

RTI REQUEST DETAILS (आरटीआई अनुरोध विवरण)

Registration Number (पंजीकरण संख्या) :	AAIKO/R/T/22/00106	Date of Receipt (प्राप्ति की तारीख) :	28/11/2022
Transferred From (से स्थानांतरित):	Airports Authority of India on 28/11/2022 With Reference Number : AAOIN/R/E/22/01936		
Remarks(टिप्पणी) :	The sought information is not available in this office. Hence, it is requested to provide the sought information directly to the applicant.		
Type of Receipt (रसीद का प्रकार) :	Electronically Transferred from Other Public Authority	Language of Request (अनुरोध की भाषा) :	English
Name (नाम) :	Asha	Gender (लिंग) :	Female
Address (पता) :	Village dariyapur khurd, Post office ujwa Near Mata chowk, Najafgarh, Pin:110073		
State (राज्य) :	Delhi	Country (देश) :	India
Phone Number (फोन नंबर) :	+91-9211144451	Mobile Number (मोबाईल नंबर) :	+91-9211144451
Email-ID (ईमेल-आईडी) :	ravi85270@gmail.com		
Status (स्थिति)(Rural/Urban) :	Rural	Education Status :	
Requester Letter Number(निवेदक पत्र संख्या) :	Details not provided	Letter Date :	Details not provided
Is Requester Below Poverty Line ? (क्या आवेदक गरीबी रेखा से नीचे का है?) :	Yes	Citizenship Status (नागरिकता) :	Indian
Amount Paid (राशि का भुगतान) :	0) (original recipient)	Mode of Payment (भुगतान का प्रकार) :	Payment Gateway
Does it concern the life or Liberty of a Person? (क्या यह किसी व्यक्ति के जीवन अथवा स्वतंत्रता से संबंधित है?) :	No(Normal)	Request Pertains to (अनुरोध निम्नलिखित संबंधित है) :	H S Biswas
Information Sought (जानकारी मांगी) :	Provide job description of Senior Assistant (operation) as per manual of Operation/ AAI rule.		
Original RTI Text (मूल आरटीआई पाठ) :	Provide job description of Senior Assistant (operation) as per manual of Operation/ AAI rule.		

Print Save Close



No. AAI/ER/RTI/PIO/2022

Dated : 02nd January 2023

SPEED POST

To
Smt Asha,
Village : Dariyapur Khurd,
PO : Ujwa, Near Mata Chowk,
Najafgarh, Delhi, Pin : 110073

Subject : **Information under RTI Act. 2005.**

Sir,

Reference is made to your RTI applications vide Regn. No. AAIKO/R/T/22/ 00106 dated 28-11-22.

Enclosed herewith please find information which is received in respect of your above mentioned RTI applications.

Enclo : As stated.


02 Jan 2023
(H.S. Biswas)

General Manager(CNS-ER)/PIO-RHQ-ER,
NSCBI Airport, Kolkata-52

However, if you are not satisfied with the reply/information, you have the option to file an appeal within 30 days from the date of receipt of reply/information to the First Appellate Authority. The details of First Appellate Authority is given below :

Shri Manoj Gangal,
Regional Executive Director/ First Appellate Authority (FAA),
Airports Authority of India, Regional Head Quarters,
Eastern Region, N.S.C B.I. Airport, Kolkata-700 052.



INTRA OFFICE NOTE

Sub: Appeal under Right to Information Act, 2005- i.r.o. Smt. Asha (Reg. No. AAIKO/R/T/22/00106 dated 28.11.2022).

Reference is made to your office mail dated 29th November, 2022 regarding above-mentioned subject.

In this regard, the point wise reply of the information sought by Smt. Asha is appended below:

Point No.	Information Sought	Reply
1.	Provide job description of Senior Assistant(operation) as per manual of Operation/ AAI rule.	No specific job description is enumerated in operational Manual. However, the job profile for non-executive in Operation- Airside Management and Terminal Management is as follows: 1. Airside Management: To assist Airport Manager a. Managing airside activities by ensuring cleaning of parking stands and taxiways, b. Monitoring of arrival and Departure flights and c. To maintain apron discipline 2. Terminal Management: To assist Airport Manager a. Managing Terminal b. Upkeep of Terminal Building c. Assist in VIP movements and other facilitation d. Retiring room bookings e. Left Luggage Collection etc.

The above information is provided under the purview of RTI Act, 2005.


(Rajiv Kapoor)
General Manager (HR)-ER

To
The Public Information Officer, RHQ-ER, Kolkata