



**AIRPORTS AUTHORITY OF INDIA (EASTERN REGION)**  
**N.S.C.B.I. AIRPORT, KOLKATA- 700 052**

**SPECIAL RECRUITMENT DRIVER FOR PERSONS WITH DISABILITIES**

**GROUP "C"**

Sl No	Name of Posts	Total no. of vacancies	Post reserved for (VH/HH/OH)	Scale of Pay (Under Revision)	Educational Qualification	Experience	Age limit as on 28.02.2010 (Including relaxation)
1	Assistant (Office)	01	VH	5800-10960/-	Graduate + 40 w.p.m. Typing Speed with Computer knowledge.	Minimum 2(two) years relevant experience in the concerned discipline.	18 to 30 + 10 yrs. = 40 years (Gen.-PH) 18 to 30 + 10 +5 yrs. = 45 years (SC/ST-PH) 18 to 30 + 10 + 3 yrs. = 43 years (OBC-PH)
2	Assistant (Telephone)	02	VH	Rs.5800-10960/-	Graduate with Related Trade Certificate.	Minimum 2(two) years relevant experience in the concerned discipline.	18 to 30 + 10 yrs. = 40 years (Gen.-PH) 18 to 30 + 10 +5 yrs. = 45 years (SC/ST-PH) 18 to 30 + 10 + 3 yrs. = 43 years (OBC-PH)
3	Senior Assistant (Accounts)	01	HH	Rs.6300-12060/-	Graduate. Preferably B.Com. With Computer training Course of 3 to 6 months	Minimum 2(two) years relevant experience in the concerned discipline	18 to 30 + 10 yrs. = 40 years (Gen.-PH) 18 to 30 + 10 +5 yrs. = 45 years (SC/ST-PH) 18 to 30 + 10 + 3 yrs. = 43 years (OBC-PH)
4	Senior Assistant (Steno)	02	OH	Rs.6300-12060/-	Graduate with 80/40 w.p.m. Stenography	Minimum 2(two) years relevant experience and Computer Proficiency	18 to 30 + 10 yrs. = 40 years (Gen.-PH) 18 to 30 + 10 +5 yrs. = 45 years (SC/ST-PH) 18 to 30 + 10 + 3 yrs. = 43 years (OBC-PH)

**GROUP "D"**

Sl No.	Name of Posts	Total no. of vacancies	Post reserved for (VH/HH/OH)	Scale of Pay (Under Revision)	Educational Qualification	Experience	Age limit as on 28.02.2010 (Including relaxation)
5	Junior Attendant (Office)	02	VH	Rs.4400-6920/-	8 <sup>th</sup> , preferably 10 <sup>th</sup> pass.	Nil	18 to 27 + 10 yrs. = 37 years (Gen.-PH) 18 to 27 + 10 +5 yrs. = 42 years (SC/ST-PH) 18 to 27 + 10 + 3 yrs. = 40 years (OBC-PH)
6	Junior Attendant (House Keeping)	02	HH	Rs.4400-6920/-	8 <sup>th</sup> , preferably 10 <sup>th</sup> pass.	Nil	18 to 27 + 10 yrs. = 37 years (Gen.-PH) 18 to 27 + 10 +5 yrs. = 42 years (SC/ST-PH) 18 to 27 + 10 + 3 yrs. = 40 years (OBC.-PH)

**NOTE : - OH- Orthopedically Handicapped, VH-Visual Handicapped & HH – Hearing Handicapped.**



# AIRPORTS AUTHORITY OF INDIA (Eastern Region)

**Last date of application-24-09-2010**

## **GENERAL CONDITIONS**

- 1** Candidates belonging to OBC category must submit certificate alongwith their application **for not belonging to Creamy layer.**
- 2** Upper age limit shall also be relaxed by the length of military service increased by 3 years in the case of Ex.-Servicemen.
- 3** Upper age limit is also relaxable by 10 years for PH Persons in addition to the age relaxation available in respective Reserved Categories as above.
- 4** In addition to the scale of pay as indicated above, the posts carry other benefits as admissible under the AAI's Regulations.
- 5** The qualification and experience indicated against each post is the minimum requirement. Depending upon the response the, Management of AAI may raise the standards.
- 6.** Application on plain paper giving full particulars strictly as per format given below, alongwith three recent passport size photographs, out of which one should be pasted on the top right hand corner of the application **should reach the O/o Regional Executive Director (ER), Airports Authority of India N.S.C.B.I. Airport, Kolkata – 700 052 latest by 24<sup>th</sup> September, 2010 by ordinary post.**
- 7. AAI will not be responsible for any postal delay.**
- 8.** Incomplete applications will not be entertained.
- 9.** The Management reserves the right/has the discretion not to fill any vacancy and to change the vacancy position depending upon the requirement.
- 10.** The certificate of Scheduled Caste / Scheduled Tribe / OBC/Ex-serviceman/Persons with Disabilities should be in the proper prescribed form and should have been issued by the appropriate authority.
- 11.** The experience certificate attached with the application must clearly indicate the name of post, period served, nature of job, reasons for leaving the job. The experiences should be **post qualification** and part time experience will not be considered.
- 12.** The Candidates already in employment of Central / State Govt. or Govt. Undertakings / Autonomous Bodies should apply through proper channel.
- 13.** Separate application should be submitted if a candidate applies for more than one post, superscripting the name of the post on the envelope.
- 14.** Candidates selected are likely to be posted anywhere in India where offices of AAI exist.
- 15.** ANY ATTEMPT TO BRING OUTSIDE INFLUENCE FOR CONSIDERATION OF THE CANDIDATURE IN ANY MANNER WHATSOEVER WILL AMOUNT TO DISQUALIFICATION AND THE CANDIDATURE OF SUCH CANDIDATES WILL BE REJECTED. Names of eligible candidates for selection as well as those proposed to be appointed will be displayed on the AAI website.

## APPLICATION FORMAT

1. Application for the post of :

2. Name of the candidate :  
(in **BLOCK LETTERS**)

3. Father's Name :

4. Date of birth 

D	D	M	M	Y	Y	Y	Y
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5. Sex (Tick Applicable Box)

: MALE

FEMALE

6. Nationality :

7. (a) Please tick ( ✓ ) in the appropriate 

SC	ST	OBC	EX-SER	GEN
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 box

(Indicate the caste you belong to and attach supporting documents) :

(b) Whether you belong to Minority 

YES	NO
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 Community

If yes, state the community to which you belong :

8. Nature & Extent of disability:

(Attached supporting certificates/ documents)

9. Languages known :

10. Full postal address (in **BLOCK LETTERS**) :

Vill./ Street/ Post Office/ PS/ Dist./

State and Pin Code.)

Telephone/ Mobile/e-mail ID (if any) :

11. Educational Qualification:

Exam passed (Regular/ Part Time)	Board/ University/ Institute	Year of Passing	% of Marks/ Result

(Attach photocopies of relevant certificates)

One recent  
passport size  
photograph to  
be pasted here  
and duly  
attested by  
**Gazetted  
Officer**

**12. Technical /Professional Qualifications**

Exam Passed/ Degree / Diploma	Board/ University/ Institute	Regular / Part Time	Duration		Year of Passing	% of Marks
			FROM	TO		

(Attach photocopies of relevant certificates)

**13. Details of experience**

Name of the Company/ Firm where employed	Post held	Nature of duty performed	<b>PERIOD</b> (Enclose supporting documents)	
			FROM	TO

(Attach photocopies of relevant certificates)

14. In case of Ex. - Servicemen  
(Attach copy of discharge certificate):

**Note:** Information furnished above must be supported by requisite documents, failing which the application will be summarily rejected and no correspondence in this regard will be entertained at a later date under any circumstances.

I certify that the information furnished above are true to the best of my knowledge and belief.

Date: \_\_\_\_\_

Signature of the candidate

**ENCLOSURES**

- 1.
- 2.
- 3.
- 4.
- 5.