



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
क्षेत्रीय कार्यालय, पश्चिमी क्षेत्र, मुंबई
Regional Headquarters, Western Region, Mumbai.

Advertisement No.02/10/2019/WR

ENGAGEMENT OF CONSULTANT IN ATM DISCIPLINE AT IATS MUMBAI

In order to have specialized skills for ATM related matters, the services of a consultant as mentioned below is required on contract basis for a period of one year in Airports Authority of India at IATS Centre, Mumbai.

Sr. No.	Level of Consultant	No. of Consultants	Station
1	Sr. Consultant	01	IATS Centre, Mumbai
2	Consultants	05	IATS Centre, Mumbai
3	Jr. Consultants	08	IATS Centre, Mumbai

Last date of submission of application **31/10/2019**.

The scope of work and other details of activities to be performed by the Consultant are given below:

I. Duties and responsibilities of Senior Consultant:

- Overall supervision for conduct of exercises at IATS.
- Provide inputs for preparing yearly IATS training plan.

Consultants engaged at IATS Mumbai will be required to carry out the duties as follows:

- Accomplish the task as Pseudo Pilots during the simulation exercises listed below as per guidance from IATS instructor;
- Skill enhancement exercises for rated controllers as close as possible to real scenario situations at MUMBAI with emphasis on unusual/emergency situations (as per guidance from IATS instructor);
- Weather deviation exercises in ARSR/ASR scenarios in medium to heavy traffic load;
- Exercises on any proposed changes in procedures at MUMBAI as per instruction from GM(ATM)
- Area Procedural exercises as per Area Control (Procedural) Training Plan (Supplement-2 to MSLTAR Part-2 V 1.0) for OJT;
- Approach Procedural exercises for ASR Trainees as per MSLTAR Part-I 4.2.2.5(ii) & MSLTAR Part-II 4.2.3(ii) for OJT;
- Exercises in Tower/Ground scenario for Tower Trainees for different runways for OJT;
- Corrective Training on simulator as per instructions from SQMS-CHQ;
- Practical exams at IATS as per guidance from Joint General Manager (Training).

II. Other duties and responsibilities of Consultant are as follows:

- Assist the IATS instructor during creation of exercises;
- Assist in trial run of exercises and editing of exercises from time to time;
- Participate in professional discussions on value addition in exercises for inculcating the same;

III. Duties and responsibilities of Junior Consultant are as follows:

- Assist in incorporating changes in the database viz ADC data, AIS data, etc;
- Data entry of Flight plans;
- IATS Roster preparation;
- Maintaining attendance record of IATS trainees;
- Strips preparation for procedural exercises, and loading /removing/arranging the strips on strip boards for each exercise;
- Set up the voice communication system and controller working position;
- Updating of files/records.

4. According to the CHRM circular No. 21/2019 dated 16/04/2019, Methods of Engagement, Period of Engagement, Eligibility etc. are as follows :

A. Methods of Appointment

- i) Chairman will be the Competent Authority for approval of number of consultants required in each discipline and concerned Member will be the Competent Authority for approval of the selection of consultants against those requirements
- ii) The process of recommending individual names for engagement as consultant is not allowed.
- iii) The process of engagement will be conducted on half yearly basis. Hence the approval for engaging the number under each Member shall be conveyed to HR Directorate in June and December respectively. Thereafter the engagement of the consultants will be carried out in the months of January and July after obtaining Financial Concurrence.
- iv) Engagement as consultants shall be made through advertisements on AAI Website. For selection of consultants, a selection committee should be constituted and interview be conducted by the concerned ED/RED

B. Eligibility and Qualification Criteria :

- i) Before engaging as consultant, one month cooling period is required after superannuation.
- ii) The categories for engagement of consultants are fixed to five levels, including the engagement of young professionals as Junior consultants. Consolidated fixed monthly honorarium (all inclusive) shall be paid to the consultants as per their level.
- iii) Retired non-commissioned officer from Defence / Para-military forces possessing requisite experience may also be engaged at the Junior Consultant level.
- iv) He/ She can serve as Consultant maximum upto the age of 70 years.
- v) The eligible candidate should be clear from Vigilance / Disciplinary angle at the time of retirement.
- vi) There should be no criminal case pending against the eligible candidate and this will be self certified by the respective candidate.
- vii) In case of selection through interview, the eligible candidates should be pass in interview and should be selected based upon merit ranking.