



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

DEPARTMENT OF ADMINISTRATION

NO.D.12011/4/2015-Medical/Admn.

Date : 29/06/2015

Corporate Admn. Circular No. 5/2015

Sub : **Simplification of Procedure – Reimbursement of Chronic Diseases Medicines**

Reference is invited to this office circular No. AAI/Admn/Chronic/2008 dtd. 05/02/2008.

The Competent Authority, in the welfare of all the employees of AAI [Serving/Retired] has decided to do away with present system of reimbursement of Chronic Disease Medicines purchased on monthly basis and for 3 months in special cases, as stipulated at para 1 [v] of the above said circular under reference and to replace the same with the following simplified procedure for such reimbursements :-

“Medicines may be purchased upto the maximum period of 3 months at once. However in exceptional circumstances, medicines will be allowed to be purchased for a maximum period of 6 months with the prior approval of the Competent Authority.”

Consequent to the above change, the bills for such medicines purchased will be allowed to be presented for reimbursement in the approaching quarter which means that the medicines purchased during Jan. to March will be allowed to be reimbursed from April to June of the same year.

Contd.....

RAJIV GANDHI BHAWAN, SAFDARJUNG AIRPORT, NEW DELHI – 110 003
PHONE 24632950 EXTN. 2441




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Similarly in case of purchase of medicines for six months, the reimbursement will be allowed in the next approaching quarter. Thus for example, the medicines purchased for six months during Jan.-June of the year will be allowed to be reimbursed during July to September.


[ANUJ AGGARWAL]
MEMBER [HR]

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