



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

No. AAI/ER/RTI/PIO/2026/ 1039

Date : 28.04.2026.

To,
Shri Manjit Kamal
Flat No. C-2, Block-1,
Airport Residency, Birati,
Kolkata
Pin- 700051.

Subject : Information under RTI Act. 2005.

Sir,

Reference is made to your online RTI application with Registration no. AAIKO/R/E/26/00059 dated 19-04-2026.

Enclosed herewith please find information which is received in respect of your above mentioned RTI application.

Enclo : As state above.

Sincerely Yours,

(Basanta Kumar Bhuyan)
General Manager(Fin)/ PIO-RHQ-ER
NSCBI Airport, Kolkata

However, if you are not satisfied with the reply/information, you have the option to file an appeal within 30 days from the date of receipt of reply/ information to the First Appellate Authority. The details of First Appellate Authority is given below:

To
Shri Himadri Shekhar Biswas, Officiating RED(ER)/First Appellate Authority (FAA),
Airports Authority of India, Regional Head Quarters, Eastern Region, N.S.C B.I.
Airport, Kolkata-700 052



No.AAI/ER/HR/RTI/CNS/2026/ 2225

Date: 28.04.2026

I.O.N

Sub: RTI application under RTI Act, 2005 by Shri. Manjit Kamal, Kolkata.

Sir,

Reference may kindly be made to RTI Registration No.AAIKO/R/E/26/00059 dated 19.04.2026.

The reply is appended below:

SL.No.	Information required	Reply
a)	Provide copy of action taken on my application submitted for prior permission to pursue MBA(IT)	No recorded information is available in this office.
b)	Provide reasons for non communication of approval or rejection on the said application.	No recorded information is available in this office.
c)	Specify the criteria used to determine whether a qualification is relevant to the functions of the post.	Refer CHRM Ciruclar No.47/2019 (copy attached)
d)	Provide any internal circulars or guidelines defining non relevance of IT or Cybersecurity knowledge related qualifications for CNS discipline and reasons stating that MBA(IT) is not related to the duties of CNS.	Refer CHRM Ciruclar No.47/2019 (copy attached)
e)	Provide details of officials in AAI who were granted lump sum incentive for MBA(IT) related qualifications in the last 5 years.	No recorded information is available in this office.

This is issued with the approval of the Competent Authority.

(Suman Kumar Das)
Asstt. General Manager(HR)

To
The PIO-RHQ-ER,
AAI, New Operational Building,
N.S.C.B.I Airport, Kolkata – 700052



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

A.60011/54/2009/HRPC/Pl./ 407

05 August, 2019

The Regional Executive Director
Airports Authority of India
Northern/Western/Eastern/Southern/NE Region
New Delhi/Mumbai/Kolkata/Chennai/Guwahati

The Executive Director,
Airports Authority of India
RCDU/FIU,
New Delhi

The Airport Director
Airports Authority of India
Kolkata/Chennai Airport

The Director,
Indian Aviation Academy
New Delhi

The Principal,
Civil Aviation Training College (CATC)
Bamrauli, Allahabad

The General Manager
Airports Authority of India
CRSD/E&M Workshop
New Delhi

CHRM CIRCULAR NO. 47/2019

Subject: Review of Lump-sum Incentive Scheme on acquiring Higher Qualification.

Further to Circular No. 09/2010 dated 25th March, 2010 & Circular No. 9 (a)/2010 dated 2nd February, 2015 and any other instructions issued on the subject cited above, the management has decided to issue comprehensive guidelines and to revise the lump-sum rates of incentive on acquiring Higher Qualification.

2. It has been decided to grant lump-sum incentive on acquiring Higher Qualification to an official as per guidelines mentioned below:

- a. This scheme shall cover all the employees of the organization below the Board Level except where specifically excluded.
- b. The incentive would be given for those higher qualifications which are acquired after induction into service in AAI. If an employee enrolled himself/herself for any higher education before joining service in AAI, then, he/she will not be entitled for lump-sum incentive under this scheme.
- c. The incentive will not be available for the qualifications which are laid down as essential or desirable qualifications in the recruitment rules for the post in the discipline/cadre in which the employee is placed while acquiring the qualification.
- d. The acquisition of qualification should be directly related to the functions of post held by him/her or to the functions to be performed in next higher post if the official is under

qualification. However, no past cases will be re-opened for re-consideration, where an employee has received the benefit on acquiring higher qualification as per then prevailing schemes.

4. The Competent Authority for granting permission for acquiring higher qualification will be as mentioned below:

- a. GM(HR) for CHQ/RHQ
- b. APDs (upto grade-2)/CIC for airports under their administrative control.
- c. Principal for CATC, Allahabad

5. The Competent Authority for granting lump-sum incentive on acquiring higher qualification will be as mentioned below:

- a. ED(HR) for CHQ
- b. RED/APDs(Grade-1) for regions/airports.

6. The qualifications & corresponding amount of lump-sum incentive on acquiring the said higher qualification will be as per Annexure-A.

7. The above will be effective from the date of issuance of Circular.

8. This issues with the approval of Competent Authority.

Encl: as above


(Sanjay Jain)
Executive Director (HR)

Distribution:

- OSD to Chairman
- DGM (ES) to Member (Fin./ HR/ Ops/ Plng. / ANS/ Ops) / CVO
- All HoDs at CHQ/Operational Office/AAI Office Complex
- GM(IT) for uploading on AAI website/All GM(HR)
- General Secretary -- AAOA (I)/ ATC Guild (I) / IAAIOA / AAI Eng. Guild(I)/ AAI SC ST Association
- General Secretary -AAEU

(Hindi version will follow soon. In case of any discrepancy between the meanings of any translated versions of this Circular, the meaning of the English version shall prevail)