



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

No. AAI/ER/RTI/PIO/2026/1211

Date : 01-10-2026.

To,
Sh. Mnaish Kumar
Delhi.
(email id: manishkumar0022000@gmail.com)

Subject : **Information under RTI Act. 2005.**

Sir,

आपके ऑनलाइन RTI आवेदन का संदर्भ दिया जाता है, जिसका पंजीकरण संख्या AAIKO/R/X/26/00024, दिनांक 24-08-2026 है।

Reference is made to your online RTI application with Registration No. AAIKO/R/X/26/00024, dated 24-08-2026.

इसके साथ संलग्न दस्तावेज़ में आपके आरटीआई आवेदन के संबंध में प्राप्त जानकारी दी गई है।

Enclosed herewith please find information which is received in respect of your RTI application.

भवदीय/ Yours Sincerely,

अनुलग्नक/Encl : यथोक्त/As stated above.

(बसंत कुमार भुयां /Basanta Kumar Bhuyan)

महाप्रबंधक (वित्त)/पीआईओ-क्षे.मु.-पू.क्षे./GM(Fin)/ PIO-RHQ-ER

एनएससीबीआई हवाई अड्डा, कोलकाता/NSCBI Airport, Kolkata

However, if you are not satisfied with the reply/information, you have the option to file an appeal within 30 days from the date of receipt of reply/ information to the First Appellate Authority. The details of First Appellate Authority is given below:

To

Shri Vikram Singh, RED(ER)/First Appellate Authority (FAA), Airports Authority of India, Regional Head Quarters, Eastern Region, N.S.C B.I. Airport, Kolkata-700 052.



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RTI Reply of Mnaish Kumar

S.No.	Question asked	Reply
5.	Certified copies of actual number of vehicles provided at CHQ, RHQs and Chennai, Kolkata Airports and relevant order/circular in this regard.	Question is not specific regarding actual number of vehicles provision.
6.	Certified copies of Orders/Circulars regarding dedicated vehicles provided to GM and above level officers at RHQs, Chennai, Kolkata airport. Collected data from RHQs, Chennai Kolkata airport to be provided.	Circular/Order pertains to dedicated vehicles is attached.
12.	Number of dedicated vehicles provided at CHQ and RHQ, NR, SR, WR, ER, NER and Chennai, Kolkata airport for GM and above level officers. Designation wise data to be provided for each station (CHQ, RHQs and Chennai, Kolkata airport).	03 Nos. of dedicated vehicles are provided as per Circular/Order pertains to dedicated vehicles. One each of GM-CNS, GM-ATM and RED-ER

*Sd/- 30/09/26
Sanjeev Kumar*

23.7/11/05



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AIRPORTS AUTHORITY OF INDIA

No.A-60011/37/2004-PP

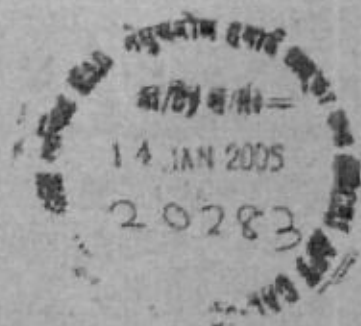
7th January, 2005

Regional Executive Director
Airports Authority of India
Northern/Western/Eastern/Southern/North-Eastern Region

Principal
CATC, Allahabad

General Manager
RCDU/CRSD, SAP, New Delhi

Sr. Manager [Pers.]
IAU, SAP, New Delhi.



SUB: Provision of Transport to GMs at RHQ.

Sir,

Further to our letter no. A-60011/1/2003-PP dated 8.1.2004 regarding providing dedicated AAI vehicle to General Managers in Regional Headquarters. As a sequel to our letter under reference, there were many requests to review the decision. Accordingly, the various view points that have since been put up, were considered at the Corporate Office and it has been decided that General Manager [Aerodrome] and General Manager [Communication] posted at RHQs looking after the International Airport will be provided with department vehicle.

Consequently, the above GMs cease to be entitled to drawal of conveyance allowance and vehicle maintenance charges as admissible.

GM (P)
GM (Ext)
GM (Com)
GM (Aero)

We-I circulate
to CFI & AF & Finance
as well as to GM (Aero)

[D. C. MEHTA]
Gp. Capt.
Executive Director [P & A]

Copy to:

- > Sr. EA to Chairman
- > EA to Member [Fin.] / Manager [PS] to Member [P & A]
- > ED [Communication] / ED [IT] / GM [Equipment]
- > General Secretary, AAOA [I]
- > MIS Section

24-12
18.1.05



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

No. A.60011/60/2012-PP

18/06/2013

The Regional Executive Director,
Airports Authority of India
Northern/Western/Eastern/Southern/NE Region
Delhi/Mumbai/Kolkata/Chennai/Guwahati.

The Executive Director,
RCDU/FIU,
Airports Authority of India,
New Delhi.

The Airport Director,
Airports Authority of India
Kolkata/Chennai Airport.

The Director,
Indian Aviation Academy,
New Delhi.

The Principal,
CATC, Allahabad.

The General Manager,
CRSD/E&M Workshop,
AAI, New Delhi.

Subject : Provision of Staff Car.

Reference is made to CHRM Circular No. 35/2012 dated 19/9/2012 on the above noted subject.

2. In view of the above, the Competent Authority after due deliberations and discussions has decided to partially modify the provisions contained in Para 1(ii) of CHRM Circular No. 35/2012 dated 19/9/2012 and accordingly the vehicle may be provided for seven days a week to REDs/ APDs and Project-in-Charges. The other conditions including counting of mileage will be governed as per CHRM Circular No. 35/2012 dated 19/09/2012.

Yours faithfully,


(Raju Dureha)
General Manager (HR)

Internal Distribution:

1. OSD to Chairman
2. PS to Member (HR)/Member (Plng.)/Member (ANS)/Member (Ops.) / Member (Fin./CVO
3. All HoDs at CHQ/Operational Offices Complex/New Office Complex
4. GMs in HR/Admn.
- ✓ 5. GM(IT) for uploading on AAI website.



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

NO.A.60011/60/2012-PP

Dated: 19th September, 2012

The Regional Executive Director
Airports Authority of India
NR/SR/WR/ER/NER
New Delhi/Chennai/Mumbai
/Kolkata/Guwahati

The Executive Director
RCDU/FIU
AAI, New Delhi.

The Airport Director
Airports Authority of India
Chennai/Kolkata

The Director
Indian Aviation Academy
New Delhi.

The Principal
CATC, Allahabad

The General Manager
CRSD/ E&M Workshop
AAI, New Delhi.

CORPORATE HRM CIRCULAR No. 35/2012

Sub: Provision of Staff Car

It has been decided to fix the monthly road mileage limit for use of staff car provided to independent heads of Airport /Project /Department as per following norms:-

Region /Airport(Kolkata/Chennai/CATC Allahabad)

Category	Limit
1. RED/APD (Level-I)	3,000 Km.
2. Project Director	2,000 km
3. Principal	2,000 km.

CHQ

Category	Limit
1. *Department headed by Executive Director	2,000 Km.
2. HODs (GM Level)	1500 km.

*this includes RCDU/FIU/IAA

Other Stations/Airports

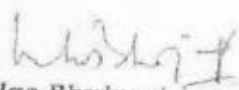
Category	Limit
1. Airport Director-Level II (GM)	2,000 Km.
2. *Airport Director-Level III/IV (Jt. GM/DGM/AGM)	1500 km.

Signature
19/9

The other terms for use of staff car shall be as follows:

- i) The provision of dedicated official car shall be subject to the existing guidelines that prescribe recovery of an amount at the rate of 4% from the basic pay of the officer provided with an official car.
- ii) The vehicle will be provided for six days (except Sundays and holidays) a week.
2. In case, the vehicle is required to be hired, the Technical Directorate/units concerned shall ensure hiring of vehicles from the residence of officers so that vehicle does not run empty. This will save mileage towards garage to residence and residence to garage. However, the codal procedure will be followed for engaging the agency.

The implementation of guidelines on provision and hiring of vehicles shall be as per the existing Delegation of Power.


(Vilas Bhujang)
Executive Director (HR) 19/9

Internal Distribution:

1. OSD to Chairman
2. PS to M (HR)/M (Fig.)/ M (ANS)/ M (Fin.)/M (Ops.)/ CVO
3. ED (Fin.)/ED (CA&CS)/ED (Tech.)/ED (Adm.)
4. All GMs in HR/Admn-RNS/DG/BS/RD
5. All HODs/GMs at CHQ/Operational Offices/New Office Complex
6. GM (IT) - for uploading to AAI website.

855/GM(17)
26/9/12