



**AIRPORTS AUTHORITY OF INDIA
REGIONAL HEADQUATERS, NORTHERN REGION
OPERATIONAL OFFICE, GURGAON ROAD, NEW DELHI-110037
(A Miniratna- Category-1 Public Sector Enterprise)**

NOTICE

**ENGAGEMENT OF CONSULTANTS IN CNS DISCIPLINE FOR RCS AIRPORTS OF NORTHERN
REGION.**

Airports Authority of India, Northern Region invites applications from qualified and experienced CNS Personnel for RCS Airports of Northern Region (para 8.9) as Consultants on temporary basis.

Retired officials may refer to AAI website and submit their applications. The duly filled in application along with the undertaking (as per the enclosed format) and copy of certificate in support of proof of age, qualification, experience and pension order may be submitted to Regional Executive Director-Northern Region.

The scope of work and other details of activities to be performed by the Consultant are given below:

1. **ELIGIBILITY :**

- 1.1 **The candidate should be an CNS Personnel (having B.Tech/Diploma in Electronics, Computer Science, IT or Instrumentation, B.Sc in Physics/Maths/Electronics) and retired senior level executive from AAI, other PSUs, Central / State Government Departments.**
- 1.2 **The retired officials should be medically fit of age not more than 63 years. The upper age limit will be 63 years as on 30.9.2018.**
- 1.3 **The minimum experience should be of ten years in the relevant field.**
- 1.4 **The eligible candidate should be clear from vigilance / disciplinary angle at the time of retirement. In this regard, the candidate has to submit supporting documents from his previous Govt. Deptt.**

3. **PERIOD OF ENGAGEMENT:**

- 3.1 **The duration of engagement of consultant, shall be for six months which may be further reviewed and renewed as per requirement.**
- 3.2 **However, the services of consultant may be terminated at any time by giving one-month notice without any liability and the decision of the Management will be final.**

4. **STATEMENT OF OBJECTIVES / JOBS TO BE CARRIED OUT :**

- 4.1 **The consultant, irrespective of the level of officer, shall be responsible for maintenance and operation of PA System, VHF equipment (Tx/Rx), Manpack System , DVR System, EPABX, X-Bis (RB & HB), ETD DFMD, CCTV, FIDS, NDB etc.**

- 4.2. On engagement, the Consultant shall be under administrative control of the Airport Director of nearest AAI Airport and under Technical control of GM(CNS) / RHQ-NR.
- 4.3. The authority with regard to writing / signing / submission of statement for the work assigned / to be assigned, to the Consultant shall be of APD, **of nearest Airport of Region** or duly authorised AAI official. The Consultant shall not write any letter to any of the authority inclusive of Central / State Govt. at his own.
- 4.4. Confidentiality of data and documents : The intellectual Property Rights (IPR) of the data collected as well as the deliverable produced for department shall remain with the department. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the department, without the express written consent of the department. The consultant shall be bound to hand-over the entire set of records of assignment to the department before the expiry of the contract and as advised by the Appointing Authority or his authorized representatives and it is a binding to consultant.
- 4.5. Conflict of interest : The consultant appointed by the department, shall in no case represent or give opinion or advice to other in any matter which is adverse to the interest of the department.
- 4.6. The consultant shall not make any commitment with the Central / State Govt. or any other department on behalf of AAI.

5. **REMUNERATION :**

- 5.1. The consultant shall be paid a lump sum remuneration of the last pay drawn by the official from his previous employer i.e. last pay drawn + DA – (Basic Pension + Dearness Relief thereon), in case of retired officials from other PSUs/ Central /State Govt. In respect of the retired officials from AAI, the existing guideline issued vide CHRM 13/2015 would be applicable. There shall be no increase in this lumpsum remuneration during the complete period, at any case.
- 5.2. If the services of Consultant be required at other Airports in the state, he shall be entitled for TA/DA and accommodation as is admissible to the serving officer of AAI at the level of Sr. Manager.
- 5.3. The consultant is not eligible for any other perks and allowances other than the remuneration as offered by AAI.

6. **TAX DEDUCTION AT SOURCE**

- 6.1. The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Department will issue TDS Certificates/s, GST as applicable shall be payable extra, at the prevalent rates.

7. **LEAVE**

- 7.1. The consultant shall be eligible for 12 days leave in a calendar year on pro-rata basis. The un-availed leave in a calendar year cannot be carried forward to next calendar year or encashed at the end of the tenure.
- 7.2. AAI would be free to terminate the services of the consultant, in case the consultant remains absent for more than 15 days beyond the entitled leave in a calendar year.
- 7.3. Airports Authority of India does not undertake any liability for providing any medical facility to the consultant or his dependents, which is existing in AAI and there will be no other financial liability on the part of AAI, since the remuneration is inclusive of everything.

8. **SELECTION CRITERION**

- 8.1 The appointment of retired officials as consultant would be made through advertisement on AAI website.
- 8.2 The appointment of consultant will be on full-time basis and they would not be permitted to take up any other assignment(s) during the period of consultancy.
- 8.3 Absolute transparency in the selection process of consultant would be maintained and a committee would be constituted for the purpose.
- 8.4 The selection of the candidate will be done as per the prevailing AAI Policy.
- 8.5 The department reserves the right to cancel this advertisement and not to proceed in the matter and at any stage, accept or reject any or all offers, without giving any explanation, whatsoever.
- 8.6 Termination of Agreement: The Department may terminate a contract to which these Terms apply if:
- i. The consultant is unable to address the assigned works.
 - ii. Quality of the assigned works is not to the satisfaction of the Department.
 - iii. The consultant fails in timely achievement of the milestones as finally decided by the Competent Authority.
 - iv. The Consultant is found lacking in honesty and integrity.
 - v. The Department reserves the right to terminate the contract, by giving fifteen days notice to the consultant.
- 8.7. In case the information furnished by the applicant is found to be false at any stage, the same will invite disqualification and / or action as deemed appropriate by AAI whose decision shall be final and binding.

8.8. Interested candidates may send their application through e-mail at gmhrnr@aai.aero and in hard copy in the specified format (**Annexure-I**) at the following address. “**Application for Consultant in CNS Discipline atAirport**” should be mentioned on the top of the envelope.

General Manager(HR)
Airports Authority of India,
Regional Hqrs.- Northern Region,
Operational Offices, Rangpuri,
Gurgaon Road, New Delhi.
Email: gmhrnr@aail.aero

8.9. Total requirement of CNS consultants are as follows :

Sl.No.	Name of Airport	State	No. of consultant requirement
1.	Hissar	Haryana	02
2.	Aligarh	UP	02
3.	Azamgarh	UP	02
4.	Chitrakoot	UP	02
5.	Moradabad	UP	02
6.	Muirpur (Korba)	UP	02
7.	Shravasti	UP	02
8.	Jhansi	UP	02
9.	Hindon	UP	02
10.	Bareilly	UP	02
11.	Chinyali Saur	Uttarakhand	02
12.	Gaucher	Uttarakhand	02
13.	Pithoragarh	Uttarakhand	02
14.	Kargil	J&K	02
15.	Kistwar	J&K	02
16.	Kota	Rajasthan	02
17.	Uterlai	Rajasthan	02
	Total		34

Number of consultants may be increased or decreased on the basis of requirement.

8.10 The last date for submission of application is 30.9.2018.

Regional Executive Director – NR

How to apply?

The persons who fulfill the eligibility conditions after going through details of scope of work and terms and conditions and other details may apply in prescribed format as given below.

Format for application

Recent self-attested

Photograph

- 1. Name : _____
- 2. Date of Birth : _____
- 3. Date of Retirement : _____
- 4. Designated post on Retirement : _____
- 5. Address for Corresp : _____

- 6. Contact No. landline : _____
- Mobile : _____
- 7. Email ID : _____

8. Academic Qualification(in reverse order, starting from the latest)

Sl. No.	Degree	Year		Stream/Subject	University	Class/Division/distinction(if any)
		From	To			

9. Relevant Experience:

- a) Year-wise tasks/highlights of similar nature carried out during last 10 years with all details including employer position held & pay-scale:

Sl. No.	Organization	Post held with pay scale	Year		Responsibility Handled	Remarks
			From	To		

- b) Last Pay Certificate, Vigilance/Disciplinary Clearance Certificate from previous employer and Pension Drawn to be enclosed along with the application form.

Place: _____

Date _____

Signature _____

Name _____

UNDERTAKING

I hereby acknowledge that I have read & understood the Terms and Conditions of engagement and accept the same.

I hereby declare that I am not employed gainfully elsewhere and also I will not take up any gainful employment elsewhere during the period of consultancy with AAI.

I hereby declare that I am not residing in any Government accommodation and in case I shift to any Government accommodation during my tenure with Airports Authority of India I shall immediately inform to my Reporting Officer in this regard.

I am willing to carry out field work irrespective of pre-retirement designation.

I confirm that I shall commence my contract/services with effect from _____

Signature

Name

Date