

संदर्भ संख्या/Ref. No.: AAI/PO/OPS/NSOP/2025/ 462

दिनांक/Date: 26.08.2025

## Standard Operating Procedure (SOP) for Non-Scheduled aircraft operations at Pune Airport

### 1. Purpose:

To streamline and optimize the Non-Scheduled Flight Operations at Pune Airport (PNQ)

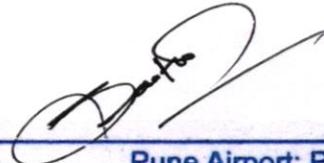
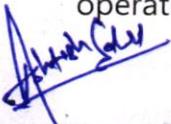
The continuous growth in aviation sector has led to rising demand of aviation infrastructure. The same has led to full utilization of aircraft parking stands at Pune Airport by scheduled airlines.

The daily scheduled departure at Pune Airport has crossed 200 movements per day leading to full utilization of parking stands. Further, additional 15 Nos. of slots have been approved by IAF which will lead to further increase in movements at Pune Airport.

Furthermore, in addition to scheduled movements, several movements of non-scheduled flights also take place on daily basis. There is no regular parking stand for non-scheduled flights at Pune Airport and hence the non-scheduled aircraft is parked on the taxi link leading to hanger. Several movements of operators based in the hangers of Pune Airport also get affected because of parked aircraft.

In view of the above scenario and limited parking infrastructure at Pune Airport, it has been decided to develop an SOP for regulation of non-scheduled aircraft traffic especially night parking of non-scheduled operators at Pune Airport.

This SOP lays down the guidelines for Non-Scheduled Flight Operations at Pune Airport, formulated in view of existing apron capacity limitations and operational constraints.



## 2. General Conditions:

- 2.1 Night parking of Non-Scheduled Aircraft is not permitted at Pune Airport due to operational and apron capacity constraints.
- 2.2 Non-scheduled aircraft operators are advised to use Pune Airport strictly for drop-and-go or pick-up operations. To accommodate the high demand for non-scheduled aircraft movements, overnight or extended parking will not be permitted.
- 2.3 Non-standard parking of General Aviation flights may be done to maximize flight operations in compliance with DGCA Letter No. AV20011/10/2006-AL dated 03.12.2021 and AAI CHQ Letter No. Ops/720/2022/366-372 dated 12.10.2022.
- 2.4 Immediate turnaround flights shall be given preference for operational facilitation at Pune Airport.
- 2.5 In case of exceptional circumstances or any other reason, Airports Authority of India reserves the right to accommodate non-scheduled aircrafts at Pune Airport for a longer period as per the availability of space.

## 3. Operational Guidelines

### 3.1 Flight Clearance & Slot Coordination

- Operators must obtain prior approval/slot from IAF ATC and Airport Authority of India (AAI), Pune before operating into Pune Airport.
- Requests involving night parking shall not be considered.

### 3.2 Apron & Stand Management

- Aircraft stands must be vacated immediately upon completion of embarkation/disembarkation.
- Ground time shall be kept to the minimum to avoid apron congestion and to accommodate other incoming Non-Scheduled Operations (NSOP).

### 3.3 Turnaround Facilitation

- Immediate turnaround flights will be accorded priority for stand allocation and handling support.
- Operators must ensure coordination with approved ground handling agencies to enable quick turnaround.



### 3.4 Customs & Immigration (for International Flights)

- Operators requiring Customs & Immigration clearance shall provide advance passenger and crew details as per statutory requirements.
- Such flights shall be processed on priority, subject to turnaround conditions.

## 4. Compliance

- All Non-Scheduled Aircraft Operators are required to adhere strictly to this SOP. Non-compliance may result in refusal of future slot or stand allocation for Non-Scheduled operations at Pune Airport.

## 5. Effective Date

- This SOP shall be effective immediately and will remain in force until further notice.

Prepared by



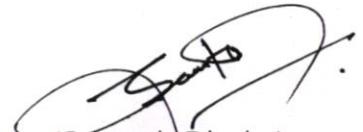
(Ashutosh Salil)  
Manager (Ops)

Recommended by



(Jagdish B Urkude)  
JGM (Ops)

Approved by



(Santosh Dhoke)  
Airport Director