



AIRPORTS AUTHORITY OF INDIA WESTERN REGION, MUMBAI

“Special Recruitment Drive for filling of backlog vacancies of SC/ST/OBC/PH”

It is proposed to fill up the following backlog vacancies in Western Region as indicated below :-

Sr.No.	Title of Post	No. of Posts				Scale of Pay
		ST	SC	OBC	PH	
Group 'C'						
1.	Sr. Assistant(Steno)	1				Rs.6300-180-8460-200-12060/-
2.	Sr. Assistant(Accounts)	2		4	1 (VH)	Rs.6300-180-8460-200-12060/-
3.	Assistant (Telecom)	1		1		Rs.5800-160-7720-180-10960/-
4.	Jr. Assistant(Office)			1	3 (One each in OH/HH/VH)	Rs.5500-140-7180-160-10060/-
5.	Jr. Assistant (Auto Mechanical/ Electrical)		1	3		Rs.5500-140-7180-160-10060/-
6.	Jr. Assistant (Housekeeping)	1				Rs.5500-140-7180-160-10060/-
Group 'D'						
7.	Jr. Attendant (Housekeeping)				1(VH)	Rs.4400-75-5300-90-6920/-
8.	Jr. Attendant (Work Shop)	1				Rs.4400-75-5300-90-6920/-

2. Qualification & Experience :-

Sr. No.	Name of Post	Qualification	Experience
1	Sr. Assistant(Steno)	Graduate with 80/40 w.p.m. with 2 years experience and computer proficiency.	Minimum 2(Two)years relevant experience in the concerned discipline
2	Sr. Assistant(Accounts)	Graduate Preferably B.com with Computer Training Course of three to six months	Minimum 2(Two)years relevant experience in the concerned discipline
3	Assistant (Telecom)	Graduate with related Trade Certificate	Minimum 2(Two)years relevant experience in the concerned discipline
4	Jr. Assistant(Office)	Graduate with typing speed of 30 W.P.M (English) or 25 W.P.M(Hindi) in manual Typewriter and computer knowledge	Minimum 2(Two)years relevant experience in the concerned discipline.
5	Jr. Assistant (Auto Mechanical / Electrical)	10 th Pass, I.T.I in Auto Electrician Trade/Auto Mechanic Trade	Minimum 2(Two)years relevant experience in the concerned discipline.
6	Jr. Assistant (Housekeeping)	10 th Pass with 1(One)year Diploma in sanitation /Housekeeping	-----
7	Jr. Attendant (Housekeeping)	8 th Preferably 10 th Pass.	-----
8	Jr. Attendant (Work Shop)	8 th Preferably 10 th Pass, Preferably I.T.I, Knowledge of related trade.	-----

3. Selection process & Age Limit for each post is as under :-

Post	Selection Process	Age Limit
1, 2, 3, 4, 5, 6	Written/Trade Tests followed by Interview. <i>Disqualified candidates in Written Test will not be called for Trade Test and Interview.</i>	ST/SC candidates 35 years OBC candidates 33 Years Physically Handicapped 40 Years.
7 & 8	Trade Test and Interview.	ST/SC candidates 35 years OBC candidates 33 Years Physically Handicapped 40 Years.

4. General Conditions :-

- i) All Degree/Diploma/Certificates should be from University/ Institute recognized and approved by AICTE/State Boards.
- ii) A copy of SC/ST/OBC/Physically Challenged certificate from a competent authority shall necessarily be submitted by the candidates belonging to any particular category.
- iii) The certificate of Scheduled Caste / Scheduled Tribe/OBC/Ex-serviceman/ Persons with disabilities should be in the proper prescribed format and should have been issued by the appropriate authority.
- iv) Employees of Govt./Public Sector Undertakings/Autonomous Body should forward their application "Through Proper Channel" and furnish "No Objection Certificate" at the time of interview.
- v) Candidates applying for more than one post should apply separately.
- vi) Applications received after the last date shall be rejected without any further correspondence. AAI will not be responsible for any postal delay.
- vii) Incomplete/incorrect/un-signed applications or applications without photos and copies of documents will be rejected without any further correspondence.
- viii) The eligibility with respect to age, experience etc. will be determined as on **1st June, 2009.**
- ix) Airports Authority of India will have full discretion to fix minimum qualifying marks and other eligibility criteria.
- x) The qualification and experience prescribed against each post indicates the minimum requirement. Depending upon the response in each post, Management reserves right to raise higher standards of qualification and experience.
- xi) In case of Group -'C' posts, only those candidates who secure the minimum qualifying mark in the written examination and fulfils other eligibility criteria as may be fixed by Airports Authority of India as its discretion, would be eligible to be called for trade test/interview.

- xii) In case of Group –‘D’ posts , only those candidates who secure in the interview/personality test/trade test (wherever applicable) the minimum qualifying marks and other eligibility criteria as may be fixed by Airports Authority of India at its discretion, would be eligible for appointment.
- xiii) Any attempt to bring outside influence for consideration of the candidature in any manner whatsoever will amount to disqualification and the candidature of such candidates will be rejected.
- xiv) The candidates will have the option to use Hindi or English in answering the question papers (except paper in English, if any)
- xv) The Eligibility criteria with regard to age, qualification etc., shall be determined as on **1st June, 2009**.
- xvi) Selected candidates will be posted to any of the field Station/Offices in Western Region under the control of Regional Office. However, they are liable to be transferred anywhere in India.
- xvii) Besides Basic pay DA, CCA, HRA other benefits such as Medical, LTC, Leave Encashment ,Gratuity, PF, etc. admissible as per AAI rules also will be paid.

5 How to apply:-

The candidate fulfilling the above conditions may submit his/her application on plain paper in Hindi / English in the following format addressed to The Regional Executive Director, Airports Authority of India, Western Region, C.S. I. Airport, Mumbai - 400 099 (the envelope should be superscripted by the name of the post applied for(in block letter)) along with a Demand Draft for Rs. 100/- (Rs. One Hundred only) (Non-refundable) drawn in favour of “Airports Authority of India”, payable at Mumbai so as to reach on or before **30.06.2009**. Only OBC candidate should submit Demand Draft for Rs.100/- . SC/ST/PH candidates are exempted from payment of fees.

Regional Executive Director, WR



AIRPORTS AUTHORITY OF INDIA
WESTERN REGION, MUMBAI

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Applications are invited in the prescribed Performa for the following posts at various airports in the States of Maharashtra / Gujarat / Madhya Pradesh / Goa / Karnataka from the eligible candidates.

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6.	Jr. Assistant((Housekeeping)	1				Rs.5500-140-7180-160-10060/-
Group 'D'						
7.	Jr. Attendant (Housekeeping)				1(VH)	4400-75-5300-90-6920/-
8.	Jr. Attendant(Work Shop)	1				4400-75-5300-90-6920/-

The applications filled in all respect to reach in the office of Regional Executive Director, Airports Authority of India, WR, CSIA Mumbai 99 on or before **30 th June, 2009**. The details are available in the official website www.airportsindia.org.in or www.aai.aero.

Regional Executive Director/WR

One recent
passport size
photograph to be
pasted here and
duly attested by
Gazetted Officer

APPLICATION FORMAT

1. Application for the post of : _____ (SR. No. _____)
2. Name of the candidate : _____
(In **BLOCK LETTERS**) (SURNAME) (NAME) (MIDDLE NAME)
3. Father's Name : _____
4. Date of Birth :

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---
5. Sex (Tick Applicable Box) : Male Female
6. Nationality : _____
7. (a) Please tick in the appropriate box

SC	ST	OBC	EXS	PH
----	----	-----	-----	----

(Indicate the caste you belong to Minority Community) _____
- (b) Whether you belong to Minority community

YES	NO
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8. Extent of disability (In case of persons with disabilities) : _____ %
(Orthopedically/Hearing/Visually)
(Attached supporting certificate/documents)
9. Full postal address (in **BLOCK LETTERS**) : _____
Vill/Street/Post Office/PS/Dist/State and _____
Pin Code) _____
Telephone /Mobile/e-mail ID (if any) : _____

10. Educational Qualification (Start from Highest)

Exam passed (Regular/Part Time)	Board/ University Institute	Year of Passing	% of Marks / Result

11. Technical /Professional Qualifications

Exam Passed/ Degree/Diploma	Board /University/ Institute	Regular / Part Time	Duration		Year of Passing	% of Result
			From	To		

12. Details of Experience :-
Name of the concern :- _____
From _____ To _____ No. of Years/months _____
13. In case serving with Govt. /PSU/Autonomous body, attach No Objection Certificate from present employer.
14. Emp. Exchange/ Zillah Sainik Board Registration No. (if any)
15. In case of Ex. Servicemen (attach copy of discharge certificate) :
16. Particulars of DD (i) No. _____ (ii) Date _____
(iii) Bank _____ (iv) Amount _____

Note : Information furnished above must be supported by requisite documents, failing which the application will be summarily rejected and no correspondence in this regard will be entertained at a later date under any circumstances.

I certify that the information furnished above are true to the best of my knowledge and belief.

Date : _____

Signature of the candidate

ENCLOSURES

- 1.
- 2.
- 3.
- 4.