

AAI/Kolkata/CNS/Up-Keep & Maintenance/2020-21

TENDER FEE: Rs. 1680/- [Including GST]

**AIRPORTS AUTHORITY OF INDIA
NSCBI AIRPORT
KOLKATA-700052**



Draft E-TENDER DOCUMENT

TENDER Ref No: AAI/Kolkata/CNS/Up-Keep & Maintenance/2020-21

Tender ID: 2020_AAI_39681_1

TITLE : "Job Contract for Up-Keep & Maintenance of CNS/ATM Facilities at NSCBI Airport, Kolkata, Kolkata-52 (2020-21)"

Contract Period: One year from date of award of work and may be extended for another one year subject to requirement and satisfied performance of the Contractor.

Prepared by:

Recommended by:

Approved by

AM (CNS-ER)

Dy. General Manager (CNS-ER)

General Manager (CNS)

TABLE OF CONTENT

S. No.	Section	PARTICULARS	PAGE
1	Section-I	Notice Inviting Tender	3-5
2	Section-II	Instruction to Bidders	6-15
3	Section-III	General Terms and Conditions of the contract	16-21
4	Section -IV	Special Conditions of contract	22-25
5	Annexure-I	Acceptance Letter, (In PQQ, Cover 2)	26
6	Annexure-II	Power of Attorney (POA), (In PQQ, Cover 2)	27
7	Annexure-III	Performance Bank Guarantee for SD	28-29
8	Annexure-IVA	General information of Bidder, (In PQQ, Cover 2)	30
12	Annexure-IVB	Bank and Account details, (In PQQ, Cover 2)	31
13	Annexure-V	Agreement copy	32-33
14	Annexure-VI	Undertaking, (In PQQ, Cover 2)	34
15	Annexure-VII	Performa for Checklist, (In PQQ, Cover 2) (In Technical Bid, Cover -3)	35-37
16	Annexure-VIII	Pre contract Integrity Pact , (In Stage-I, Cover 1)	38-43
17	Annexure-IX	Compliance statement	44
18	Annexure X	Bill of Quantity	45

Name of the Work: “Job Contract for Up-Keep & Maintenance of CNS/ATM Facilities at NSCBI Airport, Kolkata, Kolkata-52 (2020-21)”

Important Dates:

Sl. No	Schedule of Important Activities	Date & Time
01	Start Date of download/ Sale of Tender	07.01.2020, From 12:00
02	End Date of Download/Sale of Tender	17.01.2020, at 18:00
03	Start Date for clarification	08.01.2020, From 14:00
04	End Date of Clarification	16.01.2020, at 16:00
05	Last Date of submission of Bid	21.01.2020, at 17:00
06	Last Date & Time to submit (Physically) DD against EMD and Tender Fee	22.01.2020, at 14:00
07	Bid Opening Date	22.01.2020, at 16:00
08	Date of Opening of PQQ/Technical Bids	To be intimated later on
09	Date of Opening of Financial Bids	To be intimated later on

a) Estimated Cost for the work: Rs. 69,55,697.00 (Excluding GST, PF,ESI and Bonus)

b) Earnest Money Deposit (EMD): Rs.1,39,114.00

SECTION- 1
NOTICE INVITING TENDER

1. Airports Authority of India invites sealed tenders from the OEM, Authorized Service Providers /Channel partner of the respective OEM for the work of “**Job Contract for Up-Keep & Maintenance of CNS/ATM Facilities at NSCBI Airport, Kolkata, Kolkata-52 (2020-21)**” to the tender document with detailed Technical Specifications & Quantity given in Annexure-IX. Tender Specific Authorization from OEM of products offered in the bids shall be submitted by the bidders.
2. **Estimated cost of the purchase / work & the EMD are as given below.**

S. no.	Name of the Work	Estimated Cost in INR	EMD in INR (2% of total estimated cost)	Tender Submission Date	Cost of tender fee in INR (Inclusive of GST @ 12%)
1.	“Job Contract for Up-Keep & Maintenance of CNS/ATM Facilities at NSCBI Airport, Kolkata, Kolkata-52 (2020-21)”	Rs. 69,55,697.00 (Excluding GST, PF,ESI and Bonus)	Rs. 1,39,114/-	22.01.2020	Rs. 1680/- (Rs. 1500.00 + Rs. 180.00)

3. This tender is invited through the electronic tendering process and can be downloaded from the **Central Public Procurement Portal (CPPP)** <http://etenders.gov.in>. A copy of the tender is also available on AAI website www.aai.aero. Please note that the submission of the tender is only through the **Central Public Procurement Portal** <http://etenders.gov.in>. **The tenders will not be accepted in any other form.** Further it may be noted that tenders which are duly submitted on e-tender portal (CPPP) shall only be final and tenders just saved without submission will not be available to the evaluation purpose. Bidders are requested to go through FAQ and help files available in the portal (CPPP). In case of any difficulty, bidders may contact the help desk numbers and emails ID provided in the CPP Portal.
4. **a) Tender fee (Rs. 1680.00) will be required to be paid offline by Demand Draft drawn in favour of Airports Authority of India, payable at Kolkata on or before last date of submission of bid and shall be submitted to O/o GM (CNS-ER), AAI, Kolkata.**

b) EMD (1,39,114.00) will be required to be paid offline by Demand Draft drawn in favour of Airports Authority of India, payable at Kolkata on or before last date of submission of bid and

shall be submitted to O/o GM (CNS-ER), AAI, Kolkata.

O/o General Manager (CNS-ER)
Airports Authority of India
New Operational Building
NSCBI Airport, Kolkata-700052

Note: In no scenario the vendors are required to submit/contact any AAI employee for physical submission of any documents before opening of the Bids (except for submission of tender cost/EMD). NSIC and MSME registered bidders shall upload copy of valid NSIC/MSME registration certificate for the purpose of verifying their claim for exemption of Tender Cost/ Fee and EMD.

5. Last date for the on line submission of e-bid is as per Scheduled Date mentioned in schedule of important activities. Following sealed e envelopes shall be through online submission at e-portal by the bidder.
 - **Stage - I (Cover 1)- Tender Fee , EMD (Scanned Copy of DDs) and Integrity Pact (Annexure- VIII) for on line e-Tendering.**
 - **Stage – II (Cover 2) - The Eligibility (PQQ) e-Bid through e-portal.**
 - **Stage – III (Cover 3)- The Technical e-Bid through e-portal.**
 - **Stage – IV (Cover 4)- The Financial e-Bid through e-portal.**

6. Clarification needed if any may be sent through CPP e-tendering portal only.

CPPP under GePNIC, Help Desk Services :

1. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002
 - a. Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority. Tel: 0120-4200462, 0120-4001002. Mobile: +91 8826246593 E-Mail: support-eproc@nic.in
2. For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance. E-Mail: cppp-doe@nic.in
3. For any Issues / Clarifications relating to the publishing and submission of AAI tender(s) a. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal(CPPP). b. Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.

4. The above mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of AAI.

5. In case of any issues faced, the escalation matrix is as mentioned below:

Sl. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings
1.	Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs (MON_SAT)
2.	Jr.Exe.(IT)	After 4 Hours of Issue	sanjeevkumar@aai.aero	011-24632950, Ext-3505	0930-1800 Hrs (Mon-FRI)
3.	AGM (IT)	After 12 Hours	snita@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs (MON-FRI)
4.	Jt. General Manager(IT)	After 24 Hours	ykkaushik@aai.aero	011-24651507	0930-1800 Hrs (MON-FRI)
5.	General Manager (IT)	After 03 Days	gmitqh@aai.aero	011-24657900	0930-1800 Hrs (MON-FRI)

General Manager (CNS)