



AIRPORTS AUTHORITY OF INDIA  
भारतीय विमानपत्तन प्राधिकरण  
REGIONAL HEADQUARTERS, MUMBAI  
क्षेत्रीय मुख्यालय, मुंबई  
DEPARTMENT OF HR- RECRUITMENT CELL  
मानव संसाधन विभाग - भर्ती कक्ष

संख्या: भाविप्रा/क्षे.का./प.क्षे./मा.सं./भर्ती कक्ष/आर.टी.आय./2025/04

दिनांक : 04.02.2025

**अंतर्कार्यालय टिप्पणी**

**विषय :** सूचना का अधिकार अधिनियम, 2005 के अंतर्गत सूचना प्राप्त करने हेतु श्री बिश्वनाथ प्रसाद द्वारा सूचना का अधिकार अधिनियम 2005 के अंतर्गत आवेदन पत्र संख्या AAOIN/02792/1 दिनांक 27.11.2024 का अग्रेषण।

सूचना का अधिकार अधिनियम 2005 के अंतर्गत जन सूचना अधिकारी, पश्चिमी क्षेत्र से प्राप्त श्री बिश्वनाथ प्रसाद केस संख्या 509/24 के संबंध में जानकारी उपलब्ध करने हेतु दिनांक 29/01/2025 के ई-मेल के संदर्भ में।

2. इस संबंध में मानव संसाधन विभाग का उत्तर / सूचना निम्नानुसार है:-

Sr. No.	Information Sought	Reply
	Please provide following information under RTI Act 2005 related with Sr. Assistant (Electronics) appointed under direct recruitment -	
(1)	Please provide the verified copy of circular/rule/order/related documents which is related to whether ab/initio training period at training centre and OJT period at station of posting of directly recruited Sr. Assistant (Electronics), are included for counting minimum 6 months of service for drawing annual increment.	Copy of AAI CHRM Circular No. 69/2019 dated 27/12/2019 enclosed
(2)	Please provide the verified copy of circular/order whether rules for providing annual increment to directly recruited Sr. Assistant (Electronics), may be varied region-wise because of being regional recruitment.	
(3)	What kind of pay (Stipend/Salary) is provided to directly recruited Sr. Assistant (Electronics) during On-Job-Training (OJT) after completion of Ab-initio Training. Please provide relevant rule/Circular if any.	Copy of AAI CHRM Circular No. 19/2018 dated 04/06/2018 enclosed
(4)	Please provide the verified copy of name list whether any kind of appointment offer letter is again provided to directly recruited Sr. Assistant (Electronics) after completion of On-Job-Training followed by Ab-Initio Training, if the candidates have already joined the organization on the basis of appointment offer issued to them before Ab-Initio Training.	The information contains 3 <sup>rd</sup> party. Hence, the same cannot be provided under RTI Act, 2005.

3. यह सक्षम प्राधिकारी की मंजूरी के साथ जारी किया जाता है।

*Neelam Goid*  
04/02/2025  
( नीलम गौड़ )

उप महाप्रबंधक (मा.सं.)

संलग्न : यथोपरि।

संयुक्त महाप्रबंधक (मा.सं.) -

महाप्रबंधक (मा.सं.) -

प्रति,

✓ महाप्रबंधक (विधि) एवं जन सूचना अधिकारी, प.क्षे.



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA

A.60011/6(i)/2015/HRPC/641

27<sup>th</sup>.12.2019

The Regional Executive Director  
Airports Authority of India  
Northern/Western/Eastern/Southern/NE Region  
New Delhi/Mumbai/Kolkata/Chennai/Guwahati

The Executive Director,  
Airports Authority of India  
RCDU/FIU,  
New Delhi

The Airport Director  
Airports Authority of India  
Kolkata/Chennai Airport

The Director,  
Indian Aviation Academy  
New Delhi

The Principal,  
Civil Aviation Training College (CATC)  
Bamrauli, Prayagraj

The General Manager  
Airports Authority of India  
CRSD/E&M Workshop  
New Delhi

**CHRM CIRCULAR No: 69/2019**

**Subject: Counting of service of Direct Recruitment Employees -reg**

It has been observed that counting of service for newly recruited employees, for whom induction level training is required, has not been uniformly applied in region/ stations due to which several grievance has been received.

2. In this regard, it is clarified that date of appointment of all directly recruited employees and departmental employees recruited under 25% DE quota, where induction level training is required, shall be considered from date of commencement of training at training centers or date of joining at field stations, whichever is earlier. Such date shall be considered as date of regular appointment and from that date, service will be counted for all purposes including pay, increment, probation, leave, promotion/placement, pension except Performance related pay (PRP) for which the existing conditions prevails.
3. The conditions of probation of all officials shall remain unchanged and all officials are governed as per the existing probation conditions.
4. Further, the condition mentioned in para 2 above shall not be applicable to such Non-Executive to whom the offer of appointment is given after successful completion of training. During the period of training, stipend as applicable is paid to such Non Executives.
5. This issues with the approval of Competent authority.

(Sanjay Jain)

Executive Director(HR)

Distribution: -

- OSD to Chairman
- DGM (ES) to Member (Fin) /Member (HR)/Member (Ops)/Member (Plng.) /Member (ANS)/CVO
- All HoDs at CHQ / All GM (HR) /Operational Office / AAI Office Complex/GM(IT)
- General Secretary- AAOA(I)/ATC (Guild) (I)/ AAIEG/ IAAIOA/ AAI SC/ST Association.
- General Secretary- AAEU.
- Hindi Version will follow.



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA

No. A.60011/93/2012/HRPC / 164

04<sup>th</sup> June 2018

The Regional Executive Director  
Airports Authority of India  
Northern/Western/Eastern/Southern/NE Region  
New Delhi/Mumbai/Kolkata/Chennai/Guwahati

The Executive Director,  
Airports Authority of India  
RCDU/FIU, New Delhi

The Airport Director  
Airports Authority of India  
Kolkata/Chennai Airport

The Director,  
Indian Aviation Academy  
New Delhi

The Principal,  
Civil Aviation Training College (CATC)  
Bamrauli, Allahabad

The General Manager  
Airports Authority of India  
CRSD/E&M Workshop  
New Delhi

CHRM Circular No **19** / 2018

**Sub: Grant of Stipend to Non Executives ( NE-4 / NE-6 ) during  
induction training**

Reference CHRM Circular No. 44/2012 dated 28.12.2012, the Competent Authority has decided that the Non Executives at the level of NE-4 and NE-6 in all the disciplines shall be paid stipend during induction training @ Rs. 25,000/= (Rupees Twenty Five Thousand only) per month w.e.f. 01.06.2018.

This issues with the approval of the Competent Authority.

( Sanjay Jain )  
Executive Director (HR)

Distribution:

- DGM (ES) to Chairman
- DGMS (ES) to  
Member(Planning)/Member(Fin)/Member(HR)/Member(ANS)/  
Member(Ops)/ CVO
- GM(IT) for uploading on AAI website
- GM (HR) – JKG / ND
- General Secretary – AAEU