

AIRPORTS AUTHORITY OF INDIA
(FIRE SERVICE DEPARTMENT)

Information under section 4(1)(b) of RTI Act-2005:

SN	Information under RTI Act-2005	Details
(i)	The particulars of the organization, functions and duties.	Details about organization and its functions in general is available on AAI website www.aai.aero
(ii)	The powers and duties of its officers and employees.	Fire Service Department follows the Delegation of Powers issued by AAI.
(iii)	The procedure followed in the decision making process, including channels of supervision and accountability.	Fire Service Department follows ICAO Document, AAI Fire Safety Manual and National guidelines issued from time to time and as applicable.
(iv)	The norms set by it for the discharge of its functions.	As above
(v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	As above.
(vi)	A statement of the categories of documents that are held by it or under the control.	As above
(vii)	The particular of any arrangement that exist for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.	Not applicable.
(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible of public.	Not applicable.
(ix)	A directory of its officers and employees.	Details are maintained by HR Department
(x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulation.	Details for budget allocation and disbursement are available with Finance Department
(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on	Not Applicable for Fire Service Department

	disbursements made.	
(xii)	The manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programme.	Not Applicable for Fire Service Department
(xiii)	Particulars of recipients of concessions, permits or authorizations granted by it.	Not applicable for Fire Service Department
(xiv)	Details in respect of the information, available to or held by it, reduced in an electronic form.	Detail of information provided under RTI Act is stored in the computer.
(xv)	The particulars of facilities available to citizens for obtaining information, including the working hours or a library or reading room, if maintained for public use.	All information are available on AAI website.
(xvi)	The names, designations and other particulars of the Public Information Officers.	Available on AAI website.
(xvii)	Such other information as may be prescribed and thereafter update these publication every year.	Available on AAI website.