



AIRPORTS AUTHORITY OF INDIA
O / O THE REGIONAL EXECUTIVE DIRECTOR
N.E. REGION, LGBI AIRPORT
GUWAHATI – 781 0 15

“Special Recruitment Drive for Persons with Disabilities”
(To fill up backlog reserve vacancies)

Advt.No. 01/2010

Last date for receipt of application 02.03.2010

Sl. No.	Name, Grade & Nature of post	No. of Backlog Vacancies (Number of posts may vary)	Scale of Pay (IDA Pattern) (Pre-revised)
		PH	
Group – C			
1.	Sr. Asstt. (Steno) (NE-6)	02 (OH)	Rs. 6300 – 180 – 8460 – 200 – 12060/-
2.	Sr. Asstt. (TM) (NE-6)	01 (OH)	Rs. 6300 – 180 – 8460 – 200 – 12060/-
3.	Sr. Asstt. (Fin) (NE-6)	02 (HH)	Rs. 6300 – 180 – 8460 – 200 – 12060/-
4.	Jr. Asstt. (O) (NE-4)	01 (HH)	Rs. 5500 – 140 – 7180 – 160 – 10060/-
	Total	06	
Group – D			
1.	Jr. Attd. (Engg – Civil) (NE-1)	01 (HH)	Rs. 4400 – 75 – 5300 – 90 - 6920/-
	Total	01	

Qualification and Experience

Sl. No.	Name of the Post	Qualification & Experience
1.	Sr. Asstt. (Steno) (NE-6)	Graduate with 80/40 w.p.m. with 2 years experience and computer proficiency
2.	Sr. Asstt. (TM) (NE-6)	10 th Pass/10+2 with 3 Yrs Diploma in Hotel Mgmt or Graduate with Diploma in Sanitation or Public Hygiene/House Keeping with 2 years experience in the concerned discipline
3.	Sr. Asstt. (Fin) (NE-6)	Graduate preferably B. Com. with computer training course of 3 to 6 months with 2 years experience in the concerned discipline
5.	Jr. Asstt. (O)(NE-4)	Graduate with 30/25 w.p.m. Typing Speed with 2 years relevant experience
6.	Jr. Attd. (Engg – Civil) (NE-1)	8 th preferably 10 th Pass and knowledge of related trade. Should have good physique.

Selection Process: -

- | | |
|------------------------------|-------------------------------------------------------------------------------------------|
| 01. Sr. Asstt. (Steno) | :- The selection shall be made on the basis of a Written/shorthand/typing tests/interview |
| 02. Sr. Asstt. (TM) | :- The selection shall be made on the basis of a written test/interview |
| 03. Sr. Asstt. (Fin) | :- The selection shall be made on the basis of a written test/interview |
| 04. Jr. Asstt. (O) | :- The selection shall be made on the basis of a written test/ trade test / interview |
| 05. Jr. Attd. (Engg – Civil) | :- The selection shall be made on the basis of interview |

AGE LIMIT (AS ON 31.01.2010)

Sr. Asstt. (Steno) / Sr. Asstt. (TM) /Sr. Asstt. (Fin / Jr. Asstt. (O)
Jr. Attd. (Engg – Civil)

:- Maximum age 30 years

:- Maximum age 27 Years

GENERAL:-

1. Age Relaxation:
 - i) Upto a Maximum of 10 years in the case of Physically Handicapped Candidates.
In respect of SC/ST/OBC candidates, this is over and above the admissible relaxation of 5 years for SC/ST and 3 years for OBC.
2. Disability of applicants applying against the quota reserved for the physically challenged persons should not be less than 40%.
3. Besides basic pay, DA, SCA, HRA other benefits such as Medical, LTC, Leave Encashment, Gratuity, PF, etc. admissible as per AAI rules also will be paid.
4. All Degree/Diploma/Certificates should be from University/Institute recognized and approved by AICTE/ State Boards.
5. A copy of SC/ST/OBC/Physically Challenged certificate from a competent authority shall necessarily be submitted by the candidates to belong to any particular category.
6. Employees of Govt./Public Sector Undertakings/Autonomous Body should forward their application **“Through Proper Channel”** or furnish **“NO OBJECTION CERTIFICATE”** at the time of written test / trade test / interview.
- 7. Candidates applying for more than one post should apply separately.**
8. Applications received after the last date shall be rejected without any further correspondence. AAI will not be responsible for any postal delay.
9. Incomplete/incorrect/un-signed applications or applications without photos and copies of documents will be rejected without any further correspondence.
10. Canvassing in any form or bringing influence will be treated as a disqualification.
11. The Written / Trade Test & Interview will be held at Guwahati.
12. The eligibility with respect to age, experience, etc. will be determined as on 31.01.2010. The candidates who have appeared in the final degree exam before the last date of receipt of applications can also apply. However, their candidature will be provisional subject to their acquiring the prescribed qualifications before the written examination / interview as the case may be.
13. Airports Authority of India will have full discretion to fix minimum qualifying marks and other eligibility criteria.
14. In case of Group – C posts, only those candidates who secure in the written examination the minimum qualifying mark and other eligibility criteria as may be fixed by Airports Authority of India at its discretion, would be eligible to be called for trade test/interview.
15. In case of Group – D posts, only those candidates who secure in the interview/personality test/trade test (wherever applicable) the minimum qualifying marks and other eligibility criteria as may be fixed by Airports Authority of India at its discretion, would be eligible for appointment.

HOW TO APPLY:-

Please send your applications in the prescribed format to **“The Regional Executive Director, Airports Authority of India, North Eastern Region, LGBI Airport, Guwahati, PIN – 781015”** to reach latest by 02.03.2010. **The envelope should be super scribed with the advt. No. and post applied for.** Application form and details are also available on AAI website www.aai.aero or www.airportsindia.org.in

APPLICATION FORM FOR EMPLOYMENT IN AAI

(Advt. No.)



1. Post applied for

2. Name (IN CAPITALS)

3. Father's/Husband's Name

4. Gender

M	<input type="checkbox"/>	F	<input type="checkbox"/>
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5. Date of Birth

D	D	M	M	Y	Y	Y	Y
<input type="text"/>							

6. Age as on 31.01.2010

Y	Y	M	M	D	D
<input type="text"/>					

7. Indicate the category you belong to :

SC / ST / OBC / EX—SERVICEMAN (strike off in-applicable)

If belongs to SC/ST/OBC, State sub—caste

8. State the nature of disability

VH / HH / HH & % of disability (as per the format given at Annexure – I with supporting documents issued by the appropriate authority)

::2::

9. Address

State of Domicile: _____

Mailing Address	Permanent Address
_____	_____
_____	_____
_____	_____
_____	_____
PIN Code No.: _____	PIN Code No.: _____

10. Marital Status

MARRIED	UNMARRIED
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11. Educational Qualification (Start from Matriculation/Higher Secondary):

Educational Qualification	Exam Passed	Board/University/Institute	Year of Passing	% of marks/Result

12. Technical/Professional Qualification

Tech/Professional Qualifications	Exam Passed Degree/Diploma	Board/ University /Institute	Regular /Part time	Duration	Year of Passing	% of Result

::3::

13. Particulars of Experience:

(Total length of the experience)
Years Months

[Experience details (Backwards from present position)]

S. No.	Name of the organization with full address	Name of post held with duration	Period		Job Description in brief	Pay Scale / Salary Drawn
			From	To		

(Please enclose supporting documents/NOC)

I do hereby declare that the particulars & information mentioned above are true and correct and nothing is concealed therefrom. I understand that in case any of the above information is found to be incorrect, my candidature will stand cancelled.

Dated:

Place:

Signature of Candidate

NAME AND ADDRESS OF THE INSTITUTE / HOSPITAL

Certificate No. _____

Date: _____

DISABILITY CERTIFICATE

<p>Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board.</p>

This is certified that Shri / Smt / Kum _____
son/wife/daughter of Shri _____ age _____
sex _____ identification mark (s) _____ is suffering from
permanent disability of following category:

A. Locomotor or cerebral palsy:

- (i) BL – Both legs affected but not arms
- (ii) BA – Both arms affected (a) Impaired reach
(b) Weakness of grip
- (iii) BLA – Both legs and both arms affected
- (iv) OL – One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (v) OA – One arm affected (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (vi) BH – Stiff back and hips (Cannot sit or stoop)
- (vii) MW – Muscular weakness and limited physical endurance

B. Blindness or Low Vision:

- (i) B – Blind
- (ii) PB – Partially Blind

Contd...../-

C. Hearing impairment:

(i) D – Deaf

(ii) PD – Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive / non – progressive / likely to improve / not likely to improve. Re – assessment of this case is not recommended / is recommended after a period of _____ years _____ months. *

3. Percentage of disability in his / her case is _____ per cent.

4. Sh./Smt./Kum _____ meets the following physical requirements for discharge of his / her duties: -

- | | |
|--------------------------------------------------------|--------|
| (i) F – can perform work by manipulating with fingers. | Yes/No |
| (ii) PP – can perform work by pulling and pushing. | Yes/No |
| (iii) L – can perform work by lifting | Yes/No |
| (iv) KC – can perform work by kneeling and crouching | Yes/No |
| (v) B – can perform work by bending | Yes/No |
| (vi) S – can perform work by sitting | Yes/No |
| (vii) ST – can perform work by standing | Yes/No |
| (viii) W – can perform work by walking | Yes/No |
| (ix) SE – can perform work by seeing | Yes/No |
| (x) H – can perform work by hearing/speaking | Yes/No |
| (xi) RW – can perform work by reading and writing | Yes/No |

(Dr. _____)

Member

Medical Board

(Dr. _____)

Member

Medical Board

(Dr. _____)

Member

Medical Board

Countersigned by the
Medical Superintendent/CMO/Head of
Hospital (with seal)

* **Strike out which is not applicable**