



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

आजादी का
अमृत महोत्सव

सं/No. AAM/RTI/GM(Ops)/DIRCA/R/X/24/00016/2024-25/

दिनांक/Dated: 24/01/2025

SH AFSAN SHAIK
UTTAR PRADESH

विषय: श्री अफसान सैक (DIRCA/R/X/24/00016) के ऑनलाइन आर.टी.आई आवेदन का उत्तर-बाबत।

Sub: Reply to online RTI Application of SH AFSAN SHAIK (DIRCA/R/X/24/00016)- Reg.

महोदय/Sir,

आपके ऑनलाइन आर.टी.आई आवेदन दिनांक 30/12/2024 के संदर्भ में, भा.वि.प्रा.चेन्नई अंतरराष्ट्रीय हवाई अड्डे से संबंधित उपचारित पी.आई.ओ से प्राप्त जानकारी संलग्न है और तदनुसार, आर.टी.आई अनुरोध दिनांक 30/12/2024 को एतद्वारा निपटाया गया माना जाता है।

With reference to your online RTI Application dated 30/12/2024, the information sought received from the treated PIO pertaining to AAI Chennai Airport is enclosed and accordingly, the RTI Request dated 30/12/2024 is hereby treated as disposed off.

2. यदि आप जानकारी से संतुष्ट नहीं हैं, तो आप इस उत्तर की प्राप्ति से 30 दिनों के भीतर आरटीआई अधिनियम, 2005 की धारा 19(1) के अनुसार प्रथम अपीलीय प्राधिकारी (एफ.ए.ए) के समक्ष अपील दायर कर सकते हैं, जिसका नाम और पता नीचे दिया गया है। / In case, you are not satisfied with the information, you may file an appeal before the First Appellate Authority (FAA) as per Section 19(1) of the RTI Act, 2005 within 30 days from the receipt of this reply, whose name and address are given below:

श्री सी वी दीपक/प्रथम अपीलीय प्राधिकारी/SH C V Deepak, Airport Director/First Appellate Authority
भा.वि.प्रा.प्रचालन कार्यालय,चेन्नई अंतरराष्ट्रीय हवाई अड्डा/AAI, Operational Offices, Chennai Airport
मीनम्बबाक्कम, चेन्नई/Meenambakkam, Chennai - 600 016

(दूरभाष/Phone: 044 - 22561122) ईमेल/Email: apdchennai@aai.aero

संलग्न/Encl: यथोपरि/As Above (02 पृष्ठ/Pages)

भवदीय / Yours faithfully

शोभी

के.के. शोभी / K. K. SHOBHY
महाप्रबंधक (प्रचालन)/ General Manager (Ops)/
केंद्रीय जन सूचना अधिकारी-आर. टी. आई. / CPIO-RTI,
चेन्नई अंतरराष्ट्रीय एयरपोर्ट/Chennai International Airport



AIRPORTS AUTHORITY OF INDIA
CHENNAI AIRPORT: CHENNAI 600 027

No.AAM/ASM/888/2025/112

13.01.2025

कार्यालय टिप्पणी/OFFICE NOTE

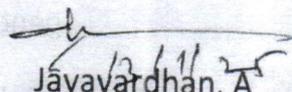
विषय: श्री से आरटीआई आवेदन. अफ़सान सैक दिनांक 30.12.2024

Sub: RTI application from Shri. Afsan Saik dated 30.12.2024

With reference to RTI application dated 30.12.2024 from Shri. Afsan Saik, the Information sought in respect of Airside Management, Chennai Airport is given below.

S.No.	RTI Query	Reply
1.	<p><u>Working Days for General Duty:</u></p> <p>a) What are the working days for non-executive employees performing general duty in all departments (HR, Fin, OL, OPS etc.) at all stations, RHQ's and CHQ?</p> <p>b) What are the ideal or prescribed office timings with weekly schedules for non-executive employees of the Airport Operations Department performing general duties?</p> <p>Request: Provide copies of official circulars, memos, or policies if any that specify these working days and office timings.</p>	<p>a) The non-executive employees performing general duty in Operations Department is from 0900 to 1700 Hrs.</p> <p>b) 0900 to 1700 Hrs. with one (01) day weekly off.</p>
2.	<p><u>Attendance Records:</u></p> <ul style="list-style-type: none">Provide last month's rosters and attendance records for non-executive employees	<p>Under Section 8(1)(j) details cannot be shared.</p>

	<p>only of Airport Operations performing general duties across all regions, stations, RHQ and CHQ</p> <ul style="list-style-type: none"> • Request: Share the attendance sheets, registers or any other official document used to record attendance. 	
3.	<p>Overtime Details:</p> <ul style="list-style-type: none"> • Can Airport operations non executive claim overtime allowance? • Can a Concerned HOD approve overtime allowance citing shortage of manpower than sanctioned strength on a particular station? • Provide the last month's or the last roster's claimed overtime amount details of each non-executive employee performing shift duties in the Airport Operations Department across all stations of all the regions in below format: <p>Request: Include copies of shift registers.</p>	<p>Yes.</p> <p>Yes.</p> <p>Under Section 8(1)(j) details cannot be shared.</p>


 Jayavardhan. A
 Jt. General Manager(Ops-ASM)

To
 General Manager (Ops)
 Public Information Officer RTI, Chennai.