



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



सं/No. AAM/RTI/GM(Ops)/DIRCA/R/E/25/00013/2024-25/

दिनांक /Dated: 28/02/2025

Ms PADMAJA MISHRA
UTTAR PRADESH

विषय: श्री रोहित टी.पी (DIRCA/R/E/25/00013) के ऑनलाइन आर.टी.आई आवेदन का उत्तर-बाबत।

Sub: Reply to online RTI Application of SH PADMAJA MISHRA (DIRCA/R/E/25/00013)- Reg.

महोदय/Sir,

आपके ऑनलाइन आर.टी.आई आवेदन दिनांक 07/02/2025 के संदर्भ में, भा.वि.प्रा.चेन्नई अंतरराष्ट्रीय हवाई अड्डे से संबंधित उपचारित पी.आई.ओ से प्राप्त जानकारी संलग्न है और तदनुसार, आर.टी.आई अनुरोध दिनांक 07/02/2025 को एतद्वारा निपटाया गया माना जाता है।

With reference to your online RTI Application dated 07/02/2025, the information received from the treated PIO pertaining to AAI Chennai Airport is enclosed and accordingly, the RTI Request dated 07/02/2025 is hereby treated as disposed off.

2. यदि आप जानकारी से संतुष्ट नहीं हैं, तो आप इस उत्तर की प्राप्ति से 30 दिनों के भीतर आर.टी.आई अधिनियम, 2005 की धारा 19(1) के अनुसार प्रथम अपीलीय प्राधिकारी (एफ.ए.ए) के समक्ष अपील दायर कर सकते हैं, जिसका नाम और पता नीचे दिया गया है। In case, you are not satisfied with the information, you may file an appeal before the First Appellate Authority (FAA) as per Section 19(1) of the RTI Act, 2005 within 30 days from the receipt of this reply, whose name and address are given below:

श्री सी वी दीपक/प्रथम अपीलीय प्राधिकारी/SH C V Deepak, Airport Director/First Appellate Authority
भा.वि.प्रा.प्रचालन कार्यालय, चेन्नई अंतरराष्ट्रीय हवाई अड्डा/AAI, Operational Offices, Chennai Airport
मीनम्बक्कम, चेन्नई/Meenambakkam, Chennai – 600 016

(दूरभाष/Phone: 044 – 22561122) ईमेल/Email: apdchennai@aai.aero

संलग्न/Encl: यथोपरि/As Above (01 पृष्ठ/Page)

भवदीय / Yours faithfully

के.के. शोभी / K. K. SHOBHI
महाप्रबंधक (प्रचालन)/ General Manager (Ops)/
केंद्रीय जन सूचना अधिकारी-आर. टी. आई. / CPIO-RTI,
चेन्नई अंतरराष्ट्रीय एयरपोर्ट/Chennai International Airport

FW: RTI ONLINE REQUEST OF Ms PADMAJA MISHRA -DIRCA-R-E-25-00013 Reg.

jgm ops ch

Wed 12-02-2025 13:18

Public Information Officer RTI, Chennai <pio-rti-chn@AAI.AERO>;

GM OPS Chennai <gmopschn@AAI.AERO>;

3 attachments

RTI REQUEST.docx; RTI APPLICATION.pdf; Action History.pdf;

Sir,

Reference to the RTI application of Ms. Padmaja Mishra, the information is appended:

S. No	Information sought	Information / Reply
1	A brief definition of operational and non-operational duties, as per official policies and circulars. Brief categorisation of duties as operational and non-operational.	Works directly related to the day-to-day functioning and management of airport operations is considered as operational duties.
2	Are all employees of the Department of Airport Operations considered to be in operational duties? If not, please specify exceptions. (Clarification of policy and exemptions falls under public domain.)	Yes
3	What are the official duty timings of the Lost and Found office? (Administrative information, regularly maintained and disclosed to the public.)	(a) AAI, Airport Managers Office – 24 x 7 (b) Materials Management Dept. – Mon to Fri between 0930 hrs to 1800 hrs.
4	Is Lost and Found duty categorized as operational or general duty? Kindly provide clarification with reference to organizational policies. (Please note: General categorization of duties does not fall under personal or confidential exemptions.)	(a) AAI, Airport Managers Office – Operational Duty (b) Materials Management Dept. – Non Operational Duty
5	Provide a number of executive/non-executive performing duties in the Lost and Found with their weekly duty schedule. (Please note: No personal or confidential information is sought.)	No specific duty allotment is given in the AAI, Airport Managers Office for handling lost & found. It is managed by the Duty Airport Manager and Assistants apart from other duties assigned.
6	Provide a roster copy for the month of January 2025 for the staff performing lost and found duties. (Regularly maintained documents, disclosure aligns with transparency principles.)	Not applicable in view of the above reply.

धन्यवाद एवं सादर / Thanks & Regards,

जयवर्धन.ए / Jayavardhan. A

संयुक्त महाप्रबंधक (प्रचालन) / Jt. General Manager (Ops)

भारतीय विमानपत्तन प्राधिकरण / Airports Authority of India

चेन्नई अंतरराष्ट्रीय हवाई अड्डा / Chennai International Airport