



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA

No.A.19011/17/2021-ES I 1150

Dated : 09<sup>th</sup> Aug., 2021

The Regional Executive Director  
Airports Authority of India  
Northern/Western/Eastern/Southern/NER  
Delhi/Mumbai/Kolkata/Chennai/Guwahati

The Executive Director,  
RCDU/FIU,  
AAI, New Delhi,

The Airport Director,  
Airports Authority of India  
Kolkata/Chennai Airport.

The Director,  
Indian Aviation Academy  
New Delhi.

The Principal,  
CATC, Bamrauli  
Prayagraj.

The General Manager  
CRSD/E&M Workshop  
AAI, New Delhi.

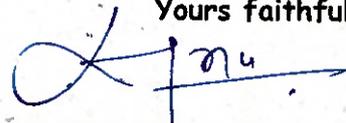
**Subject: Selection for the post of Member(HR), AAI in Schedule 'A' of CPSE**

Sir,

Please find enclosed a copy of PESB Advertisement No. 7/9/2021-PESB dated 05.08.2021 alongwith its enclosures on the above cited subject for information and circulation. It is requested to advise the concerned/eligible Officers to fill up the application form online [as per Para VII(b) of advertisement] against the Job Description on the website of PESB-<http://pesb.gov.in> and a printout (duly verified from concerned HR Department) may be forwarded offline to the undersigned (Nodal Officer) at CHQ latest by 14.09.2021 for onward submission to PESB as specified in the Advertisement.

2. This has the approval of the Competent Authority.

Yours faithfully,

  
(SUBASH CHANDER SIKKA) 9/8/21  
Deputy General Manager (HR)  
& Nodal Officer

Encl: as above

**Distribution:**

- **Shri Narendra Singh, Deputy Secretary to Govt. of India, MoCA, RGB, New Delhi.**
- **DGM(ES) to Chairman.**
- **Jt. GM(ES)/DGM(ES)-Member (HR)/(PLG.)/(OPS)/(ANS)/FINANCE/CVO.**
- **ED (HR)/ED(Admn)/ED(CA&CS)**
- **All HODs at CHQ/Operational Offices/AAI Office Complex.**
- **GM(IT)-for uploading on AAI Website**
- **GM(HR)-Recruitment Cell**
- **Notice Board**

No. : 7/9/2021-PESB

**भारत सरकार**  
**Government of India**  
**कार्मिक एवं प्रशिक्षण विभाग**  
**Department of Personnel & Training**  
**(लोक उद्यम चयन बोर्ड)**  
**(Public Enterprises Selection Board)**

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ब्लॉक संख्या 14, सी.जी.ओ. कॉम्प्लेक्स, लोदी रोड  
 Block No.14, C.G.O. Complex, Lodhi Road  
 नई दिल्ली / New Delhi- 110003  
 Dated : 05/08/2021

सी. पी. एस. ई. का नाम NAME OF THE CPSE	Airports Authority of India (AAI)
पद का नाम NAME OF THE POST	Member(HR)
रिक्ति की तारीख DATE OF VACANCY	23/04/2021
सी. पी. एस. ई. की अनुसूची SCHEDULE OF THE CPSE	Schedule A
पद का वेतनमान SCALE OF THE POST	Rs. 180000-340000 (IDA)

## I. COMPANY PROFILE

Airports Authority of India(AAI) came into existence on 1st April, 1995. AAI has been constituted as a statutory authority under the Airports Authority of India Act, 1994. It has been created by merging erstwhile International Airports Authority of India and National Airports Authority with a view to have the integrated development, expansion and modernization of the airports in India of international standards. This includes air traffic services, passenger terminals, operational areas and cargo facilities at the airports in the country. It is a Schedule 'A'/Miniratna (Category-1) CPSE in Transportation Services sector with the administrative jurisdiction of Ministry of Civil Aviation.

The Corporate office of the Authority is located at New Delhi.

The company employs 16834 regular employees (Executives 9816 & Non-Executives 7018) as on 31.03.2021.

The shareholding of the Government of India in the AAI is 100%.

The paid up capital of AAI is Rs. 656 Crores as on 31.03.2021.

## II. JOB DESCRIPTION AND RESPONSIBILITIES

Member (HR) shall be a Member of Board of AAI and shall report to Chairman, AAI. He shall be overall in-charge of co-ordinating and implementing personnel and industrial relations policies, management functions, administrative control etc. in the organization. He is expected to play a leadership role and provide effective support in achieving sustained growth of the organization's

business.

### III. ELIGIBILITY

#### 1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years residual service as on the date of vacancy w.r.t. the date of superannuation.	45	3 years residual service as on the date of vacancy w.r.t. the date of superannuation.

#### 2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the followings:-

(a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);

(b) Central Government including the Armed Forces of the Union and All India Services;

(c) State Public Sector Enterprise (SPSE) where the annual turnover is **\*Rs 2000 crore or more**;

(d) Private Sector in company where the annual turnover is **\*Rs 2000 crore or more**.

**Preference would be given to candidates from listed Companies.**

*(\* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)*

#### 3. QUALIFICATION:

The applicant should be a graduate with good academic record from a recognized University/Institution.

The Post Graduate Diploma or Degree in Personnel Management/ Human Resource Management or Masters in Business Administration (MBA)/ Post Graduate Diploma/ Programme in Management (PGDM/PGPM), from a recognised University/Institution will be desirable.

#### 4. EXPERIENCE:

The applicant should have at least five years of cumulative experience during the last ten years in various aspects of HR/Personnel Management/Industrial Relations in an organization of repute.

#### 5. PAY SCALE:

##### (a) Central Public Sector Enterprises-

##### Eligible Scale of Pay

(i) Rs. 7250-8250 (IDA) Pre 01/01/1992

(ii) Rs. 9500-11500 (IDA) Post 01/01/1992

- (iii) Rs. 20500-26500 (IDA) Post 01/01/1997
- (iv) Rs. 51300-73000 (IDA) Post 01/01/2007
- (v) Rs. 120000-280000 (IDA) Post 01.01.2017
- (vi) Rs. 18400-22400 (CDA) Pre-revised post 01.01.1996
- (vii) Rs. 37400-67000 + GP 10000 (CDA) post 01.01.2006
- (viii) Rs. 144200-218200 (Level 14) CDA post 01.01.2016

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b)

**(i) Applicants from Central Government / All India Services** should be holding a post of the level of Joint Secretary in Government of India or carrying equivalent scale of pay on the date of application.

**(ii) Applicants from the Armed forces of the Union** should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the date of application.

(c)

**Applicants from State Public Sector Enterprises/ Private Sector** should be working at Board level position or at least a post of the level immediately below the Board level on the date of application.

#### **6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS**

Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

#### **IV. DURATION OF APPOINTMENT**

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

#### **V. SUBMISSION OF APPLICATIONS**

**Applicants should submit their applications on-line only as per the format .**

1. The applicants should submit their applications through proper channel as follows:

- (a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority;
- (b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;
- (c) Below Board level in CPSE: through the concerned CPSE;
- (d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;
- (e) Below Board level in SPSE: through the concerned SPSE;
- (f) Private Sector: directly to the PESB.

2. Applicants from Private Sector must submit the following documents along with the application form:

- (a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised (**please provide URL or attach/enclose**

**copies);**

(b) Whether the company is listed or not; if yes, the documentary proof (**please provide URL or attach/enclose copies**);

(c) Evidence of working at Board level or at least a post of the level immediately below the Board level;

(d) Self-attested copies of documents in support of age and qualifications;

(e) Relevant Jobs handled in the past with details.

## **VI. UNDERTAKING BY THE APPLICANT**

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

### **1. For candidates from Central Government/Armed Forces of the Union/ All India Services**

(a) The appointment is on immediate absorption basis.

(b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

### **2. For candidates from CPSE**

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

### **3. For candidates from SPSE/ Private Sector**

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

## **VII. THE APPLICANTS CAN EITHER**

(a) fill up the **Application Form online only** against this Job Description on the website of PESB - <https://pesb.gov.in/> and thereafter **forward it online**, as specified in para V(1);

**Or**

(b) fill up the **Application Form online only** against this Job Description on the website of PESB - <https://pesb.gov.in/>, take a printout and send it offline, as specified in para V(1).

**Last time/date of receipt of complete application duly forwarded to PESB is by 15.00 hours on**

**27/09/2021. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Board reserves the right to shortlist applicants for interview.**

Applications are to be addressed to

Smt Kimbuong Kipgen

Secretary,

Public Enterprises Selection Board, Public Enterprises Bhawan,

BlockNo. 14, CGO Complex, Lodhi Road, New Delhi-110003.

**ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.**