

AIRPORTS AUTHORITY OF INDIA

DIRECTORATE OF ENGINEERING, HINDON AIRPORT

File No: AAI/HINDON/ENGG(E)/O&M-AS/2025-26

Date:12.03.2026

GeM BID NO: GEM/2026/B/7350617

NOTICE INVITING e-TENDER (GEM TENDER)

1. Item rate e-tender is invited through the e-tendering GeM portal by Asst. General Manager (Engg-E), Airports Authority of India, Civil Enclave, Hindon Airport, Ghaziabad, Uttar Pradesh-201005 (Bid Manager) on behalf of Chairman, AAI from the eligible contractors for the work of **“Daily Operation and Maintenance activity of Airport System at Hindon Airport, Ghaziabad for two years (2026-27 & 2027-28)”** at an estimated cost of **Rs. 50,03,596/- (including GST)** with completion period of **Twenty Four (24) months**.

The tendering process is online at GeM portal URL address <https://Gem.gov.in>. Prospective tenderers may download and go through tender document by login the GeM portal.

Prospective tenderers are advised to register themselves at GeM Portal, obtain ‘Login ID’ and ‘Password’ and go through the instructions available in the home page after log-in to the GeM Portal <https://Gem.gov.in>.

Any amendment or corrigendum to the tender document will be posted on GeM Portal only. As the tendering process is online on GeM portal, it is bidders’ responsibility to check for any amendment / corrigendum on GeM Portal before submitting the bid online on GeM portal.

Bidders shall submit their bids as per scheduled date and time through GeM-procurement portal at <http://Gem.gov.in> only.

GeM portal -procurement system shall not allow bidders to submit their tender, after the scheduled date and time. Bidders shall submit tender before the schedule deadline specified in GeM bid document or the extended deadline notified by issue of corrigendum, as the case may

Tender processing fee of **₹ 1180/- (i/c GST)** and Earnest Money Deposit (EMD) of **Rs. 1,50,108/-** will be required to be paid through Demand Draft in favour of **Airports Authority of India payable at New Delhi** from any Nationalized or any Scheduled bank (but not from Co-operative or Gramin bank) only (BG/ST/FDR Not Applicable).

Original DD for tender processing fee and EMD (if applicable) is required to be submitted/sent to the Asst. General Manager (Engg-E), Airports Authority of India, Civil Enclave, Hindon Airport, Ghaziabad, Uttar Pradesh-201005 (Bid Manager) on or before date & time of opening of Envelop 1 as mentioned in GeM Portal. The tenderer(s), who’s DD for EMD shall not receive by the date & time of

opening of Envelop 1 on GeM Portal, then their tenders will liable to be rejected. Any postal delay will not be entertained.

2. Following 2 envelopes shall be submitted through online at GeM-portal by the tenderer as per the following schedule: -

CRITICAL DATA SHEET

1.	Publishing Date	:	12.03.2026
2.	Bid Document Download / Sale Start Date	:	As per GeM Portal
3.	Seek Clarification Start Date	:	As per GeM Portal
4.	Seek Clarification End Date	:	As per GeM Portal
5.	Online Bid Submission Start Date	:	As per GeM Portal
6.	Online Bid Submission End Date &Time	:	As per GeM Portal
7.	Last date for Offline submission of original Demand Draft against Tender Processing fees and EMD as per NIT	:	As per GeM Portal
8.	Bid Opening Date: Cover/ Envelope-I	:	As per GeM Portal
9.	Bid Opening Date: Cover/ Envelope- II (Price Bid)	:	Will be intimated on GeM portal
10.	Tender Processing Fee (Non Refundable)	:	Rs. 1,180/- (i/c GST) Through Offline.
11.	Earnest Money Deposit (EMD)	:	Rs. 1,50,108.00 (i/c GST) {Earnest Money Deposit to be paid in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative of Gramin Bank)}.

Envelope-I:

**A. (Technical Bid and Pre-qualification): - Bid containing following:
A1 : TENDER FEES and EMD:**

- i) Scanned copy of Tender Fees & EMD submitted **OR**

Valid registration certificate issued by Competent authority for NSIC/MSEs/UAM (Udyog Aadhar Memorandum) to be uploaded in GeM Portal in case of seeking exemption of Tender processing fee/EMD.

A2: Technical Bid containing following documents:

- i) Scanned copy of Tender Acceptance Letter on bidder's letter Head (as per format **Annexure-1** of Tender Document).
- ii) Scanned copy of undertaking regarding GST along with copies of Permanent Account Number (PAN) and GST Registration (**Annexure-2**).
- iii) Scanned copy of 'Undertaking' regarding Blacklisting / Debarment on Bidder's Letter Head (as per format **Annexure-3**).
- iv) Scanned copy of **Form-A** – details of similar works completed during last seven years along with completion certificate issued by client.
- v) Scanned copy of **Form-B** – Financial Information (Turnover) along with copies of abridged balance sheet and profit and loss statement.
- vi) Scanned copy of **Form-C** – Net Worth.
- vii) Scanned copy of valid EPF & ESIC registration.
- viii) Scanned copy of UNDERTAKING for deployment of T&P (As per **Annexure-4**).
- ix) Scanned copy of duly signed Affidavit for payment of Minimum Wages on non-judicial stamp paper of Rs. 100/- {as per **Annexure-5** of Tender Document}.
- x) Bidders other than proprietary firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- xi) 'Undertaking' on Company's letter head regarding order no. F No. 6/18/2019-PPD dated 23/07/2020 of Government of India, Ministry of Finance, Department of Expenditure (Public procurement Division) regarding restriction under Rule 144(xi) of the GFR 2017 (**Annexure- 6**).
- xii) Scanned copy of valid Electrical contractor license.
- xiii) Scanned copy of duly signed Tender Form as per GCC page 3 and 4.
- xiv) PQ Performa duly filled and signed (**Annexure- PQ**).

B. Qualifying requirements of contractors / tenderers containing the following:

i) Should have successfully completed or substantially* completed three works, each of ₹ 10,00,719/- (including GST) or two works, each of ₹ 12,50,899/- (including GST) or one work of ₹ 20,01,438/- (including GST) in single contract of similar nature of “**AMC/ CMC / SITC of any Airport System equipment's like CCTV/FIDS/ETD/DFMD/XBIS/PA System and associated works**” during last 07 (seven) years ending last day of month previous to the one in which tenders are invited.

The details of similar works completed during last seven years in the given format Form-A with supporting documents issued by client.

Note:

1. The Experience Certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre GST taxes) and multiplied by 1.18 to make it at par with experience certificates of post GST era (including GST).
2. The Tenders invited for Annual Rate Contracts for O&M/ AMC/ CMC works, agency having experience of completed AMC contract of more than one year shall be counted for the value of work for a completed one year on pro-rata basis. However, the agency who has completed one year of work in running AMC contract of more than one year, may be counted for the value of work for a completed one year on pro-rata basis.
3. Experience gained by executing work on back-to-back contract/ Sub-contract basis is acceptable in the following conditions:
 - (a) Work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/ written approval. It should be backed by valid agreement and experience certificate.
 - (b) Payments received by second agency should be reflected in TDS certificates.
4. Experience gained in composite works for the specialized nature of works were executed by main contractor either by in-house expertise & experience or by engaging the specialized agencies with the approval of main client as per contract conditions. In such cases, main contractor as well as specialized agency both get the experience certificate for the same work from their respective client(s) i.e. main contractor for composite work along with specialized works from owner and specialized agency for specialized work(s) from the main contractor. In this situation, the experience certificate of either specialized agency or main agency having in-house expertise & experience, who has actually executed the specialized work(s), shall be considered for Technical /Pre-qualifying criteria in similar specialized nature of work(s).

5. **Substantial completion shall be based on 80(eighty) percent of awarded cost or more value wise works completed under the contract.**
 6. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion of work to date of bid opening (Cover-I/ Technical bid).
 7. Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.
 8. Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.
- ii) Should have average annual financial turnover of **Rs. 8,00,000.00 (including GST)** against works executed during last three years ending 31st March of the financial year 31.03.2025. The financial information should be submitted in the given format **Form - B** supported with copy of Abridged Balance Sheet along with Profit and Loss Account Statement.
- Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderer should have a minimum audited net worth of **Rs.4,00,000/-** issued by certified Chartered Accountants. The certificate should be submitted as per given format **Form - C**.

3. Earnest Money Deposit

The Earnest Money Deposit (EMD) of **Rs. 1,50,108/-** will be required to be paid offline only in the form of Demand Draft Drawn in favour of **Airports Authority of India payable at New Delhi** from a nationalized or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender Fee and EMD should reach by post/courier/given in person to the Bid Manager on or before opening of Envelope-I as per critical data sheet as specified in the GeM Portal and copy of receipt of the same **should be uploaded into the Technical Bid (Envelope- I)**. The details of Demand Draft/ any other accepted instruments, physically sent, should tally with the details submitted in the scanned copy and the data entered during bid submission time.

4. **Refund of EMD:** EMD deposited by all the bidders except the confirmed lowest bidder shall be returned within one week from the date of opening of the financial bid. EMD of the successful bidder shall be returned on receipt of Security Deposit equivalent to EMD amount/ performance bank guarantee.
5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
6. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
7. AAI reserves the right to disallow the working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI. AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:
 - a) Forfeit the entire amount of EMD submitted by the tenderer.
 - b) The tenderer shall be liable for debarment for a period upto two years from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.
8. Consortium/JV companies shall not be permitted.
9. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
10. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc. to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable. **This work is non- splitable type.**
11. Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Financial information (Turnover with loss/ profit), Net worth Certificate etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be

entertained.

12. Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, issued Public Procurement (Preference to Make in India), Order 2017 vide OM No. P-45021/2/2017-PP(BE-II) dated 16.09.2020 shall be admissible as per Bid document published on GeM portal.

13. Requirement of registration by the Bidder from a country sharing land border with India based on order no. F No. 6/18/2019-PPD dated 23.07.2020 of Government of India, Ministry of Finance, Department of Expenditure (Public procurement Division) with up to date amendments, regarding restriction under Rule 144(xi) of the General Financial Rules (GFR) 2017 shall be applicable. Bidder shall submit scanned copy of 'Undertaking' on Company's letter head in this regard.

14. An Example for quoting Item no. 1 of SOQ:

For quoting Item No. 1 of SOQ: - The bidder has to fill the percentage (%) only in the blue cell under Rate column. This shall be the additional service charge as quoted by the contractor over and above the minimum service charge of 3.85% (as per GeM guidelines) which is already considered in Item No. 1 of SOQ.

Example for quoting % by bidders in Item No. 1: -

- a) If bidder wants to quote '0 (ZERO)' additional service charges inclusive of GST over and above the Minimum Service charges @ 3.85% as per GeM guidelines i.e., an overall service charge of '3.85%' only, then he shall quote "0" in the blue-colored cell of rate column.
- b) If bidder wants to quote '1%' additional service charges inclusive of GST over and above the Minimum Service charges @ 3.85% as per GeM guidelines i.e., an overall service charge of '4.85%', then he shall quote "1" in the blue-colored cell of rate column.
- c) Similarly, if bidder wants to quote '2%' additional service charges inclusive of GST over and above the Minimum Service charges @ 3.85% as per GeM guidelines i.e., an overall service charge of '5.85%', then he shall quote "2" in the blue-colored cell of rate column and so on.
- d) Negative values shall not be accepted by portal, hence should not be entered by the bidder against this item no. 1 of SOQ.

Note: Bidders are required to download the BOQ file, open it and complete the blue-colored cells only with their respective financial quotes for all the BOQ items & only quote % for Item No. 1 along with other details (such as name of the tenderer). No other cells should be changed/ tampered. Once the details have been

completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected. **Bidder has to check and confirm the final amount before submitting it to the Bid Manager, which should mandatorily match with the total amount quoted inclusive of GST on GeM Portal Financial Bid.** It is the responsibility of bidder to also upload the item wise breakup on GeM portal as per the Schedule of Quantities attached in GeM Bid while submitting the Financial Bid (Envelope-II).

15. For quoting the rate for the DSR item (Item No. 02) in SOQ for which an amount of Rs.1,77,000.00 (including 18% GST) is considered as the base amount which is including GST considered in DSR E&M 2022. For quoting the rates for the same (i.e., above/ below/ at par of DSR E&M 2022 rate) the tenderer has to be very careful. The example for calculation of the amount for the same is as below:

- A. In case Bidder has to quote below the DSR E&M 2022 i.e., @ 10% below the base amount of DSR then bidder has to quote Rs. 1,59,300/- in Rate including GST column of Price Bid of excel sheet.
- B. In case Bidder has to quote at par with base amount of DSR E&M 2022, then bidder has to quote Rs.1,77,000.00 in Rate including GST column of Price Bid of excel sheet.
- C. In case Bidder has to quote above the DSR E&M 2022 i.e., @ 110% above the base amount of DSR then bidder has to quote Rs.1,94,700/- in Rate including GST column of Price Bid of excel sheet.

* Note: - The above example is only for explanation for quoting the rate, the actual rates has to be quoted by the tenderer on his own. The basic rates of DSR E&M 2022 items excluding GST shall be calculated by dividing the DSR rates directly with factor of 1.2127. However, GST @18% shall be paid extra on the basic rate as calculated above on submission of GST invoice.

16 In the event of inconsistency, conflict or ambiguity between the terms and condition of GeM Portal/ GeM Bid and uploaded AAI Tender Documents, the terms & conditions of AAI Tender Documents shall be final.

Sd/-
Asst. General Manager(Engg-E),
(Bid Manager)
Airports Authority of India,
Civil Enclave, Hindon Airport,
Ghaziabad, UP-201005