



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
(A Category – 1 “Mini Ratna” Public Sector Enterprise)
क्षेत्रिय कार्यालय पश्चिमी क्षेत्र मुंबई
Regional HQRS, Western Region, Mumbai.

In order to engage qualified and experienced Engineering Manpower at RCS Airports as site engineers/Consultants, the services of a consultant is required on temporary basis in the following airports, Western Region.

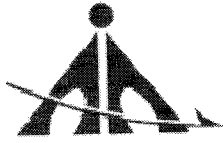
Applications are invited from Engineer (Civil/Electrical) retired from AAI, other PSUs, Central/State Government Departments having minimum ten years experience in similar nature of work on job contract basis for following Stations of Airports Authority of India, Western Region, Mumbai.

The retired officials should be medically fit and the upper age limit will be 63 years as on 31/03/2018.

RCS Airport, Western Region	No. of Consultants
Bhavnagar	01
Porbandar	01
Kandla	01
Keshod	01
Jalgaon	01
Diu	01
Jamanagar	01
Solapur	01
Kolhapur	01
Total	09

Last date for submission of application is **25/05/2018.**

Regional Executive Director,
Western Region.



AIRPORTS AUTHORITY OF INDIA
HR DIRECTORATE
RECRUITMENT CELL,
REGIONAL HQRS., WESTERN REGION, MUMBAI

Engagement of Site Engineer/Consultant in Engineering Civil/Electrical
Department at _____

In order to engage qualified and experienced Engineering Manpower at RCS Airports as site engineers/Consultants, the services of a consultant is required on temporary basis at _____ Airport. The scope of work and other details of activities to be performed by the Consultant are given below:-

1 ELIGIBILITY

- 1.1 The candidate should be an Engineer (Civil/Electrical) retired from AAI, other PSUs, Central/ State Government Departments.
- 1.2 The retired officials should be medically fit of age not more than 63 years as on 31.03.2018.
- 1.3 The minimum experience should be of ten years in the relevant field.
- 1.4 The eligible candidate should be clear from vigilance/disciplinary angle at the time of retirement. In this regard, the candidate has to submit supporting document from his previous Govt. Deptt.

2 PERIOD OF ENGAGEMENT

- 2.1 The duration of engagement of consultant, shall be for one (01) year which may be further reviewed and renewed as per requirement.
- 2.2 However, the services of consultant may be terminated at any time by giving one month notice without any liability and the decision of the Management will be final.

3 STATEMENT OF OBJECTIVES/JOBS TO BE CARRIED OUT

- 3.1 The consultant, irrespective of the level of officer, shall be responsible for estimation, construction & site supervision, Quality control and Quality Assurance, record of measurements; preparation and certification of bills etc. complete for all Engineering works.
- 3.2 On engagement, the Site Engineer/Consultant shall be under administrative control of the Airport Director of nearest AAI Airport and under Technical control of GM (Engg.) posted at the nearest Airport/ RHQ.
- 3.3 The authority with regard to writing/ signing/ submission of statement for the work assigned/ to be assigned, to the Consultant shall be of APD, _____ or duly authorised AAI Official. The Consultant shall not write any letter to any of the authority inclusive of Central/ State Govt. at his own.
- 3.4 Confidentiality of data and documents: The Intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the Department shall remain with the Department. No one shall utilise or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the department, without the express written consent of the Department. The consultant shall be bound to hand-over the entire set of records of

Contd....2/-

assignment to the Department before the expiry of the contract and as advised by the Appointing Authority or his authorised representative and it is a binding to consultant.

- 3.5 Conflict of interest: The consultant appointed by the Department, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department.
- 3.6 The consultant shall not make any commitment with the Central/ State Govt. or any other department on behalf of AAI.

4 REMUNERATION

- 4.1 The consultant shall be paid a lump sum remuneration of the last pay drawn by the official from his previous employer i.e. Last Pay Drawn + DA - (Basic Pension + Dearness Relief thereon), in case of retired officials from other PSUs/ Central/ State Govt. In respect of the retired officials from AAI, the existing guidelines issued vide CHRM 13/2015 would be applicable. There shall be no increase in this lump sum remuneration during the complete period, at any case.
- 4.2 If the services of Consultant be required at other Airports in the state, he shall be entitled for TA/DA and accommodation as is admissible to the serving officer of AAI at the level Sr. Manager.
- 4.3 The consultant is not eligible for any other perks and allowances other than the remuneration as offered by AAI.

5 TAX DEDUCTION AT SOURCE

- 5.1 The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Department will issue TDS Certificate/s. GST as applicable shall be payable extra, at the prevalent rates.

6 LEAVE

- 6.1 The consultant shall be eligible for 12 days leave in a calendar year on pro-rata basis. The un-availed leave in a calendar year cannot be carried forward to next calendar year or en-cashed at the end of the tenure.
- 6.2 AAI would be free to terminate the services of the consultant, in case the consultant remains absent for more than 15 days beyond the entitled leave in a calendar year.
- 6.3 Airports Authority of India does not undertake any liability for providing any medical facility to the consultant or his dependents, which is existing in AAI and there will be no other financial liability on the part of AAI, since the remuneration is inclusive of everything.

7 SELECTION CRITERION

- 7.1 The appointment of retired Officials as consultant would be made through advertisement on AAI website.
- 7.2 The appointment of consultant will be on full-time basis and they would not be permitted to take up any other assignment(s) during the period of consultancy.
- 7.3 Absolute transparency in the selection process of consultant would be maintained and a committee would be constituted for the purpose.
- 7.4 The selection of the candidate will be done as per the prevailing AAI Policy.
- 7.5 The department reserves the right to cancel this advertisement and not to proceed in the matter and at any stage, accept or reject any or all offers, without giving any explanation, whatsoever.

7.6 Termination of Agreement: The Department may terminate a contract to which these Terms apply if:

- i. The consultant is unable to address the assigned works.
- ii. Quality of the assigned works is not to the satisfaction of the Department.
- iii. The Consultant fails in timely achievement of the milestones as finally decided by the Competent Authority.
- iv. The Consultant is found lacking in honesty and integrity.
- v. The Department reserves the right to terminate the contract, by giving fifteen days notice to the consultant.

7.7 In case the information furnished by the applicant is found to be false at any stage, the same will invite disqualification and / or action as deemed appropriate by AAI whose decision shall be final and binding.

7.8 Interested candidates may send their application through e-mail “ gmhrwr@aai.aero ” and in hard copy in the specified format (Annexure-I) at the following address, “Application for Engineering Consultant at _____ Region/ Airport” should be mentioned on the top of envelope. Last date for submission of application is **25/05/2018**.

General Manager (HR),
Airports Authority of India,
Regional Headquarters, Western Region,
Integrated Operational Offices,
New Airport Colony,
Vile Parle (East)
Mumbai- 400 099.
Email: gmhrwr@aai.aero

Annexure-I

How to apply?

The persons who fulfils the eligibility conditions after going through details of scope of work and terms and conditions and other details may apply in prescribed format as given below:

FORMAT FOR APPLICATION

- (i) Name :
- (ii) Date of Birth:
- (iii) Address for correspondence:
- (iv) Contact No. : Landline _____ Mobile: _____
- (v) Email ID:
- (vi) Academic qualification(In reverse order, starting from the latest:-

Recent self-attested
photograph

Sl.No.	Degree	Year		Stream/ Subjects	University	Class/Division distinction (if any)
		From	To			

- (vii) Relevant experience:
- (a) Year wise tasks/highlights of similar nature carried out during last 10 years with all details including employer, position held & pay-scale.

Sl. No.	Organisation	Post Held with Pay Scale	Year		Responsibility Handled	Remarks
			From	To		

- (b) Certificate from the previous employer regarding vigilance/disciplinary clearance during the job with the organization – to be enclosed.

Place:

Signature:

Date:

Name:

UNDERTAKING

I, hereby acknowledge that I have read & understood the Terms and Conditions of engagement and accept the same.

I, hereby declare that I am not employed gainfully elsewhere and also I will not take up any gainful employment elsewhere during the period of consultancy with AAI.

I hereby declare that I am not residing in any Government accommodation and in case, I shift to any Government accommodation during my tenure with Airports Authority of India, I shall immediately inform to my Reporting Officer in this regard.

I am willing to carry out field work irrespective of pre-retirement designation.

I confirm that I shall commence my contract/services with effect from

Signature: _____

Name: _____

Date: _____