



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

WALK-IN INTERVIEW FOR ENGAGEMENT OF LOCUM DOCTOR AT

AIRPORTS AUTHORITY OF INDIA, SHRI GURU RAM DASS JEE INTERNATIONAL AIRPORT, AMRITSAR

Airports Authority of India invites application from Doctors possessing the following qualification, experience etc. for personal walk-in interview for engagement of Locum Doctor purely on temporary basis at Shri Guru Ram Dass Jee International Airport, Amritsar. The period of engagement shall be for ONE YEAR which may be further extended by one year at same terms and conditions subject to mutual consent.

Job Specifications & Qualifications

Qualification	MBBS from the Recognized Universities as per Medical Council of India/Govt. of India norms.
Experience	At least 05 years after Graduation including one year as House Surgeon (Jr. Resident) in a teaching institution. Candidates worked in Aviation establishment Government and PSU will be given preference.
Proximity	The candidates would be preferably residing in close proximity to the airport and make himself/herself available for duty within two hours of being informed for duty immediately in case of any airport emergency
Duration of Duty	No. of Working Days in a Month :02 days No. of Hours per working day: 06 hours
Remuneration	Rs.2700/- (inclusive of conveyance) for 06 hours duty per working day.

Those fulfilling the above norms and willing to offer their service as per requirement of AAI, Shri Guru Ram Dass Jee International Airport, Amritsar, may appear for walk -in interview in the Conference Hall, 1st Floor, Airport Director Secretariat, SGRDJI Airport, Raja Sansi - 143101 on **14.08.2020 at 15.30 hrs** with original and self - attested photocopies of all Educational Qualification Documents including Registration Certificate, one recent passport size photograph and proof of residential address along with duly signed annexure and application form.



Charter of Duties and Responsibilities for Locum doctor

- a) To attend OPD at AAI designated Medical Centre/ MI Room as per prescribed duty hours.
- b) To provide medical advice on all kinds of illnesses, prescribe medication, administer injection, perform dressings etc, to the AAI beneficiaries
- c) To provide treatment/consultation to the medical emergency cases, if any, brought to the Medical Centre/ MI Room during duty hours.
- d) To do prophylactic inoculation/ vaccination wherever required.
- e) To issue certificates in support of leave on medical grounds wherever the leave/ rest is prescribed.
- f) Locum Doctor will not refer any AAI beneficiary to the outside empanelled hospitals of AAI for taking indoor medical treatment. However, they may advice the AAI doctors on duty regarding the kind of indoor treatment required in the instant case.
- g) Locum Doctor may report major illness, if any found during the examination of AAI beneficiaries.
- h) To provide expert opinion about appropriateness/reasonability and the cost of indoor treatment pertaining to various claims as and when the same is referred to Locum Doctor.
- i) To provide professional opinion on medical issues referred to locum Doctor by the management of AAI.
- j) Rendering medical services to the employees of AAI, CISF personnel and their dependents.
- k) Locum Doctor shall not charge consultation fee or any other charges from AAI, CISF employees and their dependents.
- l) Inspection of AAI Staff Canteen, Fire Station, MI Room Casualty Ward and other airport premises periodically from the hygienic point of view.
- m) Ensure proper maintenance of First Aid Kit and Medical Equipment.
- n) Attend airport on short notice in case of any emergencies.
- o) Locum Doctor shall maintain discipline in general and instructions of the Head of Department/Airport Director.
- p) Scrutiny of medical bills submitted by the AAI and CISF personnel for verification of its genuineness and certification of their admissibility.
- q) To stay updated with all latest Circulars/ Policies/ Orders related to Medical Attendance Rules of Airports Authority of India and provide opinions w.r.t. them when required by AAI.
- r) The Locum Doctor may be one of the members in the Local Medical Committee for empanelment of hospitals, nursing home, pathological labs, diagnostic centers etc.
- s) Any other works assigned by the Airport Director

I hereby accept to adhere the above terms and conditions and duties and responsibilities.

Signature & name of the Doctor



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CODE OF CONDUCT FOR LOCUM DOCTOR

1. The Locum Doctor shall observe , comply and obey the orders/instructions issued from time to time by the AAI Management
2. The Locum Doctor shall serve the AAI honestly and faithfully and show courtesy and attention in all transactions.
3. The Locum Doctor shall make all endeavors to promote the health of the AAI beneficiaries.
4. AAI shall not be a party to the dispute arising out of any medical negligence/lapse occurring during the treatment rendered by the locum Doctor.
5. The Locum Doctor shall not solicit or accept any gift from any AAI employees/ beneficiaries.
6. The Locum Doctor shall not solicit or accept any gift, commission or bonus in consideration of or return for the referring or recommending AAI beneficiaries for the treatment to outside medical agencies.
7. The Locum Doctor shall not outsource his/her services to the AAI.
8. Locum Doctor shall abide by any law relating to intoxicating drugs and drinks enforced in the area.
9. No Locum Doctor shall indulge in any act of sexual harassment of any woman employee/beneficiary of AAI and shall be strictly abide by the law of the land and the rules /instructions issued by AAI time to time.
10. While rendering his services, the Locum Doctor shall ensure that there is no Conflict of Interest with the interests of the Authority.
11. Confidentiality: The Locum Doctor shall, during the period of his association with AAI and even after the period of association is over, ensure complete confidentiality, i.r.o. all matters related to Airports Authority of India, its staff and their dependents including CISF Staff and their dependents, that he has come across while rendering his services to the Authority.

I hereby accept to adhere the above Code of Conduct.

Signature & name of the Doctor



Terms and Conditions of Engagement

- a) The engagement of locum Doctor is purely temporary. No Claim shall lie for regular employment on that basis at any stage.
- b) There shall not be any other liability on the part of AAI.
- c) The Locum Doctor will not be entitled for any leave and any other benefits enjoyed by the employees of AAI.
- d) The Locum Doctor shall not be governed by the AAI Rules and Regulations.

Termination of Engagement

1. The engagement is liable to be terminated in case
 - a) Locum Doctor commits a breach of code of conduct or the terms and conditions of engagement accepted by him/her.
 - b) Commits anything which is detrimental to the interests of AAI
2. AAI may terminated the engagement immediately without issuing any notice
3. The Locum Doctor may terminate the e engagement after giving one month advance notice to the AAI

I hereby accept to adhere the above terms and conditions of Engagement

Signature & name of the Doctor



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AIRPORT AUTHORITY OF INDIA SHRI GURU RAM DASS JEE INTERNATIONAL AIRPORT AMRITSAR-143101

Application Form for Engagement of Locum Doctor

1. Name in full Shri/kum./Smt. :
2. Father's name/Spouse's Name :
3. Date of Birth & Current Age :
4. Marital Status :
5. Phone Number/mobile No. :

6. Permanent Address(with place of domicile)

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7. Temporary Address :

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8. Nationality :

9. Educational Qualification :

10. Professional Qualification

Degree/Diploma/PG	University Board	Year of Passing



11. Details of Experience

Organization	Post Held	From	To	Period

12. Any other achievement/information which applicant would like to bring into account in support of his/her application

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I hereby declare that I have informed my Organization _____ (name of Hospital currently employed with) about the Terms and Conditions of Engagement as Locum Doctor with AAI, SGRDJI Airport, Amritsar and it does not have any objection in me being engaged as Locum Doctor with SGRDJI Airport, Amritsar.

I hereby declare that the information and particulars given by me in this form are true and correct. I also note if any of the above statements are incorrect or false or if any material information or particulars has been suppressed or compensation in lieu of notice

Signature of the Applicant

Place:

Date: