work. If any unit is not in working condition the same shall be intimated in writing to the Engineer-In-Charge with details of defects and location etc. and get it acknowledged. Engineer-In-Charge shall make arrangements to get the units repaired and during this period these units shall be excluded from the contract. As per the directions of the Engineer-In-Charge the defective units, shall be repaired at extra cost. At the end of completion of contract all the units shall be handed over to AAI in good working condition.

Contractor shall follow all labor laws applicable / enforced from time to time. Any violation of not following the labor laws shall be the responsibility of the successful tenderer.

- 2.6 Contractor has to obtain necessary entry pass from the AAI for their workmen to work in the operational areas of airport. It is the responsibility of the successful tenderer to fulfill all the formalities viz. police verification etc. and bear the cost for photograph etc. for obtaining entry pass for their workmen.
- 2.7 Contractor shall be responsible for any damage caused due to his negligence and he will have to make good the loss and damages at his risk and cost.
- 2.8 AAI reserves the right to cancel the contractor at any time by giving one-month notice if the performance of the agency not satisfactory of Engineer-In-Charge and also to take action under the clauses of contract.
- 2.9 The contractor should keep required extra man power if required for reducing the down Time of FADS.
- 2.10 AAI reserves the right to foreclose the contract due to administrative reasons by giving one-month notice to the contractor and the contractor shall have no claim to any payment whatsoever, on account of any profit or any advantage which he might have derived from the execution of the works in full but which he did not derive due to the foreclosure.

- 2.11 The tender shall quote their rates as per the schedule of quantities enclosed here with. The awarded rates shall be firm throughout the period of contract.
- 3 **Safety measure & responsibilities:** It shall be the responsibility of the contractor, all the necessary safety measures and precautions are invariably ensured while performance of the contract work and AAI shall not be responsible for any injuries / accidents suffered by contract labour. Firm will coordinate to AFS for fire drill if required
- 4 Normally repairing works will be carried out at site, in case equipment needs to be taking to the workshop for repair, all transportation charges will be borne by Firm.
- 5 **Induction Training & Periodical Refresher Training to Workmen:** The contractor shall ensure that training has been imparted to the workmen before deploying them on duty. As per requirement periodical refresher training shall also be arranged for the staff engaged by him. AAI engineers shall extend their help and support for making the workers familiar with installations. However, the contractor shall be fully responsible for arranging any external trainer if required. Nothing extra shall be paid in this regard.
- 6 **Technical Representative:** Agency is required to declare his technical representative and depute at the site whenever required for coordination / supervision of the work. Nothing extra shall be paid against the deployment of said technical representative. All coordination (with various agencies, pass section etc.), receiving instructions from E-I-C/representative of E-I-C and effective monitoring of the work shall be done by technical representative. The Technical representative shall be fully responsible for effective implementation PMI schedule / timely attending breakdown with proper co-ordination with concerned agencies, timely submission of documents to the EIC, timely issuance of passes etc.

SCHEDULE OF MAINTENANCE & CHECKS FOR FADS

Sr. No.	Description
	Monthly
1 2 3 4	Check condition of battery & battery charger. Test the Panel through test button for proper functioning. Cleaning & Checking of detectors for proper functioning .
	Quarterly
1 2 3 4	Physical checking of terminations of incoming & outgoing wires / cables. Check correct rating & type of fuses. Check the condition / continuity of body earthing. Check operation of manual call push button, hooter, etc Checking of battery (which includes measurement of voltage with total discharge followed by fully recharging) and main control panel and log to be entered in a register; this work to be carried out in every 180 days

Note:-	
1	These activities and periodicity are minimum
2	Any missing activities can be incorporated and implemented
3	The periodicity of maintenance depends on the number of hours the number of Hours of airport operation, life of the equipment and the climatic conditions. Hence, based on these the periodicity could be further improved, if found necessary.
4	On checking the individual parameters deficiency found shall be rectified immediately in a time bound manner.

Details of Fire Alarm & Detection System at Keshod Airport

1. 1-Loop Addressable Fire Alarm Panel at Terminal Building including ATC (Tower)
(Make: - Fire Lite by Honeywell)
Total Multi Smoke Detector -115
Manual Call point -07
Short Circuits Fault Isolator -06
Fire Alarm Panel -01
Response Indicator – 16
Hooter -07
Auto Dialar-01

2. 1-Loop Addressable Fire Alarm Panel at NDB
(Make: - Apollo)
Total Multi Smoke Detector -16
Call point -03
Hooter -03
Auto Dialar-01

3. 2-Zone Conventional Fire Alarm Panel at old NDB
(Make: - Ravel)
Total Smoke Detector -2
Hooter -01
Auto Dialar-01

SCHEDULE OF QUANTITY

Name of work: - Annual Comprehensive Service and Maintenance contract of addressable/conventional Fire Alarm & Detection System (FADS) at C.A. Keshod for 02 years (2026-28).

SL	Description of item	Qty.	Rate	Amount
1	Annual comprehensive service and maintenance contract of fire alarm and annunciation system installed at Terminal Building, ATC tower, NDB, Ancillary building and offices etc. inclusive of all comprehensive maintenance and checks as per OEM's recommendations including attending to faults / breakdowns and taking rectification actions, ensuring serviceability / satisfactory working condition of the system and associate maintenance work as per the detailed specifications, terms and condition and scope of work covered under this contract, job includes replacement of faulty parts etc. complete all as reqd. & as specified.	24 Months		

TENDER ACCEPTANCE LETTER

(To be given on Contractor's letter head)

To
The Senior Manager (Engg.
Elect.), Airports Authority of
India,
Keshod - 362220.

Sub: Acceptance of Terms & Conditions of Tender.

Name of work : Annual Comprehensive Service and Maintenance contract of addressable/conventional Fire Alarm & Detection System (FADS) at C.A. Keshod for 02 years (2026-28).

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender / work' from GeM Portal web site(s) namely: <https://gem.gov.in/> as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / We have inspected the site and read the entire terms and conditions of the tender documents, corrigendum(s) and reply to query if any made available to me / us which shall form part of the contract agreement and I / We shall abide hereby by the terms / conditions / clauses contained therein.
3. I / We hereby unconditionally accept the tender conditions of AAI's tender documents in its totality / entirely for above mentioned work.
4. I / We declare that I / We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe /

gratification. I will immediately report it to the Appropriate Authority of AAI'.

5. I / We hereby submitted that I / We paid / submitted that required earnest money as per bid conditions.
6. I / We certify that all information / documents furnished by our firm is true & correct and I the event at any stage, the information / documents is found to be incorrect / untrue or found violated, then we shall be liable for debarment from tendering in AAI without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Signature of the Bidder, with Official Seal

ANNEXURE-II

Request letter: Transmission of bank guarantee cover message to be submitted by Applicant to BG issuing bank

Date: _____

The Manager,

(Bank),

(Branch)

Sub: Inclusion of unique identifier code of AAI while transmitting BG cover messages where beneficiary bank is **ICICI Bank (IFSC- ICIC0000007)**.

Dear Sir/Ma'am,

I/We, _____, request you to include unique identifier ____ in field **7037 of the SFMS** cover messages **IFN 760COV (for BG issuance)** and **IFN 767COV (for BG amendment)** while transmitting the same to the beneficiary bank (**ICICI Bank-IFSC- ICIC0000007**).

Thanking You,

Your faithfully,

(Vendor/Customer/Concessionaire)

ANNEXURE –III

UNDERTAKING REGARDING DEBARMENT / BLACKLISTING / RESTRAINMENT

(Undertaking is to be given on company's letter head)

Name of work: Annual Comprehensive Service and Maintenance contract of addressable/conventional Fire Alarm & Detection System (FADS) at C.A. Keshod for 02 years (2026-28).

I/We(name and post of authorized signatory) on behalf of(name of firm) do here by solemnly affirm and declare as follows:

- (i) Our firm is not restrained/ debarred/ blacklisted by Airports Authority of India (AAI)/ Ministry of Civil Aviation (MoCA)/ Dept. of Expenditure (DoE), Ministry of Finance and the debarment/ blacklisting/ restraintment is not in force as on last date of opening of tender (Envelope-I, normally called as technical bid).

- (ii) None of Proprietor /Partners /Board Members /Directors of M/s..... (Name of firm) has remained Proprietor /Partner /Board Member /Director in any firm which stands debarred /blacklisted/restrained by AAI/ MoCA/ DoE and the debarment/ blacklisting/ restraintment is not in force as on last date of opening of tender (Envelope-I, normally called as technical bid).

- (iii)Our firm understands that if our firm either debarred before the date of opening of tender (first bid, normally called as technical bid, in case of two packet/two stage bidding) or debarred before the date of contract by AAI/ MoCA/ DoE (Debarment applicable for all Ministries/ Departments), our bid is liable to be rejected at that stage.

(iv)Our firm understands that at any stage, if above statements are found to be false, our firm shall be liable for debarment from bidding in AAI, apart from any other appropriate contractual legal action including debarment/ blacklisting/ restraintment, termination of the contract etc. as deemed fit.

Date:

[Signature and name of
the authorized signatory of
the firm]

Place:

ANNEXURE –IV

Undertaking regarding Minimum Wages

(To be executed in Rs. 100/- Non Judicial Stamp Paper Duly Notarized)

I ... age years s/o Sh.
proprietor / Managing Partner / Managing Director of M/s (Name of Agency)
..... (Address of the company) do hereby
solemnly affirm and state as follows:

I am competent to swear this affidavit on behalf of.....

..... (Name of Agency) and hereby
confirm that I am fully complying with the legal obligations with regard to
payment of minimum wages as per the Minimum Wages Act - 1948 and
deduction of Provident Fund Authorities as per EPF & MP Act - 1952 and
Contract Labour (Regulations & Abolition) Act – 1970 with upto date
amendments from the worker engaged and timely deposit to concerned
authorities.

Deponent

ANNEXURE - VI

To
The Senior Manager (Engg -
Elect.), Airports Authority of
India,
Keshod - 362220.

Name of work: Annual Comprehensive Service and Maintenance contract of addressable/conventional Fire Alarm & Detection System (FADS) at C.A. Keshod for 02 years (2026-28).

UNDERTAKING FOR GST– Reg.

Sir(S),

I / we do hereby undertake / declare that we are registered under GST and comply with all provisions of GST Act. Our GST details are furnished as below

1.	GST Registration No.	:	
2.	PAN No	:	
3.	Legal Name	:	
4.	Trade Name	:	

Further, I / we do hereby undertake / declare that

1. I/We are registered under GST and compliance of GST provisions.
2. In case of noncompliance of GST provisions and blockage of any input credit, I/We shall be responsible to indemnify AAI.
3. That all input credits have been passed on to AAI by us/we.

PLACE:

DATE:

**SIGNATURE OF THE
TENDERER WITH
COMPANY SEAL**

Undertaking for EPF/ESI Registration

(To be submitted by bidders on their letter head)

Name of Work : Annual Comprehensive Service and Maintenance contract of addressable/conventional Fire Alarm & Detection System (FADS) at C.A. Keshod for 02 years (2026-28).

I, (_____), age__ years S/o _____ proprietor /
Managing Partner/ Managing Director of M/s _____having
address

_____ do hereby solemnly affirm and
state as follows:-

I hereby undertake that I shall produce EPF/ESI registration after award of work and I shall continue these registration numbers till the actual completion of contract. Failing which suitable action may be taken against our firm as deemed fit by AAI.

Date:

(Signature of the Contractor)

With rubber-stamp.

FORM FOR CERTIFICATE OF NET WORTH FROM CHARTERED ACCOUNTANT

This is to certify that as per audited balance sheet and profit & loss account during the financial year the Net Worth of M/s (Name & registered address of Individual / Firm / Company), as on..... (the date of certificate) is Rs. after considering all liabilities. It is further certified that Net Worth of the company has not eroded by more than 30% in last three years ending on 31st March 2023 (the relevant year*).

Unique Document Identification Number (UDIN)

Signature of Chartered Accountant _____

Name of Chartered Accountant _____

Membership of

ICAI Date and

Seal

Signature(s) of the Bidder(s)

***The relevant year shall be the financial year ending 31st March preceding the calendar year of bid submission or 31st March of the financial year preceding the previous financial year, if the balance sheet of the previous financial year has not been audited.**

DETAILS OF SIMILAR WORKS SUCCESSFULLY COMPLETED OR SUBSTANTIALLY COMPLETED DURING THE LAST SEVEN YEARS ENDING ON 31.12.2025

Sl. No.	Details of Work	Work-1	Work-2	Work-3
i	Name of work / project and location			
ii	Name and address of client			
iii	Awarded cost of work (in Rs. Lakhs)			
iv	Date of commencement as per contract			
v	Stipulated date of completion			
vi	Actual date of completion			
vii	Completion Cost/Actual Work Done			
viii	Whether the work was done on back to back basis Yes / No			

**SIGNATURE (S) OF BIDDER (S)
(WITH STAMP)**

Note: The contractor should give list of only of eligible category works of requisite amount with supporting documents issued from client.

FINANCIAL INFORMATION

Name of Firm/contractor-

1. Financial Analysis - Details to be furnished turnover on works with profit and loss as per figure in Balance sheet account for the last three years duly certified by the Chartered Accountant as submitted by the applicant to the Income - Tax Department.

Fig in lakhs Rs.

Sl. No.	Particulars	Financial Year (Last three years)		
		FY 2022-23	FY 2023-24	FY 2024-25
1.	Turn-over on works			
2.	Profit/loss after Taxes (Standalone)			

2. Financial arrangements for carrying out the proposed work.

Unique Document Identification Number (UDIN)

Signature of Chartered Accountant with seal.

SIGNATURE (S) OF BIDDER (S)

Note- The bidder should give information strictly in above format.

**PQ PROFORMA
(TO BE UPLOADED BY THE BIDDER IN ENVELOPE-I)**

Name of work: Annual Comprehensive Service and Maintenance contract of addressable/conventional Fire Alarm & Detection System (FADS) at C.A. Keshod for 02 years (2026-28).

Sr. No.	Qualifying Criteria / Parameters / Supporting Documents	Attachments / Enclosures / Check List (To be uploaded / Enclosed)	
A	Name & Registered Office Address of the Applicant		
B	Details of Authorized Contact Person / Signatory of the Agency	Name & Designation:	
		Address:	
		Phone No:	
		Mobile No:	
		E-mail ID:	
		Fax No:	
C	Envelope- I (EMD, Technical Bid and Pre-Qualification) shall contain scanned copies of:		
1	Earnest Money Rs. 20,022.00 to be submitted online on GeM Portal.	Reference No:	Copy submitted YES/NO

2	Tender Acceptance Letter	As per format given in tender documents at Annexure-I	Copy Uploaded. YES/NO
3	Copy of Permanent Account Number (PAN)		Copy Uploaded. Yes / No.
4	Undertaking i.r.o. Debarment / Black listing	As per format given in tender documents at Annexure-III	Copy Uploaded. Yes / No.
5.	Copy of Annexure –IX duly filled with the details of similar works completed during last seven years		Copy Uploaded. Yes / No.
6	Copy of Annexure –X duly filled with Financial Information		Copy Uploaded. Yes / No.
7	Duly Notarized Affidavit i.r.o. Compliance of Minimum Wages	As per format given in tender documents at Annexure-IV	Copy Uploaded. Yes / No
8	Copy of valid GST Registration		Copy Uploaded. Yes / No

11	E.P.F. Registration Details	EPF Regn No: Or Undertaking as per Annex-VII	Copy of Registration Uploaded Yes / No
12	E.S.I. Registration Details	ESI Regn No: Or Undertaking as per Annex-VII	Copy of Registration Uploaded Yes / No
13	GST Undertaking	As per format given in tender documents at Annexure-VI	Copy Uploaded. Yes / No
14	Minimum net worth Certificate	As per format given in tender documents at Annexure-VIII	Copy Uploaded. Yes / No
D	Envelope-II (Price Bid) shall contain digitally signed Schedule of Price Bid in the form of BOQ.xls.		
15	Financial/Price Bid - BOQ.xls Uploaded through CPP Portal		Uploaded on Portal: Yes/No.
16	Details of any other information		

Declaration

I/We, (_____) hereby declare that the documents submitted/enclosed for the tender are true to the best of my/our knowledge and belief. I/We further undertake that, in case, any of the documents submitted by me/us, is found to be forged/false at any stage, I/We may be debarred from AAI for taking participation in all future AAI works, my/our EMD may be forfeited & any other suitable action may be taken against me/us as deemed fit by AAI.

Date:
Place:
Contractor)

SIGNATURE WITH STAMP
(Authorized signatory of the Firm /

BANK ACCOUNT DETAILS OF CONTRACTOR

(To be filled by the Contractor)

NAME OF THE SUPPLIER / VENDOR :

PAN NO :

NAME OF THE BANK :

NAME OF THE BRANCH :

COMPLETE ADDRESS OF BANK :

A/C OF BENEFICIARY :

TYPE OF ACCOUNT : SAVING / CURRENT / O.D. ACCOUNT

CORE BANKING ACCOUNT NO. IN FULL :

IFSC CODE OF THE BANK :

SERVICE TAX REGISTRATON NO :

Performa for declaration by Bidder for compliance of order on Restriction under Rule 144(xi) of the General Financial Rules (GFRs)-2017

(Scanned copy to be submitted by Bidder in Cover-I on letter head of Company/Firm)

Name of Work: Annual Comprehensive Service and Maintenance contract of addressable/conventional Fire Alarm & Detection System (FADS) at C.A. Keshod for 02 years (2026-28).

I, the undersigned, _____ (full names), do hereby declare, in my capacity as _____ of M/s **(Name of company/Firm)** that:

1) I am competent to swear this undertaking on behalf of M/s (Name of company/Firm)

2) I have read the Order(s) on the subject of Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 regarding restrictions on procurement from a bidder of a country which shares a land border with India and comply to all the provisions of the Order(s).

3) I certify that M/s (Name of company/Firm) is not from such a country / is from such a country, has been registered with the Competent Authority (strike out whichever is not applicable). I hereby certify that this BIDDER fulfills all requirements in this regard and is eligible to be considered [Where applicable, evidence of valid registration with the Competent Authority is attached].

4) I understand that the submission of incorrect data and / or if certificate/ declaration given by M/s_____ **(Name of company/Firm)**____ is found to be false, this would be a ground for immediate termination and further legal action in accordance with law as per Clause 12 of the Public Procurement Order on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017.

Signature and name of the authorized signatory of the firm
with Rubber Stamp

Date:

Place: