



No. A60011/07/2018/Pen.Cell/RTI – Part (III) 343

By Speed Post  
30 May, 2024

To



**Subject: Information under RTI Act 2005- Sh. [Redacted]**

Sir,

Reference is invited to RTI Application of Sh. [Redacted] received online vide Registration No. AAOIN/R/E/24/01227 dated 07.05.2024.

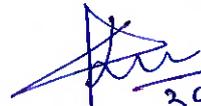
2. In this regard, the point-wise reply of the information sought in the above said RTI is as under:

S. No.	Information Sought	Reply
1	Sir I may please be provided certified copy of Airport Authority of India letter No. AAI/ECPF/PENSION/2007 dated 03 <sup>rd</sup> October 2007 regarding Coverage under EPF&MP Act 1952.	Copy of AAI letter No. AAI/ECPF/PENSION/2007 dated 03 <sup>rd</sup> October 2007 is attached.
2	Sir I may please be provided certified copy of Regional Provident Fund Commissioner communication dated 22 <sup>nd</sup> August 2007 regarding coverage of Airports Authority of India within the ambit of the Employees Provident Fund and Misc. Provisions Act 1952 w.e.f. 01.04.1995 and allotment of Code No. DL/36478.	Copy of APFC, Delhi (North), EPFO Letter dated 22.08.2007 is attached.
3	Sir I may please be provided certified copy of the letter/circular/guidelines based on which interest was remitted on the statutory contributions under the Employees Provident Fund and Misc. Provisions Act and Schemes made thereunder including Employees Pension Scheme 1995 from the date of coverage of Airports Authority of India, i.e. 01 <sup>st</sup> April 1995 till the date of remittance of statutory contributions to RPFC.	GM (Finance)-Pension Cell / CPIO being the custodian of the information, the RTI application is being forwarded for reply to the applicant directly.
4	Sir I may please be informed the date of remittance of statutory contributions along with interest w.e.f. 01 <sup>st</sup> April 1995 to RPFC by AAI.	

5	Sir I may please be provided certified copy of Airports Authority of India letter no. A.60011/44/Pen Cell/Revised Option/2014/602 dated 05/10 November 2014 regarding Amendment in Employees Provident Fund Scheme 1952, Employees Pension Scheme 1995 and Employee Deposit Linked Insurance Scheme 1976.	Copy of AAI letter no. A.60011/44/Pen Cell/Revised Option/2014/602 dated 05/10 November 2014 is attached.
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3. In case you are not satisfied with above reply an appeal against this lies with ED (Admin) and First Appellate Authority, AAI, CHQ, A Block, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi 110 003 within 30 days from the date of receipt of this letter.

Yours sincerely,

  
30/11/24  
(Girish Kumar)

General Manager (HR)/CPIO

Encl.: As Above

Copy to:

- **GM (Finance)-CPF Section/ CPIO** – with a request to provide reply to Point No. 3 & 4 of the RTI Application directly to the applicant.

201PC  
13/05/24

RTI REQUEST DETAILS

Registration No. :	AAOIN/R/E/24/01227	Date of Receipt :	07/05/2024
Type of Receipt :	Online Receipt	Language of Request :	English
Name :	[REDACTED]	Gender :	Male
Address :	[REDACTED]		
State :	Delhi	Country :	India
Phone No. :	[REDACTED]	Mobile No. :	[REDACTED]
Email :	[REDACTED]		
Status(Rural/Urban) :	Urban	Education Status :	Graduate
Is Requester Below Poverty Line ? :	No	Citizenship Status :	Indian
Amount Paid :	10	Mode of Payment :	Payment Gateway
Does it concern the life or Liberty of a Person ? :	No(Normal)	Request Pertains to :	Girish Kumar

Information Sought :

1.Sir I may please be provided certified copy of Airport Authority of India letter No. AAI/ ECPF/PENSION/2007 dated 03rd October 2007 regarding Coverage under EPF&MP Act 1952.  
2.Sir I may please be provided certified copy of Regional Provident Fund Commissioner communication dated 22nd August 2007 regarding coverage of Airports Authority of India within the ambit of the Employees Provident Fund and Misc. Provisions Act 1952 w.e.f. 01.04.1995 and allotment of Code No. DL/36478.  
3.Sir I may please be provided certified copy of the letter/circular/guidelines based on which interest was remitted on the statutory contributions under the Employees Provident Fund and Misc. Provisions Act and Schemes made thereunder including Employees Pension Scheme 1995 from the date of coverage of Airports Authority of India, i.e. 01st April 1995 till the date of remittance of statutory contributions to RPFC.  
4.Sir I may please be informed the date of remittance of statutory contributions along with interest w.e.f. 01st April 1995 to RPFC by AAI.  
5.Sir I may please be provided certified copy of Airports Authority of India letter no. A.60011/44/Pen Cell/Revised Option/2014/602 dated 05/10 November 2014 regarding Amendment in Employees Provident Fund Scheme 1952, Employees Pension Scheme 1995 and Employees Deposit Linked Insurance Scheme 1976.

Print Close

*[Handwritten signature]*  
10/05/24  
SM(HR) for  
Modakshulla  
*[Handwritten signature]*  
18/5



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA

18

03 October 2007

F. No. AA/ECPP/PENSION/2007

The Regional Executive Director,  
Airports Authority of India,  
Delhi/Mumbai/Chennai/Kolkata/Guwahati

The Airport Director,  
Airports Authority of India  
Chennai/Kolkata

The Principal CATC,  
Allahabad

The Executive Director,  
NIAMAR, Gurgaon Road,  
New Delhi

The Executive Director,  
Airports Authority of India  
Flight inspection unit

**SUB: COVERAGE UNDER EPF & MP ACT 1952**

As you are aware that the Airports Authority of India (AAI) has since been brought within the ambit of the Employees Provident Fund and Misc. Provisions (EPF&MP) Act 1952 w.e.f. 01.04.1995 and Regional Provident Fund Commissioner (RPFC) has issued coverage & allotted Code No. DL/36478 vide their communication dated 22.08.2007.

2. On coverage, the employees of AAI stands covered under Act and the Schemes thereunder including Employees Pension Scheme 1995. The efforts are being made to seek exemption under Sec 17 of the Act. to manage the Provident Fund in-house. However, the Pension Scheme will be operated through the RPFC. Appropriate Statutory Contribution as required under the Scheme shall be remitted centrally by CHQ to RPFC.

3. The salient features of the Employees Pension Scheme 1995 are enclosed at Annexure I. As required under the Scheme, the employees have to exercise the option as per Annexure II. The options from employees should be obtained on or before 22.10.2007 for submission to RPFC. A copy of the option, so exercised, shall also be kept in the service book of employees. The option once exercised cannot be changed. Based on the option exercised by the employees, necessary recovery for contribution will be made from CPF account of the employee & remitted to RPFC. shortfall if any shall be made good by the employees. For this an authorization from employee is also to be obtained as per Annexure III. In case of non-receipt of any option from the employees, the recovery towards the Pension Scheme will be made on the basis of ceiling applicable (currently it is Rs. 6500/-).

1 of 4

राजीव गांधी भवन  
Rajiv Gandhi Bhawan

साफदरजंग हवाई अड्डा, नई दिल्ली-110003  
Safdarjung Airport, New Delhi-110003

दूरभाष : 24632950  
Phone : 24632950

फैक्स : 91-11-24632990  
Fax : 91-11-24632990



1/211

4. Procedural formalities of RPFC for implementation of the Scheme are being completed in consultation with RPFC. The further directives, if any received, will be intimated subsequently. The coverage under the Act & Scheme is a welfare legislation, statutory requirement and there is no provision of exclusion, etc.
5. Accordingly, based on the option exercised by the employees (i.e. 8.33% of actual salary or as per the current ceiling of Rs. 6500/-) will be diverted to RPFC for the employees who are currently on the rolls. The instructions about employees who have retired/expired after 01.04.95 will be intimated separately.
6. This issues with the approval of the Competent Authority.

*P. Balbir Singh*  
(Balbir Singh)  
Executive Director (F&A)

Encls: As above (Annexure I- 2 pages & Annexure II - 1 page)  
*Annexure III - one page.*

Copy to:

- Sr. EA to Chairman
- EA/PS to Member (Ops.) / Member (P&A) / Member (Fin.) / Member (Plg.) / CVO
- All HODs at CHQ
- Airport Directors of Domestic Airports.
- Coordination Cell, IGIA/CSIA
- GS, AAEU/GS, AAOA(I)/GS, ATC Guild(I)/GS, ACOA/
- President Engg. (Guild) / GS, IAAIOA/GS, SC&ST Welfare Assoc.
- Secy. NAA & IAAI ECPF Trust
- Notice Board

2 of 4

*[Signature]*

राजीव गांधी भवन  
Rajiv Gandhi Bhawan

सफदरजंग हवाई अड्डा, नई दिल्ली-110003  
Safdarjung Airport, New Delhi-110003

दूरभाष २४६३२९५०  
Phone : 24632950

फैक्स : ९१-११-२४६३२९९०  
Fax : 91-11-24632990

**ANNEXURE I**

**SALIENT FEATURES OF THE EMPLOYEES PENSION SCHEME 1995**

1. **BACKGROUND:** The Employees Pension Scheme (EPS) 1995 is a part of EPF and MP Act 1952 and is effective from 16.11.1995 prior to this the Employees Family Pension Scheme (EFPS) 1971 was in operation.  
  
On applicability of the EPF & MP Act 1952 to AAI, the employees of AAI are covered under the EFPS from 01.04.1995 to 15.11.1995 and thereafter under the EPS 1995.
2. **CONTRIBUTION:** Member employees will contribute as follows:-
  - a) **EFPS 1971**  
From 01.04.1995 to 15.11.1995 @ 1.16% of the salary (Basic + DA) or ceiling prescribed (i.e. Rs. 5,000/-) whichever is less
  - b) **EPS 1995**  
From 16.11.1995 onwards @ 8.33% of salary (on which PF is deducted) or ceiling prescribed (current ceiling of Rs. 6,500/-) as per option exercised by the employee member  
  
The above contribution alongwith interest thereon as demanded by RPF-C will be remitted on diversion of PF A/c of the employee
3. **BENEFITS:**
  - a) **SUPERANNULATION PENSION:**  
On ten years of contributory service, the member employees are entitled superannuation pension after completion of 58 yrs. As per following formula -  
  

$$\text{Monthly Pension} = \frac{\text{Pensionable service} \times \text{Pensionable salary}}{70}$$

If the member employee has opted for contribution on actual salary, the pensionable salary will be considered as last drawn salary at the stage of 58 years as calculated under the Scheme. Similarly, if the contribution is remitted as per ceiling prescribed, the pensionary benefits will be computed on the basis of ceiling applicable

As per scheme, the member employees will start receiving the pension after attaining the age of 58 years.

(15)

**SALIENT FEATURES OF THE EMPLOYEES PENSION SCHEME 1995**

**b) FAMILY PENSION AND OTHER PENSIONS:**

Member Employees expired while in Service i.e. 58 years of age, the spouse is entitled for Family Pension.

There is also provision of Children Pension, Orphan Pension, Disability Pension etc. as prescribed in the Scheme.

**c) OTHER BENEFITS:**

- (i) Provision of commutation of Pension upto maximum of 1/3<sup>rd</sup> of Pension.
- (ii) Provision of return of capital in the event death of the Pensioner on reduction in pension (3 options are available)
- (iii) The member employees joining other organisations to whom the EPF&MP Act is applicable, may carry forward their benefits in the new organisation.

*Note: These are only major highlights of the Scheme. Other details about the scheme can be accessed at [www.EPFO.nic](http://www.EPFO.nic). The benefits and other details are subject to the scheme and/or instructions of EPFO.*

(14)

ANNEXURE-II

Dated:

To.  
Secretary  
NAA ECPF Trust / AAI ECPF Trust  
Airports Authority of India,  
Rajiv Gandhi Bhawan,  
New Delhi-110003.

Sub: Option for Contribution towards Pension Fund under Para 11(3) of The  
Employees' Pension Scheme 1995.

- A) I hereby opt for pension on full salary (The Salary on which PF is deducted.)
  
- B) I hereby opt for pension on the ceiling prescribed, the ceiling applicable w.e.f.01.06.2001 is Rs.6500 /- prior to this it was Rs.5000/- .

(Tick whichever is applicable out of A or B)

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Employee No. \_\_\_\_\_  
Designation \_\_\_\_\_  
Station/Region \_\_\_\_\_

*[Handwritten mark]*

ANNEXURE-III

To

Secretary  
NAA ECPF Trust, IAAI ECPF Trust  
Airports Authority of India,  
Rajiv Gandhi Bhawan,  
New Delhi-110003.

Dated

Sub: Withholding of amount out of final payment of CPF towards pension contribution.

Sir,

I hereby authorize to withhold the "ad hoc" amount from employer's/employee's share of contribution from 01.04.1995 as demanded by Regional Provident fund Commissioner for remittance to Regional Provident Fund Commissioner towards contribution for Employees' Pension Scheme 95. I also undertake to deposit the balance amount in case there is still any shortfall in balance available in my CPF account, failing which my pension contribution may be restricted to minimum prescribed pay i.e. Rs. 6500/-.

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Employee No. \_\_\_\_\_  
Designation \_\_\_\_\_  
Station/Region \_\_\_\_\_



Annex - II

**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
(REGIONAL OFFICE : DELHI) NORTH  
28, Community Centre, Wazirpur Industrial Area, Delhi-110052  
Phone : 27376776 Fax : 27376777

No. PFRC/98 Coord/DL / 36478 / Coverage / 1/9/99

Regd. A.D.

Dated the : 22-08-07

To  
M/s. Airport Authority of India  
Rajiv Gandhi Bhawan  
Safdarjung Airport,  
New Delhi-110003.

Sub.: Applicability of the Employees Provident Funds & Miscellaneous Provisions Act, 1952 and the Scheme framed thereunder to M/s. ....

Dear Sir,

as above

On the basis of particulars furnished by you on ..... and on this basis of the inspection of the records of your establishment conducted by the Enforcement Officer on ..... it is evident that:

(a) Your establishment/factory viz M/s. as above  
Export Services  
is engaged in .....  
which is included in schedule I/classess of establishment in Employees' Provident Funds and Miscellaneous Provisions Act, 1952.

(b) That the said establishment/factory has employed more than 20 persons on 1-4-1995

(c) That it has completed the infancy period in terms of provisions of Sec. 16(1) (b) of the Employees' provisions of the E.P.F. and Misc. Provisions Act, 1952 of 3 years or/in .....  
thereunder are applicable to your above named establishment together with head office and its branches/departments whether situated at the same place or at different place with effect from 1-4-1995 finally/provisionally, subject to further verification of your records for the earlier period.

With reference to your application No. .... dated ..... you are hereby allotted code No. DL / ..... on Administrative ground. Please note that this will not effect the original applicability of the establishment and it will be treated as part and parcel of the parent unit for all purposes (damages etc.) Employee's share for the period to will not be waived off.)

With reference to your application No. .... dated ..... received for extension of E.P.F. & Misc. Provisions Act, 1952 under Section 1 (4) of the said Act, on voluntary basis a code No. is hereby allotted to your establishment namely DL / ..... provisionally covering your establishment with effect from ..... pending issue of a notification by the Government of India in exercise of the powers conferred on them by sub-section (4) of Section 1 of the E.P.F. & Misc. Provisions Act 1952.

The Code No. DL / 36478 is allotted to your estt. for the purpose of making compliance with the various provisions of the E.P.F. Misc. Provisions Act, 1952. and the Schemes framed thereunder namely, E.P.F. Scheme, 1952 Employees Pension Scheme, 1995 and Deposit Linked Insurance Scheme, 1976. This Code No. should invariably be quoted in all the correspondences with this office.

The contribution payable by the employer shall be @ 12% of basic wages, dearness allowance (including cash value of food concession) and retaining allowance, if any payable to each employee every month. The contribution payable by the employee shall be equal to the contribution payable by the employer.

(i) The contribution shall be calculated on the basic wages dearness allowance etc, payable during the whole month whether paid on daily; weekly, fortnightly or monthly basis.

(ii) Each contribution shall be calculated to the nearest rupee i.e., 50 paise or more to be counted as the next higher rupee, and fraction of a rupee less than 50 paise to be ignored/

(iii) For the purpose of calculation of contribution the wages may be rounded off to the nearest rupee i.e. 50 paise or more being taken as one rupee and less than 50 paise ignored.

(Hindi version at overleaf)

(2)

Before paying the member his wages, you shall deduct the employee's contribution Fund from his wages which together with your own contribution and administrative charges shall be paid within 15 days of the close of every month in the Accounts of the Fund maintained by the State Bank of India by challans in the following manner:-

- |                            |   |
|----------------------------|---|
| (a) E.P.E. contribution    | To be deposited in E.P.E. A/c. No. 1              |
| (b) Administrative charges | To be deposited in E.P.E. A/c. No. 2              |
| (c) E.P.S.                 | To be deposited in Employees, Pension A/c. No. 10 |

Note (1) The rate of administrative charges 1-10% w.e.f. 1-8-98 subject to a minimum of Rs. 5/- of pay basic wages, dearness allowance including cash value of any food-concession and retaining allowance, if any.

(ii) It may be noted that if timely deductions are not made from the member's wages, the employer will have to pay both the shares himself, as the recovery of arrear, contributions for the back period from the subsequent wages of the employee's is prohibited except when such recovery could not be made at the appropriate time due to accidental mistake or clerical error.

(iii) The Employee's Pension Scheme 95 will be applicable from prospective the date of coverage.

Besides making deposits in A/c. No. 1, 2 and 10 as explained above, you are also required to deposit the contributions and Admn. Charges in Account No. 21 and 22 under the employee's Deposit Linked Insurance Scheme, 1976, in the manner indicated below within 15 days of the close of each month.

- |   |   |
|---|---|
| (1) Deposit-Link Insurance Fund A/c. No. 21 | To this account contributions will be deposited @ 0.5% which will be aggregate the basic wages, dearness allowance including cash value of food concession and retaining allowance if any, payable to the employees by employer.  |
| (2) Deposit-Linked Insurance Fund           | To this account will be deposited the administration charges @ 0.01% (w.e.f. 1-10-87) subject to a minimum of Rs. 2 which will be the aggregate of the basic wages, dearness allowance (including the cash value of food concession and retaining allowance) if any, payable to the employees by an employer Prior to this the rate was 0.1%. |

The deposit in the above accounts, viz. 1,2,10,21 and 22 are to be made by separate challans and triplicate copies of the challans as received from the Bank, should be forwarded to this office duly attached with Form to 12A (Revised) (explained below).

You are required to maintain/forward the following returns :-

- |  |   |
|--|---|
| (i) Form No. 9 Revised under the E.P.F. Scheme 1952 & E.P. Scheme 1995           | This is to be submitted to this office once in respect of those employees who are required, or entitled, to become members on the date the factory/establishment is covered under the scheme.                             |
| (ii) Form No. 2 under the E.P.F. Scheme 1952 and also under the E.P. Scheme 1995 | These are to be obtained in duplicate form every member for submission to this office.  |
| (iii) Form No. 5-A   | This is to be submitted to this office in duplicate, Any subsequent change in ownership is also to be notified to this office through this form.  |
| (iv) Form No. 3-A  | This is to be maintained at the factory/ establishment, in respect of every employee who is a member, in which the contribution paid to the P.F. are to be posted every month.  |
| (v) Form No. 6-A   | This is an annual return of contribution and is to be submitted to this office within 30 days of the close of the financial year, along with form 3A (Last contribution to be shown for Feb. payable in March each year). |

Contd. page 3

(Hindi version at overleaf)

(3)

(vi) Form No. 12-A

This is the monthly return of contribution and is to be submitted to this office by 25th of every following month. Triplicate copies of the challans in support of the deposits made in the State Bank of India should be attached with this.

(vii) Form No. 5 & 10

These are the returns of employees who have become new member or have left the service in the month and are to be submitted to this office by the 15th of the following months.

All the forms prescribed under the Employee's Provident Funds Scheme, 1952, the Employees Pension Scheme, 1995 and the Deposit Linked Insurance Scheme, 1976, are available in the P.F. office and will be supplied free of cost on receipt of your indent. The Specimen of forms are enclosed.

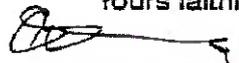
Regarding Employees' Pension Fund contributions, it should be separated from the Employer's Provident Fund Contributions and shown separately in the respective Forms and remitted separately in Account No. 10 from the month of 1-4-95 onwards.

As regards E.P.F. and E.D.L.I. dues for the the period from 1-4-1995 to today arrears should be remitted within the 15 days from the date of receipt of coverage notice.

In case, the employees shown in form 9 (Revised) were the members of the establishment's Private Provident Fund at the commencement of the Scheme, the accumulations in the Provident Fund standing to their credit should be remitted into the State Bank of India to the credit of the E.P.F. Account No. 1 through the prescribed challans and the triplicate copy of the challans sent to this office. All the accounts relating to the Provident Fund accumulations lying invested in securities should be transferred to the E.P.F. within four months by having the securities transferred to and endorsed in favour of the Central Board of Trustees, Employees' Provident Fund, and the Securities thus transferred should be sent to this office. A note containing the instructions in the matter of transfer to these accumulations is enclosed. Cash and hand in relation to the Accounts of the Private Provident Fund should be remitted within 30 days from the receipt of this communications, failing which damages at the prescribed rates will have to be paid by you on the delayed remittances made in cash after the due date.

The receipt of this letter along with its enclosures may kindly be acknowledged.

Yours faithfully

  
C. S. N. SHARMA

Assistant / Regional Provident Fund Commissioner

Encls :

1. Instructions regarding implementation of the Employee's Provident Fund Scheme, employees' F.E. Pension Scheme, and Employees' Deposit Linked Insurance Scheme.
2. Instructions regarding allotment of Account Nos.
3. Instructions regarding transfer of Provident Fund Accumulations and transfer of securities.
4. Ready Reckoner for calculation of Provident Fund contributions, Family Pension contribution and Deposit Linked Insurance Contributions.
5. Form 5A (in triplicate).

Copy to :

1. The Enforcement Officer Shri/Smt. .... for watching compliance. He/she is requested to obtain 5-A in duplicate in respect of the establishment immediately.

He/She is advised to finalise the coverage within 45 days as per instructions contained in CPFC's circular No. E-72/11 (28) 80/PN dated 6.6.81.

2. Accounts Branch (Nehru Place/Gupta Complex) (It is understood that this factory/ establishment has/has no previous Provident Fund accumulations to transfer to E.P.F. This may please be noted in the contributions Register maintained in the Group with suitable remarks.)
3. Enforcement Branch ..... Section.
4. File No. E/DL/ 36478
5. R P F C with reference to their letter No.

(7)  
(3)

AIRPORTS AUTHORITY OF INDIA

F.No. A60011/44/Pen Cell/Revised Option/2014/ECL

Time Bound

05 Nov 2014

10

Regional Executive Director  
NR/SR/WR/ER/NER  
Delhi/Chennai/Mumbai/Kolkata/Guwahati

Executive Director  
FIU/RCDU  
New Delhi.

Airport Director  
Kolkata/Chennai

The Principal  
CATC Allahabad

**Sub: Amendments in Employees Provident Fund Scheme 1952,  
Employees Pension Scheme 1995 and Employees  
Deposit-Linked Insurance Scheme 1976**

Sir,

Ministry of Labour & Employment vide notifications dated 19<sup>th</sup> Aug 2014 and 22<sup>nd</sup> Aug 2014 has made certain amendments in the EPF Scheme 1952, Employees Pension Scheme 1995 and Employees Deposit Linked Insurance Scheme 1976 (copies attached). The salient features of these amended schemes are as under :

1. Statutory wage ceiling is raised from Rs.6,500/- to Rs.15,000/-.
2. **For the employees who have opted pension on ceiling pay (Option 'B') -**  
The pensionable salary shall be the average monthly pay drawn in any manner including on piece rate basis during contributory period of service in the span of 60 months (in place of 12 months applicable upto 31<sup>st</sup> Aug 2014) preceding the date of exit from the membership of the Pension Fund and the pensionable salary shall be determined on pro-rata basis for the pensionable service upto the 1<sup>st</sup> day of September 2014, subject to a maximum of six thousand and five hundred rupees per month and for the period thereafter at the maximum of fifteen thousand rupees per month.
3. **For the employees who have opted pension on actual pay (Option 'A') -**
  - a. The existing members as on the 1<sup>st</sup> day of September 2014, who at the option of the employer and employee, had been contributing on salary exceeding six thousand and five hundred rupees per month, may on a fresh option to be exercised jointly by the employer and employee continue to contribute on salary exceeding fifteen thousand rupees per month.

*W. S. J.*  
16/11 Contd...2/-

- b. Provided that the aforesaid members have to contribute at the rate of 1.16 per cent on salary exceeding fifteen thousand rupees as an additional contribution from and out of the contributions payable by the employees for each month under the provisions of the Act or the rules made there under.
- c. Provided further that the fresh option shall be exercised by the member within a period of six months from the 1<sup>st</sup> day of September, 2014.
- d. Provided also that if no option is exercised by the member within such period, it shall be deemed that the member has not opted for contribution over wage ceiling and the contributions to the Pension Fund made over the wage ceiling in respect of the member shall be diverted to the Provident Fund account of the member along with interest as declared under the Employees' Provident Fund Scheme from time to time.

4. Action to be taken on the above amendment / Impacts :

- a. The officials who had opted Pension on Ceiling Pay (Option 'B') need not submit the fresh option. As per the amendment made in the Scheme, the pension contribution will be 8.33% of Ceiling Pay (i.e., Rs.15,000/-) w.e.f 1<sup>st</sup> Sep 2014 in place of Ceiling Pay of Rs.6,500/- applicable till 31<sup>st</sup> Aug 2014.
- b. It is mandatory that the officials who had opted pension on actual pay (Option 'A') (except those who have attained the age of 58 years as on 31.08.2014) have to re-submit the fresh option. However, they have to contribute 1.16 % on salary exceeding Rs. 15,000/- as an additional contribution from and out of the contribution payable by the employees for each month w.e.f 01<sup>st</sup> Sep 2014.
2. All the employees who had earlier opted pension option (option 'A') [except those who have attained the age of 58 years as on 31.08.2014] and willing to continue the same option (option 'A') they are requested to submit the revised option form (ANNEXURE - I) on or before 15.12.2014 in HR Directorate of Region/ Airport concerned.
3. Similarly, the employees who had earlier opted pension on actual pay (Option 'A') [except those who have attained the age of 58 years on 31.08.2014] and do not wish to continue with the same option (Option 'A'), they are requested to submit the revised option form (ANNEXURE - II) on or before 15.12.2014 in HR Directorate of Region/ Airport concerned.

*Handwritten signature*  
15/11

Contd...3/-

5

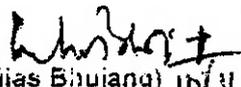
: 3 :

4 The HOD concerned of Regions / Airports (Chennai & NSCB) shall obtain the option forms (in duplicate) from the employees posted in their Region / Airport. The option forms duly signed by the concerned signatory may be compiled (one form (in original) to be placed in their respective Service Book) and a consolidated list along with the option forms (in original) may be forwarded to Pension Cell (HR), CHQ on or before 15<sup>th</sup> Jan 2015 for onward submission to EPFO.

5. The employees who had earlier opted pension on actual pay and do not submit their revised option form either Annexure-I or Annexure-II by 15.12.2014, their option shall be treated as Option 'B' and their cases shall be treated as per the instructions contained in Para-3(d) above accordingly.

Thanking you,

Yours faithfully,

  
(Vitas Bhujang) b/j/ll  
Executive Director (HR)

Encl.

1. Copy of Gazette notifications
2. Specimen copy of revised Option Forms Annexure-I & Annexure-II

Internal :

Jt GM (HR) - NB - For similar action in respect of employees posted at CHQ.

Copy to :

- i. OSD to Chairman
- ii. PS to Member(HR) / Member(Fin) / Member(Ptg.) / Member(Ops) / Member(ANS) / CVO
- iii. PS to ED(HR) / ED(Fin.)
- iv. GM(HR)-RNS / GM(HR)-Dr.DG / GM(HR)-RD / GM(HR)-JKG / GM(FIN)
- v. JLG.M(AKM) / JLG.M(HR)-KN / DGM (Fin)-CPF / DGM (Fin)-Pension Cell
- vi. President/GS, Airports Authority of India Engineers' Guild, New Delhi
- vii. President/GS, Aeronautical Communication Officers Association, New Delhi
- viii. President/GS, Airports Authority Officers' Association, New Delhi
- viii. President/GS, Air Traffic Controllers' Guild(I), New Delhi.
- ix. President/GS, International Airports Authority of India Officers' Association, New Delhi
- x. General Secretary, Airports Authority Employees' Union, New Delhi
- xi. Notice Board
- xii) SH (IT) - For uploading on IAAI website.