



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

No. AAI/HR/SSC/EDCPS/2020/391

20th December, 2021

The Regional Executive Director,
Airports Authority of India,
NR/WR/ER/SR/NER

The Executive Director
Airports Authority of India
FIU/ RCDU

The Airport Director
Airports Authority of India,
NSCBI/ Chennai Airport

The Director
Indian Aviation Academy
New Delhi

The Principal
CATC Prayagraj

The General Manager
Airports Authority of India
CRSD/ E&M Workshop

Sub: AAI Employees Defined Contribution Pension Scheme –Clarification on name mismatch – reg.

Sir,

AAI Employee Defined Contribution Pension Scheme has been implemented in AAI and process for Annuity claim settlement has been initiated. Various orders have been issued to efficiently manage the scheme. The following instructions may be strictly adhered to while processing annuity claim forms.

- i) **Mismatch Name of employee/ nominee:** Queries are received from Region/ Units regarding mismatch in name. In this regard, it is informed that the name of Annuitant/ Spouse/ Nominee should be the same in Annuity Claim form and Bank details and atleast one of the documents submitted by the employee i.e. Aadhar Card, Pan Card, and office records and the same is required to be verified/ attested by the Nodal Officer concerned.
- ii) The EDCPS claim form (blank) may be given to the retiring officials along with the retirement intimation atleast 03 months in advance so that the case may be settled by the following month of the retirement.

Yours faithfully,

(Suneel Dutt)

Executive Director (Admin)

Copy to :

- OSD to Chairman
- Member (HR)/Member (Finance)
- ED (HR)-I / ED (Fin./ IA)