



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

No.AAI/CSR Plan 2017-18 | 60

September 29, 2017

The Regional Executive Director
Airports Authority of India
NR / ER/ WR/ SR / NE REGION

The Airport Director
Airports Authority of India
Chennai / Kolkata

The Principal
Airports Authority of India
Civil Aviation Training College

All Nodal Officers at Regions / Airports

Subject : **Policy Implementation of CSR Projects-Points of concern from CSR**

Sir,

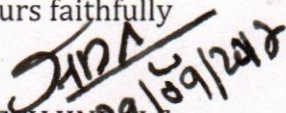
Further to the letter No.AAI/CSR Plan 2017-18 dated July 12, 2017 wherein it was informed adoption of AAI's new CSR & Sustainability Policy 2017-18 and accordingly selection implementation / execution etc., of the CSR proposals in accordance with the New CSR Policy.

It is, once again, reiterated to peruse the Policy in-toto for better adherence to the CSR guidelines. However, few points have been enumerated below may be noted for compliance :

- i) All proposals' implementation / execution / payment action will be done by the respective REDs or APD concerned. (Refer para 5 of the policy)
- ii) All proposals will be in accordance with the Thrust Areas. (Refer para 2 of the policy)
- iii) Baseline Survey/ Need Assessment Baseline/ need assessment is desirable prior to the selection of any CSR project or program or activity. (Refer para 4.4.2 of the policy)
- iv) It is mandatory to get Impact Assessment study conducted by an external agency/third party identified by AAI for the CSR mega projects undertaken within a reasonable time frame after completion. "Mega Project" would refer to be a project where the total cumulative value of the project (whether or not extending over one or more FYs) is more than Rs. 2 Cr. (Refer para 4.2.3 of the Policy)

Last but not least, the expenditure of CSR proposals must be booked in appropriate CSR code and WBS allotted in SAP wherein project name should be quite visible.

Yours faithfully


[SANJEEV JINDAL]
GM (ENGG-SR)/CSR