



AIRPORTS AUTHORITY OF INDIA TUTICORIN AIRPORT

BID DOCUMENT

Name of work: “ Up-keep of AAI staff colony area and ASU offices at Trivandrum International Airport 2026-28”.

Estimated cost : **Rs.30,16,340/-** (Including GST)
Earnest money deposit : **Rs.38,343.00/-**
Period of Contract : **24 Months**
Last Date of submission of Bid through GeM Portal :

Manoob M. Ismail,
*Asst. GEN Manager (Engg-ELE),
Airports Authority of India,
Tuticorin Airport.*

BID SCHEDULE

Name of work: “Up-keep of AAI staff colony area and ASU offices at Trivandrum International Airport 2026-28”.

1	Estimated cost Rs.	Rs.30,16,340/- (Including GST)
2	Period of Contract	24 months
3	Earnest money deposit Rs.	Rs.38,343.00/-
4	Bid Publishing date	As per Gem portal

Sl. No	Activity	Date
5	Bid start date	As per Gem portal
6	Bid End date	As per Gem portal
7	Bid opening date	As per Gem portal

Note:

- a. AAI may at its direction may extend / change the schedule of any activity by intimating the bidder through a notification on the GeM portal (<http://gem.gov.in>)
- b. Corrigendum if any, will be uploaded only on GeM portal. It is the responsibility of bidders to bidder to check at the website regularly

AIRPORTS AUTHORITY OF INDIA
Trivandrum International AIRPORT
TRIVANDRUM

No: AAI/TVM/ENGG(C)/CONSERVANCY/2025-26

Date.06.04.2026.

NOTICE INVITING e-TENDER (2 BOT -2 Envelope Open Tender)

Item rate e-tenders are invited through the e-tendering GEM portal by Asst. General Manager (Engg-Elect), Airports Authority of India, Tuticorin Airport, Tuticorin - 628 103 on behalf of the Chairman, AAI from the eligible Contractors/specialized agencies for the work of **“Up-keep of AAI staff colony area and ASU offices at Trivandrum International Airport 2026-28”**., at an Estimated Cost of **Rs.30,16,340/-** (Including GST) with completion period of 24(Twenty Four) months.

The tendering process is online at GEM Portal URL address <https://gem.gov.in> Prospective Tenderers may download and go through the tender document.

For participating in the tender, tenderers have to pay EMD of **Rs.38,343/-** only through GEM portal only.

Bidders can also submit the EMD with payment online through RTGS/internet banking in

Beneficiary Name: Airports Authority of India

Account No: 40858682647

IFSC code: SBIN0070025

Bank name: SBI

1. Qualifying requirement of the Contractors / Tenderers containing the following:

- 1.** Scanned copy of Tender Acceptance Letter on bidder letter Head: Form A.
- 2.** Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- 3.** Scanned copy of “Undertaking” regarding Blacklisting/Debarment as per Form B on Company’s Letter Head
- 4.** Scanned copy of Form- C on Bidder’s Letter Head - details of similar works completed during last seven supported with completion certificate issued by client
- 5.** Scanned copy of Form -D with financial information.
- 6.** Scanned copy of Form- E for net worth.
- 7.** Scanned copy of EPF & ESI registration.

8. Scanned copy of MSME registration Certificate.
9. Bidder shall submit scanned copy of undertaking on company's letter head that I/We will deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-charge to achieve the milestones/targets and overall completion within the time period -Form F.
10. Scanned copy of proof of payment of EMD.
11. Bidders other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
12. PQ Performa duly filled.
13. For startups detailed statement showing Works in hand, value of works, date of start of work, date of stipulated completion of work is to be submitted.

Qualifying Requirements of the Contractors/Tenderers containing the following:

- (i) Should have satisfactorily completed or substantially completed (#Phase / Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) **Three** works, each of **Rs.5,11,243.00** (Excl.GST) or **two** works, each of **Rs.6,39,054.00**(Excl.GST) or **one** work of **Rs.10,22,486.00** (Excl. GST) in single contract of "**Conservancy/ Upkeep/ Environmental Support Services/Mechanized ESS/Annual Maintenance Contract** " during last seven years ending last day of month previous to the one in which tenders are invited. The details of similar works completed during last seven years as per Form-C with Supporting Documents (Completion Certificate and Work Order with Schedule of Work) issued by Client shall be uploaded in Bid I.

Note:

1. The Experience Certificates of Works completed pre-GST era, completion amount will be divided by 1.12 (to exclude pre-GST taxes) to make it at par with Experience Certificates of post GST era but excluding GST.
2. Experience gained by executing work on back-to-back contract / Sub-Contract basis is acceptable in the following conditions:
 - a. Work should be actually executed by the Second Agency (sub-contractor) with due concurrence of the owner with tripartite agreement/written approval. It should be backed by valid Agreement and Experience Certificate.

- b. Payments received by Second Agency should be reflected in TDS Certificates.
3. Experience gained in Composite Works for the specialized nature of works were executed by Main Contractor either by in-house expertise and experience or by engaging the specialized agencies with the approval of Main Client as per Contract Conditions. In such cases, Main Contractor as well as Specialized Agency both get the Experience Certificate for the same work from their respective Client(s) i.e. Main Contractor for Composite Work along with Specialized Works from Owner and Specialized Agency for Specialized Work(s) from the Main Contractor.

In this situation, the Experience Certificate of either Specialized Agency or Main Agency having in-house expertise and experience, who has actually executed the specialized work(s), shall be considered for Technical/Pre-qualifying Criteria in similar Specialized Nature of Work(s).

4. Substantial completion shall be based on 80(eighty) percent (value wise) or more works completed under the contract. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to date of bid opening (Cover-I/ Technical bid).
5. Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderer showing Work Experience Certificate from Non-Government/Non-PSU Organizations should submit Copy of Tax Deduction at Sources Certificate along with a Certificate issued by Registered Chartered Accountant, clearly specifying the Name of Work, Total Payment received against the Work and TDS Amount for the Work.
- i. Should have Average Annual Financial Turnover of **Rs.4,52,450/- (inc. GST)** on works during last Three Years ending 31st March of the previous Financial Year. The Financial Information shall be submitted in the given format -Form-D. Tenderers showing continuous losses during the last three years in the Balance Sheet shall be summarily rejected.
- ii. The tenderer Should have a Minimum Net Worth of **Rs 1,91,716/- (Excl. GST)** and UDIN generated Net Worth Certificate issued by certified Chartered Accountant. The certificate should be submitted in the given format -Form-D.
- iii. For Start-ups bidders and Sub-contractors, for repair works estimated cost of upto Rs.30 lakhs, the requirements regarding General Construction Experience,

Particular construction experience and available Bid capacity may not be insisted upon provided the bidders fulfill other criteria regarding Financial/Personnel/Equipment capabilities. However, to avoid overstretching of their resources, no such contractors may be allowed to hold more than 2 contracts under relaxed credentials, at any given time.

i. Envelope-II: The Financial e-Bid through Gem Portal.

Total amount of bid is to be filled at GeM portal. The rate quoted by the contractor shall be inclusive of GST, freight, loading, unloading etc. All bidders shall submit breakup rate of each item for total quoted amount as per format (item rate BOQ) and also upload the signed and sealed price breakup in GeM portal. Prices should not be indicated anywhere in any PQQ/Technical bid. In the event of any disparity between the rate quoted in GeM portal and the total quoted BOQ, the quote shall be summarily rejected. If the BOQ file is found to be modified by the Tenderer, the bid will be rejected.

1. Bid Submission

- a. The Tenderer shall submit the Application only at GeM portal (<http://gem.gov.in>) Tenderers/Contractors are advised to follow the Instructions provided in the Tender Document for online submission of bids. Tenderers are required to upload the scanned documents (In PDF Format) as per Para 2 above. Bid Documents may be scanned with 100dpi with black and white option which helps in reducing size of the scanned document. Uploading of Application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Not more than one Tender shall be submitted by one Tenderer or Tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e., when one or more Partner(s)/Director(s) are common) be allowed to tender for the same Contract as separate competitors. A breach of this condition will render the Tenders of both parties liable to rejection.

- a. Tenderer who has downloaded the Tender from GeM portal (<http://gem.gov.in>), shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

If the Bidder has any Query related to the Bid Document of the Work, they should use GeM Portal to seek Clarifications from AAI. No other means of Communication in this regard shall be entertained.

2. Bids Opening Process

Envelope-I (Technical Bid and Pre-Qualification):

Envelope-I containing documents as per Para 2 (A) and (B) (uploaded by the Tenderers) shall be opened on date and time mentioned in Bid schedule.

If any Clarification is needed from the Tenderer about the Deficiency in his Uploaded Documents in Envelope-I, he will be asked to provide it through "Short Fall Documents Folder" in GeM Portal. The Tenderer shall upload the Requisite Clarification/Documents within time specified by AAI, failing which it shall be presumed that Bidder does not have anything to submit and Bid shall be evaluated accordingly. The intimation regarding Acceptance/Rejection of their bids will be intimated to the Tenderers through Gem Portal only.

Envelope-II (Financial Bid)

Envelope-II containing Financial Bid of the Tenderers found to be meeting the Technical Criteria and qualifying requirements shall be opened on date and time mentioned in Bid schedule. (In case the date and time for opening of Envelope - II (Financial Bid) is required to be changed, the same shall be intimated through Gem Portal).

3. Refund of EMD

EMD amount of the rejected bidders will be refunded to their Source Account after submission of Technical / Financial Evaluation Report on Gem Portal by Bid Manager.

- 4.** AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off Tender Process at any stage without assigning any reason.
- 5.** AAI reserves the right to disallow the Working Agencies whose performance at Ongoing Project(s) is below Par and usually poor and has been issued Letter of Restrain/Temporary or Permanent Debarment/Blacklisting by any Department of AAI.
- 6.** AAI reserves the right to verify the Credential submitted by the Tenderer at any stage (before or after the award of the work). If at any stage, any Information/Documents submitted by the Applicant is found to be

incorrect/false or have some discrepancy which disqualifies the Tenderer then AAI shall take the following action:

- a) Forfeit the entire amount of EMD submitted by the tenderer.
 - b) The Tenderer shall be liable for debarment for a period upto two years from tendering in AAI, including termination of the contract apart from any other appropriate Contractual/Legal Action.
- 7.** Consortium/JV Companies shall not be permitted. No single firm shall be permitted to submit Two Separate Applications.
 - 8.** Purchase Preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
 - 9.** Concessions to Indian Micro& small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of public procurement policy for MSEs order 2012 with upto date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work.
 - 10.** Tenderers have to submit Unique Document Identification Number (UDIN) generated Documents like financial information (Turnover with loss/profit), Net worth certificate etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by Bidders without UDIN shall not be entertained.
 - 11.** Department of promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, issued Public Procurement (preference to make in India), Order 2017 vide OM no.P-45021/2/2017-PP(BE-II) dated 16.09.2020 is applicable.
Implementation of Public Procurement (Preference to make in India) Order 2017 – Revision – reg- Refer TC 08/2024 dt: 30.09.2024.
 - 12.** Requirement of registration by the Bidder from a country sharing land border with India based on order No. FNo.6/18/2019-PPD dated:23/07/2020 of Government of India, Ministry of Finance. Department of expenditure (public Procurement Division) with up to date amendments, regarding restriction under Rule 144(xi) of the General Financial Rules (GFR) 2017 shall be applicable. Bidder shall submit scanned copy of Undertaking on company's letter head in this regard. (Annexure-LBS)

Asst. General Manager (Engg - Elect)
Tuticorin Airport,
Tuticorin-628 103.

**TENDER ACCEPTANCE LETTER
(To be given on Contractor's Letter Head)**

To

Date:DD/MM/YYYY

The Asst. General Manager (Engg - Electrical),
AAI, Tuticorin Airport, Tuticorin – 628 103.

Sub: Acceptance of Terms & Conditions of Tender

Name of Work: "Up-keep of AAI staff colony area and ASU offices at Trivandrum International Airport 2026-28"

Dear Sir,

1. I/We have downloaded/obtained the Tender Document(s) for the above mentioned 'Tender/Work' from GeM Portal web site(s) namely: (<http://gem.gov.in>) as per your advertisement, given in the above-mentioned website(s).
2. I/We hereby certify that I/We have inspected the site and read the entire terms and conditions of the Tender Documents, Corrigendum(s) and reply to query if any made available to me/us which shall form part of the Contract Agreement and I/We shall abide hereby by the Terms/Conditions/Clauses contained therein.
3. I/We hereby unconditionally accept the Tender Conditions of AAI Tender Documents in its totality/entirety for above mentioned work.
4. I/We declare that I/We have not paid and will not pay any bribe to any Officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any Officer of AAI asks for bribe/gratification, I/We will immediately report it to the Appropriate Authority in AAI.
5. I/We hereby submitted that I/We paid/submitted the required earnest money as per NIT conditions.
6. I/We certify that all Information/Documents furnished by our Firm is true & correct and in the event at any stage, the Information/Documents is found to be incorrect/untrue or found violated, then we shall be liable for debarment from tendering in AAI without giving any notice or reason therefore or summarily

reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said Earnest Money Deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

**UNDERTAKING REGARDING DEBARMENT/BLACKLISTING
(To be given on Contractor's Letter Head)**

**Name of work: "Up-keep of AAI staff colony area and ASU offices at
Trivandrum International Airport 2026-28"**

**I/We..... (Name & Post of Authorized signatory) on behalf of
.....(Name of Firm), do hereby solemnly affirm & declare as
follows:**

- (i)** Our firm is not restrained/ debarred/ blacklisted by Airports Authority of India (AAI)/ Ministry of Civil Aviation(MoCA)/ Dept. of expenditure(DoE), Ministry of Finance and the debarment/ blacklisting/ restraintment is not in force as on last date of opening of tender (Envelope-I, normally called as technical bid).
- (ii)** None of Proprietor /Partners /Board Members /Directors of M/s..... (Name of firm) has remained Proprietor /Partner /Board Member /Director in any firm which stands debarred /blacklisted/restrained by AAI/ MoCA/ DoE and the debarment/ blacklisting/ restraintment is not in force as on last date of opening of tender (Envelope-I, normally called as technical bid).
- (iii)** Our firm understands that if our firm either debarred before the date of opening of tender (first bid, normally called as technical bid, in case of two packet/two stage bidding) or debarred before the date of contract by AAI/ MoCA/ DoE (Debarment applicable for all Ministries/ Departments), our bid is liable to be rejected at that stage.
- (iv)** Our firm understands that at any stage, if above statements are found to be false, our firm shall be liable for debarment from bidding in AAI, apart from any other appropriate contractual legal action including debarment/ blacklisting/ restraintment, termination of the contract etc. as deemed fit.

(Signature and Name of the
Authorized Signatory of the Firm)

Date:

Place:

**DETAILS OF SIMILAR WORKS SUCCESSFULLY COMPLETED OR
SUBSTANTIALLY COMPLETED DURING THE LAST SEVEN YEARS ENDING
ON 31.03.2026**

Sl. No	Details of work	W-1	W-2	W-3
1	Name of Work/ Project and Location			
2	Name and Address of Client			
3	Awarded Cost of Works (Rs. in Lakhs)			
4	Date of commencement as per Contract			
5	Stipulated Date of Completion			
6	Actual Date of Completion			
7	Completion cost/ actual work done			
8	Whether the Work was done on Back to Back Basis Yes/No			

Signature(s) of Bidders(s) (With Stamp)

Note: The Contractor should give List of only of Eligible Category Works of Requisite Amount with Supporting Documents like Copy of Work Order with Schedule of Work and Completion Certificate issued from Client.

FINANCIAL INFORMATION

Name of the firm / contractor.....

Financial Analysis - Details to be furnished turnover on construction works with profit / loss as per figure in balance sheet account for the last three years duly certified by the Chartered Accountant as submitted by the applicant to the Income - Tax Department (Rs. in Lakhs)

Sl. No.	Particulars	Financial Year		
		2022-23	2023-24	2024-25
1	Turn-Over on Conservancy/Upkeep/ Environmental Support Services/Mechanized ESS Works/Annual Maintenance Contract			
2	Profits/Loss after Taxes (Standalone)			

2. Financial Arrangements for carrying out the Proposed Work:

Unique Document Identification Number (UDIN)

Signature of Chartered Accountant with Seal

Signature(s) of Bidders(s)

Note: The bidder should give information strictly in above format

**FORM FOR CERTIFICATE OF NET WORTH FROM
CHARTERED ACCOUNTANT**

This is to certify that as per the Audited Balance Sheet and Profit and Loss Account during the Financial Year 2025, the Net Worth of M/s..... (Name & Registered Address of Firm) as on..... (the date of certificate) is Rs..... after considering all Liabilities. It is further certified that Net Worth of the Firm has not eroded by more than 30% in the Last Three Years ending on 31 march 2025 (relevant Years*)

Unique Document Identification Number (UDIN)

Signature of Chartered Accountant

Name of Chartered Accountant

Membership No. of ICAI

Date and Seal

Signature(s) of Bidders(s)

*The relevant year shall be the financial year ending 31st March preceding the calendar year of bid submission or 31st March of the financial year preceding the previous financial year, if the balance sheet of the previous financial year has not been audited.