

AIRPORTS AUTHORITY OF INDIA

NOTIFICATION

New Delhi, the 17th January, 2000

No. SEC. 9.2.3.—In exercise of the powers conferred by Section 42 of the Airports Authority of India Act, 1994 (55 of 1994) and in supersession of International Airports Authority of India (General Management, Ground Handling of Air Transport Services) Regulations, 1984 and National Airports Authority (General Management, Entry for Ground Handling of Air Transport Services) Regulations, 1989, the Airports Authority of India with the previous approval of the Central Government hereby makes the following regulations, namely :

1. Short title, commencement and application :

- (1) These regulations may be called the Airports Authority of India (General Management, Entry for Ground Handling Services) Regulations, 2000.
- (2) These regulations shall come into force on the date of their publication in the Official Gazette.
- (3) These regulations shall apply to all Airports and Civil Enclaves managed by Airports Authority of India.

2. Definitions.—In these regulations, unless the context otherwise requires :

- (a) "apron" means a defined area of the Airport Enclave intended to accommodate aircraft for purpose of loading and/or unloading of passengers and/or cargo refuelling, parking or maintenance;

- (b) "Authority" means the Board of Directors of Airports Authority of India;
- (c) "Chairman" means Chairman of the Airports Authority of India;
- (d) "Civil Enclave" means the area, if any, allotted at Airport belonging to any armed force of the Union, for use by the persons availing of any air transport service from such airport or for the handling of baggage or cargo by such service, and includes land comprising of any building and structure on such area;
- (e) "Ground Handling" means
- ramp handling and will include activities as specified in Annexure 'A' to the Regulations;
  - traffic handling and will include activities as specified in Annexure 'B' to the Regulations;
  - any other activity designated by the Chairman to any part either of ramp handling or traffic handling.
- (f) "Manoeuvring Area" means that part of Airport/Aerodrome/Civil Enclave to be used for take off/landing/taxing of aircraft excluding apron;
- (g) "Movement Area" means part of any Airport/Aerodrome/Civil Enclave intended for surface movement of aircraft including the manoeuvring area and apron;
- (h) "National Carriers" means any airline or carrier designated as National Carrier by the Ministry of Civil Aviation, Government of India;
- (i) "Terminal Building" means the building or area of the Airport/Civil Enclave which is used for embarkation/disenbarkation and/or processing of passengers.

3. An operator or carrier may either carry out ground handling services at an airport by itself or engage the services of any of the following :

- Airports Authority of India ✓
- The two national carriers Air India & Indian Airlines
- Any other handling agency licensed by the Airports Authority of India.

4. Entry into and remaining in the movement area/terminal building at any airport/civil enclave for providing ground handling services or for operating any vehicle or other equipment shall be restricted to :

- the operator or the owner of aircraft(s) or his bonfide whole time employees or any of the designated agency under Regulation 3 authorised by it for handling its own aircrafts;
- any other Operator or Agency who or which has been specially permitted in writing by the Authority to undertake ground handling activities through their bonafide whole time employees;
- the bonafide whole time employees of National Carriers or any of the designated agencies under Regulation 3 authorised by them;
- the bonafide whole time employees of Airports Authority of India or a designated agency authorised by it.

5. The Board of AAI will lay down terms and conditions (including financial consideration), eligibility criteria for ground handling agency (both financial and technical) and number of such agencies to be appointed at each airport keeping in view the safety, security, demand, available infrastructure, land and other relevant consideration.

6. Bureau of Civil Aviation Security may impose such restrictions as may be necessary in case of any or all items of baggage goods handling at any or all airports on grounds of security.

7. Contravention of any of these regulations will be punishable with a fine as provided in the Airports Authority of India Act, 1994 as amended from time to time besides any other action(s) as may be decided by the Chairman.

[ADVT/3/4/Extraordinary/158/99]

D.V. GUPTA, CHAIRMAN

ANNEXURE 'A'

#### RAMP HANDLING

- 1 AIRCRAFT HANDLING
  - 1.1 Attendance
  - 1.2 Marshalling

- 1.3 Parking
- 1.4 Starting
- 1.5 Safety Measure
- 1.6 Mooring of Aircraft
- 2. AIRCRAFT SERVICING
- 2.1 Liaison for Fuelling and Defuelling
- 2.2 Liaison with suppliers for Replenishing of oil and other fluids
- 2.3 Cabin Equipment
- 2.4 Routine & Non-Routine services
- 2.5 Cooling & heating
- 3. AIRCRAFT CLEANING
- 3.1 Exterior Cleaning
- 3.2 Interior Cleaning
- 3.3 Toilet service
- 3.4 Water service
- 4. LOADING/UNLOADING
- 4.1 Load/unload passenger baggage
- 4.2 Transhipment of passenger baggage
- 4.3 Operation of loading/unloading equipment
- 4.4 Positioning and removing of passenger stairs/bridges
- 4.5 Emplane/deplane passengers
- 4.6 Break/make-up of baggages
- 4.7 Bussing of passengers/crew
- 4.8 Bulk loading/unloading of baggage
- 5. CARGO HANDLING SERVICES
- 5.1 Load and off load, export, import and transhipment cargo from the aircraft
- 5.2 Mail handling services
- 5.3 Operate/provide/arrange essential equipments for handling of cargo
- 5.4 Transhipment of Cargo
- 5.5 Palletisation/containerisation of Cargo
- 5.6 Break/make-up of cargo container/unit load device
- 5.7 Bulk loading/unloading
- 6. SECURITY
- 6.1 Watch and ward of registered baggage/cargo/aircraft and handling equipment
- 6.2 Aircraft security/inspection in transit
- 6.3 Security/surveillance for ladders point check
- 6.4 Security for catering items

Explanation Security services by agencies under Regulation 3 will be subject to BCAS clearance.

Note To undertake any other work with the prior approval of the Authority under the said Regulations.

ANNEXURE 'B'

#### TRAFFIC HANDLING

- 1. TERMINAL SERVICES
- 1.1 Handling documents and load control
- 1.2 Passenger and baggage handling at the airport terminals
- 1.3 Cargo handling services at the airport terminals

- Mail handling services at the airport terminal
- 5 Traffic services at the airport terminals including passenger check-in
- 2 FLIGHT OPERATIONS
- 2.1 Inform the carrier of any known project effecting the operational services and facilities made available to its aircraft in the areas of responsibility
- 2.2 Flight preparation at the airport of departure
- 2.3 Flight preparation at a point different from the airport of departure
- 2.4 In-flight assistance
- 2.5 Post flight activities
- 2.6 In-flight re-despatch
- 2.7 Communication system associated with Ground Handling
- 2.8 Material handling
3. SURFACE TRANSPORT
- 3.1 Arrangements for the transportation of passengers/baggages and cargo between separate terminals at the same airport
- 3.2 Arrangements for passenger/crew transport together with their baggage between airport and city or other agreed points
4. REPRESENTATIONAL SERVICES
- 4.1 Liaison with local authorities
- 4.2 Information to interested parties, movement of the carrier aircraft
- 4.3 Disbursement of payment on behalf of the carriers at all airports
- 4.4 Supervision and administration services
5. SECURITY
- 5.1 Registered baggage X-ray scan check (baggage and cargo)
- 5.2 Surveillance/vigilance for registered baggage at baggage make-up/break-up area of the airport
- 5.3 Baggage identification/watch and ward of registered baggage

Explanation : Security services by agencies under Regulation 3 will be subject to BCAS clearance.

Note : To undertake any other work with the prior approval of the Authority under the said Regulations.