



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
क्षेत्रिय कार्यालय, पश्चिमी क्षेत्र, मुंबई
Regional Headquarters, Western Region, Mumbai.

Advertisement No.03/10/2019/WR

ENGAGEMENT OF CONSULTANT IN LAND MANAGEMENT DIRECTORATE IN AIRPORTS
AUTHORITY OF INDIA, WESTERN REGION

In order to have specialized skills for liaising with concerned State / Central Govt. Authorities as well as with other agencies, on various aspects / issues on land related matters pertaining to Airports and Aeronautical Communication Stations (ACSs) existing and upcoming / to be developed by AAI, the services of Junior Consultant is required.

Applications are invited from Retired PSU employees from E5/E4/E3 Level and equivalent from Central Govt. / State Govt./ Defence / Paramilitary forces/ employees of reputed organisations having minimum 5 years of experience in relevant field for following Stations of Airports Authority of India, Western Region, Mumbai.

Western Region	No. of Consultants
Surat	01
Keshod	01
Bhavnagar	01
Aurangabad	01
Gondia	01
Kolhapur	01
Khandwa	01
Juhu	01
TOTAL	08

Last date of submission of application 15/11/2019.

The terms and conditions and scope of work and other details of activities to be performed by the Consultant are given below:

1 STATEMENT OF OBJECTIVES/JOBS TO BE CARRIED OUT

- 1.1 The consultant shall be responsible for liasoning with the Central/State Govt. for various activities like land issues, Estate and Revenue, Municipality /corporation etc. related to concerned Airport(s) in Western Region & any other place in Western Region where new airport/ Helipad may come and the assignments activities to be given by Regional Executive Director (RED), Western Region/Airport Director(s) of concerned Airports in Western Region, for the coordination or his authorized representative from time to time irrespective of area and airport.

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- 1.2 The Consultant shall report to Regional Executive Director, Western Region/Airport Director(s) of concerned Airports in Western Region. Based on the observations/facts/ records the Consultant shall submit the report to Regional Executive Director/Airport Director and all the correspondence shall be made by Regional Executive Director/APD or AAI official with the Central / State Govt.
- 1.3 All the authorities with regard to writing/ signing/ submission of statement for the work assigned or to be assigned to the Consultant shall be of Regional Executive Director/Airport Director(s) of the concerned Airports or duly authorized AAI Official and the Consultant shall not write any letter to any of the authority inclusive of Central/ State Govt. at his own.
- 1.4 Confidentiality of data and documents: The intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the Department shall remain with the Department. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the department, without the express written consent of the Department. The consultant shall be bound to hand-over the entire set of records of assignment to the Department before the expiry of the contract as advised by the Appointing Authority or his authorised representative and it is a binding to consultant.
- 1.5 Conflict of interest: The consultant appointed by the Department, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department.
- 1.6 The consultant shall not make any commitment with the Central/ State Govt. or any other department on behalf of AAI.
- 1.7 The consultant has to complete the mutation of land at various airports in Western Region and Regional Headquarters, Mumbai within the stipulated period as assigned by Regional Executive Director/Airport Director(s).
- 1.8 Apart from the above the consultant shall liaison with the District Collector / Magistrate for administrative jobs required for making the Airports operational in the state.

A. Methods of Appointment

- i) Chairman will be the Competent Authority for approval of number of consultants required in each discipline and concerned Member will be the Competent Authority for approval of the selection of consultants against those requirements
- ii) The process of recommending individual names for engagement as consultant is not allowed.
- iii) The process of engagement will be conducted on half yearly basis. Hence the approval for engaging the number under each Member shall be conveyed to HR Directorate in June and December respectively. Thereafter the engagement of the consultants will be carried out in the months of January and July after obtaining Financial Concurrence.
- iv) Engagement as consultants shall be made through advertisements on AAI Website. For selection of consultants, a selection committee should be constituted and interview be conducted by the concerned ED/RED.

B. Eligibility and Qualification Criteria :

- i) Before engaging as consultant, one month cooling period is required after superannuation.
- ii) Consolidated fixed monthly honorarium (all inclusive) shall be paid to the consultants as per the level.
- iii) Retired non-commissioned officer from Defence / Para-military forces possessing requisite experience may also be engaged at Junior Consultant level.

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