



AIRPORTS AUTHORITY OF INDIA
O / O THE REGIONAL EXECUTIVE DIRECTOR
N.E. REGION, LGBI AIRPORT
GUWAHATI – 781 015

A Category-1 'Mini Ratna' Public Sector Enterprise

“Recruitment Drive to various Group – C and D post for Pakyong Airport, Sikkim”

Applications are invited from aspirant candidates who are Domicile of Sikkim for the following posts for Pakyong Airport, Sikkim. The total number of posts likely to be filled, the reservation point and the eligibility criteria for the posts are as follows:

Last date for receipt of application 30-09-2011

Sl. No.	Name, Grade & Nature of post	No. of Vacancies (Number of posts may vary)		Scale of Pay (Revised)
		Gen (UR)	SC	
	Group – C			
1.	Senior Assistant (Finance) (NE-6)	01	--	14500 – 33500/-
2.	Junior Assistant (Office) (NE-4)	01	01	12500 – 28500/-
	Group – D			
3.	Junior Attendant (Office) (NE-1)	01	--	10200 – 23000/-

Qualification and Experience

Sl. No.	Name of the Post	Qualification & Experience	
1.	Sr. Asstt. (Fin) (NE-6)	Qualification	Graduate with Computer training course of 3 to 6 months.
		Experience	2 years minimum experience in the relevant discipline
		Desirable	B.Com.
2.	Jr. Asstt. (O) (NE-4)	Qualification	Graduate with 30/25 WPM English/Hindi Typing Speed
		Experience	2 years experience in the concerned discipline
		Desirable	Computer Knowledge
3.	Jr. Attd. (O) (NE-1)	Qualification	10 th Pass
		Desirable	Knowledge of working in an office

Selection Process: -

01. Sr. Asstt. (Fin) :- The selection shall be made on the basis of a written test/interview
02. Jr. Asstt. (O) :- The selection shall be made on the basis of a written test/trade test/interview
03. Jr. Attd. (O) :- The selection shall be made on the basis of an interview.

1. AGE LIMIT (AS ON 30.09.2011)

- i) For the post of Sr. Asstt. (Fin) and Jr. Asstt. (O) - Maximum age 30 years
- ii) For the post of Jr. Attd. (O) - Maximum age 27 years

Age Relaxation:

- i) Relaxation of 5 years in the upper age limit as per Govt. Rules for SC Candidates applying for the post of Jr. Asstt. (O).
- ii) In case of Ex-Serviceman, service rendered in the Armed Forces plus 03 years.
- iii) Upto a Maximum of 10 years in the case of Persons with Disabilities Candidates. In respect of PWD (SC/ST/OBC) candidates, this is over and above the admissible relaxation of 5 years for SC/ST and 3 years for OBC.

2. Application Fee: -

- i) SC/ST/PWD and Female Candidates – Fee exempted
- ii) Gen/OBC/Ex-servicemen Candidates are liable to pay fee of Rs. 100/- (Rupees One hundred only) (non – refundable) in the form of a crossed demand draft in favour of Airports Authority of India payable at Guwahati drawn on any Nationalised/Scheduled Bank.

GENERAL:-

1. Besides basic pay, DA, CCA, HRA other benefits such as Medical, LTC, Leave Encashment, Gratuity, PF, etc. admissible as per AAI rules also will be paid.
2. All Educational Qualification/Diploma/Certificates should be from University/Institute recognized and approved by AICTE/ State Boards.
3. If there is any discrepancy in the Name, Father's Name, Date of Birth, etc. in the related academic, caste, and other certificates, the candidature of the applicant shall be rejected without any prejudice.
4. A copy of SC/ST/OBC certificate from a competent authority shall necessarily be submitted by the candidates to belong to any particular category.
5. A copy of Persons with Disabilities Certificate shall necessarily be submitted by the candidates in the format prescribed in the advertisement.
6. **Candidates should be a domicile of Sikkim. Candidates claiming to be a domicile of Sikkim should produce Domicile Certificate from a Competent Authority.**
7. The eligibility with respect to age, experience, etc. will be determined as on 30.09.2011.
8. **SC/ST/OBC candidates who apply against the UR vacancy will not be eligible for Age Relaxations.**
9. Employees of Govt. /Public Sector Undertakings/Autonomous Body should forward their application **"Through Proper Channel"** or furnish **"NO OBJECTION CERTIFICATE"** at the time of interview.
10. The candidates who have appeared in the final exam before the last date of receipt of applications can also apply. However, their candidature will be provisional subject to their acquiring the prescribed qualifications before the written examination / interview as the case may be.
11. Applications received after the last date shall be rejected without any further correspondence. AAI will not be responsible for any postal delay.
12. Incomplete/incorrect/un-signed applications or applications without photos and copies of documents will be rejected without any further correspondence.
13. **ANY ATTEMPT TO BRING OUTSIDE INFLUENCE FOR CONSIDERATION OF THE CANDIDATURE IN ANY MANNER WHATSOEVER WILL AMOUNT TO DISQUALIFICATION AND THE CANDIDATURE OF SUCH CANDIDATES WILL BE REJECTED.**
14. The Written Examination/Interview for the above mentioned posts will be held at Sikkim.
15. **The vacancies are purely for Pakyong Airport Project, Sikkim.**
16. Airports Authority of India reserved the rights to restrict the number of candidates to be called for Written Exam.
17. Airports Authority of India will have full discretion to fix minimum qualifying marks and other eligibility criteria.
18. The decision of the selection committee is not liable for challenge and same shall stand final and binding on each candidate.
19. AAI reserve the right/has the discretion not to fill any vacancy and to change the vacancy position depending upon the requirement.

HOW TO APPLY:-

Please send your applications in the prescribed format to **"THE GENERAL MANAGER (ENGG – P), AIRPORTS AUTHORITY OF INDIA, NORTH EASTERN REGION, KARTHOK ROAD, PAKYONG AIRPORT, SIKKIM PIN NO. 737 106"** to reach latest by **30.09.2011**. **The envelope should be super scribed with the post applied for.** Application form and details are also available on AAI website www.aai.aero or www.Airportsindia.org.in

भारतीय विमानपत्तन प्राधिकरण में रोजगार के लिए आवेदन फार्म
APPLICATION FORM FOR EMPLOYMENT IN AAI

Recent Passport
Photograph of
the candidate
duly attested by
a gazette officer

POST APPLIED FOR		
STATE		
NAME		
FATHER'S NAME		
DATE OF BIRTH		
INDICATE CATEGORY (SC/ST/OBC/EXS/PWD)		
IF PWD, STATE NATURE OF DISABILITY AND PERCENTAGE OF DISABILITY		
EDUCATIONAL QUALIFICATION & EXPERIENCE		
A)	ACADEMIC QUALIFICATION	
B)	TECHNICAL QUALIFICATION	
C)	EXPERIENCE	
PRESENT ADDRESS		
PERMANENT ADDRESS		
WHETHER DOMICILE OF SIKKIM – YES/NO		
DEMAND DRAFT NO.		
DATE OF ISSUE OF DD		
NAME OF THE BANK		

I hereby declare that the above information is true and correct to the best of my knowledge.

Date:

Place :

SIGNATURE OF APPLICANT

NAME AND ADDRESS OF THE INSTITUTE / HOSPITAL

Certificate No. _____

Date: _____

DISABILITY CERTIFICATE

Recent Photograph
of the candidate
showing the
disability duly
attested by the
Chairperson of the
Medical Board.

This is certified that Shri / Smt / Kum _____
son/wife/daughter of Shri _____ age _____
sex _____ identification mark (s) _____ is suffering from
permanent disability of following category:

A. Locomotor or cerebral palsy:

- (i) BL – Both legs affected but not arms
- (ii) BA – Both arms affected (a) Impaired reach
(b) Weakness of grip
- (iii) BLA – Both legs and both arms affected
- (iv) OL – One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (v) OA – One arm affected (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (vi) BH – Stiff back and hips (Cannot sit or stoop)
- (vii) MW – Muscular weakness and limited physical endurance

B. Blindness or Low Vision:

- (i) B – Blind
- (ii) PB – Partially Blind

C. Hearing impairment:

- (i) D – Deaf
- (ii) PD – Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive / non – progressive / likely to improve / not likely to improve. Re – assessment of this case is not recommended / is recommended after a period of _____ years _____ months. *

3. Percentage of disability in his / her case is _____ per cent.

4. Sh./Smt./Kum _____ meets the following physical requirements for discharge of his / her duties: -

- | | |
|--|--------|
| (i) F – can perform work by manipulating with fingers. | Yes/No |
| (ii) PP – can perform work by pulling and pushing. | Yes/No |
| (iii) L – can perform work by lifting | Yes/No |
| (iv) KC – can perform work by kneeling and crouching | Yes/No |
| (v) B – can perform work by bending | Yes/No |
| (vi) S – can perform work by sitting | Yes/No |
| (vii) ST – can perform work by standing | Yes/No |
| (viii) W – can perform work by walking | Yes/No |
| (ix) SE – can perform work by seeing | Yes/No |
| (x) H – can perform work by
hearing/speaking | Yes/No |
| (xi) RW – can perform work by reading and writing | Yes/No |

(Dr. _____)

Member

Medical Board

(Dr. _____)

Member

Medical Board

(Dr. _____)

Member

Medical Board

Countersigned by the
Medical Superintendent/CMO/Head of
Hospital (with seal)

* **Strike out which is not applicable**