

Ref. No.: AAI/CHQ/Engg(C)-MIS/CPIO-RTI/O/2026-27

Date: 22.07.2026

To,

Sub: Information under RTI Act, 2005: RTI Registration No. CCCC/RTI/32/2026-27 dt. 23/06/2026

Sir,

Reference may please be made to your online RTI Registration No. CCCC/RTI/32/2026-27 dt. 23/06/2026 received in this office on 06.07.2026, Nodal officer seeking the information and reply is mentioned against the points:

S. No.	Query	Reply
1.	Copy of Ref. No. AAI/Member (Plg.)/Tech-Inst./2025/P-41/165 dated 28 th January 2025 Technical Instruction No. 164	Requested document is attached.

However, if you are not satisfied with the reply/information furnished by CPIO, you may prefer a First Appellate Authority i.e. Shri J. T. Radhakrishnan, Executive Director (Engg)-MIS & STD, Airports Authority of India, Rajiv Gandhi Bhawan, A- block, Safdarjung Airport New Delhi – 110003. under Section 16(1) of the RTI Act, 2005.

Thanking You.

Yours Sincerely

Gaurav
(Gaurav Karanwal)

**Jt. General Manager (Engg. Str.)
In-Charge Str/ MIS & STD & CPIO**

**AIRPORTS AUTHORITY OF INDIA
O/o MEMBER PLANNING**

Ref No. AAI/Member (Plg.)/Tech-Inst./2025/P-41/165

Date: 28th, January, 2025

Technical Instruction No. 164

Subject: Modification in the Pre-Qualification criteria for procurement of engineering works

1. India's aviation industry has experienced significant growth in the past 10 years. The number of operational airports in the country has doubled from 74 in 2014 to 157 in 2024.
2. The Capital Expenditure (CAPEX) entrusted to Airports Authority of India (AAI) by Government of India (GoI) has increased many times.
3. In the coming years, the CAPEX target to be increased @ 10% every year and AAI is expected to achieve a CAPEX target of Rs. 10,000 Cr in the year 2030.

To achieve above CAPEX, it is essentially required to onboard better and more qualified agencies for timely completion and commissioning of projects. During various review meetings, it has been observed that performance of the agencies associated with AAI projects have gone down and are not meeting the expectations of management which ultimately consuming a lot of efforts and time of management in monitoring the AAI projects.

4. Time to Time Technical Instructions in-line with Department of Expenditure Manual for Procurement of Works, CVC guidelines have been already issued. However, considering the pressing need for timely accomplishment of projects, pre-qualification criteria(s) of engineering works have been modified to get more capable agencies (attached as Annexure-A).
5. It is enjoined upon all engineers to strictly follow the above guidelines while inviting tenders.

All Technical Circulars/ Technical Instructions issued are available at AAI website under following path:

www.aai.aero/en => Emp. Login => Circular & Orders => Dept. (Engineering) => Search keyword (Technical Instructions) => Search

Encl: Annexure – A, Appendix-I


(Anil Gupta)
Member (Planning)

Distribution: As per standard list.

वितरण सूची

1. अध्यक्ष के विशेष कार्यकारी अधिकारी, भा.वि.प्रा., निगमित मुख्यालय।
2. सदस्य (वित्त), भा.वि.प्रा., निगमित मुख्यालय।
3. सदस्य (प्रचालन), भा.वि.प्रा., निगमित मुख्यालय।
4. सदस्य (योजना), भा.वि.प्रा., निगमित मुख्यालय।
5. सदस्य (मानव संसाधन), भा.वि.प्रा., निगमित मुख्यालय।
6. सदस्य (ए एन एस), भा.वि.प्रा., निगमित मुख्यालय।
7. मुख्य सतर्कता अधिकारी, भा.वि.प्रा., निगमित मुख्यालय।
- 8-12 कार्यपालक निदेशक (अभि.) भा.वि.प्रा., उत्तरी क्षेत्र / पश्चमी क्षेत्र / पूर्वी एवं उत्तर पूर्वी क्षेत्र / दक्षणी क्षेत्र / एम आई एस एवं मानकीकरण निगमित मुख्यालय
- 13 कार्यपालक निदेशक (भूमि प्रबंधन/बी डी), भा.वि.प्रा., निगमित मुख्यालय।
- 14 कार्यपालक निदेशक (परियोजना अनुवीक्षण एवं गुणवत्ता आश्वासन), भा.वि.प्रा., निगमित मुख्यालय।
- 15-19 क्षेत्रीय कार्यपालक निदेशक, भा.वि.प्रा., उत्तरी क्षेत्र / पश्चमी क्षेत्र / पूर्वी क्षेत्र / दक्षणी क्षेत्र / उत्तर पूर्वी क्षेत्र।
- 20-21 कार्यपालक निदेशक, (संचार दिक्चालन व निगरानी) -(योजना)-I/II, भा.वि.प्रा., निगमित मुख्यालय।
- 22 कार्यपालक निदेशक, (संचार दिक्चालन व निगरानी) -(ओ.एम.), भा.वि.प्रा., निगमित मुख्यालय।
- 23 कार्यपालक निदेशक, (आर सी डी यू & एफ आई यू), भा.वि.प्रा., निगमित मुख्यालय।
- 24-27 कार्यपालक निदेशक, (ए.टी.एम.)/एटीएम-एसएम/एटीएम-एफटीएम/एटीएम-केप, भा.वि.प्रा., निगमित मुख्यालय।
- 28 कार्यपालक निदेशक (योजना), भा.वि.प्रा., निगमित मुख्यालय।
- 29 कार्यपालक निदेशक (प्रचालन), भा.वि.प्रा., निगमित मुख्यालय।
- 30 कार्यपालक निदेशक (जैवीसी), भा.वि.प्रा., निगमित मुख्यालय।
- 31 कार्यपालक निदेशक (एवि. सेफटी), भा.वि.प्रा., निगमित मुख्यालय।
- 32 कार्यपालक निदेशक (आर्क), भा.वि.प्रा., निगमित मुख्यालय।
- 33 कार्यपालक निदेशक (प्रशासनिक), भा.वि.प्रा., निगमित मुख्यालय।
- 34-35 कार्यपालक निदेशक (वित्त)- I / II, भा.वि.प्रा., निगमित मुख्यालय।
- 36 कार्यपालक निदेशक (वाणिज्य), भा.वि.प्रा., निगमित मुख्यालय।
- 37 कार्यपालक निदेशक (सूचना प्रौद्योगिकी), भा.वि.प्रा., निगमित मुख्यालय।
- 38 निदेशक (सुरक्षा), भा.वि.प्रा., निगमित मुख्यालय।
- 39 कार्यपालक निदेशक (तकनीकी), भा.वि.प्रा., निगमित मुख्यालय।
- 40 कार्यपालक निदेशक (एसआईयू), भा.वि.प्रा., निगमित मुख्यालय।
- 41 कार्यपालक निदेशक (आरसीएस), भा.वि.प्रा., निगमित मुख्यालय।
- 42 प्रधानाचार्य (सी ए टी सी), इलाहाबाद।
- 43 निदेशक, (आई.ए.ए), भा.वि.प्रा., रंगपुरी।
- 44-46 विमानपत्तन निदेशक, भा.वि.प्रा., कोलकाता/चेन्नई/त्रिवेन्द्रम विमानपत्तन।
- 47 महाप्रबंधक (सतर्कता), भा.वि.प्रा., निगमित मुख्यालय।
- 48 महाप्रबंधक (विधि), भा.वि.प्रा., निगमित मुख्यालय।
- 49 महाप्रबंधक (सी.एव.सी.), भा.वि.प्रा., निगमित मुख्यालय।
- 50 महाप्रबंधक (बिजनस विकास एकक), भा.वि.प्रा., निगमित मुख्यालय।
- 51-52 महाप्रबंधक (अभि. -प्रोजेक्ट), भा.वि.प्रा., कोलकाता प्रोजेक्ट / चेन्नई प्रोजेक्ट।
- 53-60 महाप्रबंधक (अभि) (सिविल/ विदधुत), भा.वि.प्रा., उत्तरी क्षेत्र / पश्चमी क्षेत्र/ दक्षणी क्षेत्र / पूर्वी एवं उत्तर पूर्वी क्षेत्र, निगमित मुख्यालय।
- 61-72 महाप्रबंधक (अभि-प्रोजेक्ट)/प्रोजेक्ट इंचार्ज, भा.वि.प्रा., पोर्ट ब्लेयर / पटना / होलौंगी / लेह / देहरादून / विजयवाड़ा / त्रिची / राजमुंदरी / गुवाहाटी / राजकोट / पुणे / जबलपुर हवाई अड्डा।
- 73-76 महाप्रबंधक (परियोजना अनुवीक्षण एवं गुणवत्ता आश्वासन)/ योजना/आर सी एस / एयरपोर्ट सिस्टम, भा.वि.प्रा., निगमित मुख्यालय
- 77-81 महाप्रबंधक अभि, भा.वि.प्रा., उत्तरी क्षेत्र / पश्चमी क्षेत्र / पूर्वी क्षेत्र / दक्षणी क्षेत्र / उत्तर पूर्वी क्षेत्र, क्षेत्रीय मुख्यालय।
- 82 महाप्रबंधक (सूचना प्रौद्योगिकी), सफदरजंग हवाई अड्डा।
- 83-92 एम आई एस (सिविल) एवं एम आई एस (विदधुत)- उत्तरी क्षेत्र / दक्षणी क्षेत्र / पश्चमी क्षेत्र/ पूर्वी क्षेत्र/ उत्तर पूर्वी क्षेत्र, भा.वि.प्रा., निगमित मुख्यालय।

Distribution List

1. EA to Chairman, AAI, CHQ
2. Member (Finance), AAI, CHQ
3. Member (Ops.), AAI, CHQ
4. Member (Plg.), AAI, CHQ
5. Member (HR), AAI, CHQ
6. Member (ANS), AAI, CHQ
7. Chief Vigilance Officer, AAI, CHQ
- 8-12. Executive Director (Engg), AAI, Northern Region/ Western Region/ Eastern & North Eastern Region/Southern Region/ MIS & Standardization, CHQ
13. Executive Director (Land Management/ BD), AAI, CHQ
14. Executive Director (PMQA) AAI, CHQ,
- 15-19 Regional Executive Director, AAI, Northern Region/Western Region/ Eastern Region/ Southern Region/ North Eastern Region
- 20-21 Executive Director (CNS-Plg.)-I/II, AAI, CHQ
22. Executive Director (CNS-OM), AAI, CHQ
23. Executive Director (FIU & RCDU), AAI, CHQ
- 24-27. Executive Director (ATM)/ ATM-ASM/ ATM-AFTM/ ATM-CAP, AAI, CHQ
28. Executive Director (Plg.) AAI, CHQ
29. Executive Director (Ops.) AAI, CHQ
30. Executive Director (JVC) AAI, CHQ
31. Executive Director (Avn. Safety), AAI, CHQ
32. Executive Director(Arch.), AAI, CHQ
33. Executive Director(Admin), AAI, CHQ
- 34-35. Executive Director(Finance)- I/II, AAI CHQ
36. Executive Director(Commercial), AAI CHQ
37. Executive Director(IT), AAI, CHQ
38. Director(Security), AAI, CHQ
39. Executive Director(Tech.), AAI, CHQ
40. Executive Director(SIU), AAI, CHQ
41. Executive Director(RCS), AAI, CHQ
42. Principal (C.A.T.C), Allahabad
43. Director (I.A.A), AAI, Rangpuri
- 44-46 Airport Director, AAI, Kolkata/Chennai/Trivandrum Airports
47. GM (Vigilance) AAI, CHQ
48. GM (Law) AAI, CHQ
49. GM (C&C) AAI, CHQ
50. GM (BDC), AAI, CHQ
- 51-52. GM Engg (project) AAI, Kolkata Project/ Chennai Project
- 53-60. GM Engg (Civil/Electrical), AAI, Northern Region/Western Region/ Southern Region/ Eastern & North Eastern Region, CHQ
- 61-72 GM Engg (Project)/project in-charge, AAI, Port Blair/ Patna/ Hollongi/ Leh/ Dehradun/ Vijayawada/ Trichy/ Rajahmundry/ Guwahati/Rajkot/ Pune/ Jabalpur Airport.
- 73-76 GM: PMQA / Planning / RCS / Airport System, CHQ
- 77-81 GM Engg, AAI, Northern Region/Western Region/ Eastern Region/ Southern Region/ North Eastern, RHQ.
82. GM (IT), Safdarjung Airport
- 83-92 MIS (Civil) & MIS (Electrical)-NR/SR/WR/ER/NER, AAI, CHQ

Modification in the Pre-Qualification criteria for procurement of engineering works

Note: The experience of similar nature of work executed in India shall only be considered for pre-qualification in AAI engineering works except for BHS and PBB

S.No.	Reference	Existing Provision	Modified Provision
1.	Earnest Money	Para- 38.2.1 The rate of earnest money shall equal to 2% of the estimated cost put to tender for the works. Tenders not accompanied by the requisite earnest money will be rejected. This rate of EMD shall be applicable for all type of tenders including Global tenders. Para- 38.2.2 For consultancy services- The rate of earnest money shall equal to 2% of the estimated consultancy fee put to tender except Micro and Small Enterprises (MSEs) or Start-ups as recognised by DIIP. Tenders not accompanied by the requisite earnest money will be rejected.	Para- 38.2.1 The rate of earnest money shall equal to <u>three (03) %</u> of the estimated cost put to tender for the works. Tenders not accompanied by the requisite earnest money will be rejected. This rate of EMD shall be applicable for all type of tenders including Global tenders. Para- 38.2.2 For consultancy services- The rate of earnest money shall equal to <u>three (03) %</u> of the estimated consultancy fee put to tender except for Micro and Small Enterprises (MSEs) or Start-ups as recognised by DIIP. Tenders not accompanied by the requisite earnest money will be rejected.
2.	Bidding Capacity of Tenderer	Para- 33.6 In case of works costing more than Rs. 50 Cr. NIT approving authority may specify in the NIT that bidding capacity of tenderer shall be additional criterion for pre-qualification of the contractor. The bidding capacity of tenderer shall be worked out from the following formula. B= 1.5* N*T-A Where B - is the Bidding Capacity.	Para- 33.6 (Note: <u>The bid capacity shall be applicable for the work costing more than Rs. 50 Cr.</u>) For works costing more than Rs. 50 Cr. bidding capacity of tenderer shall be additional criterion for pre-qualification of the contractor. The bidding capacity of tenderer shall be worked out from the following formula. B= 2 * N*T-A Where B - is the Bidding Capacity.

20/01/2018
[Signature]

S.No.	Reference	Existing Provision	Modified Provision
		N - Maximum value of Engineering (Civil/ Electrical/ Mechanical as relevant to work) Works executed in any one year during the last 5 (five) years (updated at current price level of enhancing at a simple rate of interest @ 7% per annum.), taking into account completed as well as work in progress. T - is the number of years prescribed for completion of the work in question. A - is the value (updated at the current price level) of the existing commitments and ongoing works to be completed in the next 'T' years. In case available bidding capacity of the bidders is less than the estimated cost of work put to tender, the financial bid of such tenderer shall not be opened.	N - Maximum value of Engineering (Civil/ Electrical/ Mechanical as relevant to work) Works executed in any one year during the last 5 (five) years (updated at current price level of enhancing at a simple rate of interest @ 7% per annum.), taking into account completed as well as work in progress. T - is the number of years prescribed for completion of the work in question. A - is the value (updated at the current price level) of the existing commitments and ongoing works to be completed in the next 'T' years. In case available bidding capacity of the bidders is less than the estimated cost of work put to tender, the financial bid of such tenderer shall not be opened.
3.	Pre Bid Conferences	Additional New para	Para- 34.2.1 <u>A suitable provision for pre-bid conference and site visit shall be kept in the bidding documents for inviting the bidders or their official representatives to attend one or more pre-bid conference at a specified place and time, for clarifying issues and clearing doubts, if any, about the specifications/ Terms of Reference and other allied technical/ commercial details of the work, services, plant, equipment and machinery etc.</u>
4.	Issue of tender to Joint Venture Company/ Consortium/ Firm	Para- 33.7 Joint venture company/ consortium/ firms shall be permitted to purchase tender document subject to their meeting PQC and satisfying following conditions and submitting documentary evidence: a. Consortium of firms should not comprise more than three firms.	Para- 33.7 <u>(Note: Joint venture is applicable for the composite tenders amounting more than Rs. 300 Cr.)</u> Joint venture company/ consortium/ firms shall be permitted to purchase tender document subject to their meeting PQC and satisfying following conditions and submitting documentary evidence: a. Consortium of firms should not comprise more than two (02) firms.

Handwritten signature and initials.

S.No.	Reference	Existing Provision	Modified Provision
		b. Joint venture firm as a single unit or each member of consortium should have Permanent Account Number (PAN). c. A detailed and valid agreement exists between the consortium members defining clearly role, responsibility and scope of work of each member along with nomination of leader for the purpose of work under consideration commensurate with their experiences and capabilities and a confirmation that the members of the consortium assume joint and several responsibilities. It shall be mandatory for lead partner to attend all progress review meetings and shall be answerable to all issues relating to the project. d. The leader of the consortium firm shall meet minimum 50% of the qualification criteria of NIT and shall accept overall responsibilities of contractual obligations for the total scope of work during execution and up to defects liability period. Other partner(s) of the consortium shall meet minimum 25% of the PQC. The qualifying criteria shall be met collectively (i.e. 100%) by the leader firm & partner firm(s). e. All the firms of consortium should jointly possess the required T&P, Machinery and manpower and should produce self-attested documentary proof of owning and possessing required machinery.	b. No change c. No change d. (i) The pre-qualifying criteria shall be met collectively (i.e. 100%) by leader firm & partner firm(s). (ii) Each member of the Consortium/ JV shall have <u>individually substantially completed minimum amount of one work equal to 40% of the estimated cost.</u> (iii) Each member of the Consortium/ JV shall individually meet at least <u>50% of the Average Annual Financial Turnover as per NIT criteria.</u> (iv) Each member of the Consortium/ JV shall individually meet <u>at least 50% of the minimum net worth as per NIT criteria.</u> e. No change

20/11/2019
RMLC

S.No.	Reference	Existing Provision	Modified Provision
		f. All the members of consortium must meet fully / jointly or as a single unit of Joint Venture the required PQC.	f. No change.
5.	Financial Capacity	<u>Average Annual Financial Turnover</u> The applicant should have Average Annual Financial Turnover of the bidders during the last three years ending 31st March of the previous financial year should be at least 30% of the estimated cost. <u>Minimum Annual Value of General Construction Work</u> No existing provision <u>Minimum Net Worth</u> The applicant should have a minimum net worth of at least 15% of the estimated cost as on last financial year. Net Worth of the company shall not be eroded by more than 30% in last three financial years.	The applicant should have Average Annual Financial Turnover of the bidders during the last three years ending 31st March of the previous financial year should be at least 30% of the 1.18 times of the estimated cost (excluding GST). The applicant should have achieved minimum annual value of general construction work (as certified by Chartered Accountant, and at least 50 (fifty) percent of which is from Engineering (Civil/ Electrical/ Mechanical as relevant to the work being procured) construction works) carried out in any of the year during last five (05) years, ending 31st March of previous year, calculated by applying a multiplier of 2 for the projects costing upto Rs. 1500 Crores and 1.5 for the projects costing more than Rs. 1500 Crores to the projected annual construction expenditure on the subject contract. No change

Office
Copy

Q2

S.No.	Reference	Existing Provision	Modified Provision
6.	Definition of nature of similar works (Terminal Building) to be incorporated by NIT approving authority.	Composite work of Centrally Air-conditioned Buildings through Chillers/ VRF/ VRV (to be selected by NIT approving authority) like Airport Terminal Buildings, 5 Star Hotels, Metro Stations, Institutional Buildings, Shopping Malls, Business / Commercial Complexes, Super/Multi-Speciality Hospitals, Institutional Buildings, Indoor stadium, Corporate Office Buildings. (The composite work includes components of Civil Building works, Electrification and E&M services like Fire Alarm / Fire Fighting, HVAC.)	Composite work of Centrally Air-conditioned Buildings of Airport Terminal Buildings, 5 Star Hotels, Underground Metro Terminals, Shopping Malls, Business / Commercial Complexes, Super/Multi-Speciality Hospitals, Institutional Buildings, Indoor stadium, Corporate Office Buildings. (The composite work includes components of Civil Building works, Electrification and E&M services like Fire Alarm / Fire Fighting, HVAC.)
7.	Selection criteria and methodology for selection of Design consultant in EPC tenders.	No existing provision	Attached as Appendix-I
8.	Definition of Substantial completion	Substantial completion shall be based on 80(eighty) percent of awarded cost or more value wise works completed under the contract.	Substantial completion shall be based on 80 (eighty) per cent (value wise) or more works completed under the contract. Substantial completion should not be defined in terms of percentage completion, rather it should be based on functional consideration. Certificate for 'substantial completion' of project/work/asset should contain two parts. Part -I shall contain 'financial value of work done' and part-II shall contain 'certificate of functional completion of project/work/asset'.

Page 2 of 2

Q3

S.No.	Reference	Existing Provision	Modified Provision
9.	Average monthly turnover progress / (Note: Applicable for projects costing more than Rs. 50 Cr.)	No existing provision	The agency should have achieved average monthly financial turnover/progress of at least Rs. crore per month {(75% of estimated cost plus GST) / period of completion in month} in one general construction work, during the last seven years ending last day of month previous to the one in which bids are invited including the extended date, if any. For this purpose, cost of work shall mean gross value of the completed work including cost of materials supplied by the Government/client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer or Chartered Accountant. The cost of individual one works considered for monthly turnover should not be less than Rs. cr. (40% of estimated cost plus GST). The value of average monthly financial progress shall be worked out on the basis of completion cost of work divided by actual duration of completion of work. The value of average monthly financial progress shall be brought to current costing level by enhancing the actual value of monthly turnover of single work at simple rate of 7% per annum calculated from the date of completion to previous day of last day of submission of bids. Note:- Extra time granted due to Force Majeure period due to COVID in the year 2020, here applicable to that extent shall be adjusted accordingly vide ministry of finance O.M F.18/4/2020-PPD dt 03.05.2020 while calculating average monthly financial turnover.

Page 2 of 2

De

METHODOLOGY OF SELECTION OF DESIGN CONSULTANT

Successful bidder should have either in-house facility of design/ drawing or should associate architect/designer firm.

The successful bidder having in-house design team shall have to submit client certificate within 10 (ten) days as proof of having successfully design and completed or substantially design and completed three works, each of ₹.....(q).....or two works, each of ₹.....(r)..... or one work of ₹.....(s)..... in single contract of similar nature during last 07 (Seven) years ending the day of issue of Letter of Intent (LoI).

In case of non-availability of in-house capabilities of design team, the successful bidder has to submit proposal of at least 03 (three) nos. design consultant within 10 days of issue of Letter of Intent (LoI) for Technical evaluation and selection of design consultant as per criteria specified.

The selection of design consultant shall be done by AAI as per Technical Evaluation. This process shall be completed within time frame of 15 (fifteen) days after submission of documents by the successful bidder.

Selection of Design Consultant will be intimated to the successful bidder. The successful bidder has to engage the selected design consultant within 05 (five) days of receiving intimation from AAI, and duly intimated to AAI.

Letter of award (LoA) to the L1 bidder shall be issued by AAI only after approval and engagement of design consultant as detailed above.

Failure to adhere to the above timeline will lead to the cancellation of Tender and no claim whatsoever will be entertained by AAI.

Note:

- a) The value of executed works and consultancy (design and drawing) shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to date of bid opening (Cover-I/ Technical bid).
- b) Client certificate for design consultancy should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.

दीनदत्त शर्मा
अम (उ)

Q

TECHNICAL EVALUATION CRITERIA FOR SELECTION OF ASSOCIATE DESIGN CONSULTANT

1.0 DOCUMENTATION:

All documents shall be authenticated i.e. **Self-attested** by Consultant Firm.

- a) Self-certified / attested copy of the inception of firm.
- b) **For experts in various fields of specialization**
 - i) Consent letter from the expert(s) / professional(s).
 - ii) CVs of the expert(s) / professional(s) along with documentary proof.
- c) **Work Experience**
 - i) Completion/ experience certificate issued by client organization with required details.

Note: In addition to details as explained above, copy of letter of appointment of the concerned staff issued by HR/consultant shall be enclosed.

2.0 GENERAL INSTRUCTIONS:

- a) The submissions shall be page numbered and submitted in the Technical Evaluation Proforma.
- b) Each page of the submissions to be **Signed by the Design consultant and EPC agency**. (Documents whichever **not Signed** shall not be considered for technical evaluation).
- c) **Single professional can be proposed only for one position. In case single professional is proposed for more than one position then such professional shall be considered only for the first position and no marks shall be allotted for the other positions. Repetition of professional is not permitted under different subheads as each subhead has individual marking.**
- d) Onus of correctness/ completeness of the submissions shall rest with the bidder.
- e) AAI may confirm the correctness of the submissions (documents) at any stage of the assignment. In case any submission is found to be false/ fabricated, appropriate penal action including Termination of the Contract/ forfeiting of security deposit/due payments of the bidder including restraintment/ debarment for a specified period, may be taken by AAI. No claim in this regard shall be entertained.
- f) If consultant agency is the Indian entity of an international firm operating under different name in various countries, the relevant work experience in various countries of such a firm shall be considered towards experience for the consultant, if subsidiary company is wholly owned by parent company and if parent company undertake responsibility on behalf of bidder for completion of this work.
- g) The client's certificate should mention completion of the particular specialization consultancy, actual completion date & area of work. In case the client's completion

Handwritten signature
Ann (C)

Handwritten signature

certificate is not mentioning all required details as above, then relevant supporting documents issued by the client such as Work Order/Agreement (relevant pages) etc. shall be submitted as applicable.

- h) The evaluation of qualification and work experience of Professionals shall be based on submissions made in the CV format and documentary proof of qualification and experience to be submitted in the current submission.
- i) Both work experience and proposed professional under each subhead of technical evaluation shall pertain to Design Consultant. The proposed professionals must be regular employee of the consultancy firm proposed for particular sub head of technical evaluation. Copy of letter of appointment of the concerned staff issued by HR/consultant shall be enclosed.
- j) Experience shall be considered for evaluation from the year of acquiring of minimum professional qualifications.
- k) Professional, who does not possess the requisite qualification in the prescribed field or minimum prescribed qualification, shall not be considered. No marks shall be given for qualification and experience in such a case.
- l) Consultancy Firms that are registered or incorporated in India for more than 07 years before the deadline for submission are eligible.
- m) A subsidiary company, registered and incorporated in India for more than 07 years may utilize the financial and technical credentials of their parent/holding company having more than 90% share in the subsidiary company either at its own (directly) and/or combined (indirectly) through one or more of its subsidiary companies. The technical credentials of subsidiary(ies) in which shareholding of the parent/holding company is more than 90% either at its own (directly) and/or combined (indirectly) through one or more of its subsidiary companies, shall be treated as the credentials of parent/holding company.
- n) Average annual consultancy turnover of ₹..... calculated as total certified consultancy payments received for contracts in progress or completed during last three financial years ending 31st March of the previous financial year

Note: The turnover for design consultant is calculated based on a consultancy fee equivalent to 1.5% of the Project's Cost. The average annual turnover must be 30% of this calculated consultancy fee.

- o) The design consultant should have minimum of 05 nos. valid BIM license subscriptions valid from at least 1 year prior to submission of the proposal. The consultant shall submit the documentary evidence such as proof of purchase / license and proof of payment made for the same.

वेद प्रदीप
mm(l)

3.0 TECHNICAL EVALUATION

3.1 Architectural Consultancy (Architectural /Design Consultancy firm) Total Marks = 100

NAME OF THE CONSULTANT

ADDRESS:

CONTACT DETAILS:

(For Architectural Planning and Designing/ Detailing, Structural design & drawing, MEP, and AS & IT works, BIM etc.), Professional proposed to be engaged, Approach and methodology

(Self-attested documents to be submitted for all parameters. Onus for providing correct documentation shall rest with bidder)-Documents which are not self-attested shall not be considered for technical evaluation.

Sl. No.	Details	Marks (Max.)
	Name of Firm	
A	Work Experience (with documentary proof) for works executed during last 07 years ending the date of issue of Letter of Intent (LOI). (Total marks = 40)	40
1.	One work of Composite work of Centrally Air-conditioned Buildings of Airport Terminal Buildings, 5 Star Hotels, Underground Metro Terminals, Shopping Malls, Business / Commercial Complexes, Super/Multi-Speciality Hospitals, Institutional Buildings, Indoor stadium, Corporate Office Buildings. (The composite work include components of Civil Building works, Electrification and E&M services like Fire Alarm / Fire Fighting, HVAC.) having minimum area equal to <u> X </u> Sqm* (30 marks for 1 (one) work) OR	30
2.	Two works of Composite work of Centrally Air-conditioned Buildings of Airport Terminal Buildings, 5 Star Hotels, Underground Metro Terminals, Shopping Malls, Business / Commercial Complexes, Super/Multi-Speciality Hospitals, Institutional Buildings, Indoor stadium, Corporate Office Buildings. (The composite work include components of Civil Building works, Electrification and E&M services like Fire Alarm / Fire Fighting, HVAC.) having minimum area of <u> Y </u> Sqm* (15 marks for each work) OR	30
3.	Three works of Composite work of Centrally Air-conditioned Buildings of Airport Terminal Buildings, 5 Star Hotels, Underground Metro Terminals, Shopping Malls, Business / Commercial Complexes, Super/Multi-Speciality Hospitals, Institutional Buildings, Indoor stadium, Corporate Office Buildings. (The composite work include components of Civil Building works, Electrification and E&M services like Fire Alarm / Fire Fighting, HVAC.) having minimum area of <u> Z </u> Sqm* (10 marks for each work).	30

28/11/2019
mm(c)

8

Sl. No.	Details	Marks (Max.)
	*1) Additional marks shall be given for experience in planning & designing (architectural) of an airport terminal for any of the above category. 2) For experience of additional works, additional 2% of total marks for each work in excess of numbers of works mentioned under either of the above categories (maximum up to total 05 works executed during the last 07 years ending the date of issue of Letter of Intent (LOI) shall be accepted as follows: i. 2% on 30 marks for each additional works for area of building having minimum area equal to <u>X</u> Sqm, or ii. 2% on 15 marks for each additional works for area of building having minimum area equal to <u>Y</u> Sqm, or iii. 2% on 10 marks for each additional works for area of building having minimum area equal to <u>Z</u> Sqm.	12.5%
	For experience in planning & designing (architectural) of GRIHA-IV or above / LEED / Internationally Equivalent rated buildings additional 2% marks for each work in excess of nos. of works mentioned under either of the above categories (maximum up to total 05 works executed during the last 07 years ending the date of issue of Letter of Intent (LOI) shall be given.	
4	Years of existence of firm (Documentary proof to be submitted)	
i.	More than 10 years	15
ii.	More than 07 years and up to 10 years	10
	Total =	
	Note: Total marks will be converted as equivalent to 40 marks. The marks obtained by a particular design consultant will be calculated on proportionate basis.	
B	Professionals proposed to be engaged for architectural planning & designing, Structural design, MEP works, AS & IT works, BIM etc. (with documentary proof) (35 Marks)	35
1.	Principal Architect/Design Expert * (1 no.)	
	Qualification: Post Graduate in Architecture	25
	Qualification: Graduate in Architecture	20
	Experience more than 20 years	25
	Experience more than 15 years	20
	* Additional 10% marks shall be given for experience in Master Planning of one Airport & designing (architecture) of at least one airport terminal	
2.	Principal Structural Engineer (1no.)	
	Qualification: Post Graduate in Structure Engg.	25
	Qualification: Graduate in Civil Engg.	20

2/11/2018
am (c)

1/11/2018

Sl. No.	Details	Marks (Max.)
	Experience more than 20 years	25
	Experience more than 15 years	20
3.	Principal MEP Expert (1 nos.)	
	Qualification: Post Graduate in Mechanical/Electrical Engg.	25
	Qualification: Graduate in Mechanical/Electrical Engg.	20
	Experience more than 20 years	25
	Experience more than 15 years	20
4.	BIM Expert (1 no.)	
	Qualification: Post Graduate in Civil Engg./Architecture	15
	Qualification: Graduate in Civil Engg./Architecture	10
	Experience in BIM more than 5 years	15
	Experience in BIM more than 2 years	10
	Note: Total marks will be converted as equivalent to 35 marks. The marks obtained by a particular design consultant will be calculated on proportionate basis.	
C.	Approach & Methodology (25 Marks)	25
1.	Each of the proposed design consultant has to submit a detailed write-up and Power point presentation including the following.	
	(i) Consultant's proposed approach regarding building plans, elevations and design efficiencies, preferably with a perspective/artistic view,	4
	(ii) Use of Innovative technologies if any for conservation of energy, Green building / GRIHA-5 concept, renewable energy implementation and Carbon Neutral (for Operational level emissions)	4
	(iii) Latest Softwares available/to be put to use with its applicability for the project for effective and optimized design of the project.	2
	(iv) Delivery team organization chart	2
	(v) Detail Design Deliverables	2
	(vi) Code Compliance	2
	(vii) Risk assessment and mitigation	2
	(vii) Quality Assurance	2
	(viii) Baseline Programme/Schedule	2
	(ix) BIM Delivery Methodology	3
	Total=	

4.0 Bid Evaluation and Selection Criteria (Methodology):

- All calculations will be up to 2 places of decimal. The individual score in the quality parameter and the final score will be calculated up to two places of decimal.
- Bidder has to submit proposal of at least 03 (three) nos. of design consultant for technical evaluation. After technical evaluation, the final score will be submitted to the competent authority AAI for final selection of the design consultant.
- The qualifying benchmark score is considered as 80 out of 100.

अनुराग
अम(c)

Q

Note:

- 1) X , Y , Z will 80%, 50% and 40% of the total area of the building (i/c basement) of the project respectively.
- 2) **Evaluation Methodology:** Highest feasible score shall be treated as equivalent to maximum marks assigned to particular section (i.e. 40 marks for section A, 35 marks for section B and 25 marks for section C). Marks obtained shall be worked out on proportionate basis based on the overall score under this section.
- 3) The Cost of the work wherever mentioned should be excluding GST.

अभि-श्री
अमल

Q

सं. भाविप्रा/आरटीआई/विविध/2026/ 157

दिनांक: 29.06.2026

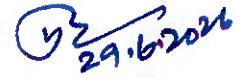
विषय: आरटीआई अधिनियम, 2005 के अंतर्गत सूचना उपलब्ध कराने से संबंधित।

दिनांक 23.06.2026 का आरटीआई आवेदन संलग्न है जिसके साथ आरटीआई शुल्क के रूप में 10/- रुपये का आईपीओ संख्या 65F 154303 भी संलग्न है। यह आरटीआई अधिनियम, 2005 के तहत सूचना प्राप्त करने हेतु केंद्रीय सहायक जन सूचना अधिकारी (CAPIO), कंप्यूटरीकृत ग्राहक सेवा केंद्र, मुंबई GPO, मुंबई-400001 पत्र सं CCCC/RTI/32/2026-27 दिनांक 23.06.2026 के द्वारा 29.06.2026 को इस कार्यालय प्राप्त हुआ।

2. अवलोकन करने पर यह पाया गया कि अपेक्षित सूचना आपके क्षेत्र से संबंधित है। यदि कुछ बिंदुओं के संबंध में सूचना आपके अधिकार क्षेत्र में नहीं आती, तो सदस्य (का एवं प्रशा.) के परिपत्र सं ए. 60011/23/2005 (पी एवं सी)/1446 दिनांक 23.04.2010 (आरटीआई) के पैरा (एम) के अनुसार आवेदन का निपटान करें। तदनुसार, आपसे अनुरोध है कि आरटीआई अधिनियम, 2005 के अनुसार प्राथमिकता पर इस कार्यालय को सूचित करते हुए आवेदक को सीधे सूचना उपलब्ध कराएं। यदि कोई सूचना आपके निदेशालय से संबंधित नहीं है तो कृपया संबंधित निदेशालय को आरटीआई आवेदन अग्रेषित करें।

कृपया इस मामले को उच्च प्राथमिकता दें।

अनुलग्नक:- यथोक्त (03 पृष्ठ)


29.6.2026

(प्रवीण कुमार आसीवाल)
संयुक्त महाप्रबंधक (ई.एस.)
आरटीआई सैल, नि.मु.

Sh. Gaurav Karanwal, JGM (Engg-C) STR/MIS & STD

प्रति:

1) केंद्रीय सहायक जन सूचना अधिकारी (CAPIO), कंप्यूटरीकृत ग्राहक सेवा केंद्र, मुंबई GPO, मुंबई-400001 पत्र सं CCCC/RTI/32/2026-27 दिनांक 23.06.2026 के संबंध में सूचनार्थ।

2)

सूचना के अधिकार अधिनियम के आपके आवेदन को आवश्यक कार्रवाई हेतु संबंधित सीपीआईओ को प्रेषित कर दिया गया है। यदि सीपीआईओ/सूचना के अभिरक्षक द्वारा दिए गए जवाब/सूचना से आप असंतुष्ट हैं, तो आप प्रथम अपीलीय प्राधिकारी को अपील कर सकते हैं। भाविप्रा की वेबसाइट अर्थात् www.aai.aero पर सीपीआईओ एवं प्रथम अपीलीय प्राधिकारी का विवरण उपलब्ध है। अनुरोध है कि इस संबंध में उल्लिखित सीपीआईओ, भाविप्रा, राजीव गांधी भवन, सफदरजंग हवाई अड्डा, नई दिल्ली-110003 से सीधे आगे का पत्राचार करें।

→ Sh. Manu J. JGM (C) 06/7/2026

उचित कार्रवाई हेतु।

श्री सिद्धार्थ

2/6/26

No.AAI/RTI/Misc/2026/ 157

Dated: 29.06.2026

Sub: Providing of information under RTI Act, 2005.

Please find enclosed herewith an RTI Application dated 23.06.2026 of [REDACTED], along with Postal Order no. 65F 154303 amounting to Rs.10/- as RTI Fee, received from Central Asstt. Public Information Officer (CAPIO) Computerised Customer Care Centre, Mumbai GPO, Mumbai-400001 vide letter No. CCCC/RTI/32/2026-27 dated 23.06.2026, received in this office on 29.06.2026, seeking information under RTI Act, 2005.

2. On perusal, it is felt that the information sought pertain to your Directorate. In case the information on some point does not fall within your jurisdiction, the disposal of application be done in terms of para (m) of Member (P&A)'s Circular No. A-60011/23/2005(P&C)/1446 (RTI) dated 23.04.2010. Accordingly, you are requested to provide the information directly to the applicant under intimation to this office, on priority as per the RTI Act, 2005. If any information does not pertain to your Directorate you may kindly forward the RTI Application to the concerned directorate(s).

Top priority may be accorded to this matter.

Encls:- As Above (03 pages).


(Parveen Kr Asiwal)
Joint General Manager (ES)
RTI Cell, CHQ

Sh. Gaurav Karanwal, JGM (Engg-C) STR/MIS & STD

Copy to:

1) The Central Asstt. Public Information Officer (CAPIO) Computerised Customer Care Centre, Mumbai GPO, Mumbai-400001 w.r.t. letter No. CCCC/RTI/32/2026-27 dated 23.06.2026 for information please.

2) [REDACTED] your RTI application has been forwarded to the concerned CPIO for necessary action. If you are not satisfied with the reply/information furnished by CPIO/Custodian of the information, you may prefer an appeal to the First Appellate Authority. The details of CPIO & First Appellate Authority are available in the website of AAI, i.e. www.aai.aero. It is requested that further correspondence in this regard may kindly be made directly with the above mentioned CPIO, AAI, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi – 110003.

Date: 22-06-2026

To,

The Central Public Information Officer,
Airport Authority of India,
Rajiv Gandhi Bhawan,
Safdarjung Airport,
New Delhi - 110003.

RIGHT TO INFORMATION ACT 2005

Dear Sir,

Please find appended herewith Form of Application under the Right to Information Act, 2005 for your necessary action as and by way of service upon you.

Fees : I am sending herewith Rs. 10/- towards the charges prescribed in the Right to Information Act, 2005 for your dealing with this present application. I undertake to you pay you your charge for supplying the requisitioned information.

Full name of the Applicant	[REDACTED]
Address	[REDACTED] [REDACTED] [REDACTED]
<u>Particulars of the information required :</u> <u>Subject matter of Information :</u> Ref No. AAI/Member (Plg.)/Tech-Inst./2025/P-41/165 dated: 28 th , January, 2025 Technical Instruction No. 164 <u>Please supply CERTIFIED copies of the following Information/Documents:-</u> A-1) Copy of Ref No. AAI/Member (Plg.)/Tech-Inst./2025/P-41/165 dated: 28 th , January, 2025 Technical Instruction No. 164	
Whether the information is required By Speed Post or in person.	Speed Post


APPLICANT



सूचना का
अधिकार
RIGHT TO
INFORMATION

① FM 947008664JM E.O
29/6/26

20

संज्ञ (Enp/C) 11
Gk
29/6

Government of India

डाक विभाग

Department of Posts

निदेशक मुंबई जीपीओ का कार्यालय, मुंबई 001 400 -

Office of the Director Mumbai GPO, Mumbai - 400 001

3056135/2026/R21
29/6/2026

From : The Central Asstt. Public Information Officer (CAPIO)
Computerised Customer Care Centre,
Mumbai GPO, Mumbai-400001.

To

The Central Public Information Officer
Airport Authority of India,
Rajiv Gandhi Bhawan,
Safdarjung Airport,
New Delhi - 110 003.

No. CCCC/RTI/32/2026-27 dated at Mumbai GPO the 23.06.2026

Sub: - Information under RTI Act-2005.

An application received from [REDACTED] on 23.06.2026 under Right to Information Act-2005 as particularised below is enclosed herewith.

Brief Information sought for
Information required.

The applicant has paid a fee Rs. 10/- (Rupees Ten) for the application under RTI Act-2005 vide IPO No. 65F 154303 dated 18.02.2026.

It is, therefore requested to furnish the information directly to the applicant.

Encl: - As above.

CAPIO & IP
CCCC, Mumbai GPO -400001.

1)

[REDACTED] Further correspondence if any, may kindly be made directly to the above office, if no reply is received within the stipulated period.

229/RTI
29/06/26