



NOTICE INVITING e-TENDER (2BOT - 2 Envelope Open Tender)

(Tender ID no:-2022_AAI_103682_1)

1. Item Rate / EPC e-tenders are invited through the e-tendering CPP Portal by **Asst. General Manager Engg(Electrical)-I,AAI,B.P.I. Airport, Bhubaneswar** on behalf of Chairman, A.A.I from the eligible contractors for the work / composite work of “Annual Maintenance job contract of Electrical and Mechanical Installations at MSSR Station, Berhampur.” at an estimated cost of **Rs33,73,760.00 (Excluding GST)** with completion period of **Twelve(12) months**.

The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after log into the CPP-portal <https://etender.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/ e-tender/e-tender/help desk support](http://aai.aero/tender/e-tender/e-tender/help%20desk%20support).

- (i) For any technical related queries please call the Help desk. The 24X7 Help Desk details are as below:-
Tel: 0120-4200462, 0120-4001002, Mobile:91 8826246593,
E-mail: support-eproc@nic.in.

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)
011-24632950, Ext-3512 (Six Lines), E-Mail:-eprochelp@aai.aero

- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)
011-24632950, Ext-3523, E-Mail:-etendersupport@aai.aero

sanjeevkumar@aai.aero and snita@aai.aero.

- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri)
011-24657900, E-Mail:-gmitichq@aai.aero

Tender processing fee of Rs. 1,180/-(i/c GST), Non-refundable will be required to be paid online through CPP portal.



2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:-

CRITICAL DATA SHEET

Publishing Date	Date 09.02.22 ,18:00Hrs
Bid Document Download / Sale Start Date	Date 10.02.2022 from 09:00 hrs.
Clarification Start Date	Date 10.02.2022 from 09:00 hrs.
Clarification End Date	Date 16.02.2022 upto 18:00 hrs.
Bid Submission Start Date	Date 10.02.2022 from 09:00 hrs.
Bid Submission End Date	Date 02.03.2022 upto 18:00 hrs.
Last date and time for online payment of EMD and Tender processing fee.	Date 02.03.2022 upto 18:00 hrs.
Bid Opening Date (Envelope-I)	Date 04.03.2022 at 11:00 hrs.
Bid Opening Date (Envelope-II)	To be intimated in CPP Portal
Tender Processing Fee (Non-refundable, online payment)	Rs.1,180/- (i/c GST). online payment through CPP portal
Earnest money deposit(EMD)	Rs67475/- online payment through CPP portal.

Envelope-I(Tender processing fee, EMD, Technical Bid and Pre-qualification): -

Bid containing following:

A. Tender processing fee, EMD:

- Online payment through CPP portal against Tender Processing Fee.
- Online payment through CPP portal against EMD.

B. Technical Bid containing the following:-

- Scanned copy of Unconditional Acceptance of AAI's Tender Conditions (**Annexure-1, Page No. 139 of GCC of Tender Document**).
- Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- Scanned copy of 'Undertaking' regarding Blacklisting / Debarment on Company's Letter Head (**Annexure-4, Page No.142 in GCC of Tender Document**).
- Tenderer should deploy sufficient plant and machinery as per the requirement of the work in consultation with the Engineer-in-charge (EIC) to achieve the milestones/ targets and overall completion within the time period. Tenderer shall submit scanned copy of 'Undertaking' on Company's Letter Head (**Annexure-5, Page No.143 in GCC of Tender Document**).
- Companies other than propriety firm shall submit, scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.



Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.

- vi) Scanned copy of **Undertaking as per Performa given as Annexure-2 at Page No -140 in GCC** of Tender Document.
- vii) Scanned copy of duly signed **undertaking by agency / bidder regarding compliance of GST provision as Annexure-3 at Page No. 141 in GCC** of Tender Document.
- viii) Scanned copy as per Performa given as **Annexure-6 at Page No -144 in GCC of Tender Document.**
- ix) Scanned copy as per Performa given as Annexure-7 at Page No -145 in GCC of Tender Document.
- x) PQ Performa duly filled
- xi) . Scanned copy of **ESI, EPF** registration (which will be essential before award of work in case of L-1).
- xii) Scanned copy of valid **electrical contractor license** in English language or translated to English if it is in other language

C. Qualifying requirements of contractors / tenderers containing the following:-

- i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs.15,92,415 (Including GST)** or two works, each of **Rs.19,90,518.00 (Including GST)** or one work of **Rs.31,84,829.00 (Including GST)** in single contract of similar nature of **“Annual Maintenance job contract of Electrical and Mechanical Installations.”** during last seven years ending on **last date of submission of bid.**

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate / completion certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii) Should have annualized average financial turnover of **Rs.11,94,311.00 (Including GST)** against works executed during last three years ending 31st March 2021. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.



- iii) The tenderer should have a minimum net worth of **Rs. 5,06,064.00** turn over issued by certified Chartered Accountants.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

EMD of the value of as mentioned in Critical data Sheet shall be accepted online only.

Refund of EMD

The refund of EMD to tenderers who fail to qualify in the eligibility/technical criteria shall be initiated within 15 days of their rejection. For all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers except L-1 shall be processed within 15 days of opening of the financial bid.

Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission: -

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be Considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other Close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.



5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/e procure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below: -

Envelope-I (Tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope - 1, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par / usually poor / has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central /State Govt. Depts./PSUS/World Bank/ ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award of work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

a) Forfeit the entire amount of EMD submitted by the tenderer.



- b) The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.**
9. Consortium/JV companies shall not be permitted.
10. Concessions to Indian Micro and Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc. **in the field of maintenance contract of Electrical & Mechanical System** to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with upto date amendments, shall be applicable for tenders of supply/ services and shall not be extended to construction work.
11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
12. Tenderers have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, and Tax Deduction at source (TDS) Certificates for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

**Asst. General Manager Engg.(Elect.)-I
AAI, B.P.I. Airport, Bhubaneswar.
For and on behalf of Chairman, AAI**



PQ PROFORMA

Name of work: Annual Maintenance job contract of Electrical and Mechanical Installations at MSSR Station, Berhampur.

SL. NO.	DETAILS
1	Name, Address, Organization ID, Tel./Fax No. & e-mail address of Bidder
2	PAN No. of the firm
3	Experience certificate details
	a) Work No.1
	i) Name of work (viz. similar nature of work as per Sl.no. 2 C (i))
	ii) Completion Cost
	iii) Date of Start
	iv) Date of Completion (stipulated)
	v) Date of Completion(Actual)
	vi) TDS Amount
	b)Work No.2
	i)Name of work (viz. similar nature of work as per Sl.no. 2 C (i))
	ii) Completion Cost
	iii) Date of Start
	iv) Date of Completion (stipulated)
	v) Date of Completion(Actual)
	vi) TDS Amount
	c)Work No.3
	i)Name of work (viz. similar nature of work as per Sl.no. 2 C (i))
	ii) Completion Cost
iii) Date of Start	
iv) Date of Completion (stipulated)	
v) Date of Completion (Actual)	
vi)TDS Amount	



SL. NO.		DETAILS
4	Annualized average financial turnover	
5	Valid Electrical contractor License	
6	Valid PF, ESI and GST registration of the Agency.	
7	T & P Details.	
8	Online payment of Tender fee	
9	Online payment of EMD	
10	Details of MSME/NSIC Registration	
11	Undertaking as per Performa given as Annexure-2 at Page-140 in GCC of Tender Document on non-judicial stamp paper of value not less than Rs. 10/- .	
12	Annexure 1,3,4,5,6,7	

Place:

SIGNATURE OF THE CONTRACTOR ALONG WITH STAMP