

AIRPORTS AUTHORITY OF INDIA
BIJU PATTANAİK INTERNATIONAL AIRPORT
BHUBANESWAR - 751020.



Technical Department

NOTICE INVITING QUOTATION

NAME OF WORK: RENEWAL OF COMPREHENSIVE INSURANCE POLICIES OF VARIOUS VEHICLES EQUIPMENTS OF AIRPORTS AUTHORITY OF INDIA, BIJU PATTANAİK INTERNATIONAL AIRPORT, BHUBANESWAR - 751020.

NOTICE INVITING QUOTATION

Name of work:- Renewal of Comprehensive Insurance policies of various vehicles / Equipments belonging to Airports Authority of India, Biju Pattanaik International Airport, Bhubaneswar-751020.

1. Item rate sealed competitive Quotations in the prescribed form are invited by Asst. General Manager (Tech), Airports Authority of India, (A.A.I), Biju Pattanaik International Airport, Bhubaneswar on behalf of Chairman, A.A.I. for Renewal of Insurance Policies (Comprehensive Insurance Package policies) of various A.A.I. vehicles & equipments at A.A.I Biju Pattanaik International Airport, Bhubaneswar from Insurance Companies having Valid License from all Statutory / Government Regulating Authorities (IRDA etc.) and having Branch / office in Bhubaneswar.
2. Sealed Quotations duly signed and complete in all respect shall be addressed to Asst. General Manager (Tech), Office of Airport Director, Airports Authority of India, (A.A.I), Biju Pattanaik International Airport, Bhubaneswar. The covers containing the quotation shall be sealed properly and be super scribed with the NIQ reference no., name of work and due date of opening. Quotations will be received and opened as per the schedule listed below.

Last Date for Bid Submission	10.09.2020 up to 15:00 Hrs
Bid Opening Date	10.09.2020 @15:30 Hrs.

3. Any quotation received after the due date and time stated above will not be considered under any circumstances. AAI is not responsible for any postal delay/damage / loss during the time of transit. Received quotations will be opened by the Committee on the same day in the presence of the interested agencies or their authorized representative. The NIQ document including details can be downloaded from Airports Authority of India website www.aai.aero (or) www.airportsindia.org.in . Any further Amendment / Corrigendum to the NIQ will be published in the website only.

General Terms & Conditions:

1. Prospective bidders are advised to go through the NIQ and satisfied themselves before quoting the premium rates. The later claims will not be entrained.
2. The Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the job to be done and of conditions and local conditions and other factors bearing on the execution of the nature of specified job.
3. Not more than one Tender shall be submitted by a tenderer.
4. Quotations submitted by Insurance companies will only be considered. Quotations submitted by Agents / Brokers will not be considered.
5. Only standard policy conditions are acceptable and without any additional excess on claims.
6. Voluntary excess should not be incorporated in the policy.
7. The item wise/vehicle wise Insurance premium should be quoted in the prescribed format of Price-Bid (Annexure-C) as per **IRDA norms** strictly and **No Claim Bonus** shall be included. If premium rates are revised by IRDA after opening of Quotation, the difference can be claimed by the successful bidder after presenting full justification. The inspection of all policies of vehicles, if required, can be done on any working days during 10:00Hrs to 17:00Hrs in Airports Authority of India, Asst. General Manager(Tech), Airports Authority of India, (A.A.I), Biju Pattanaik International Airport, Bhubaneswar.
8. The vehicles which are designated as "**Running in Own premises**" have restricted movements, normally they run exclusively inside the Airport premises. Hence, additional discounts as applicable to these vehicles may be incorporated.
9. All vehicles are presently insured with comprehensive insurance policy cover.
10. **Period of Insurance:** The **premium quoted shall be for renewal of comprehensive insurance for the period up to 31.03.2021 in continuation to existing policy** and shall cover own damage cover, liability to third party coverage and P.A. insurance coverage to all occupants / unnamed persons extent to the seating capacity including driver.

11. Claim Settlement / Pending Claims:

Annexure-B (Details of vehicle & current insurance policies) & Annexure-C (Format of Price Bid/ Commercial Bid) is enclosed. It is declared that there has been no claim settlement lodged / pending against all mentioned vehicles.

12. Validity of Offer:

The Tender for the work shall remain open for acceptance for a period of Thirty (30) days from the date of opening of Bid.

13. **Quote may be offered with best discounts being corporate customer. The same shall be extended for further renewals not less than two yearly renewals.**

Signature of Bidder

14. Bid Evaluation:

The Financial Bid shall be evaluated on overall total basis based on the lowest rates quoted for renewal premium as per Annexure-C and the successful bidder will be identified.

15. Offers without signature / Conditional offers will not be accepted.

16. The right to accept the tender in full or in part / parts will rest with AAI. The firm shall be bound to perform the Contract at their quoted rates. However, the Airport Director, Airports Authority of India, Biju Pattanaik International Airport, Bhubaneswar does not bind himself to accept the lowest quotation or any quotation and reserves to himself the right of accepting or rejecting the whole or any part of the quotation or cancel the NIQ without assigning any reason. No claim whatsoever will be entertained on this account.

Bid Submission:**1. Bids shall be submitted in sealed covers only.**

Following Documents are to be submitted in the Quotation / Bid:

- Self-Attested copy of Permanent Account Number (PAN) .
- Self-Attested copy of GST Registration / GST Declarations.
- Copy of the NIQ duly signed in all pages.
- Duly signed Undertaking-cum-Declaration on Unconditional acceptance, Debarred Certificate as per Annexure-A. Bids submitted without Self-attested Undertaking-cum-Declaration / without signature will be rejected.

Financial Bid / Price Bid:

Financial Bid is to be submitted for the items as detailed in **Schedule of Quantity as per the format Annexure-C. SAC Code & GST Rate** as applicable shall be mentioned at the appropriate column in the Financial Bid / Price Bid.

Total Value inclusive of all & GST shall be quoted both in figures and words.

2. Bids Opening Process:

The bids will be opened as per the date and time scheduled above. Bidders willing to witness the bid opening may present with prior intimation.

Asst. General Manager (Technical),
Airports Authority of India,
Biju Pattanaik International Airport,
Bhubaneswar - 751020.

UNDERTAKING-CUM-DECLARATION

(To be submitted in Bid)

To
The Airport Director,
Airports Authority of India,
Biju Pattanaik International Airport, Bhubaneswar-751020.

UNCONDITIONAL ACCEPTANCE OF TERMS & CONDITIONS OF TENDER, NON-PAYMENT OF BRIBE,
NON-PARTICIPATION OF NEAR RELATIVES AND NON-BLACKLISTING / DEBARRING OF FIRM

**Name of Work: Renewal of Comprehensive Insurance policies of various vehicles / Equipments
belong to Airports Authority of India, Biju Pattanaik International Airport, Bhubaneswar, 751020.**

Sir,

1. I/we hereby certify that I/we have read the entire terms and conditions of the quotation documents which shall form part of the contract agreement and I/we shall abide by the conditions/causes contained therein. I/we hereby unconditionally accept the quotation conditions of AAI's quotation documents in its entirety for the above work.
2. It is clarified that after unconditionally accepting the quotation conditions in its entirety, it is not permissible to put any additional file or put any remark(s)/condition(s) (Except unconditional rebate on quoted rates if any) in the quotation Document and the same has been followed in the present case. In case, this provisions of the quotation if found violated after opening of quotation, I/we agree that the quotation shall be rejected.
3. That I/we declare that I/we have been not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I will immediately report it to the Appropriate Authority in AAI.
4. I / We do hereby declare and state that none of my/our near relatives is posted in AAI as officer responsible for award and execution of this particular tender/work and that no employee of AAI is a Director / Proprietor / Partner or holding any other post in my/our Firm/Company. I / We further undertake to intimate the names of persons, if any who are working with me / us in any capacity or are subsequently employed by me / us and who are near relatives to any officer in AAI.
5. I / We do hereby declare and state that our Firm / Company has not been blacklisted / debarred by CBI / CVC / AAI / BCAS or any other Department of Govt. Of India / State Govt. and have no outstanding dues payable to the AAI.
6. I / We do further declare and state that all the above information given by me / us is true to the best of my/our knowledge and in case if it is found to be false / incorrect, we would be solely responsible and AAI shall have the absolute right to take any action as deemed fit / without any prior intimation to me/us.

Date:

**Signature of Bidder / Authorized Signatory
(with Company Seal & Date)**

List of Vehicles & Equipments with Insurance details:

Sl. No.	Registration Number	Make / Model	Seating Capacity Incl. Driver	GVW (Goods Carrier) kg	Current IDV (Rs.)	YOM	Registration Date	Current Insurance Valid Upto	Current NCB%
01	OD-02 AE-1024	TATA LPT 410 Ambulance	7		7,10,846.00	2016	20-Sep-16	15-09-2020	45%
02	OD-02 AE-1104	M & M Bolero Camper Pickup	5	2735	4,18,500.00	2016	21-Sep-16	15-09-2020	45%
03	OR-02 BQ-9522	Swaraj Mazda Ambulance	7		3,71,158.00	2011	01-Oct-11	21-09-2020	50%
04	OR-02 BQ-9523	Swaraj Mazda Ambulance	7		3,71,158.00	2011	01-Oct-11	21-09-2020	50%
05	RB 010 054	Rosenbauer ACFT Fire Truck	5	36000	70,67,382.00	2010	01-Jul-10	03-11-2020	50%
06	RB 010 055	Rosenbauer ACFT Fire Truck	5	36000	70,67,382.00	2010	01-Jul-10	03-11-2020	50%
07	AR-69B	Trilo Grass cut cum Collect Machinre	3	5000	54,31,791.00	2019	01-Oct-19	12-12-2020	0%
08	OD02 BH-3087	TATA BDDS cum Dog squad Van	5	4000	15,04,935.00	2019	20-Dec-19	13-12-2020	0%
09	AR-49	M & M Tractor	1		3,80,298.00	2016	01-Feb-16	02-03-2021	50%
10	AR-50	M & M Tractor	1		3,80,298.00	2016	01-Feb-16	02-03-2021	50%
11	AR-60	M & M Tractor	1		5,01,709.00	2017	01-Dec-17	02-03-2021	25%

Price Bid

Sl. No.	Registration Number / ID No.	Make / Model	Seating Capacity Incl. Driver	GVW (Goods Carrier) kg	Current IDV (Rs.)	YOM	Registration Date	Current Insurance Valid Upto	Current NCB%	Renewal IDV (Rs)	Comprehensive Insurance Renewal required for period up to	OD Premium (Rs.)	GST on OD (Rs.)	TP Premium + Driver cover (Rs.)	GST on TP (Rs.)	Gross Total premium OD+TP Incl. GST (Rs.)	Remarks
01	OD-02 AE-1024	TATA LPT 410 Ambulance	7		7,10,846.00	2016	20-Sep-16	15-09-2020	45%	6,39,762.00	31-03-2021						
02	OD-02 AE-1104	M & M Bolero Camper Pickup	5	2735	4,18,500.00	2016	21-Sep-16	15-09-2020	45%	3,76,650.00	31-03-2021						
03	OR-02 BQ-9522	Swaraj Mazda Ambulance	7		3,71,158.00	2011	01-Oct-11	21-09-2020	50%	3,34,043.00	31-03-2021						
04	OR-02 BQ-9523	Swaraj Mazda Ambulance	7		3,71,158.00	2011	01-Oct-11	21-09-2020	50%	3,34,043.00	31-03-2021						
05	RB 010 054	Rosenbauer ACFT Fire Truck	5	36000	70,67,382.00	2010	01-Jul-10	03-11-2020	50%	63,60,644.00	31-03-2021						Exclusively ply inside Airport
06	RB 010 055	Rosenbauer ACFT Fire Truck	5	36000	70,67,382.00	2010	01-Jul-10	03-11-2020	50%	63,60,644.00	31-03-2021						Exclusively ply inside Airport
07	AR-69B	Trilo Machine	3	5000	54,31,791.00	2019	01-Oct-19	12-12-2020	0%	54,31,791.00	31-03-2021						Exclusively ply inside Airport
08	OD02 BH-3087	TATA BDDS cum Dog squad Van	5	4000	15,04,935.00	2019	20-Dec-19	13-12-2020	0%	12,67,314.00	31-03-2021						
09	AR-49	M & M Tractor	1		3,80,298.00	2016	01-Feb-16	02-03-2021	50%	3,16,915.00	31-03-2021						Exclusively ply inside Airport
10	AR-50	M & M Tractor	1		3,80,298.00	2016	01-Feb-16	02-03-2021	50%	3,16,915.00	31-03-2021						Exclusively ply inside Airport
11	AR-60	M & M Tractor	1		5,01,709.00	2017	01-Dec-17	02-03-2021	25%	4,38,996.00	31-03-2021						Exclusively ply inside Airport
Sub Total (Rs)																	
SAC Code _____; @GST% on OD _____%, Plus @GST% on TP _____% (Rs.)																	
Gross Total Premium* (Rs.)																	

*Grand Total Premium (Incl. GST) for all vehicles & equipments in Words: Rupees _____

Note: GST is payable as applicable at prevailing rates at the time of Premium payment for renewal.

Our A.A.I. GST No: 21AAACA6412D1ZK

GST No. of Bidder's Insurance Company:

Signature of
Authorized Signatory of bidder with Seal & date

Name:

Mobile No:

e-mail Id: